



Town of Shrewsbury
Parks and Recreation Division
Department of Public Works
100 Maple Ave, Shrewsbury, Ma 01545
www.shrewsburyma.gov/parkrec

To Prospective Applicants:

Thank you for your interest in summer employment at one of our recreation programs. Please review the enclosed information prior to submitting your application.

- All anticipated summer recreation jobs will be posted by March 1st each year. Jobs posted will list hours required to work, certifications and basic qualifications needed.
- All applicants will be required to fill out a job application and should indicate which position(s) you are applying for.
- Applicants aged 16 and older are required to also submit a completed C.O.R.I. form. A SORI background check will also be done for all staff hired.
- Applications will be reviewed in late April.
- All applicants must be 16 years old by May 1st.
- Lifeguard applicants need to possess current YMCA or American Red Cross certification with CPR (may be currently taking classes) .
- All applicants must attend staff training. TBA
- Applicants must be available for the full length of the program (no vacations).
- Dates of summer programs are June 21st through August 6th (7 weeks, Mon-Friday)
- Any questions please contact: Gary Grindle, Recreation Supervisor at 508-841-8339 or ggrindle@shrewsburyma.gov
- Please note: positions are part-time, temporary, and seasonal. Openings will be based upon the number of returning staff members.

Sincerely,

Gary Grindle
Recreation Supervisor

cc: Angela Snell, Director of Public Facilities

Parks & Recreation Division
100 Maple Ave., Shrewsbury, MA 01545
ggrindle@shrewsburyma.gov

Summer 2021 Job Posting, All Applicants need to be at least 16 as of May 1st
Position(s) listed below depend on the number of returning staff

Counselors

Qualifications: At least 16 years of age as of May 1st and previous experience working or volunteering with children, CPR and First Aid certified preferred. The hours will be 8:15AM-12:15PM Monday through Friday (16 hours per week TBD) for **7 weeks** (starting June 21st through August 6th). Job responsibilities include and are not only limited to: supervising and developing appropriate games and activities for ages 5-12, following camp rules and guidelines, and provide a safe environment for children. Staff must be available to work on July 4th at Dean Park if needed. Mandatory staff training TBA. Pay starts at \$13.34 per hour. Staff also have the opportunity to work additional hours at Flag Football and Basketball.

Lifeguard/Counselor

Qualifications: At least 16 years of age as of May 1st and previous experience working or volunteering with children and Red Cross or YMCA Lifeguarding certification including CPR. The hours will be 8:15AM-4PM Monday through Friday (hours per week TBD) for **7 weeks** (starting June 21st through August 6th). Job responsibilities include and are not only limited to: a counselor during the morning shift, supervising and developing appropriate games and activities for ages 5-12, following camp rules and guidelines, and provide a safe environment for children. Lifeguarding responsibilities in the afternoon when children are swimming at Sunset Beach on Lake Quinsigamond. Staff must be available to work on July 4th at Dean Park if needed. Mandatory staff training TBD. Pay starts at \$14.24 per hour.

4th of July

TBD

Work Environment:

Candidates must be able to work inside and outside with exposure to various weather conditions (heat, rain etc.).

Physical Abilities:

Employees are required to walk, stand, sit, speak, hear, and use hands to operate various sports equipment and/or craft supplies. Work is performed at parks, schools, on fields, playgrounds, sand beaches, gym floors, etc. The employee is required to lift materials and equipment weighing up to 25 pounds. Vision requirements include the ability to read routine schedules/documents.

Other: Paychecks are distributed by direct deposit

To Apply

Fill out a Town of Shrewsbury application and return with current certification cards.
Deadline is April 17th (late applications will be reviewed as needed).

Please e-mail Gary Grindle, Recreation Supervisor for further information at
ggrindle@shrewsburyma.gov

Camp Program Skills: In the following list, put a "T" before those activities you can organize and teach, and an "A" for those in which you can assist. Put a "C" after those in which you have current certification and attach a copy of your certification.

<u>Arts/Crafts</u>		Music		Sports/Fitness		Waterfront Activities	
ceramics		singing		aerobics		windsurfing	
drawing		instruments list below		volleyball		canoeing	
painting				baseball/softball		diving	
photography				basketball		kayaking	
woodworking				tennis		rafting	
				fishing		rowing	
<u>Dance</u>		Drama (please list)		football		sailing	
tap				golf		scuba	
jazz				gymnastics		swimming	
ballet				hockey			
Hip Hop				Martial arts			
other (list)				soccer			

What contribution do you think you can make to the parks & recreations programs? _____

**Please return this page along
with a Job Application.**