

General Guidelines for Firearms Applicants



New applicants for a **License to Carry (LTC)** or **Firearms Identification Card (FID)** are required to have a certificate from an approved **Firearms Safety Course** or **Hunter Education Course** prior to applying. ****Active military are exempt****

****Firearms Safety Courses can be found by visiting <https://www.mass.gov/firearms-services>.**
*****Please make sure the safety course is approved in Massachusetts*****

There is a **\$100 fee** for all **new and renewal LTC and FID** applicants, and a **\$25 fee** for all **FID** applicants ages **15 to 17 (with parent's written permission)**. Payment will only be accepted by check or money order made out to the **Town of Shrewsbury**. ****Renewal applicants 70 and older are free****

New LTC

Applicants must be 21 years or older at the time of the appointment to apply.

- Complete the required **Firearms Safety or Hunter Education Course**.
- Fill out the application (**do not sign or date**).
- Make an appointment with **Ofc. Daniel Wnek**, phone number is **508-841-1408**.
- Bring to the appointment the **Completed Application, Firearms Safety or Hunter Education Course Certificate, Check or Money Order for \$100, Proof of Residency, and Birth Certificate, Naturalization Paperwork, or Green Card**.

Renewal LTC and FID

- Fill out the application (**do not sign or date**).
- Make an appointment with **Ofc. Daniel Wnek**, phone number is **508-841-1408**.
- Bring to the appointment the **Completed Application** and a **Check or Money Order for \$100**.
- **Renewal applicants 70 and older are free**.

New FID

Applicants must be 18 years or older to apply. *Applicants ages 15 to 17 must have a parent's written permission before applying.**

- Complete the required **Firearms Safety or Hunter Education Course**.
- Fill out the application (**do not sign or date**).
- Make an appointment with **Ofc. Daniel Wnek**, phone number is **508-841-1408**.
- Bring to the appointment the **Completed Application, Firearms Safety or Hunter Education Course Certificate, Parent's Written Permission (for ages 15 to 17), Check or Money Order for \$100, or \$25 (for ages 15 to 17), Proof of Residency, and Birth Certificate, Naturalization Paperwork, or Green Card**.

*****Applications must be completed in full regardless of whether you are a new applicant or a renewal. This must include all information pertaining to a "yes" answer to any of the background questions on the application*****

*****The application fee is non-refundable. Any information that is not disclosed at the time of the appointment is cause for an automatic denial and the loss of your fee*****

*****If you are unsure of your record you can request a copy by visiting <https://www.mass.gov/how-to/request-cori-as-an-individual>.**

License to Carry / Firearms Identification Card

QUESTION #4:

Have you ever been **ARRESTED** or **APPEARED** in court as a defendant for any criminal offense?

You do not have to put down non-criminal traffic offenses.

Having been arrested and convicted of a crime does not necessarily prohibit you from getting a LTC or FID, **NOT PUTTING IT DOWN DOES!**

Understand that **"ever appeared"** includes all adult and juvenile appearances.

It does not matter if you were not found guilty or if the charges were dismissed or continued without a find; **you have to put it down.** **IF YOU DO NOT ANSWER TRUTHFULLY WE WILL FIND OUT**, no matter how long ago. If you have a sealed record, let us know (you do not have to tell us what is in the sealed record). We do get notified of sealed record disqualifiers.

We will not accept **"I forgot"** or **"They" told me it would not show up.** **"It never showed up before,"** or **"That was so long ago."**

Make any change **now.** Remember, **YOU ARE SIGNING UNDER THE PENALTIES OF PERJURY** and **YOU WILL BE DENIED A LICENSE** for that **AND FACE COURT PROSECUTION FOR PERJURY.**



**THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
Department of Criminal Justice Information Services**
200 Arlington Street, Suite 2200, Chelsea, MA 02150
TEL: 617-660-4600 | TTY: 617-660-4606 | mass.gov/cjis

PD USE ONLY	
FTN:	_____
LIC #:	_____

**Submit this form and direct any questions to
your local police department**

**MASSACHUSETTS RESIDENT LTC/FID/MACHINE GUN APPLICATION
FOR NEW/RENEWAL OF A FIREARMS IDENTIFICATION CARD OR LICENSE TO CARRY
FIREARMS OR LICENSE TO POSSESS A MACHINE GUN (M.G.L. c. 140, §§ 129B, 131)**

CHECK ONE:

- New Applicant*
- Renewal - Most Recent License to Carry/FID Number: _____

*NOTE: If application is for a first firearms identification card or license to carry firearms, a copy of the Firearms Safety Certificate or Hunter Safety Course Certificate must be attached, unless exempt by statute. If this is a renewal application, a lost/stolen firearms affidavit must be submitted.

LICENSE APPLICATION TYPE (Check Only One):

- Firearms Identification Card - Restricted (self-defense spray)
- Firearms Identification Card
- License to Carry
- License to Possess a Machine Gun
- Gun Club License (Only the Colonel of the State Police can issue a club license)

EXCEPT FOR SIGNATURE, PRINT OR TYPE ALL REQUESTED INFORMATION:

Last Name	First Name	Middle Name	Suffix
Residential Address	City	State	Zip Code Telephone Number
Mailing Address	City	State	Zip Code Telephone Number
Date of Birth	Place of Birth (City, State, Country)		
Mother's First Name	Mother's Maiden Name	Father's First Name	Father's Last Name
Height	Weight	Build	Complexion Hair Color Eye Color
Occupation	Social Security Number (Optional)		Drivers License Number
Employed By	Business Address		
City/Town	State	Zip	Telephone Number

ANSWER THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY:

1. Are you a citizen of the United States? YES NO

If lawful permanent resident alien, give
green card number and resident date

	Green Card Number	Resident Since (date)
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If naturalized, give date, place
and naturalization number

	Date	Place	Naturalization No.
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2. Have you ever renounced your U.S. citizenship? YES NO

3. What is your age? _____ (You must be 21 to apply for a LTC, 18 to apply for a FID card, or 14 to 17 with submission of a certificate of parent or guardian granting permission to apply for a FID card or FID card – Restricted).

4. Have you ever been arrested or appeared in court as a defendant for any criminal offense? YES NO

5. Are you the subject of any pending criminal charges? YES NO

6. Have you ever been convicted of a felony? YES NO

7. Have you ever been convicted of the unlawful use, possession, or sale of controlled substances as defined in M.G.L. c. 94C, § 1? YES NO

8. Have you ever been convicted of a violent crime or a crime of domestic violence? YES NO

9. Have you ever been convicted as an adult or adjudicated a youthful offender or delinquent child in any state or federal jurisdiction? YES NO

10. Are you now, or have you ever been the subject of a restraining order issued pursuant to M.G.L. c. 209A, or a similar order issued by another jurisdiction? YES NO

11. Are you currently the subject of any outstanding arrest warrant in any state or federal jurisdiction? YES NO

12. Have you ever been committed to any hospital or institution for mental illness, or alcohol or substance abuse? YES NO

13. Has any firearms license issued under the laws of any state or territory ever been suspended, revoked, or denied? YES NO

14. Have you been discharged from the armed forces of the United States under dishonorable conditions? YES NO

15. Have you been the subject of an order of the probate court appointing a guardian or conservator? YES NO

If you answered "YES" to any of the questions 2-15, give details which must include dates, circumstances and location; use a separate sheet of paper if necessary.

Have you ever used or been known by another name?

YES NO

If "YES", provide name and explain: _____

Other than Massachusetts, in what state(s), territory(ies), or jurisdiction(s) have you lived?

NONE

Have you ever held a firearms license in any other state, territory or jurisdiction?

YES NO

If "YES", when, where, and license number? _____

List the name and addresses of two references (as required by your licensing authority)

1.

Last Name	First Name		
Address	City/Town	State	Zip

2.

Last Name	First Name		
Address	City/Town	State	Zip

Reason(s) for requesting the issuance of a card or license:

Unrestricted Target & Hunting Sporting Employment

Use lines below to indicate the reason(s) you are requesting the license; use a separate sheet of paper if necessary)

WARNING Any person who knowingly files an application containing false information shall be punished by a fine of not less than \$500 nor more than \$1,000 or by imprisonment for not less than 6 months nor more than 2 years in a house of correction, or by both such fine and imprisonment (M.G.L c.140, §§ 129B(8), 131(h)).

I declare the above facts are true and complete to the best of my knowledge and belief and I understand that any false answer(s) will be just cause for denial or revocation of my license to carry firearms. I understand that filing an application that contains false information is a criminal offense.

Signed under the penalties of perjury this _____ day of _____ month _____ year

Signature of Applicant: _____

Massachusetts License to Carry (LTC)/Firearms Identification Card (FID) Affidavit

Complete this form **only** if you are **renewing** your firearms license.

License Holder Name: _____

Current LTC or FID card Number: _____

Please select one:

A. (No firearm(s) lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have not lost one or more firearms or had any firearms stolen since the renewal or issuance of my last FID card or LTC.

OR

B. (Firearm(s) reported lost or stolen since previous issuance of LTC or FID card)

1. I am renewing a Massachusetts firearms identification (FID) card or license to carry (LTC) firearms.

2. I have lost one or more firearms or have reported stolen one or more firearms since the renewal or issuance of my last FID card or LTC.

List all lost or stolen firearms below; use additional sheets as necessary.

Lost or Stolen	Date Reported Lost or Stolen	Reported to (Police Dept.)	Type	Make	Model	Serial Number	Case Number

The above information is true and accurate to the best of my knowledge and belief.

SIGNED UNDER THE PENALTIES OF PERJURY:

Signature: _____ Date: _____