

**OFFICE OF THE TOWN
MANAGER**



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Town of Shrewsbury

MASSACHUSETTS 01545-5398

**To: Board of Selectmen
Finance Committee**

From: Daniel J. Morgado

Date: January 30, 2015

Re: Fiscal Year 2016 Budget

Pursuant to Section 16 of the Town Manager's Act, attached is my recommended budget for Fiscal Year 2016 together with accompanying backup materials and analysis.

The recommendations contained herein are based on current information which will evolve over the next few months as we work our way towards the Annual Town Meeting that will begin on May 18, 2015.

In keeping with the Board's direction, the enclosed spending plan is balanced based upon my understanding of the current state of revenue and charges. There are several revenue and charge amounts listed herein that are still developing and estimates will mature during the months of February, March and April. I have assumed level funding in all State charges and revenue and I will not issue an update until such time as the House Ways and Means Committee issues its report.

In April, I will have local receipts through the third quarter which allows for an opportunity to adjust the Fiscal Year 2016 Schedule A and the July 1, 2015 Free Cash estimates.

In keeping with my standing practice, I will adjust all energy, chemical, contractual services and Operating Support accounts during the months of March and April as information develops. Several of these accounts are subject to change as contracts are renewed, bid awards are made, expiring contracts renegotiated and/or scopes modified.

The approach I took in developing this spending proposal was to hold fast municipal departments and capital spending to the greatest extent advisable to free up revenue for the educational program. There are changes in staffing proposed in the Office of the Board of Assessors and the Planning and Economic Development, Engineering and Fire Departments.

My current recommended operational budget is as follows:

	Page #	Fiscal Year 2015 Budget (May ATM/STM)	Fiscal Year 2015 Budget (Current Revised)	Fiscal Year 2016 Request	Fiscal Year 2016 Recommendation	Difference FY 2015 to FY 2016 (May ATM/STM)	Percent	Difference FY 2015 to FY 2016 (Current Revised)	Percent
PERSONNEL BOARD	1	\$223,600	\$160,804	\$8,600	\$8,600	(\$215,000)	-96.15%	(\$152,204)	-94.65%
SELECTMEN	3	\$20,350	\$20,350	\$20,550	\$20,550	\$200	0.98%	\$200	0.98%
TOWN MANAGER	7	\$322,254	\$325,544	\$327,991	\$327,991	\$5,737	1.78%	\$2,447	0.75%
FINANCE COMMITTEE	13	\$281,460	\$279,918	\$281,460	\$281,460	\$0	0.00%	\$1,542	0.55%
ACCOUNTANT	15	\$211,294	\$217,765	\$219,770	\$219,770	\$8,476	4.01%	\$2,005	0.92%
ASSESSORS	21	\$249,765	\$256,057	\$331,202	\$311,388	\$61,623	24.67%	\$55,331	21.61%
TREASURER-COLLECTOR	29	\$365,265	\$376,008	\$381,794	\$381,794	\$16,529	4.53%	\$5,786	1.54%
TOWN COUNSEL	37	\$59,000	\$59,000	\$64,200	\$64,200	\$5,200	8.81%	\$5,200	8.81%
MIS	-	\$0	\$0	\$0	\$0	\$0		\$0	
TOWN CLERK	39	\$131,283	\$135,454	\$135,158	\$135,158	\$3,875	2.95%	(\$296)	-0.22%
ELECTION AND REGISTRATION	45	\$142,172	\$145,628	\$119,924	\$119,924	(\$22,248)	-15.65%	(\$25,704)	-17.65%
CONSERVATION COMMISSION	49	\$1,850	\$35,253	\$1,900	\$1,900	\$50	2.70%	(\$33,353)	-94.61%
PLANNING & ECONOMIC DEVL	51	\$26,079	\$26,534	\$55,323	\$55,323	\$29,244	112.14%	\$28,789	108.50%
PLANNING BOARD	55	\$1,700	\$1,700	\$2,000	\$2,000	\$300	17.65%	\$300	17.65%
BOARD OF APPEALS	59	\$3,000	\$3,000	\$3,000	\$3,000	\$0	0.00%	\$0	0.00%
PUBLIC BUILDINGS	61	\$3,737,238	\$3,992,281	\$3,825,332	\$3,760,877	\$23,639	0.63%	(\$231,404)	-5.80%
POLICE DEPARTMENT	89	\$4,405,392	\$4,416,392	\$4,560,879	\$4,651,911	\$246,519	5.60%	\$235,519	5.33%
FIRE DEPARTMENT	99	\$3,084,024	\$3,088,224	\$3,574,475	\$3,237,212	\$153,188	4.97%	\$148,988	4.82%
BUILDING INSPECTOR	111	\$263,578	\$268,948	\$301,923	\$291,923	\$28,345	10.75%	\$22,975	8.54%
WEIGHTS & MEASURES	117	\$4,400	\$4,400	\$5,000	\$5,000	\$600	13.64%	\$600	13.64%
EMERGENCY MANAGEMENT	119	\$2,180	\$2,180	\$2,180	\$2,180	\$0	0.00%	\$0	0.00%
FORESTRY	121	\$78,250	\$78,250	\$83,250	\$78,250	\$0	0.00%	\$0	0.00%
PENSIONS	125	\$4,448,234	\$4,450,015	\$4,922,794	\$4,922,794	\$474,560	10.67%	\$472,779	10.62%
TOWN ENGINEER	129	\$415,103	\$451,564	\$463,945	\$491,001	\$75,898	18.28%	\$39,437	8.73%
HIGHWAYS	135	\$2,678,161	\$2,683,094	\$2,468,969	\$2,148,592	(\$529,569)	-19.77%	(\$534,502)	-19.92%
STREET LIGHTING	149	\$153,786	\$153,786	\$180,918	\$180,918	\$27,132	17.64%	\$27,132	17.64%
SEWER	153	\$5,306,171	\$5,319,048	\$5,280,675	\$5,458,675	\$152,504	2.87%	\$139,627	2.63%
WATER	450	\$1,966,279	\$1,985,350	\$2,075,372	\$1,962,859	(\$3,420)	-0.17%	(\$22,491)	-1.13%
CEMETERIES	175	\$93,710	\$94,823	\$96,875	\$96,875	\$3,165	3.38%	\$2,052	2.16%
HEALTH	179	\$173,430	\$174,272	\$178,772	\$181,272	\$7,842	4.52%	\$7,000	4.02%
COUNCIL ON AGING	185	\$218,733	\$222,704	\$219,190	\$221,440	\$2,707	1.24%	(\$1,264)	-0.57%
VETERAN'S SERVICES	191	\$162,908	\$162,908	\$165,660	\$285,720	\$122,812	75.39%	\$122,812	75.39%
COMMISSION ON DISABILITIES	193	\$500	\$500	\$500	\$500	\$0	0.00%	\$0	0.00%
LIBRARY	195	\$1,124,148	\$1,181,187	\$1,160,843	\$1,139,504	\$15,356	1.37%	(\$41,683)	-3.53%
PARKS AND RECREATION	213	\$387,306	\$390,984	\$460,842	\$400,815	\$13,509	3.49%	\$9,831	2.51%
SCHOOLS	-	\$57,196,278	\$57,196,278	\$59,129,797	\$57,867,586	\$671,308	1.17%	\$671,308	1.17%
INTEREST AND MATURING DEBT	223	\$9,420,193	\$9,420,193	\$9,422,490	\$9,417,490	(\$2,703)	-0.03%	(\$2,703)	-0.03%
Employee Assistance Program	229	\$4,000	\$4,000	\$4,000	\$4,000	\$0	0.00%	\$0	0.00%
Group Health and Life Insurance	229	\$8,765,844	\$8,765,844	\$8,750,000	\$8,750,000	(\$15,844)	-0.18%	(\$15,844)	-0.18%
Medicare	229	\$844,596	\$844,596	\$880,000	\$880,000	\$35,404	4.19%	\$35,404	4.19%
Unemployment Compensation	229	\$150,000	\$154,900	\$150,000	\$150,000	\$0	0.00%	(\$4,900)	-3.16%
Radio Maintenance	229	\$10,421	\$10,421	\$10,421	\$10,421	\$0	0.00%	\$0	0.00%
Ambulance Services	229	\$0	\$0	\$0	\$0	\$0		\$0	
Gasoline and Oil	229	\$475,000	\$475,000	\$400,000	\$400,000	(\$75,000)	-15.79%	(\$75,000)	-15.79%
Printing/Postage/Stationary	229	\$106,000	\$107,000	\$109,200	\$109,200	\$3,200	3.02%	\$2,200	2.06%
Memorial Day	229	\$5,500	\$5,500	\$5,500	\$5,500	\$0	0.00%	\$0	0.00%
General Insurance	229	\$873,646	\$885,805	\$900,000	\$900,000	\$26,354	3.02%	\$14,195	1.60%
Bills of Prior Year	229	\$0	\$0	\$0	\$0	\$0		\$0	
MIS Support	229	\$660,000	\$660,000	\$720,230	\$720,230	\$60,230	9.13%	\$60,230	9.13%
Telephone System	229	\$58,618	\$58,618	\$34,063	\$34,063	(\$24,555)	-41.89%	(\$24,555)	-41.89%
UNCLASSIFIED		\$11,953,625	\$11,971,684	\$11,963,414	\$11,963,414	\$9,789	0.08%	(\$8,270)	-0.07%
		\$109,312,699	\$109,752,080	\$112,496,967	\$110,699,866	\$1,387,167	1.27%	\$947,786	0.86%

General Government	\$19,807,840	\$20,196,433	\$20,551,776	\$19,956,399	\$148,559	0.75%	(\$240,034)	-1.19%
Water & Sewer	\$7,272,450	\$7,304,398	\$7,356,047	\$7,421,534	\$149,084	2.05%	\$117,136	1.60%
Education	\$57,196,278	\$57,196,278	\$59,129,797	\$57,867,586	\$671,308	1.17%	\$671,308	1.17%
Fixed Costs	\$25,036,131	\$25,054,971	\$25,459,347	\$25,454,347	\$418,216	1.67%	\$399,376	1.59%
	\$109,312,699	\$109,752,080	\$112,496,967	\$110,699,866	\$1,387,167	1.27%	\$947,786	0.86%

Note: School Department request is the budget recommendation filed on January 21, 2015, with the School Committee.

I am unable, at this time, to provide to the School Department funding sufficient to meet their level service budget that would sustain the current program. This will require an additional \$1 Million in revenue, reductions or a combination. This will be a clear priority over the next few months as the final spending plan is developed.

I am recommending the following warrant and capital budget recommendations:

ATM/STM RESERVE	\$150,000
MEDICAL EXPENSES POLICE AND FIRE	\$2,500
FY 2015 DEFICITS	\$400,000
SOLID WASTE ENTERPRISE	\$1,741,750
SALE OF LOTS	\$18,000
CAPITAL BUDGET	
F Replacement of Engine 1	\$635,000
P Replacement of marked cruiser	\$36,000
P Replacement of marked cruiser	\$36,000
P Replacement of marked cruiser	\$36,000
F Replacement of marked cruiser	\$36,000
PB Security Upgrades Various Buildings	\$50,000
PB Design Development Heating Systems Paton & Spring	\$250,000
PKS Resurfacing HS Track & Other Repairs	\$285,000
PB Resurfacing HS Driveway	\$200,000
H Replace Pickup (#1)	\$40,000
E Engineering/Planning Office Reorganization	\$25,000
W Replace 3/4 Ton Pickup w/Utility & Plow Setup	\$52,000
W Design Services WTP Green Sand	\$500,000
W HVAC Replacement/Upgrade WTP	\$125,000
W Feasibility/Design Addition Water Garage	\$150,000
S Feasibility Study Rte 20 Area to Upper Blackstone	\$50,000
MT. VIEW CEMETERY COLUMBARIUM	\$75,000
TRANSFER TO OPEB TRUST – WATER (New Initiative)	\$97,698
TRANSFER TO OPEB TRUST – SEWER (New Initiative)	\$19,031
METER REPLACEMENT	\$400,000
WMA PERMIT COMPLIANCE/MITIGATION ACTIVITES	\$100,000
POOR FARM BROOK MITIGATION FUND	\$5,000
WATER MAIN REPLACEMENT	\$250,000
SEWER I & I PROGRAM	\$300,000
TELEMETERY UPGRADE SEWER PUMP STATIONS	\$300,000
SEWER PUMP STATION IMPROVEMENTS	\$300,000
COUNSELING AND EDUCATIONAL SERVICES	\$75,000

Enclosed herein is the entire capital schedule submitted by all departments for the period of Fiscal Years 2016 to 2020 (Figure Ten) that I ask you to review carefully as there are a number of projects requested in Fiscal Year 2016 that I am not recommending for funding (see Figure Ten-A).

You will note in your review of this budget, several expenses associated with compliance with the Town's pending Water Management Act Permit. Compliance activities associated with our water supply, wastewater and stormwater management operations will require more oversight and expenditures in Fiscal Year 2016 and beyond.

I will provide updates as soon as information is made known to me and I am available to meet at your convenience.

**FISCAL YEAR 2016
BACKUP MATERIALS**

FIGURE	TITLE	PURPOSE
One	Fiscal Projection One	Shows actual and projected revenue and charges for Fiscal Year 2015 and 2016. I have included the projection notes that I use in making my estimates for your review and comment.
Two	Projections of New Growth	Shows historical and projected new growth together with a historical summary of selected building permit activity.
Three	Schedule A Receipts	Historical summary of actual receipts for the Fiscal Years 2009 to 2014, the current year's estimate and the projected local receipts for Fiscal Year 2016.
Four	State Aid & Charges	Historical summary of State Aid & Charges for the Fiscal Years 2009 to 2015, and projected forward for Fiscal Year 2016 at level funding.
Five	Tax Rate Recapitulations	Historical summary of Tax Recapitulations for the Fiscal Years 2008 to 2015.
Six	Debt Service Projection	Debt service projection for all issued permanent debt.
Seven	Debt Service Schedule	This is the entire debt service schedule for the Town shown with offsetting revenues.
Eight	Free Cash Estimate	Estimated Free Cash balance as of July 1, 2015.
Nine	Trial Recapitulation	Trial recapitulation to determine surplus or deficit based on the current revenue and charge estimate.
Ten	Capital Budget Summary	Summary of capital requests of all departments for the period of Fiscal Year 2016 to Fiscal Year 2020.
Ten-A	Capital Budget Recommendations	Summary the recommend Capital Budget for Fiscal Year 2015.

FIGURE	TITLE	PURPOSE
Eleven	Health Insurance Enrollment Trends	Summary of enrollment trends Fiscal Year 2004 to Fiscal Year 2015.
Twelve	Surplus Revenue Account	Summary of the various surplus revenue accounts Fiscal Year 1995 to Fiscal Year 2014.
Thirteen	Comparison of Average Single Family Tax Bills	Comparison of single family tax bills for selected communities Fiscal Year 2007 to Fiscal Year 2015.
Fourteen	Solid Waste Enterprise	Solid Waste Enterprise budget for FY 2016.
Fifteen	Sewer Surplus Account	Under development and will be provided under separate cover.
Sixteen	Summary of Water Revenue	Under development and will be provided under separate cover.
Seventeen	Comparison of Authorized FTE Positions	Under development and will be provided under separate cover.
Eighteen	Out Year Projection	Under development and will be provided under separate cover.
Nineteen	Revolving and Special Revenue Accounts	Under development and will be provided under separate cover.
Attachment	Fiscal Policies – FY 2016	The Fiscal Policies of the Board of Selectmen adopted December 23, 2014.

**FIGURE ONE
FISCAL PROJECTION ONE
FISCAL YEAR 2016**

Ref No.	REVENUE	FY 2015 ACTUAL	FY 2016 PROJECTED	DIFFERENCE
1	TAXATION	\$65,297,962	\$62,180,353	\$1,825,408
2	NEW GROWTH		\$500,000	
3	EXEMPTED TAX LEVY		\$4,443,017	
4	STATE AID	\$22,035,181	\$22,035,181	\$0
5	SBAB PAYMENT	\$3,350,376	\$3,350,376	\$0
6	OVERESTIMATES	\$0	\$0	\$0
7	SCHEDULE A RECEIPTS	\$13,281,500	\$13,548,500	\$267,000
8	SOLID WASTE ENTERPRISE	\$870,000	\$870,000	\$0
9	RETAINED EARNINGS - SOLID WASTE	\$30,000	\$35,000	\$5,000
10	FREE CASH	\$3,360,003	\$2,750,000	(\$610,003)
	OTHER AVAILABLE FUNDS			
11	SALE OF CEMETERY LOTS	\$18,000	\$18,000	\$0
12	SEWER SURPLUS	\$5,922,726	\$6,657,071	\$734,345
13	SEWER I & I ACCOUNT	\$1,000,000	\$300,000	(\$700,000)
14	LIGHT REVENUE	\$606,420	\$592,200	(\$14,220)
15	CATV REVENUE	\$0	\$0	\$0
16	OTHER FUNDS (CHAPTER 90)	\$980,722	\$0	(\$980,722)
17	ACCOUNT TRANSFER	\$571,581	\$105,583	(\$465,998)
18	STABILIZATION	\$0	\$0	\$0
19	TITLE V LOAN REPAYMENTS	\$15,099	\$15,099	\$0
20	WATER SYSTEM IMPROVEMENTS	\$1,353,524	\$690,000	(\$663,524)
21	WATER CONVERSATION FUND	\$30,000	\$20,000	(\$10,000)
22	CEMETERY TRUST/STAB FUNDS	\$0	\$75,000	\$75,000
24	SALE OF PROPERTY	\$0	\$0	\$0
25	HIGHWAY IMPROVEMENTS	\$0	\$0	\$0
26	BOND INTEREST RESERVE	\$25,000	\$0	(\$25,000)
27	FREE CASH (REDUCE LEVY)	\$500,000	\$500,000	\$0
28	MUNICIPAL LIGHT (REDUCE LEVY)	\$237,569	\$237,569	\$0
29	CATV REVENUE (REDUCE LEVY)	\$800,000	\$800,000	\$0
	TOTAL REVENUE	\$120,285,663	\$119,722,949	(\$562,714)
	CHARGES			
30	TAX TITLE	\$0	\$0	\$0
31	COURT JUDGEMENTS	\$0	\$0	\$0
32	OVERLAY DEFICITS	\$0	\$0	\$0
33	CHERRY SHEET OFFSETS	\$73,860	\$73,860	\$0
34	CMRPC	\$9,013	\$9,238	\$225
35	STATE AND COUNTY CHARGES	\$1,700,006	\$1,700,006	\$0
36	OVERLAY	\$513,182	\$500,000	(\$13,182)
	TOTAL CHARGES	\$2,296,061	\$2,283,104	(\$12,957)
	TOTAL AVAILABLE FOR TOWN MEETING APPROPRIATION	\$117,989,602	\$117,439,845	(\$549,757)
37	ESTIMATED TAX RATE	\$13.20	\$13.96	

**PROJECTION NOTES
FY 2016**

No.	Item	Computation	Notes	Information Source/Comment
1	Levy Limit	\$60,663,759 Fy 15 levy limit \$1,516,594 2 1/2% increase \$62,180,352.98 \$62,180,353 Fy 15 levy limit (SAY)		DOR Advisory
2	New Growth	\$500,000 Estimate Fy 16 \$680,268 Fy 15 New Growth \$756,077 Fy 14 New Growth \$605,739 Fy 13 New Growth \$603,407 Fy 12 New Growth \$515,637 Fy 11 New Growth \$414,006 Fy 10 New Growth \$525,143 Fy 09 New Growth \$561,235 Fy 08 New Growth \$997,304 Fy 07 New Growth \$548,711 Fy 06 New Growth \$551,544 Fy 05 New Growth		Estimate as of 1/28/2015 Form filed by BOA with Fy 15 Tax Recap Sheet Form filed by BOA with Fy 14 Tax Recap Sheet Form filed by BOA with Fy 13 Tax Recap Sheet Form filed by BOA with Fy 12 Tax Recap Sheet Form filed by BOA with Fy 11 Tax Recap Sheet Form filed by BOA with Fy 10 Tax Recap Sheet Form filed by BOA with Fy 09 Tax Recap Sheet Form filed by BOA with Fy 08 Tax Recap Sheet Form filed by BOA with Fy 07 Tax Recap Sheet Form filed by BOA with Fy 06 Tax Recap Sheet Form filed by BOA with Fy 05 Tax Recap Sheet
3	Exempted Tax Levy	(\$3,350,376)	\$421,828 90% of Floral Street School Debt Service (\$585,681) SBAB Reimbursement - Floral Street (\$2,764,695) SBAB Reimbursement - High School (Revised by MSBA July 2010) \$164,650 Open Space Bond \$134,075 HS School Land Bond \$3,894,700 New High School \$128,100 Open Space Bond #2 \$484,055 Oak Middle School \$527,083 Fire Facilities Project \$1,680,000 Sherwood Middle School \$462,075 Land Acquisition - CenTech Park - North \$30,000 Library BAN Interest (\$40,671) Additional SBAB Reimbursement - Oak (\$65,545) Bond Premium for Sherwood Bond (\$1,817) Bond Premium for Land Acquisition - CenTech Park (\$25,140) Bond Premium on Library BAN \$0 Bond Interest Reserve (See Item #25)	
			\$4,443,017 Total Exempted Debt Service	
4	State Aid		\$22,035,181 Based on level funding	See Figure Four
5	SBAB		\$585,681 Floral Street \$2,764,695 High School \$3,350,376 Total SBAB	

**PROJECTION NOTES
FY 2016**

17 Account Transfers	Amount	Account	To Be Used For
	\$105,583.00	Library Building Study - 01-0610-10-585220	Capital Budget
	\$105,583	Total Account Transfers	
18 Stabilization	\$0	Balance as of 1/26/2015 - \$413,147	
19 Total V Loan Repayments	\$15,099	Balance as of 1/26/2015 - \$133,871	See Figure Six
			Title V Loan #1 \$4,829.00 Title V Loan #2 \$5,541.00 Title V Loan #3 \$4,729.00 \$15,099.00
20 Water System Improvements	\$690,000	Balance as of 1/26/2015 - \$1,330,418	
21 Water Conservation Fund	\$20,000	Balance as of 1/26/2015 - \$273,099	
22 Cemetery Trust/Stabilization Funds	\$75,000	Balance as of 1/26/2015 - \$95,767	
23 Sale of Property	\$0	Balance as of 1/26/2015 - \$13,105	
24 Highway Improvements	\$0	Balance as of 1/26/2015 - \$762,066	
25 Bond Interest Reserve	\$0	Fy 16 Balance as of 1/26/2015 - \$0	Source: Sherwood & Library Projects
	\$25,000	Fy 15	FY 15 Recap Sheet
	\$60,000	Fy 14	FY 14 Recap Sheet
	\$100,000	Fy 13	FY 13 Recap Sheet
	\$0	Fy 12	FY 12 Recap Sheet
	\$205,469	Fy 11	FY 11 Recap Sheet
	\$500,000	Fy 10	FY 10 Recap Sheet
	\$500,000	Fy 09	FY 09 Recap Sheet
	\$500,000	Fy 08	FY 08 Recap Sheet
	\$800,000	Fy 07	FY 07 Recap Sheet
	\$0	Fy 06	FY 06 Recap Sheet
26 Free Cash (Reduce Levy)	\$500,000	Fy 16 \$25,140 is a Premium Pass Through)	
	\$500,000	Fy 15	FY 15 Recap Sheet; \$0 was a bond premium
	\$500,000	Fy 14	FY 14 Recap Sheet; \$5,938 was a bond premium
	\$500,000	Fy 13	FY 13 Recap Sheet; \$181,080 was a bond premium
	\$500,000	Fy 12	FY 12 Recap Sheet; \$298,234 was a bond premium
	\$500,000	Fy 11	FY 11 Recap Sheet; \$62,793 was a bond premium
	\$500,000	Fy 10	FY 10 Recap Sheet; \$69,605 was a bond premium
	\$500,000	Fy 09	FY 09 Recap Sheet; \$76,152 was a bond premium
	\$500,000	Fy 08	FY 08 Recap Sheet; \$48,590 was a bond premium
	\$500,000	Fy 07	FY 07 Recap Sheet; \$87,944 was a bond premium
	\$500,000	Fy 06	FY 06 Recap Sheet; \$141,098 was a bond premium

**PROJECTION NOTES
FY 2016**

27	Municipal Light (PILOT)	\$237,569	Fy 16	
		\$237,569	Fy 14	FY 15 Recap Sheet
		\$237,569	Fy 14	FY 14 Recap Sheet
		\$175,463	Fy 13	FY 13 Recap Sheet
		\$150,384	Fy 12	FY 12 Recap Sheet
		\$150,384	Fy 11	FY 11 Recap Sheet
		\$150,384	Fy 10	FY 10 Recap Sheet
		\$150,384	Fy 09	FY 09 Recap Sheet
		\$189,358	Fy 08	FY 08 Recap Sheet
		\$115,441	Fy 07	FY 07 Recap Sheet
		\$121,995	Fy 06	FY 06 Recap Sheet
		\$115,606	Fy 05	FY 05 Recap Sheet
28	CATV (PILOT)	\$800,000	Fy 16	
		\$800,000	Fy 15	FY 15 Recap Sheet
		\$792,811	Fy 14	FY 14 Recap Sheet
		\$753,254	Fy 13 - Additional \$30,000 from PEG	FY 13 Recap Sheet
		\$723,720	Fy 12 - Additional \$30,000 from PEG	FY 12 Recap Sheet
		\$732,356	Fy 11	FY 11 Recap Sheet
		\$626,307	Fy 10	FY 10 Recap Sheet
		\$556,355	Fy 09	FY 09 Recap Sheet
		\$492,491	Fy 08	FY 08 Recap Sheet
		\$454,691	Fy 07	FY 07 Recap Sheet
		\$430,056	Fy 06	FY 06 Recap Sheet
		\$386,504	Fy 05	FY 05 Recap Sheet
29	Tax Title	\$0		
30	Court Judgments	\$0		
31	Overlay Deficits	\$0		
32	Cherry Sheet Offsets	\$73,860	Fy 16 Based on Level Funding	
		\$73,860	Fy 15	FY 15 Recap Sheet
		\$137,643	Fy 14	FY 14 Recap Sheet
		\$148,573	Fy 13	FY 13 Recap Sheet
		\$163,198	Fy 12	FY 12 Recap Sheet
		\$164,782	Fy 11	FY 11 Recap Sheet
		\$70,133	Fy 10	FY 10 Recap Sheet
		\$81,742	Fy 09	FY 09 Recap Sheet
		\$81,348	Fy 08	FY 08 Recap Sheet
		\$73,331	Fy 07	FY 07 Recap Sheet
		\$73,909	Fy 06	FY 06 Recap Sheet

**PROJECTION NOTES
FY 2016**

33	CMRPC	\$9,238	Fy 16 - Actual	
		\$9,013	Fy 15	FY 15 Recap Sheet
		\$8,793	Fy 14	FY 14 Recap Sheet
		\$8,579	Fy 13	FY 13 Recap Sheet
		\$7,813	Fy 12	FY 12 Recap Sheet
		\$7,623	Fy 11	FY 11 Recap Sheet
		\$7,623	Fy 10	FY 10 Recap Sheet
		\$7,437	Fy 09	FY 09 Recap Sheet
		\$7,256	Fy 08	FY 08 Recap Sheet
		\$7,079	Fy 07	FY 07 Recap Sheet
		\$6,906	Fy 06	FY 06 Recap Sheet
34	State & County Charges	\$1,700,006	Fy 16 Based on Level Funding	
		\$1,700,006	Fy 15	FY 15 Recap Sheet
		\$1,807,169	Fy 14	FY 14 Recap Sheet
		\$1,900,158	Fy 13	FY 13 Recap Sheet
		\$1,983,115	Fy 12	FY 12 Recap Sheet
		\$1,756,414	Fy 11	FY 11 Recap Sheet
		\$1,816,393	Fy 10	FY 10 Recap Sheet
		\$1,502,535	Fy 09	FY 09 Recap Sheet
		\$1,150,859	Fy 08	FY 08 Recap Sheet
		\$882,906	Fy 07	FY 07 Recap Sheet
		\$840,584	Fy 06	FY 06 Recap Sheet
35	Overlay	\$500,000	Fy 16 - Estimate	Estimate
		\$513,182	Fy 15	FY 15 Recap Sheet
		\$763,780	Fy 14	FY 14 Recap Sheet
		\$525,318	Fy 13	FY 13 Recap Sheet
		\$715,020	Fy 12	FY 12 Recap Sheet
		\$598,458	Fy 11	FY 11 Recap Sheet
		\$746,871	Fy 10	FY 10 Recap Sheet
		\$583,630	Fy 09	FY 09 Recap Sheet
		\$545,199	Fy 08	FY 08 Recap Sheet
		\$484,866	Fy 07	FY 07 Recap Sheet
		\$451,929	Fy 06	FY 06 Recap Sheet
36	Fy 16 Tax Rate	\$500,000.00	projected new growth	
		\$13.20	current year tax rate	
		\$4,768,924,733.00	current value	
		\$37,878,787.88	value new growth	
		\$4,806,803,520.88	new value FY 16	
		\$62,180,353.00	tax levy	
		\$500,000.00	new growth	
		\$4,443,017.00	exempted levy	
		\$67,123,370.00	total levy	
		\$13.96	tax rate FY 16	

**FIGURE TWO
NEW GROWTH AND BUILDING PERMIT ANALYSIS
FISCAL YEAR 2009 TO 2016**

Property Class	FY 2016	FY 2015	FY 2014	FY 2013	FY 2012	FY 2011	FY 2010	FY 2009
Residential								
Single Family	\$25,000,000	\$36,735,316	\$24,492,800	\$27,173,200	\$26,435,200	\$28,754,200	\$13,707,015	\$35,697,392
Condominium	\$3,000,000	\$7,328,400	\$11,194,700	\$5,906,000	\$6,403,500	\$3,918,900	\$2,317,000	\$2,139,000
Two & Three Family	\$500,000	\$182,500	\$651,700	\$1,000	\$215,000	\$660,300	\$0	\$174,072
Multi-Family	\$2,500,000	\$0	\$3,796,900	\$5,125,600	\$10,540,100	\$77,500	\$350,600	\$384,000
Vacant Land	\$800,000	\$1,056,422	\$814,700	\$4,465,605	\$3,093,100	\$5,106,200	\$1,882,700	\$3,267,502
All Others	\$0	\$7,200	\$462,300	\$0	\$577,100	\$261,025	\$0	\$0
Total Residential	\$31,800,000	\$45,309,838	\$41,413,100	\$42,671,405	\$47,264,000	\$38,778,125	\$18,257,315	\$41,661,966
Open Space	\$0							
Commercial	\$3,000,000	\$1,561,400	\$3,868,800	\$5,518,289	\$6,132,287	\$8,595,290	\$3,062,200	\$7,529,039
Chapter 61, 61A, 61B	\$0	\$0	\$0	\$0	\$0	\$0	\$5,773	\$0
Industrial	\$500,000	\$752,300	\$231,900	\$4,182,800	\$1,000	\$0	\$29,400	\$10,000
Personal Property	\$3,000,000	\$8,273,630	\$19,274,190	\$2,149,542	\$3,154,338	\$2,639,975	\$21,414,509	\$8,254,600
Total Valuation Growth	\$38,300,000	\$55,897,168	\$64,787,990	\$54,522,036	\$56,551,625	\$50,013,390	\$42,769,197	\$57,455,605
Tax Rate	\$13.20	\$12.17	\$11.67	\$11.11	\$10.67	\$10.31	\$9.68	\$9.14
New Growth	\$505,560	\$680,269	\$756,076	\$605,740	\$603,406	\$515,638	\$414,006	\$525,143

Building Permits (Selected Areas)	2014	2013	2012	2011	2010	2009	2008	2007
One Family	43	80	47	49	58	50	25	34
Two Family	10	5	10	2	4	1	3	20
Apartment/Condos	0	5	2	6	6	10	0	2
Residential Alterations	311	398	354	227	251	207	228	268
Commercial	8	6	1	4	5	3	9	2
Commercial Alterations	56	57	83	87	75	41	47	51
Industrial	0	0	1	0	0	0	0	0
Industrial Alterations	0	0	1	0	0	0	0	8
Total	428	551	499	375	399	312	312	385

New Single-Family Homes 1990 to 2005	1990	61	1997	261	2004	68
	1991	125	1998	269	2005	53
	1992	288	1999	244	2006	39
	1993	256	2000	178	Single Family Home Construction	
	1994	222	2001	126	1990 to 1999	2,104
	1995	157	2002	128	2000 to 2009	797
	1996	221	2003	96	2010 to 2019	277

**FIGURE THREE
SCHEDULE A (LOCAL) RECEIPTS
FISCAL YEAR 2009 TO 2016**

ITEM	PROJECTED FY 16	PROPOSED FY 15	ACTUAL FY 14	ACTUAL FY 13	ACTUAL FY 12	ACTUAL FY 11	ACTUAL FY 10	ACTUAL FY 09
MOTOR VEHICLE EXCISE	\$5,000,000	\$4,900,000	\$5,224,258	\$4,849,155	\$4,507,317	\$4,437,527	\$4,295,450	\$4,351,092
OTHER EXCISE	\$90,000	\$80,000	\$100,617	\$77,181	\$85,807	\$82,970	\$47,864	\$51,900
MEALS TAX*	\$400,000	\$350,000	\$362,828	\$353,033	\$348,153	\$336,491	\$0	\$0
PENALTIES AND INTEREST	\$250,000	\$230,000	\$296,834	\$237,991	\$245,132	\$281,400	\$218,805	\$241,101
PAYMENT IN LIEU OF TAXES	\$32,000	\$30,000	\$34,008	\$31,445	\$32,487	\$35,218	\$34,001	\$33,425
CHARGES FOR SERVICES - WATER	\$3,700,000	\$3,700,000	\$3,780,734	\$3,535,767	\$3,413,506	\$3,642,144	\$3,518,453	\$3,409,443
CHARGES FOR SERVICES - ASH DISPOSAL FEES	\$1,600,000	\$1,500,000	\$1,807,302	\$1,371,468	\$1,344,953	\$1,245,334	\$872,566	\$812,552
RENTALS	\$115,000	\$130,000	\$132,652	\$156,985	\$157,296	\$156,866	\$116,107	\$106,172
DEPARTMENTAL REVENUE - SCHOOLS	\$6,500	\$6,500	\$42,604	\$21,711	\$48,331	\$19,084	\$13,442	\$12,640
DEPARTMENTAL REVENUE - LIBRARIES	\$5,000	\$5,000	\$96,563	\$4,567	\$26,214	\$12,459	\$16,575	\$37,320
DEPARTMENTAL REVENUE - CEMETERIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER DEPARTMENTAL REVENUE	\$25,000	\$30,000	\$31,269	\$29,557	\$23,097	\$25,423	\$29,994	\$56,839
LICENSE AND PERMITS	\$350,000	\$340,000	\$570,244	\$458,798	\$400,749	\$325,025	\$280,106	\$255,566
SPECIAL ASSESSMENTS	\$790,000	\$810,000	\$919,336	\$763,338	\$799,598	\$758,100	\$672,673	\$597,761
FINES AND FORFEITS	\$15,000	\$15,000	\$16,407	\$20,797	\$32,687	\$20,266	\$27,440	\$21,805
INVESTMENT INCOME	\$150,000	\$150,000	\$241,760	\$137,127	\$159,174	\$148,638	\$195,951	\$245,537
MISCELLANEOUS RECURRING	\$450,000	\$400,000	\$401,647	\$369,726	\$491,844	\$732,478	\$929,436	\$1,179,559
MISCELLANEOUS NON-RECURRING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$31,291
MEDICAID REIMBURSEMENT	\$50,000	\$50,000	\$22,350	\$127,775	\$443,716	\$459,072	\$198,823	\$151,712
SUPPLEMENTAL TAX PROGRAM	\$350,000	\$350,000	\$470,223	\$310,423	\$353,059	\$333,627	\$215,698	\$222,924
REIMBURSEMENT E-RATE	\$130,000	\$130,000	\$144,731	\$167,441	\$85,388	\$89,521	\$19,628	\$16,603
HOMELESS TRANSPORTATION	\$30,000	\$50,000	\$68,835	\$628	\$6,152	\$5,084	\$41,864	\$0
	\$10,000	\$25,000	\$28,341	\$100,252	\$0	\$0	\$0	\$0
* Meals tax adopted in February 2010	\$13,548,500	\$13,281,500	\$14,793,543	\$13,125,165	\$13,004,660	\$13,146,727	\$11,744,876	\$11,835,242
ESTIMATE			\$12,232,271	\$12,060,000	\$12,088,959	\$11,355,500	\$10,939,000	\$11,978,000
OVER(UNDER)			\$2,561,272	\$1,065,165	\$915,701	\$1,791,227	\$805,876	(\$142,758)
PERCENT OVER(UNDER)			20.9%	8.8%	7.6%	15.8%	7.4%	-1.2%

**FIGURE FOUR
STATE AID AND CHARGES
FISCAL YEAR 2009 TO 2016**

Line Item	Fiscal Year 2016 Projected	Fiscal Year 2015 Actual	Fiscal Year 2014 Actual	Fiscal Year 2013 Actual	Fiscal Year 2012 Actual	Fiscal Year 2011 Actual	Fiscal Year 2010 Actual	Fiscal Year 2009 Actual
REVENUE								
A. EDUCATION								
Chapter 70	\$19,045,813	\$19,045,813	\$18,897,238	\$18,748,463	\$18,511,623	\$18,412,775	\$18,489,475	\$18,866,811
School Transportation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
School Construction (Removed in FY 2006)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Charter School Tuition Reimbursement	\$125,925	\$125,925	\$185,207	\$263,968	\$409,002	\$439,559	\$669,148	\$539,381
Tuition State Wards	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Charter School Capital Facility Reimbursement	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
School Lunch (Offset)	\$27,289	\$27,289	\$28,962	\$30,010	\$30,201	\$27,459	\$33,698	\$31,073
School Choice Receiving Tuition	\$0	\$0	\$69,167	\$79,568	\$96,050	\$100,000	\$0	\$0
Sub-Total	\$19,199,027	\$19,199,027	\$19,180,574	\$19,122,009	\$19,046,876	\$18,979,793	\$19,192,321	\$19,437,265
B. GENERAL GOVERNMENT								
Unrestricted General Government Aid (2009)	\$2,478,757	\$2,478,757	\$2,411,871	\$2,356,176	\$2,185,815	\$2,356,176	\$2,454,350	\$0
Lottery, Beano & Charity Games	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,559,417
Additional Assistance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$269,738
Highway Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Police Career Incentive	\$0	\$0	\$0	\$0	\$0	\$15,400	\$31,340	\$157,078
Veteran's Benefits	\$93,389	\$93,389	\$70,805	\$41,977	\$38,498	\$53,523	\$33,353	\$29,272
Exemptions (Vets, Blind, Surviving)	\$87,239	\$87,239	\$88,204	\$88,386	\$91,885	\$94,439	\$91,799	\$67,515
Exemptions (Elderly)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,798
State Owned Land	\$130,198	\$130,198	\$145,774	\$142,947	\$142,901	\$137,967	\$112,672	\$129,345
Public Libraries	\$46,571	\$46,571	\$39,514	\$38,995	\$36,947	\$37,323	\$36,435	\$50,669
Sub-Total	\$2,836,154	\$2,836,154	\$2,756,168	\$2,668,481	\$2,496,046	\$2,694,828	\$2,759,949	\$3,585,832
Total State Aid	\$22,035,181	\$22,035,181	\$21,936,742	\$21,790,490	\$21,542,922	\$21,674,621	\$21,952,270	\$23,023,097
CHARGES								
County Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$25,729	\$49,947
Mosquito Control	\$69,238	\$69,238	\$67,979	\$64,430	\$60,128	\$59,538	\$60,013	\$59,166
Mosquito Control (Underestimate)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Air Pollution Districts	\$11,061	\$11,061	\$11,072	\$10,543	\$10,002	\$9,802	\$9,608	\$9,434
RMV Non-Renewal Surcharge	\$26,060	\$26,060	\$26,540	\$22,180	\$22,400	\$22,320	\$21,520	\$21,780
WRTA Assessment	\$81,585	\$81,585	\$81,159	\$81,552	\$97,053	\$95,756	\$74,028	\$69,072
Special Education	\$0	\$0	\$0	\$187	\$4,904	\$18,451	\$17,305	\$12,816

**FIGURE FOUR
STATE AID AND CHARGES
FISCAL YEAR 2009 TO 2016**

Line Item	Fiscal Year 2016 Projected	Fiscal Year 2015 Actual	Fiscal Year 2014 Actual	Fiscal Year 2013 Actual	Fiscal Year 2012 Actual	Fiscal Year 2011 Actual	Fiscal Year 2010 Actual	Fiscal Year 2009 Actual
MBTA	\$153,687	\$153,687	\$152,105	\$149,868	\$114,259	\$115,750	\$139,262	\$141,794
School Choice Tuition	\$179,040	\$179,040	\$147,441	\$129,193	\$117,984	\$113,286	\$106,835	\$78,710
Charter School Tuition	\$1,179,335	\$1,179,335	\$1,320,873	\$1,442,205	\$1,556,385	\$1,321,511	\$1,362,093	\$1,059,816
Sub-Total	\$1,700,006	\$1,700,006	\$1,807,169	\$1,900,158	\$1,983,115	\$1,756,414	\$1,816,393	\$1,502,535
Overestimate - Mosquito Control	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Overestimate - Special Education	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Overestimate - Regional Transit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sub-Total	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Net Charges	\$1,700,006	\$1,700,006	\$1,807,169	\$1,900,158	\$1,983,115	\$1,756,414	\$1,816,393	\$1,502,535
School Lunch Offset	\$27,289	\$27,289	\$28,962	\$30,010	\$30,201	\$27,459	\$33,698	\$31,073
Library Offset	\$46,571	\$46,571	\$39,514	\$38,995	\$36,947	\$37,323	\$36,435	\$50,669
School Choice Receiving Tuition	\$0	\$0	\$69,167	\$79,568	\$96,050	\$100,000	\$0	\$0
Total Off-Sets	\$73,860	\$73,860	\$137,643	\$148,573	\$163,198	\$164,782	\$70,133	\$81,742

Line Item	Fiscal Year 2016 Projected	Fiscal Year 2015 Actual	Fiscal Year 2014 Actual	Fiscal Year 2013 Actual	Fiscal Year 2012 Actual	Fiscal Year 2011 Actual	Fiscal Year 2010 Actual	Fiscal Year 2009 Actual
"Education" Local Aid	\$19,199,027	\$19,199,027	\$19,180,574	\$19,122,009	\$19,046,876	\$18,979,793	\$19,192,321	\$19,437,265
"General Government" Local Aid	\$2,836,154	\$2,836,154	\$2,756,168	\$2,668,481	\$2,496,046	\$2,694,828	\$2,759,949	\$3,585,832
Less Charges and Offsets	\$1,773,866	\$1,773,866	\$1,944,812	\$2,048,731	\$2,146,313	\$1,921,196	\$1,886,526	\$1,584,277
Net Total	\$20,261,315	\$20,261,315	\$19,991,930	\$19,741,759	\$19,396,609	\$19,753,425	\$20,065,744	\$21,438,820
Change from Previous Year	\$0	\$519,556	\$250,171	\$345,150	(\$356,816)	(\$312,319)	(\$1,373,076)	\$977,156
"General Government" Less Charges	\$1,136,148	\$1,136,148	\$948,999	\$768,323	\$512,931	\$938,414	\$943,556	\$2,083,297

**FIGURE FIVE
TAX RATE RECAPITULATIONS
FISCAL YEAR 2008 TO 2015**

	ACTUAL FY 15	ACTUAL FY 14	ACTUAL FY 13	ACTUAL FY 12	ACTUAL FY 11	ACTUAL FY 10	ACTUAL FY 09	ACTUAL FY 08
CHARGES								
APPROPRIATIONS	\$117,989,602	\$109,611,071	\$105,576,395	\$101,508,248	\$95,005,238	\$94,830,381	\$96,506,912	\$89,465,197
COURT JUDGMENTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OVERLAY DEFICITS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CHERRY SHEET OFFSETS	\$73,860	\$137,643	\$148,573	\$163,198	\$164,782	\$70,133	\$81,742	\$81,348
CMRPC	\$9,013	\$8,793	\$8,579	\$7,813	\$7,623	\$7,623	\$7,437	\$7,256
STATE AND COUNTY CHARGES	\$1,700,006	\$1,807,169	\$1,900,158	\$1,983,115	\$1,756,414	\$1,816,393	\$1,502,535	\$1,150,859
OVERLAY	\$513,182	\$763,800	\$525,318	\$714,829	\$598,458	\$758,894	\$583,630	\$545,199
TOTAL TO BE RAISED	\$120,285,663	\$112,328,476	\$108,159,023	\$104,377,203	\$97,532,515	\$97,483,424	\$98,682,256	\$91,249,859
REVENUE								
STATE AID	\$25,385,557	\$25,287,118	\$25,140,866	\$24,893,298	\$25,163,474	\$25,441,123	\$26,849,796	\$25,486,284
OVERESTIMATES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SCHEDULE A RECEIPTS	\$13,281,500	\$12,232,271	\$12,060,000	\$12,088,959	\$11,355,500	\$10,939,000	\$11,978,000	\$11,260,800
SOLID WASTE ENTERPRISE	\$870,000	\$885,000	\$895,500	\$885,000	\$831,000	\$804,000	\$0	\$0
FREE CASH & RETAINED EARNINGS	\$3,390,003	\$3,969,580	\$3,151,495	\$3,446,791	\$1,631,069	\$1,310,000	\$2,999,999	\$2,000,000
OTHER AVAILABLE FUNDS								
SALE OF CEMETERY LOTS	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000	\$19,000	\$18,000
SEWER SURPLUS/M&I FUND	\$6,922,726	\$7,531,863	\$5,974,283	\$5,718,663	\$4,200,777	\$3,313,131	\$2,834,092	\$2,746,086
LIGHT REVENUE	\$606,420	\$130,750	\$344,110	\$350,570	\$357,767	\$457,640	\$472,770	\$291,434
CATV REVENUE	\$0	\$348,400	\$365,300	\$377,300	\$394,500	\$410,834	\$453,750	\$469,370
STABILIZATION	\$0	\$0	\$0	\$0	\$0	\$496,000	\$0	\$0
OTHER FUNDS (CHAPTER 90)	\$980,722	\$986,194	\$989,144	\$1,734,698	\$0	\$1,451,733	\$723,655	\$0
BUDGET/FUND TRANSFERS	\$571,581	\$407,923	\$700,585	\$315,708	\$701,143	\$1,136,417	\$1,336,334	\$0
HOME FARM WELL INTEREST	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TITLE V RESERVE	\$15,099	\$15,101	\$14,963	\$15,128	\$15,128	\$15,128	\$15,128	\$15,128
WATER SYSTEM IMPRVMENTS	\$1,353,524	\$878,082	\$1,102,358	\$0	\$32,000	\$600,000	\$0	\$200,000
WATER CONSERVATION FUND	\$30,000	\$10,000	\$25,000	\$0	\$100,000	\$200,000	\$200,000	\$150,000
CEMETERY TRUST FUNDS	\$0	\$0	\$0	\$0	\$0	\$11,000	\$30,000	\$0
SPECIAL FUNDS - COAL ASH	\$0	\$0	\$0	\$0	\$0	\$0	\$392,237	\$530,000
HIGHWAY IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SURPLUS SBAB (FLORAL)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SALE OF PROPERTY	\$0	\$0	\$30,000	\$0	\$315,500	\$0	\$0	\$96,402
SEWER CONSTRUCTION	\$0	\$0	\$0	\$150,000	\$750,000	\$0	\$610,000	\$440,000
FREE CASH (REDUCE LEVY)	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
MUNICIPAL LIGHT (REDUCE LEVY)	\$237,569	\$237,569	\$175,463	\$150,384	\$150,384	\$150,384	\$150,384	\$189,358

**FIGURE FIVE
TAX RATE RECAPITULATIONS
FISCAL YEAR 2008 TO 2015**

	ACTUAL FY 15	ACTUAL FY 14	ACTUAL FY 13	ACTUAL FY 12	ACTUAL FY 11	ACTUAL FY 10	ACTUAL FY 09	ACTUAL FY 08
CATV REVENUE (REDUCE LEVY)	\$800,000	\$792,811	\$753,254	\$723,720	\$732,356	\$626,307	\$556,355	\$492,491
BOND INTEREST RESERVE	\$25,000	\$60,000	\$100,000	\$0	\$205,469	\$500,000	\$500,000	\$500,000
TOTAL REVENUE	\$54,987,701	\$54,290,662	\$52,340,321	\$51,368,219	\$47,454,067	\$48,380,697	\$50,621,500	\$45,385,353
TOTAL LEVY	\$65,297,962	\$58,037,814	\$55,818,702	\$53,008,984	\$50,078,448	\$49,102,727	\$48,060,756	\$45,864,506
TAX RATE	\$13.20	\$12.17	\$11.67	\$11.11	\$10.67	\$10.31	\$9.68	\$9.14
Tax Levy as Percent of Total Spending	54.29%	51.67%	51.61%	50.79%	51.35%	50.37%	48.70%	50.26%
Net State Aid as Percent of Total Spending	19.63%	20.78%	21.35%	21.79%	23.83%	24.16%	25.60%	26.58%

**FIGURE SIX
DEBT SERVICE PROJECTION
FISCAL YEAR 2016 TO 2035**

FISCAL YEAR	1996 (2005) \$10,000,000 FLORAL ST	1999 (2009) \$3,000,000 OPEN SPACE LAND PURCHASE	1999 (2009) \$2,400,000 HIGH SCHOOL LAND PURCHASE	2000 \$86,947 TITLE V LOAN PROGRAM	2001 (2010) \$58,900,000 SENIOR HIGH SCHOOL	2001 (2010) \$2,000,000 OPEN SPACE LAND PURCHASE	2001 (2010) 2001 \$1,760,000 LIGHT PLANT	2001 (2005) \$286,611 CWMP	2004 \$105,896 TITLE V LOAN PROGRAM
2016	\$471,375	\$164,650	\$134,075	\$4,829	\$3,894,700	\$128,100	\$117,600	\$16,114	\$5,541
2017		\$160,150	\$125,475	\$4,829	\$3,742,000	\$123,375	\$112,875	\$15,507	\$5,541
2018		\$150,650	\$122,025	\$4,829	\$3,585,250	\$118,125	\$107,625	\$14,842	\$5,541
Balance		\$41,300	\$113,575	\$4,829	\$12,801,500	\$220,500		\$43,319	\$27,963
TOTAL	\$471,375	\$516,750	\$495,150	\$19,316	\$24,023,450	\$590,100	\$338,100	\$89,782	\$44,586

FISCAL YEAR	2004 (2013) \$7,400,000 OAK MIDDLE SCHOOL	2004 (2013) \$1,250,000 NORTH SHORE SCHOOL ADDITION	2005 \$94,573 TITLE V LOAN PROGRAM	2007 (2009) \$168,653 CWMP	2008 \$6,800,000 FIRE FACILITIES PROJECT	2008 \$1,250,000 WATER SYSTEM UPGRADE	2011 \$20,000,000 SHERWOOD MIDDLE SCHOOL	2011 \$680,000 CREDIT UNION PURCHASE	2012 \$681,000 WATER SYSTEM IMPROVEMENTS
2016	\$484,055	\$88,925	\$4,729	\$10,807	\$527,083	\$137,500	\$1,680,000	\$87,650	\$79,575
2017	\$464,780	\$88,075	\$4,729	\$10,808	\$514,733	\$133,438	\$1,650,000	\$85,550	\$78,525
2018	\$450,630	\$87,225	\$4,729	\$10,809	\$502,383	\$129,375	\$1,615,000	\$83,100	\$77,300
Balance	\$2,737,631	\$161,900	\$37,825	\$32,421	\$3,499,770		\$18,100,000	\$285,350	\$346,300
TOTAL	\$4,137,096	\$426,125	\$52,012	\$64,845	\$5,043,969	\$400,313	\$23,045,000	\$541,650	\$581,700

FISCAL YEAR	2012 \$6,100,000 LAND PURCHASE SOUTH STREET	2013 \$956,875 SWR INTERCEPTOR PHASE I	2014 \$635,000 SPRING STREET SCHOOL	2014 \$6,000,000 LIGHT DEPT UPGRADE	2015 \$4,146,710 SWR INTERCEPTOR PHASE II	TOTAL DEBT SERVICE
2016	\$462,075	\$57,979	\$80,200	\$474,600	\$252,516	\$9,364,678
2017	\$449,875	\$58,050	\$78,250	\$465,600	\$250,963	\$8,623,128
2018	\$437,675	\$58,122	\$76,300	\$456,600	\$251,261	\$8,349,396
Balance	\$5,629,233	\$881,549	\$407,100	\$6,150,900	\$4,323,731	\$55,846,696
TOTAL	\$6,978,858	\$1,055,700	\$641,850	\$7,547,700	\$5,078,471	\$82,183,898

FISCAL YEAR	DEBT SERVICE FUNDED FROM WITHIN THE TAX LEVY	DEBT SERVICE FUNDED FROM OUTSIDE THE TAX LEVY***	DEBT SERVICE FUNDED FROM NON TAX REVENUE	TOTAL DEBT SERVICE
2016	\$303,913	\$7,898,976	\$1,161,790	\$9,364,678
2017	\$251,875	\$7,230,388	\$1,140,865	\$8,623,128
2018	\$246,625	\$6,981,738	\$1,121,033	\$8,349,396
Balance	\$854,350	\$43,143,509	\$11,848,837	\$55,846,696
TOTAL	\$1,656,763	\$65,254,611	\$1,161,790	\$82,183,898

*** Not adjusted for SBAB Reimbursement

**FIGURE SEVEN
COMBINED DEBT SERVICE SCHEDULE
ADJUSTED FOR OFFSETTING REVENUE**

Issue No.	Date of Issue/Re-Issue	Purpose	Type of Payment	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	
1	2/1/1996 2/1/2005	Floral St (EXEMPT)	Principal	402,700												
			\$9,000,000 Interest	19,128												
			Total	421,828												
1	2/1/1996 2/1/2005	Floral St	Principal	47,300												
			\$1,000,000 Interest	2,247												
			Total	49,547												
2	6/15/1999 9/3/2009	Land Acquisition #1	Principal	150,000	150,000	145,000	40,000									
			\$3,000,000 Interest	14,650	10,150	5,650	1,300									
			Total	164,650	160,150	150,650	41,300									
3	6/1/1999 9/3/2009	Land Acquisition (HS)	Principal	120,000	115,000	115,000	110,000									
			\$2,400,000 Interest	14,075	10,475	7,025	3,575									
			Total	134,075	125,475	122,025	113,575									
4	10/25/2000	Title V Loan Program #1	Principal	4,829	4,829	4,829	4,829									
			\$86,947 Interest	0	0	0	0									
			Total	4,829	4,829	4,829	4,829									
5	8/15/2001 4/15/2010	High School	Principal	2,960,000	2,940,000	2,930,000	2,925,000	2,915,000	2,905,000	2,895,000						
			\$58,900,000 Interest	934,700	802,000	655,250	508,875	362,875	217,375	72,375						
			Total	3,894,700	3,742,000	3,585,250	3,433,875	3,277,875	3,122,375	2,967,375						
6	8/15/2001 4/15/2010	Land Acquisition #2	Principal	105,000	105,000	105,000	105,000	105,000								
			\$2,000,000 Interest	23,100	18,375	13,125	7,875	2,625								
			Total	128,100	123,375	118,125	112,875	107,625								
7	8/15/2001 4/15/2010	Light Upgrade	Principal	105,000	105,000	105,000										
			\$1,760,000 Interest	12,600	7,875	2,625										
			Total	117,600	112,875	107,625										
8	7/26/2001 2/1/2005	Assabet River CWMP #1	Principal	14,746	14,422	14,040	13,602	13,242	15,698							
			\$1,760,000 Interest	1,368	1,085	802	518	259	0							
			Total	16,114	15,507	14,842	14,120	13,501	15,698							
9	8/1/2004	Title V Loan Program #2	Principal	5,541	5,541	5,541	5,541	5,541	5,541	5,541	5,670	5,670				
			\$105,896 Interest	0	0	0	0	0	0	0	0	0	0			
			Total	5,541	5,541	5,541	5,541	5,541	5,541	5,541	5,670	5,670				
10	11/15/2004 4/12/2013	Oak Middle School	Principal	435,000	420,000	410,000	400,000	390,000	380,000	370,000	360,000	350,000	340,000			
			\$7,400,000 Interest	49,055	44,780	40,630	36,580	32,143	27,235	21,990	16,245	10,038	3,400			
			Total	484,055	464,780	450,630	436,580	422,143	407,235	391,990	376,245	360,038	343,400			
11	11/15/2004 4/12/2013	North Shore School	Principal	85,000	85,000	85,000	80,000	80,000								
			\$1,250,000 Interest	3,925	3,075	2,225	1,400	500								
			Total	88,925	88,075	87,225	81,400	80,500								
12	10/24/2005	Title V Loan Program #3	Principal	4,729	4,729	4,729	4,729	4,728	4,728	4,728	4,728	4,728	4,728	4,728	4,728	
			\$94,573 Interest	0	0	0	0	0	0	0	0	0	0	0	0	
			Total	4,729	4,729	4,729	4,729	4,728	4,728	4,728	4,728	4,728	4,728	4,728	4,728	4,728
13	12/18/2007 12/10/2009	Assabet River CWMP #2	Principal	10,807	10,807	10,807	10,808	10,808	10,808							
			\$168,653 Interest	0	0	0	0	0	0							
			Total	10,807	10,807	10,807	10,808	10,808	10,808							

**FIGURE SEVEN
COMBINED DEBT SERVICE SCHEDULE
ADJUSTED FOR OFFSETTING REVENUE**

Issue No.	Date of Issue/Re-Issue	Purpose	Type of Payment	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
			Total	10,807	10,807	10,807	10,808	10,808	10,808						
14	2/15/2008	Fire Facilities Project	Principal	380,000	380,000	380,000	380,000	380,000	375,000	375,000	375,000	375,000	370,000	370,000	
			\$6,800,000 Interest	147,083	134,733	122,383	109,083	96,353	83,243	69,930	56,243	42,368	28,305	14,245	
			Total	527,083	514,733	502,383	489,083	476,353	458,243	444,930	431,243	417,368	398,305	384,245	
15	2/15/2008	Water Tank - Masonic	Principal	125,000	125,000	125,000									
			\$1,250,000 Interest	12,500	8,438	4,375									
			Total	137,500	133,438	129,375									
16	7/14/2011	Sherwood Middle School	Principal	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
			\$20,000,000 Interest	680,000	650,000	615,000	580,000	540,000	490,000	440,000	390,000	345,000	305,000	265,000	225,000
			Total	1,680,000	1,650,000	1,615,000	1,580,000	1,540,000	1,490,000	1,440,000	1,390,000	1,345,000	1,305,000	1,265,000	1,225,000
17	7/14/2011	Credit Union Land Purchase	Principal	70,000	70,000	70,000	65,000	65,000	65,000	65,000					
			\$680,000 Interest	17,650	15,550	13,100	10,725	8,125	4,875	1,625					
			Total	87,650	85,550	83,100	75,725	73,125	69,875	66,625					
18	11/15/2012	Water System Improvements	Principal	70,000	70,000	70,000	70,000	65,000	65,000	65,000	65,000				
			\$681,000 Interest	9,575	8,525	7,300	5,900	4,550	3,250	1,950	650				
			Total	79,575	78,525	77,300	75,900	69,550	68,250	66,950	65,650				
19	11/15/2012	Land Acquisition - South St	Principal	305,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000	305,000
			\$6,100,000 Interest	157,075	144,875	132,675	123,525	117,425	111,325	105,034	98,172	90,738	82,731	74,153	65,194
			Total	462,075	449,875	437,675	428,525	422,425	416,325	410,034	403,172	395,738	387,731	379,153	370,194
20	3/29/2013	Sewer Interceptor #1	Principal	40,407	41,286	42,183	43,100	44,036	44,993	45,971	46,970	47,991	49,034	50,100	51,189
			\$956,875 Interest	17,572	16,764	15,939	15,095	14,233	13,352	12,452	11,533	10,593	9,634	8,653	7,651
			Total	57,979	58,050	58,122	58,195	58,269	58,345	58,423	58,503	58,584	58,668	58,753	58,840
21	1/23/2014	Spring Street School	Principal	65,000	65,000	65,000	65,000	65,000	65,000	60,000	60,000	60,000			
			\$635,000 Interest	15,200	13,250	11,300	8,700	7,400	6,100	4,800	3,300	1,800			
			Total	80,200	78,250	76,300	73,700	72,400	71,100	64,800	63,300	61,800			
22	1/23/2014	Light Plant Upgrade - CenTech	Principal	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
			\$6,000,000 Interest	174,600	165,600	156,600	144,600	138,600	132,600	126,600	119,100	111,600	102,600	93,600	83,400
			Total	474,600	465,600	456,600	444,600	438,600	432,600	426,600	419,100	411,600	402,600	393,600	383,400
23	1/7/2015	Sewer Interceptor #2	Principal	167,739	171,384	175,109	178,915	182,803	186,776	190,835	194,983	199,221	203,550	207,974	212,494
			\$4,146,710 Interest	84,777	79,579	76,152	72,650	69,071	65,415	61,680	57,863	53,963	49,979	45,908	41,748
			Total	252,516	250,963	251,261	251,565	251,874	252,191	252,515	252,846	253,184	253,529	253,882	254,242
Existing Debt Service															
		Total Principal	Principal	6,973,798	6,487,998	6,467,238	6,106,524	5,931,158	5,728,544	5,682,204	2,717,351	2,641,940	2,572,312	2,237,802	1,868,683
		Total Interest	Interest	2,390,880	2,135,129	1,882,156	1,630,401	1,394,159	1,154,770	918,436	753,106	666,100	581,649	501,559	422,993
		Total Payment	Total	9,364,678	8,623,127	8,349,394	7,736,925	7,325,317	6,883,314	6,600,640	3,470,457	3,308,040	3,153,961	2,739,361	2,291,676

**FIGURE SEVEN
COMBINED DEBT SERVICE SCHEDULE
ADJUSTED FOR OFFSETTING REVENUE**

Issue No.	Date of Issue/Re-Issue	Purpose	Type of Payment	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027
Existing Debt Service by Funding Source															
		Tax Levy (Within Levy Limit)		306,322	251,875	246,625	230,825	226,025	140,975	131,425	63,300	61,800	0	0	0
		Tax Levy (Exempted)		7,896,566	7,230,388	6,981,738	6,635,813	6,246,421	5,894,178	5,654,329	2,600,660	2,518,144	2,434,436	2,028,398	1,595,194
		Light		592,200	578,475	564,225	444,600	438,600	432,600	426,600	419,100	411,600	402,600	393,600	383,400
		CATV		0	1	2	3	4	5	6	7	8	9	10	11
		Sewer		337,416	335,327	335,032	334,688	334,452	337,042	310,938	311,349	311,768	312,197	312,635	313,082
		Title V		15,099	15,099	15,099	15,099	10,269	10,269	10,398	10,398	4,728	4,728	4,728	0
		Water		217,075	211,963	206,675	75,900	69,550	68,250	66,950	65,650	0	0	0	0
		Total		9,364,678	8,623,128	8,349,396	7,736,928	7,325,321	6,883,319	6,600,646	3,470,464	3,308,048	3,153,970	2,739,371	2,291,687
		Tax Levy (Exempted)		7,896,566	7,230,388	6,981,738	6,635,813	6,246,421	5,894,178	5,654,329	2,600,660	2,518,144	2,434,436	2,028,398	1,595,194
		SBA Funding (Floral)		(585,681)	(585,681)	0	0	0	0	0	0	0	0	0	0
		SBA Funding (HS)		(2,764,695)	(2,764,695)	(2,764,695)	(2,764,695)	(2,764,695)	(2,764,695)	(2,764,695)	(2,764,695)	0	0	0	0
		Bond Reserve Account		0	0	0	0	0	0	0	0	0	0	0	0
		Oak Middle MSBA		(40,671)	(40,671)	(40,671)	(40,671)	(40,671)	(40,671)	(40,671)	(40,671)	(40,671)	0	0	0
		Sherwood Middle Bond Premium		(65,545)	(62,653)	(59,280)	(55,906)	(52,051)	(47,231)	(42,412)	(37,592)	(33,255)	(29,399)	(25,543)	(21,688)
		CenTech North Bond Premium		(1,817)	(1,675)	(1,523)	(1,429)	(1,358)	(1,287)	(1,215)	(1,135)	(1,049)	(957)	(858)	(754)
		Net Tax Levy Exempted		4,438,157	3,775,013	4,115,569	3,773,112	3,387,646	3,040,294	2,805,336	(243,433)	2,443,169	2,404,080	2,001,997	1,572,752
		Tax Rate Impact*		\$0.90	\$0.76	\$0.83	\$0.76	\$0.68	\$0.61	\$0.57	(\$0.05)	\$0.49	\$0.49	\$0.40	\$0.32
		Average Res Tax Bill (Outside Levy Limit)*		\$341.86	\$290.78	\$317.01	\$290.64	\$260.94	\$234.19	\$216.09	(\$18.75)	\$188.19	\$185.18	\$154.21	\$121.15

**FIGURE SEVEN
COMBINED DEBT SERVICE SCHEDULE
ADJUSTED FOR OFFSETTING REVENUE**

Issue No.	Date of Issue/Re-Issue	Purpose	Type of Payment	2028	2029	2030	2031	2032	2033	2034	2035	Total	
1	2/1/1996 2/1/2005	Floral St (EXEMPT)	Principal									402,700	
			Interest	\$9,000,000									19,128
			Total										421,828
1	2/1/1996 2/1/2005	Floral St	Principal									47,300	
			Interest	\$1,000,000									2,247
			Total										49,547
2	6/15/1999 9/3/2009	Land Acquisition #1	Principal									485,000	
			Interest	\$3,000,000									31,750
			Total										516,750
3	6/1/1999 9/3/2009	Land Acquisition (HS)	Principal									460,000	
			Interest	\$2,400,000									35,150
			Total										495,150
4	10/25/2000	Title V Loan Program #1	Principal									19,316	
			Interest	\$86,947									0
			Total										19,316
5	8/15/2001 4/15/2010	High School	Principal									20,470,000	
			Interest	\$58,900,000									3,553,450
			Total										24,023,450
6	8/15/2001 4/15/2010	Land Acquisition #2	Principal									525,000	
			Interest	\$2,000,000									65,100
			Total										590,100
7	8/15/2001 4/15/2010	Light Upgrade	Principal									315,000	
			Interest	\$1,760,000									23,100
			Total										338,100
8	7/26/2001 2/1/2005	Assabet River CWMP #1	Principal									85,750	
			Interest	\$1,760,000									4,032
			Total										89,782
9	8/1/2004	Title V Loan Program #2	Principal									44,586	
			Interest	\$105,896									0
			Total										44,586
10	11/15/2004 4/12/2013	Oak Middle School	Principal									3,855,000	
			Interest	\$7,400,000									282,096
			Total										4,137,096
11	11/15/2004 4/12/2013	North Shore School	Principal									415,000	
			Interest	\$1,250,000									11,125
			Total										426,125
12	10/24/2005	Title V Loan Program #3	Principal									52,012	
			Interest	\$94,573									0
			Total										52,012
13	12/18/2007 12/10/2009	Assabet River CWMP #2	Principal									64,845	
			Interest	\$168,653									0
			Total										64,845

**FIGURE SEVEN
COMBINED DEBT SERVICE SCHEDULE
ADJUSTED FOR OFFSETTING REVENUE**

Issue No.	Date of Issue/Re-Issue	Purpose	Type of Payment	2028	2029	2030	2031	2032	2033	2034	2035	Total
			Total									64,845
14	2/15/2008	Fire Facilities Project	Principal									4,140,000
			\$6,800,000 Interest									903,969
			Total									5,043,969
15	2/15/2008	Water Tank - Masonic	Principal									375,000
			\$1,250,000 Interest									25,313
			Total									400,313
16	7/14/2011	Sherwood Middle School	Principal	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000				17,000,000
			\$20,000,000 Interest	185,000	145,000	105,000	63,750	21,250				6,045,000
			Total	1,185,000	1,145,000	1,105,000	1,063,750	1,021,250				23,045,000
17	7/14/2011	Credit Union Land Purchase	Principal									470,000
			\$680,000 Interest									71,650
			Total									541,650
18	11/15/2012	Water System Improvements	Principal									540,000
			\$681,000 Interest									41,700
			Total									581,700
19	11/15/2012	Land Acquisition - South St	Principal	305,000	305,000	305,000	305,000	305,000	305,000			5,490,000
			\$6,100,000 Interest	55,891	46,284	36,371	26,192	15,860	5,338			1,488,858
			Total	360,891	351,284	341,371	331,192	320,860	310,338			6,978,858
20	3/29/2013	Sewer Interceptor #1	Principal	52,301	53,438	54,599	55,786	56,999	58,237			878,620
			\$956,875 Interest	6,627	5,581	4,512	3,420	2,305	1,165			177,081
			Total	58,928	59,019	59,111	59,206	59,304	59,402			1,055,701
21	1/23/2014	Spring Street School	Principal									570,000
			\$635,000 Interest									71,850
			Total									641,850
22	1/23/2014	Light Plant Upgrade - CenTech	Principal	300,000	300,000	300,000	300,000	300,000	300,000	300,000		5,700,000
			\$6,000,000 Interest	73,200	63,000	52,800	42,600	32,400	22,200	12,000		1,847,700
			Total	373,200	363,000	352,800	342,600	332,400	322,200	312,000		7,547,700
23	1/7/2015	Sewer Interceptor #2	Principal	217,113	221,831	226,653	231,579	236,612	241,754	247,008	252,377	4,146,710
			\$4,146,710 Interest	37,499	33,156	28,720	24,187	19,555	14,823	9,988	5,048	931,761
			Total	254,612	254,987	255,373	255,766	256,167	256,577	256,996	257,425	5,078,471
Existing Debt Service												
	Total Principal	Principal		1,874,414	1,880,269	1,886,252	1,892,365	1,898,611	904,991	547,008	252,377	66,551,839
	Total Interest	Interest		358,217	293,021	227,403	160,149	91,370	43,526	21,988	5,048	15,632,060
	Total Payment	Total		2,232,631	2,173,290	2,113,655	2,052,514	1,989,981	948,517	568,996	257,425	82,183,899

**FIGURE SEVEN
COMBINED DEBT SERVICE SCHEDULE
ADJUSTED FOR OFFSETTING REVENUE**

Issue No.	Date of Issue/Re-Issue	Purpose	Type of Payment	2028	2029	2030	2031	2032	2033	2034	2035	Total
Existing Debt Service by Funding Source												
		Tax Levy (Within Levy Limit)		0	0	0	0	0	0	0	0	1,659,172
		Tax Levy (Exempted)		1,545,891	1,496,284	1,446,371	1,394,942	1,342,110	310,338	0	0	65,252,201
		Light		373,200	363,000	352,800	342,600	332,400	322,200	312,000	0	7,885,800
		CATV		12	13	14	15	16	17	18	19	20
		Sewer		313,540	314,006	314,484	314,972	315,471	315,979	256,996	257,425	6,288,799
		Title V		0	0	0	0	0	0	0	0	115,914
		Water		0	0	0	0	0	0	0	0	982,013
		Total		2,232,643	2,173,303	2,113,669	2,052,529	1,989,997	948,534	569,014	257,444	82,183,919
		Tax Levy (Exempted)		1,545,891	1,496,284	1,446,371	1,394,942	1,342,110	310,338	0	0	65,252,201
		SBA Funding (Floral)		0	0	0	0	0	0	0	0	(1,171,362)
		SBA Funding (HS)		0	0	0	0	0	0	0	0	(22,117,560)
		*Tax Rate Impact calculated on FY 2015 values		0	0	0	0	0	0	0	0	0
		Bond Reserve Account		0	0	0	0	0	0	0	0	0
		Oak Middle MSBA		0	0	0	0	0	0	0	0	(366,039)
		Sherwood Middle Bond Premium		(17,832)	(13,977)	(10,121)	(6,145)	(2,048)	0	0	0	(582,678)
		CenTech North Bond Premium		(646)	(535)	(421)	(303)	(183)	(62)	0	0	(17,207)
		Net Tax Levy Exempted		1,527,413	1,481,772	1,435,829	1,388,494	1,339,879	310,276	0	0	40,997,355
		Tax Rate Impact*		\$0.31	\$0.30	\$0.29	\$0.28	\$0.27	\$0.06	\$0.00	\$0.00	
		Average Res Tax Bill (Outside Levy Limit)*		\$117.65	\$114.14	\$110.60	\$106.95	\$103.21	\$23.90	\$0.00	\$0.00	

**FIGURE EIGHT
FREE CASH
FISCAL YEAR 1995 TO 2015**

FISCAL YEAR END	BALANCE AS OF 7/1	AMOUNT APPROPRIATED	FOLLOWING YEAR BALANCE	GAIN/(LOSS)
2015	\$4,070,257 *			
2014	\$5,580,257 **	\$3,250,000	\$4,070,257	
2013	\$5,062,332	\$3,860,003	\$5,580,257	\$517,925
2012	\$5,591,137	\$4,157,713	\$5,062,332	(\$528,805)
2011	\$6,002,067	\$3,567,495	\$5,591,137	(\$410,930)
2010	\$5,845,970	\$3,896,791	\$6,002,067	\$156,097
2009	\$4,778,074	\$1,931,069	\$5,845,970	\$1,067,896
2008	\$4,597,946	\$1,810,000	\$4,778,074	\$180,128
2007	\$4,850,038	\$3,500,000	\$4,597,946	(\$252,092)
2006	\$4,185,519	\$2,500,000	\$4,850,038	\$664,519
2005	\$1,930,113	\$1,750,000	\$4,185,519	\$2,255,406
2004	\$2,837,137	\$2,500,000	\$1,930,113	(\$907,024)
2003	\$3,616,392	\$2,880,000	\$2,837,137	(\$779,255)
2002	\$6,858,300	\$6,113,416	\$3,616,392	(\$3,241,908)
2001	\$4,087,506	\$2,077,612	\$6,858,300	\$2,770,794
2000	\$2,884,606	\$1,416,000	\$4,087,506	\$1,202,900
1999	\$5,588,576	\$2,478,000	\$2,884,606	(\$2,703,970)
1998	\$4,611,834	\$3,010,784	\$5,588,576	\$976,742
1997	\$4,555,647	\$3,418,656	\$4,611,834	\$56,187
1996	\$2,996,394	\$1,300,000	\$4,555,647	\$1,559,253
1995	\$3,909,803	\$3,294,500	\$2,996,394	(\$913,409)

*The projected Free Cash balance for July 1, 2015, does meet the objective set by the Board of Selectmen on December 23, 2014 that seeks to maintain a Free Cash and Stabilization balance of no less than 4.0% of the total operating budget that is to be adopted at the May 2015 Annual Town Meeting. Stabilization balance as of 1/26/2015 was \$413,147. 4% of proposed operating budget is \$4,480,000. Balance assumes no adjustment for water turnback or excess water receipts via Schedule A.

** Balance was reduced via transfer to Water Improvements in the amount of \$610,000

Indicates balance influenced by bond premium that was run through Free Cash in the amount of \$2,385,000

FIGURE NINE
TRIAL RECAPITULATION - FISCAL YEAR 2016
Based on Projection Number One

REVENUE

TAXATION	\$62,180,353
NEW GROWTH	\$500,000
EXEMPTED TAX LEVY	\$4,443,017
STATE AID	\$22,035,181
SBAB PAYMENT	\$3,350,376
OVERESTIMATES	\$0
SCHEDULE A RECEIPTS	\$13,548,500
SOLID WASTE ENTERPRISE	\$870,000
RETAINED EARNINGS SOLID WASTE ENTERPRISE	\$35,000
FREE CASH	\$2,750,000
OTHER AVAILABLE FUNDS	
Sale of Cemetery Lots	\$18,000
Sewer Surplus	\$6,657,071
Sewer I&I Account	\$300,000
Light Revenue	\$592,200
CATV Revenue	\$0
Chapter 90	\$0
Title V Loan Repayments	\$15,099
Water System Improvements	\$690,000
Account Transfer	\$105,583
Cemetery Trust/Stabilization	\$75,000
Water Conservation Fund	\$20,000
Bond Interest Reserve	\$0
FREE CASH (REDUCE LEVY)	\$500,000
MUNICIPAL LIGHT (REDUCE LEVY)	\$237,569
CATV REVENUE (REDUCE LEVY)	\$800,000

Total Revenue \$119,722,949

\$67,123,370 Taxation
\$22,035,181 State Aid
\$3,350,376 SBAB Payment
\$13,548,500 Local Receipts
\$905,000 Solid Waste Enterprise
\$2,750,000 Free Cash
\$8,472,953 Other Funds
\$500,000 Free Cash (Levy)
\$237,569 Light (Levy)
\$800,000 CATV (Levy)
\$119,722,949

CHARGES

CHERRY SHEET OFFSETS	\$73,860
CMRPC	\$9,238
STATE AND COUNTY CHARGES	\$1,700,006
OVERLAY	\$500,000
ATM/STM RESERVE	\$150,000
MEDICAL EXPENSES POLICE AND FIRE	\$2,500
FY 2015 DEFICITS	\$400,000
OPERATING BUDGET	\$110,699,866
SOLID WASTE ENTERPRISE	\$1,741,750
SALE OF LOTS	\$18,000
CAPITAL BUDGET	
F Replacement of Engine 1	\$635,000
P Replacement of marked cruiser	\$36,000
P Replacement of marked cruiser	\$36,000
P Replacement of marked cruiser	\$36,000
F Replacement of marked cruiser	\$36,000
PB Security Upgrades Various Buildings	\$50,000
PB Design Development Heating Systems Paton & Spring	\$250,000
PKS Resurfacing HS Track & Other Repairs	\$285,000
PB Resurfacing HS Driveway	\$200,000
H Replace Pickup (#1)	\$40,000
E Engineering/Planning Office Reorganization	\$25,000
W Replace 3/4 Ton Pickup w/Utility & Plow Setup	\$52,000
W Design Services WTP Green Sand	\$500,000
W HVAC Replacement/Upgrade WTP	\$125,000
W Feasibility/Design Addition Water Garage	\$150,000
S Feasibility Study Rte 20 Area to Upper Blackstone	\$50,000
MT. VIEW CEMETERY COLUMBARIUM	\$75,000

\$ 2,283,104 Charges

\$5,693,935 General Government
\$8,266,476 Public Safety
\$4,922,794 Retirement
\$10,338,920 Public Works
\$688,932 Human Services
\$1,540,319 Culture & Recreation
\$57,867,586 School Department
\$9,417,490 Debt and Interest
\$11,963,414 Unclassified (Op Sprt)
\$110,699,866

Solid Waste Enterprise
\$1,146,950 Collection
\$416,000 Disposal
\$178,800 Expenses
\$1,741,750

Capital Budget
\$1,629,000 From Free Cash
\$827,000 From Taxation (Water)
\$50,000 From Sewer Surplus
\$2,506,000

FIGURE NINE
TRIAL RECAPITULATION - FISCAL YEAR 2016
Based on Projection Number One

TRANSFER TO OPEB TRUST - WATER	\$97,698
TRANSFER TO OPEB TRUST - SEWER	\$19,031
METER REPLACEMENT	\$400,000
WMA PERMIT COMPLIANCE/MITIGATION ACTIVITES	\$100,000
POOR FARM BROOK MITIGATION FUND	\$5,000
WATER MAIN REPLACEMENT	\$250,000
SEWER I & I PROGRAM	\$300,000
TELEMETERY UPGRADE SEWER PUMP STATIONS	\$300,000
SEWER PUMP STATION IMPROVEMENTS	\$300,000
COUNSELING AND EDUCATIONAL SERVICES	\$75,000

Total Charges \$119,722,949

Surplus/(Deficit) \$0

Warrant Articles	
\$227,500	From Taxation
\$400,000	From Free Cash
\$852,698	From Taxation & Wtr Imprv (Water)
\$919,031	From Sewer Revenue
\$18,000	Sale of Lots
\$75,000	Cemetery Stabilization
\$2,492,229	

\$ 2,283,104	Charges
\$110,699,866	Operating Budget
\$1,741,750	Solid Waste Enterprise
\$2,506,000	Capital Budget
\$2,492,229	Warrant Articles
\$119,722,949	

**FIGURE TEN
CAPITAL BUDGET SUMMARY
FISCAL YEAR 2016 TO 2020**

Department/Project	Total	2016	2017	2018	2019	2020	Later
0411 Engineering							
Widening & Improving Public Ways	\$750,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	
Replace 2004 3/4 ton Chevy Truck	\$35,000	\$35,000					
NPDES Mandated Stormwater Compliance	\$2,865,000	\$150,000	\$700,000	\$585,000	\$710,000	\$720,000	\$1,000,000
Engineering / Planning Office Space Reorganization	\$25,000	\$25,000					
Street Betterments	\$660,000	\$660,000					
	\$4,335,000	\$1,020,000	\$850,000	\$735,000	\$860,000	\$870,000	
0220 Fire Department							
Pickup truck (includes lights / radio console)	\$51,000	\$51,000					
Engine 1 Replacement	\$635,000	\$635,000					
Hovercraft Replacement	\$43,000	\$43,000					
Engine 2 Replacement	\$690,000		\$690,000				
SCBA Packs Replacement	\$235,000				\$235,000		
Rescue 1 Replacement							\$780,000
	\$1,654,000	\$729,000	\$690,000	\$0	\$235,000	\$0	
0421 Highway							
Storm Drain Construction	\$1,250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	
Sidewalk Construction	\$1,750,000	\$350,000	\$350,000	\$350,000	\$350,000	\$350,000	
Street Resurfacing Account	\$2,375,000	\$475,000	\$475,000	\$475,000	\$475,000	\$475,000	
Dump Truck / Sander 6 wheel (#20,#13,#3,#10)	\$630,000		\$210,000	\$210,000		\$210,000	
3/4 ton 4WD Pickup (#2)	\$40,000	\$40,000					
Street Sweeper (#36,#34)	\$380,000	\$190,000			\$190,000		
Front End Loader (#18)	\$185,000	\$185,000					
Superintendent Vehicle (#1)	\$40,000	\$40,000					
All Wheel Drive Dump Sander w/plow (#5)	\$250,000				\$250,000		
All Wheel Drive Dump Truck w/plow (#21,#23)	\$140,000				\$140,000		
Catch Basin Cleaner (#11)	\$250,000			\$250,000			
Tractor w / Boom Mower (new)	\$105,000		\$105,000				
Backhoe	\$135,000					\$135,000	
Pave Parking Lots at 207 & 211 South Street	\$300,000	\$300,000					
Salt Shed	\$500,000	\$500,000					
Chipper - Replace 1992 Bandit	\$50,000		\$50,000				
Snowblower Attachment for Loader	\$100,000		\$100,000				
	\$8,480,000	\$2,330,000	\$1,540,000	\$1,535,000	\$1,655,000	\$1,420,000	

**FIGURE TEN
CAPITAL BUDGET SUMMARY
FISCAL YEAR 2016 TO 2020**

Department/Project	Total	2016	2017	2018	2019	2020	Later
0610 Library							
Outreach Van Replacement	\$31,000			\$31,000			
	\$31,000	\$0	\$0	\$31,000	\$0	\$0	
0650 Parks and Cemetery							
Parks							
Replace Maintenance Trucks	\$52,000	\$26,000	\$26,000				
Dean Park Erosion Control	\$100,000	\$100,000					
Municipal Drive Improvements	\$415,000			\$415,000			
Maple Avenue Phase 2	\$300,500	\$45,500	\$255,000				
Lake Street Park Development	\$450,000		\$450,000				TBD
Dean Park Paving and Drainage	\$50,000	\$50,000					
Dean Park House	\$27,000	\$27,000					
Dean Park Baseball Lights	\$125,500			\$125,500			
Replace Sand Pro	\$22,000					\$22,000	
Resurface SHS Track	\$175,000	\$175,000					
Resurface Oak Middle Track	\$65,000		\$65,000				
Repairs to SHS Tennis Courts	\$20,000	\$20,000					
Repairs to SHS Stadium Field	\$20,000	\$20,000					
Cemetery							
Mt. View Cemetery Columbarium	\$75,000	\$75,000					
Mt. View Cemetery Paving Cemetery Expansion			\$25,000				TBD
	\$1,897,000	\$538,500	\$796,000	\$540,500	\$0	\$22,000	
0175 Planning							
Zoning Bylaw Recodification	\$50,000	\$30,000	\$20,000				
	\$50,000	\$30,000	\$20,000	\$0	\$0	\$0	

**FIGURE TEN
CAPITAL BUDGET SUMMARY
FISCAL YEAR 2016 TO 2020**

Department/Project	Total	2016	2017	2018	2019	2020	Later
0210 Police Department							
Replacement Marked Vehicles	\$648,000	\$144,000	\$108,000	\$144,000	\$108,000	\$144,000	
Replacement Unmarked Vehicles	\$108,000		\$35,000		\$36,000	\$37,000	
See Public Buildings for facilities needs							
	\$756,000	\$144,000	\$143,000	\$144,000	\$144,000	\$181,000	
0192 Public Buildings							
Beal School - Replacement Windows	\$376,000	\$376,000					
Spring St - Pulverize Re-pave Driveways, Sidewalks	\$213,620	\$213,620					
Police Station - Additional Space	\$11,330,000	\$11,330,000					
High School - Paint Interior Walls and Trim	\$491,700	\$491,700					
Town Hall - Second Floor Renovation	\$268,300	\$268,300					
Spring Street School - Replace Heating System	\$1,303,950	\$1,303,950					
Oak Middle School - Re-seam Roof	\$185,000	\$185,000					
High School - Repave Driveway	\$200,000	\$200,000					
Paton School - Replace Heating System	\$1,324,512	\$1,324,512					
Oak Middle School - Paint Interior	\$120,000		\$120,000				
Town Hall (original building) - Replace Roof	\$50,000			\$50,000			
Coolidge School - Replace Air Handling Units	\$375,000				\$375,000		
High School - Re-seam Roof	\$351,142					\$351,142	
Coolidge School - Pulverize and Repave Playground	\$112,551					\$112,551	
School Security Upgrades	\$50,000	\$50,000					
	\$16,751,775	\$15,743,082	\$120,000	\$50,000	\$375,000	\$463,693	
0440 Sewer							
Inflow & Infiltration Work	\$5,900,000	\$1,225,000	\$1,225,000	1,225,000	\$1,225,000	\$1,000,000	
Hartford Turnpike Sewer Connection	\$5,175,000	\$350,000	\$325,000	\$4,500,000			
Radio Telemetry Changeover	\$600,000	\$300,000	\$300,000				
Equipment Rental	\$150,000		\$100,000		\$50,000		
	\$11,825,000	\$1,875,000	\$1,950,000	\$5,725,000	\$1,275,000	\$1,000,000	

**FIGURE TEN
CAPITAL BUDGET SUMMARY
FISCAL YEAR 2016 TO 2020**

Department/Project	Total	2016	2017	2018	2019	2020	Later
0450 Water							
Green Sand Filtration Plant Addition	\$3,460,000	\$500,000	\$740,000	\$740,000	\$740,000	\$740,000	
HVAC Replacement Work at Water Treatemnt Plant	\$125,000	\$125,000					
Water Main Replacement	\$2,850,000		\$650,000	\$1,000,000	\$550,000	\$650,000	
Equipment Replacement	\$460,000	\$192,000	\$60,000	\$104,000	\$52,000	\$52,000	
Building Additions and Modifications	\$150,000	\$150,000					
Meter Replacement	\$400,000	\$400,000					
	\$7,445,000	\$1,367,000	\$1,450,000	\$1,844,000	\$1,342,000	\$1,442,000	
Total	\$53,224,775	\$23,776,582	\$7,559,000	\$10,604,500	\$5,886,000	\$5,398,693	

**FIGURE TEN-A
CAPITAL BUDGET RECOMMENDATIONS
FISCAL YEAR 2016**

Department	Project	Amount	Cumulative Total	Funding Source	Tier	Comment
Fire	Engine 1 Replacement	\$635,000	\$635,000	Taxation	1	Include in Capital Budget warrant article
Police	Replace Marked Cruiser	\$36,000	\$671,000	Taxation	1	Include in Capital Budget warrant article
Police	Replace Marked Cruiser	\$36,000	\$707,000	Taxation	1	Include in Capital Budget warrant article
Police	Replace Marked Cruiser	\$36,000	\$743,000	Taxation	1	Include in Capital Budget warrant article
Police	Replace Marked Cruiser	\$36,000	\$779,000	Taxation	1	Include in Capital Budget warrant article
Public Bldgs	Security Upgrades Various Buildings	\$50,000	\$829,000	Taxation	1	Include in Capital Budget warrant article
Public Bldgs	Design Development Spring/Paton Heating System	\$250,000	\$1,079,000	Taxation	2	Include in Capital Budget warrant article
Parks	Resurfacing of HS Track/General Repairs to Field/Courts	\$285,000	\$1,364,000	Taxation	2	Include in Capital Budget warrant article
Public Bldgs	High School - Repave Driveway	\$200,000	\$1,564,000	Taxation	2	Include in Capital Budget warrant article
Highway	Superintendent Vehicle (#1)	\$40,000	\$1,604,000	Taxation	2	Include in Capital Budget warrant article
Engineering	Engineering /Planning Office Space Reorganization	\$25,000	\$1,629,000	Taxation	2	Include in Capital Budget warrant article
Highway	3/4 ton 4WD Pickup (#2)	\$40,000	\$40,000	Taxation	2	Additional Spending Consideration
Fire	Pickup truck (includes lights / radio console)	\$51,000	\$91,000	Taxation	2	Additional Spending Consideration
Public Bldgs	Oak Middle School - Re-seam Roof	\$185,000	\$276,000	Taxation	2	Additional Spending Consideration
Public Bldgs	Town Hall - Second Floor Renovation	\$268,300	\$544,300	Taxation	2	Additional Spending Consideration
Engineering	Widening & Improving Public Ways	\$150,000	\$694,300	Taxation	2	Additional Spending Consideration
Parks	Replace Maintenance Trucks	\$26,000	\$720,300	Taxation	3	Additional Spending Consideration
Public Bldgs	Spring St - Pulverize Re-pave Driveways, Sidewalks	\$213,620	\$933,920	Taxation	3	Additional Spending Consideration
Highway	Street Sweeper (#36,#34)	\$190,000	\$190,000	Taxation	3	Not Recommended for Funding
Highway	Front End Loader (#18)	\$185,000	\$375,000	Taxation	3	Not Recommended for Funding
Highway	Pave Parking Lots at 207 & 211 South Street	\$300,000	\$675,000	Taxation	3	Not Recommended for Funding
Parks	Dean Park Paving and Drainage	\$50,000	\$725,000	Taxation	3	Not Recommended for Funding
Parks	Dean Park House	\$27,000	\$752,000	Taxation	3	Not Recommended for Funding
Public Bldgs	High School - Paint Interior Walls and Trim	\$491,700	\$1,243,700	Taxation	3	Not Recommended for Funding
Engineering	Street Betterments	\$660,000	\$1,903,700	Taxation	4	Not Recommended for Funding
Engineering	Replace 2004 3/4 ton Chevy Truck	\$35,000	\$1,938,700	Taxation	4	Not Recommended for Funding
Highway	Storm Drain Construction	\$250,000	\$2,188,700	Taxation	4	Not Recommended for Funding
Parks	Dean Park Erosion Control	\$100,000	\$2,288,700	Taxation	4	Not Recommended for Funding
Highway	Sidewalk Construction	\$350,000	\$2,638,700	Taxation	4	Not Recommended for Funding
Public Bldgs	Beal School - Replacement Windows	\$376,000	\$3,014,700	Taxation	4	Not Recommended for Funding
Highway	Street Resurfacing Account	\$475,000	\$3,489,700	Taxation	4	Not Recommended for Funding
Parks	Maple Avenue Phase 2	\$45,500	\$3,535,200	Taxation	4	Not Recommended for Funding
Highway	Salt Shed	\$500,000	\$4,035,200	Taxation	4	Not Recommended for Funding
Fire	Hovercraft Replacement	\$43,000	\$4,078,200	Taxation	4	Not Recommended for Funding
Engineering	NPDES Mandated Stormwater Compliance	\$150,000	\$4,228,200	Taxation	4	Not Recommended for Funding
Public Bldgs	Police Station - Additional Space	\$11,330,000	\$11,330,000	Bond	4	Not Recommended for Funding

**FIGURE TEN-A
CAPITAL BUDGET RECOMMENDATIONS
FISCAL YEAR 2016**

Parks	Mt. View Cemetery Columbarium	\$75,000	\$75,000	Trust Fund	1	Separate Warrant Article
Planning	Zoning Bylaw Recodification	\$30,000	\$30,000	Land Use Acct	1	Expended Without Appropriation
Sewer	Inflow & Infiltration Work	\$300,000	\$300,000	Sewer Revenue	1	Separate Warrant Article
Sewer	Feasibility Study Rte 20 Area to Upper Blackstone	\$50,000	\$350,000	Sewer Revenue	1	Include in Capital Budget warrant article
Sewer	Radio Telemetry Upgrade	\$300,000	\$650,000	Sewer Revenue	1	Separate Warrant Article
Sewer	Sewer Pump Station Improvements	\$300,000	\$950,000	Sewer Revenue	1	Separate Warrant Article
Water	Replace 3/4 Ton Pickup w/Utility and Plow Setup (Trk #63)	\$52,000	\$52,000	Water Revenue	1	Include in Capital Budget warrant article
Water	Design Services for WTP Addition - Green Sand Filtration	\$500,000	\$552,000	Water Revenue	1	Include in Capital Budget warrant article
Water	HVAC Replacement Work at WTP	\$125,000	\$677,000	Water Revenue	1	Include in Capital Budget warrant article
Water	Preliminary Design Water Garage Addition	\$150,000	\$827,000	Water Revenue	1	Include in Capital Budget warrant article
Water	Meter Replacement	\$400,000	\$1,227,000	Water Revenue	1	Separate Warrant Article
Water	Water Main Replacement	\$250,000	\$1,477,000	Water Revenue	1	Separate Warrant Article
Water	WMA Permit Compliance/Mitigation Activities	\$100,000	\$1,577,000	Water Revenue	1	Separate Warrant Article
Water	Replace Backhoe	\$140,000	\$1,717,000	Water Revenue	1	Not Recommended for Funding

**HEALTH INSURANCE ENROLLMENT TRENDS
FISCAL YEAR 2004 TO 2015**

Plan Totals		FY 04	FY 05	FY 06	FY 07	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
H/P Select	Fam	9	5	0	0	0	0	0	0	0	0	0	0
H/P PPO	Fam			1	3	2	2	2	0	0	0	0	0
Tufts POS	Fam			0	1	0	0	0	0	0	0	0	0
Blue Cross EPO	Fam			13	9	12	10	9	0	0	0	0	0
Tufts EPO	Fam			3	4	5	4	4	0	0	0	0	0
H/P HMO (EPO)	Fam	60	54	56	49	44	34	25	0	0	0	0	0
Fallon (Select in FY 04)	Fam	188	234	242	254	266	121	82	0	0	0	0	0
Fallon - Direct	Fam	95	92	93	95	105	34	23	0	0	0	0	0
Blue Cross Rate Saver	Fam						0	1	3	4	4	4	3
Tufts Rate Saver	Fam						0	1	4	6	7	7	7
H/P HMO Rate Saver	Fam						3	9	32	27	34	40	25
Fallon Select Rate Saver	Fam						165	209	306	342	350	344	340
Fallon Direct Rate Saver	Fam						61	59	81	78	76	81	68
		352	385	408	415	434	434	424	426	457	471	476	443
Blue Cross Benchmark	Fam												2
Tufts Benchmark	Fam												0
HP Benchmark	Fam												2
Fallon Select Benchmark	Fam												16
Fallon Direct Benchmark	Fam												6
													26
H/P Select	Ind	10	12										0
H/P PPO	Ind			5	5	4	4	5	5	6	4	4	3
Tufts POS	Ind			0	0	0	0	0	0	0	0	0	0
Blue Cross EPO	Ind			9	11	13	9	6	0	0	0	0	0
Tufts EPO	Ind			2	2	4	3	3	0	0	0	0	0
H/P HMO (EPO)	Ind	90	72	65	61	57	56	53	0	0	0	0	0
Fallon (Select in FY 04)	Ind	146	180	180	192	190	102	86	0	0	0	0	0
Fallon - Direct	Ind	88	72	72	65	63	30	23	0	0	0	0	0
Blue Cross Rate Saver	Ind						0	1	2	2	1	4	3
Tufts Rate Saver	Ind						0	0	2	3	0	4	4
H/P HMO Rate Saver	Ind						1	3	53	53	47	48	52
Fallon Select Rate Saver	Ind						104	121	215	205	185	187	169
Fallon Direct Rate Saver	Ind						35	42	57	51	48	45	46
		334	336	333	336	331	344	343	334	320	285	292	277

HEALTH INSURANCE ENROLLMENT TRENDS
FISCAL YEAR 2004 TO 2015

Plan Totals		FY 04	FY 05	FY 06	FY 07	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15
Blue Cross Benchmark	Ind												4
Tufts Benchmark	Ind												0
HP Benchmark	Ind												5
Fallon Select Benchmark	Ind												20
Fallon Direct Benchmark	Ind												10
													39
Pilgrim Medicare	Sr	161	159	140	139	119	106	106	151	148	165	178	173
BC MEDEX III	Sr			6	6	5	5	5	5	3	6	10	14
Tufts MC	Sr			14	15	11	12	11	22	22	26	35	41
BC Man Blue	Sr			4	4	3	2	4	4	4	4	5	6
Fallon Senior	Sr	114	115	110	105	104	102	104	141	141	141	71	77
Medicare MHO Blue	Sr				3	2	0	1	0	0	0	0	0
Tufts Medicare Preferred	Sr					1	0	1	3	7	7	60	57
First Seniority - Freedom	Sr					43	65	80	0	0	0	0	0
		275	274	274	272	288	292	312	326	325	349	359	368
Grand Total		961	995	1015	1023	1053	1070	1079	1086	1102	1105	1127	1153

**FIGURE TWELVE
SURPLUS REVENUE
FISCAL YEAR 1995 TO 2014**

	RECEIPTS						CHARGES		FREE CASH JULY1
	UNEXPENDED APPROPRIATION BALANCES			EXCESS LOCAL	EXCESS STATE	EXCESS	TAX LEVY	SPECIAL ARTICLE	
	SCHOOL	TOWN	TOTAL	RECEIPTS	RECEIPTS	REAL ESTATE	REDUCTION	APPROPRIATIONS	
1995	\$0	\$684,790	\$684,790	\$1,368,791	\$212,716	\$578,173	\$770,000	\$1,094,000	\$3,909,803
1996	\$14,501	\$1,008,838	\$1,023,339	\$1,401,250	\$264,215	(\$38,780)	\$770,000	\$2,524,500	\$2,996,394
1997	\$140,410	\$678,033	\$818,443	1,631,358*	\$29,708	\$305,627	\$1,030,000	\$270,000	\$4,555,647
1998	\$97,934	\$574,473	\$672,407	\$2,204,849	\$188,104	\$237,102	\$1,130,000	\$2,288,656	\$4,611,834
1999	\$58,855	\$588,350	\$647,205	2,672,911**	\$220,504	\$618,813	\$1,130,000	\$1,880,784	\$5,588,576
2000		\$529,300	\$529,300	\$446,885	\$255,716	(\$38,720)	\$1,130,000	\$1,348,000	\$2,884,606
2001	\$17,842	\$727,089	\$744,931	\$1,144,419	\$388,157	\$87,125	\$435,000	\$981,000	\$4,087,506
2002	\$1	\$934,185	\$934,186	3,687,900***	\$218,595		\$500,000	\$1,577,612	\$6,858,300
2003	\$10,000	\$1,216,670	\$1,226,670	\$2,329,608			\$728,416	\$5,385,000	\$3,616,392
2004	\$0	\$871,381	\$2,101,529	\$929,450			\$500,000	\$2,380,000	\$2,837,137
2005	\$0	\$1,629,696	\$1,629,696	\$498,843			\$500,000	\$2,000,000	\$1,930,113
2006	\$0	\$2,101,529	\$2,101,529	\$1,583,983			\$500,000	\$1,250,000	\$4,185,519
2007	\$349,032	\$1,685,900	\$2,034,932	\$593,304	\$222,844		\$500,000	\$2,000,000	\$4,850,038
2008	\$873	\$1,484,340	\$1,485,213	\$2,115,902	\$26,258		\$500,000 Adjusted	\$3,000,000 \$400,000	\$4,597,946 \$4,197,946
2009	\$200,004	\$2,566,759	\$2,766,763	(\$142,757)			\$500,000	\$1,310,000	\$4,778,074
2010	\$0	\$2,054,486	\$2,054,486	\$805,876			\$500,000 Adjusted	\$1,431,069 \$700,000	\$5,845,970 \$5,145,970
2011	\$0	\$1,574,490	\$1,574,490	\$1,791,227			\$500,000 Adjusted	\$3,396,791 \$448,000	\$6,002,067 \$5,554,067
2012	\$40	\$1,862,884	\$1,862,924	\$915,701	\$82,366		\$500,000 Adjusted	\$3,067,495 \$24,000	\$5,591,137 \$5,567,137
2013	\$0	\$1,479,387	\$1,479,387	\$1,065,164			\$500,000 Adjusted	\$3,657,713 \$266,000	\$5,062,332 \$4,796,332
2014	\$0	\$1,344,854	\$1,344,854	\$2,561,272			\$500,000 Adjusted	\$2,750,003 \$610,000	\$5,580,257 \$4,970,257

* Includes \$600,000 from Treatment Plant Lawsuit

** Includes \$1,688,000 in non-recurring ash revenue from Wheelabrator

*** Includes \$ 2,384,822.59 In Bond Premiums/Accrued Interest

FIGURE THIRTEEN
Comparison of Single Family Tax Bills
Fiscal Year 2006 to 2014
for Selected Communities

Rank	Community	Ave Residential Tax Bill (2007)	Ave Residential Tax Bill (2008)	Ave Residential Tax Bill (2009)	Ave Residential Tax Bill (2010)	Ave Residential Tax Bill (2011)	Ave Residential Tax Bill (2012)	Ave Residential Tax Bill (2013)	Ave Residential Tax Bill (2014)	Ave Residential Tax Bill (2015)	Change 2014 to 2015
1	Leicester	\$2,565.00	\$2,633.00	\$2,690.00	\$2,726.00	\$2,805.00	\$2,905.00	\$2,989.00	\$3,072.00	\$3,085.00	\$13.00
2	Fitchburg	\$2,523.00	\$2,584.00	\$2,630.00	\$2,687.00	\$2,820.00	\$2,913.00	\$2,981.00	\$3,078.00	\$3,222.00 *	\$144.00
3	Northbridge	\$2,752.00	\$2,846.00	\$3,072.00	\$3,001.00	\$3,173.00	\$3,390.00	\$3,234.00	\$3,517.00	\$3,565.00	\$48.00
4	Clinton	\$2,830.00	\$2,947.00	\$3,028.00	\$3,098.00	\$3,106.00	\$3,274.00	\$3,360.00	\$3,500.00	\$3,631.00 *	\$131.00
5	Worcester	\$2,995.00	\$3,112.00	\$3,162.00	\$3,129.00	\$3,307.00	\$3,363.00	\$3,492.00	\$3,643.00	\$3,756.00 *	\$113.00
6	Bellingham	\$2,953.00	\$3,040.00	\$3,184.00	\$3,301.00	\$3,473.00	\$3,589.00	\$3,710.00	\$3,771.00	\$3,772.00 *	\$1.00
7	Millbury	\$3,006.00	\$3,093.00	\$3,124.00	\$3,268.00	\$3,320.00	\$3,378.00	\$3,495.00	\$3,634.00	\$3,847.00	\$213.00
8	Auburn	\$2,793.00	\$2,917.00	\$3,016.00	\$3,229.00	\$3,422.00	\$3,547.00	\$3,653.00	\$3,794.00	\$3,935.00 *	\$141.00
9	Leominster	\$3,003.00	\$3,104.00	\$3,206.00	\$3,296.00	\$3,477.00	\$3,640.00	\$3,771.00	\$3,961.00	\$4,161.00	\$200.00
10	Norwood	\$3,081.00	\$3,163.00	\$3,268.00	\$3,442.00	\$3,662.00	\$3,862.00	\$4,034.00	\$4,205.00	\$4,376.00 *	\$171.00
11	Billerica	\$3,780.00	\$3,873.00	\$3,958.00	\$4,077.00	\$4,246.00	\$4,366.00	\$4,468.00	\$4,566.00	\$4,563.00 *	(\$3.00)
12	Milford	\$3,756.00	\$3,915.00	\$3,952.00	\$4,215.00	\$4,236.00	\$4,323.00	\$4,455.00	\$4,489.00	\$4,652.00 *	\$163.00
13	West Boylston	\$3,981.00	\$4,066.00	\$4,132.00	\$4,192.00	\$4,260.00	\$4,349.00	\$4,420.00	\$4,451.00	\$4,715.00	\$264.00
14	Marlborough	N/A	N/A	N/A	N/A	\$4,280.00	\$4,476.00	\$4,540.00	\$4,655.00	\$4,790.00 *	\$135.00
15	Holden	\$3,598.00	\$3,809.00	\$3,992.00	\$4,102.00	\$4,238.00	\$4,401.00	\$4,523.00	\$4,692.00	\$4,822.00	\$130.00
16	Sterling	\$4,111.00	\$4,312.00	\$4,494.00	\$4,449.00	\$4,417.00	\$4,545.00	\$4,635.00	\$4,779.00	\$4,966.00	\$187.00
17	Shrewsbury**	\$3,598.00	\$3,656.00	\$3,824.00	\$3,893.00	\$3,955.00	\$4,139.00	\$4,322.00	\$4,483.00	\$5,030.00	\$547.00
18	Hudson	\$3,607.00	\$3,703.00	\$3,888.00	\$4,098.00	\$4,210.00	\$4,485.00	\$4,700.00	\$4,856.00	\$5,080.00 *	\$224.00
19	Sutton	\$3,560.00	\$3,889.00	\$4,022.00	\$4,197.00	\$4,328.00	\$4,607.00	\$4,845.00	\$5,129.00	\$5,232.00	\$103.00
20	Danvers	\$4,034.00	\$4,231.00	\$4,391.00	\$4,577.00	\$4,688.00	\$4,883.00	\$5,085.00	\$5,215.00	\$5,350.00 *	\$135.00
21	Tewksbury	\$3,742.00	\$3,850.00	\$3,946.00	\$4,034.00	\$4,160.00	\$4,712.00	\$4,888.00	\$5,066.00	\$5,355.00 *	\$289.00
22	Paxton	\$3,965.00	\$4,156.00	\$4,256.00	\$4,911.00	\$4,830.00	\$4,948.00	\$5,140.00	\$5,202.00	\$5,390.00	\$188.00
23	Berlin	\$4,865.00	\$4,999.00	\$5,139.00	\$5,127.00	\$5,352.00	\$5,583.00	\$5,554.00	\$5,742.00	\$5,584.00 *	(\$158.00)
24	Grafton	\$3,854.00	\$3,923.00	\$4,016.00	\$4,281.00	\$4,491.00	\$4,771.00	\$5,053.00	\$5,146.00	\$5,620.00	\$474.00
25	Franklin	\$3,872.00	\$4,210.00	\$4,298.00	\$4,436.00	\$4,676.00	\$4,842.00	\$4,990.00	\$5,260.00	\$5,657.00	\$397.00
26	Foxborough	\$4,296.00	\$4,424.00	\$4,507.00	\$4,633.00	\$4,994.00	\$5,174.00	\$5,466.00	\$5,583.00	\$5,768.00 *	\$185.00
27	Mansfield	\$4,690.00	\$4,823.00	\$4,849.00	\$4,992.00	\$5,176.00	\$5,164.00	\$5,370.00	\$5,628.00	\$5,816.00 *	\$188.00
28	Boylston	\$4,717.00	\$4,810.00	\$4,814.00	\$4,992.00	\$5,234.00	\$5,710.00	\$5,764.00	\$5,848.00	\$5,897.00	\$49.00
29	Framingham	\$4,564.00	\$4,821.00	\$4,735.00	\$4,979.00	\$5,197.00	\$5,774.00	\$5,783.00	\$5,922.00	\$5,952.00 *	\$30.00
30	Millis	\$4,733.00	\$4,842.00	\$5,098.00	\$4,979.00	\$5,221.00	\$5,226.00	\$5,540.00	\$5,802.00	\$6,027.00	\$225.00
31	Canton	\$4,509.00	\$4,566.00	\$4,894.00	\$5,008.00	\$5,344.00	\$5,526.00	\$5,729.00	\$5,805.00	\$6,066.00 *	\$261.00
32	Upton	\$4,522.00	\$4,800.00	\$4,881.00	\$5,040.00	\$5,446.00	\$5,630.00	\$5,809.00	\$6,016.00	\$6,200.00	\$184.00
33	Chelmsford	\$4,966.00	\$5,105.00	\$5,069.00	\$5,267.00	\$5,427.00	\$5,653.00	\$5,799.00	\$6,119.00	\$6,329.00	\$210.00
34	Northborough	\$5,355.00	\$5,556.00	\$5,774.00	\$5,992.00	\$5,972.00	\$6,114.00	\$6,181.00	\$6,225.00	\$6,485.00	\$260.00
35	Ashland	\$5,180.00	\$5,338.00	\$5,493.00	\$5,642.00	\$5,800.00	\$5,958.00	\$6,125.00	\$6,351.00	\$6,555.00	\$204.00
36	Medway	\$5,494.00	\$5,511.00	\$5,733.00	\$5,901.00	\$5,992.00	\$6,105.00	\$6,336.00	\$6,459.00	\$6,610.00	\$151.00
37	Natick	\$4,727.00	\$4,829.00	\$5,223.00	\$5,282.00	\$5,561.00	\$6,015.00	\$6,216.00	\$6,459.00	\$6,630.00	\$171.00
38	Walpole	\$4,903.00	\$4,939.00	\$5,159.00	\$5,283.00	\$5,538.00	\$5,740.00	\$6,231.00	\$6,405.00	\$6,693.00 *	\$288.00
39	Holliston	\$5,810.00	\$6,015.00	\$6,157.00	\$6,434.00	\$6,754.00	\$6,916.00	\$7,090.00	\$7,220.00	\$7,495.00	\$275.00
40	Norfolk	\$5,803.00	\$5,894.00	\$6,095.00	\$6,161.00	\$6,391.00	\$6,927.00	\$7,186.00	\$7,368.00	\$7,603.00	\$235.00
41	Westborough	\$6,198.00	\$6,689.00	\$6,784.00	\$7,182.00	\$7,446.00	\$7,790.00	\$7,972.00	\$8,134.00	\$8,045.00	(\$89.00)
42	Andover	\$6,658.00	\$6,799.00	\$7,054.00	\$7,239.00	\$7,480.00	\$7,786.00	\$7,967.00	\$8,343.00	\$8,648.00 *	\$305.00
43	Hopkinton	\$7,060.00	\$7,338.00	\$7,508.00	\$7,687.00	\$7,904.00	\$8,082.00	\$8,285.00	\$8,539.00	\$8,885.00	\$346.00
44	Southborough	\$7,289.00	\$7,231.00	\$7,879.00	\$7,714.00	\$7,942.00	\$8,334.00	\$8,573.00	\$8,675.00	\$8,929.00	\$254.00
45	Acton	\$7,926.00	\$8,051.00	\$8,388.00	\$8,767.00	\$9,049.00	\$9,259.00	\$9,650.00	\$9,832.00	\$10,128.00	\$296.00
46	Oxford	\$2,694.00	\$2,714.00	\$2,839.00	\$2,909.00	\$2,979.00	\$3,071.00	\$3,182.00	\$3,313.00	N/A	N/A

* Indicates communities that classified their tax rate in FY 2013

**FIGURE FOURTEEN
SOLID WASTE ENTERPRISE
FISCAL YEAR 2016**

Item	Expended FY 2009	Expended FY 2010	Expended FY 2011	Expended FY 2012	Expended FY 2013	Expended FY 2014	Budget FY 2015	Expended to 12/31/2015	Budget FY 2016		
Collection	\$1,141,374	\$1,099,000	\$1,120,980	\$1,148,202	\$1,166,268	\$1,189,593	\$1,130,000	\$567,299	\$1,146,950	6,500= tons @ \$64.00/ton 760K bags; 320k sm/440k lg**	
Disposal	\$484,999	\$448,328	\$452,553	\$472,943	\$466,771	\$478,224	\$500,000	\$204,412	\$416,000		
PAYT Bags	\$141,572	\$125,427	\$117,644	\$136,420	\$141,682	\$164,415	\$110,000	\$115,950	\$170,000		
Stickers	\$79	\$158	\$0	\$393	\$250	\$582	\$500	\$397	\$500		
Recycling Bins	\$9,268	\$0	\$7,929	\$0	\$0	\$1,744	\$10,000	\$1,744	\$1,800		
Other	\$652	\$195	\$158	\$297	\$198	\$236	\$500	\$821	\$500		
Recycling Cards & Mailing	\$0	\$0	\$0	\$3,914	\$0	\$0	\$500	\$0	\$0		\$1,146,950
Code Red	\$0	\$0	\$0	\$2,680	\$0	\$2,573	\$2,700	\$5,359	\$6,000		\$416,000
Yard Waste Processing*	\$0	\$12,000	\$31,403	\$0	\$0	\$0	\$0	\$0	\$0		\$178,800
Total	\$1,777,944	\$1,685,108	\$1,730,667	\$1,764,849	\$1,775,169	\$1,837,367	\$1,754,200	\$895,982	\$1,741,750		\$1,741,750

* Some amount of reimbursement may be received from the ALB Program.

Revenue	Actual FY 2009	Actual FY 2010	Actual FY 2011	Actual FY 2012	Actual FY 2013	Actual FY 2014	Budget FY 2015	Received to 12/31/2014	Budget FY 2016
Receipts - PAYT Bags	\$864,200	\$856,432	\$855,900	\$843,300	\$847,050	\$842,250	\$835,000	\$451,727	\$835,000
Receipts - Stickers	\$21,710	\$27,000	\$30,180	\$31,380	\$32,100	\$31,900	\$32,500	\$21,900	\$32,500
Receipts - Other*	\$12,498	\$10,808	\$10,522	\$2,853	\$2,641	\$4,297	\$2,500	\$2,057	\$2,500
Total	\$898,408	\$894,240	\$896,602	\$877,533	\$881,791	\$878,447	\$870,000	\$475,684	\$870,000

* FY 2009 includes grant closeout

* FY 2010 includes \$8,000 ALB

* FY 2011 includes \$7,667 ALB

Retained Earnings Used \$200,000 \$50,000 \$60,000 \$60,000 \$30,000 \$35,000

Tax Levy Impact

\$836,750 (Estimated)

	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 to Date
Disposal Tons	11,272	10,944	10,687	7,137	6,370	6,386	6,525	6,307	6,393	3,298
Recycling Tons	2,834	2,838	3,056	3,569	3,218	3,251	3,222	3,058	3,103	1,608
Total	14,106	13,782	13,743	10,706	9,588	9,637	9,747	9,365	9,496	4,906
			FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
Tip Fee	\$36.52	\$37.06	\$67.73	\$69.10	\$69.20	\$70.87	\$72.48	\$74.01	\$74.81	\$64.00
			Split Year	\$1.37	\$0.10	\$1.67	\$1.61	\$1.53	\$0.80	(\$10.81)
				2.02%	0.14%	2.41%	2.27%	2.11%	1.08%	-14.45%

**FIGURE FOURTEEN
SOLID WASTE ENTERPRISE
FISCAL YEAR 2016**

	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
Collection	\$1,052,101	\$1,089,341	\$1,126,864	\$1,141,373	\$1,099,000	\$1,120,980	\$1,148,202	\$1,166,268	\$1,189,593
Disposal	\$447,075	\$434,118	\$564,775	\$484,999	\$448,328	\$452,553	\$472,943	\$466,771	\$478,224
Expenses	\$0	\$0	\$0	\$151,572	\$137,780	\$157,134	\$143,704	\$142,130	\$169,550
Total	\$1,499,176	\$1,523,459	\$1,691,639	\$1,777,944	\$1,685,108	\$1,730,667	\$1,764,849	\$1,775,169	\$1,837,367
Revenue PAYT	\$0.00	\$0.00	\$0.00	\$898,408	\$894,240	\$896,602	\$877,533	\$881,791	\$878,447
Tax Levy Cost	\$1,499,176	\$1,523,459	\$1,691,639	\$879,536	\$790,868	\$834,065	\$887,316	\$893,378	\$958,920
Households	9,799	9,861	9,875	9,892	9,912	9,959	9,898	10,036	10,120
Tax Levy Draw Per Household	\$152.99	\$154.49	\$171.31	\$88.91	\$79.79	\$83.75	\$89.65	\$89.02	\$94.75
Disposal	\$106.09	\$110.14	\$127.18	\$203.84	\$213.94	\$219.53	\$223.01	\$227.23	\$230.26
Recycling	\$109.63	\$112.76	\$107.86	\$95.13	\$100.15	\$101.12	\$104.07	\$111.84	\$110.22
Total	\$106.28	\$110.54	\$123.09	\$166.07	\$175.75	\$179.59	\$181.07	\$189.55	\$193.49
Bags Costs	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016		
Small	\$0.1280	\$0.1336	\$0.1336	\$0.1400	\$0.1456	\$0.1500	\$0.16		
		\$0.0056	\$0.0000	\$0.0064	\$0.0056	\$0.0044	\$0.0060		
		4.38%	0.00%	4.79%	4.00%	3.02%	4.00%		
Large	\$0.1920	\$0.2263	\$0.2263	\$0.2376	\$0.2425	\$0.2500	\$0.26		
		\$0.0343	\$0.0000	\$0.0113	\$0.0049	\$0.0075	\$0.0100		
		17.86%	0.00%	4.99%	2.06%	3.09%	4.00%		
Disposal Tons	FY 2006	FY 2007	FY 2008	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014
Recycling Tons	11,272	10,944	10,687	7,137	6,370	6,386	6,525	6,307	6,393
Total	2,834	2,838	3,056	3,569	3,218	3,251	3,222	3,058	3,103
	14,106	13,782	13,743	10,706	9,588	9,637	9,747	9,365	9,496
Tip Fee	\$36.52	\$37.06	\$67.73	\$69.10	\$69.20	\$70.87	\$72.48	\$74.01	\$74.81
		Avoided Disposal Tonnage		3,550	4,317	4,301	4,162	4,380	4,294
		Value of Avoided Tonnage		\$245,305.00	\$298,736.40	\$304,811.87	\$301,661.76	\$324,163.80	\$321,234.14
		Cumulative			\$544,041.40	\$848,853.27	\$1,150,515.03	\$1,474,678.83	\$1,795,912.97

**FIGURE FIFTEEN
SEWER SURPLUS ACCOUNT**

Item	FY 2015 (To 12/31)	FY 2014 Actual	FY 2013 Actual	FY 2012 Actual	FY 2011 Actual	FY 2010 Actual	FY 2009 Actual
Sewer Rates	\$3,466,435	\$6,713,153	\$6,695,779	\$6,298,260	\$4,585,646	\$3,932,025	\$3,403,696
Miscellaneous & E1 Pump	\$20,703	\$44,198	\$42,307	\$36,138	\$57,309	\$55,766	\$55,821
Special Assessments	\$43,812	\$79,521	\$135,255	\$137,059	\$108,119	\$140,574	\$41,466
Advanced Payments on Betterments	\$8,638	\$15,835	\$27,763	\$24,052	\$14,732	\$35,324	\$18,308
Advanced Payments on Interest	\$392	\$541	\$888	\$718	\$442	\$1,612	\$715
Unapportioned Betterments	\$0	\$31,751	\$97,951	\$0	\$0	\$0	\$6,000
Unapportioned Interest	\$0	\$450	\$44	\$0	\$0	\$0	\$0
Sewer Liens	\$56,201	\$416,606	\$361,091	\$269,250	\$188,386	\$123,581	\$67,445
Sewer Betterments	\$1,580	\$76,093	\$64,405	\$68,889	\$71,999	\$74,871	\$80,821
Sewer Betterments Committed Interest	\$777	\$29,660	\$29,955	\$34,289	\$38,921	\$43,267	\$49,339
Total	\$3,598,538	\$7,407,808	\$7,455,437	\$6,868,656	\$5,065,553	\$4,407,021	\$3,723,610
Starting July 1 Fund Balance	\$13,818,671	\$13,202,694	\$11,133,237	\$9,464,689	\$8,502,988	\$6,583,441	\$5,489,595
Revenue	\$3,598,538	\$7,407,808	\$7,455,437	\$6,868,656	\$5,065,553	\$4,407,021	\$3,723,610
Reserved by Town Meeting (Appropriations)	\$5,922,726	\$7,031,863	\$5,974,283	\$5,568,663	\$4,700,777	\$3,313,131	\$2,834,092
Budget Turn back/Closeouts/Other Adjustments	\$0	\$240,032	\$588,303	\$368,555	\$596,925	\$825,657	\$204,328
	\$11,494,483	\$13,818,671	\$13,202,694	\$11,133,237	\$9,464,689	\$8,502,988	\$6,583,441
January 1, 2015 Balance	\$11,494,483						
Revenue to June 30, 2015							
					Appropriations		
Sewer Rates	\$3,200,000					\$5,458,674	
Miscellaneous & E1 Pump	\$17,000					\$360,223	
Special Assessments	\$20,000					\$50,000	
Advanced Payments on Betterments	\$8,000					\$75,000	
Advanced Payments on Interest	\$0					\$300,000	
Unapportioned Betterments	\$0					\$300,000	
Unapportioned Interest	\$0					\$300,000	
Sewer Liens	\$325,000					\$19,031	
Sewer Betterments	\$70,000					\$278,943	
Sewer Betterments Committed Interest	\$25,000					(\$300,000)	
Budget Turn back & Closeouts (3 Yr Ave)	\$711,910						
						Total	\$6,841,871
Revenue to 6/30	\$4,376,910						
							Projected Sewer Surplus Balance on 7/1
							\$9,029,522

**FIGURE SIXTEEN
SUMMARY OF WATER REVENUE**

Revenue Source	FY 2016 Projected	FY 2015 To Date	FY 2015 Estimated	FY 2014 Actual	FY 2013 Actual	FY 2012 Actual	FY 2011 Actual
Water Rates	\$3,245,000	\$1,922,238	\$3,245,000	\$3,219,038	\$3,025,683	\$2,965,611	\$3,177,472
Backflow Inspection Fees	\$30,000	\$26,305	\$30,000	\$42,200	\$26,330	\$16,100	\$1,571
Connection Fees/Charges	\$250,000	\$119,832	\$250,000	\$297,408	\$296,011	\$235,181	\$303,143
Liens/Penalties & Interest	\$175,000	\$63,571	\$175,000	\$232,552	\$187,743	\$196,614	\$159,958
Total New Revenue	\$3,700,000	\$2,131,946	\$3,700,000	\$3,791,198	\$3,535,767	\$3,413,506	\$3,642,144
Balance Water Conservation 6/30	\$300,000	\$273,099	\$273,099	\$260,743	\$217,158	\$171,672	\$117,461
Balance Water System Improvements 6/30	\$727,682	\$1,330,418	\$1,330,418	\$2,073,942	\$2,686,023	\$2,771,023	\$3,005,300
Total Reserves	\$1,027,682	\$1,603,517	\$1,603,517	\$2,334,685	\$2,903,181	\$2,942,695	\$3,122,761
Operating Budget*	\$1,962,858	\$1,067,317	\$1,985,350	\$1,741,288	\$1,774,027	\$1,729,342	\$1,794,388
Debt Service*	\$217,075	\$222,188	\$222,188	\$228,173	\$174,348	\$152,813	\$156,563
Indirect Costs*	\$538,105	\$471,615	\$471,615	\$465,762	\$436,588	\$423,399	\$362,028
Capital Budget	\$752,000	\$155,000	\$155,000	\$85,000	\$200,000	\$45,000	\$45,000
Warrant Articles	\$852,698	\$2,275,000	\$2,275,000	\$2,735,000	\$2,468,000	\$2,210,500	\$1,095,000
Total Appropriations/Expenditures	\$4,322,736	\$4,191,120	\$5,109,153	\$5,255,223	\$5,052,963	\$4,561,054	\$3,452,979
Available = Revenue Less O&M (*Budget-Debt-Indirect)	\$981,962	\$370,826	\$1,020,847	\$1,355,975	\$1,150,804	\$1,107,952	\$1,329,165

	Operating Budget						
	FY 2016 Projected	FY 2015 To Date	FY 2015 Estimated	FY 2014 Actual	FY 2013 Actual	FY 2012 Actual	FY 2011 Actual
Salaries 01	\$48,440	\$29,098	\$48,256	\$49,275	\$48,914	\$48,135	\$47,472
Salaries 02	\$53,531	\$38,670	\$66,843	\$66,468	\$65,099	\$63,260	\$63,440
Salaries 03	\$403,664	\$245,551	\$417,923	\$422,982	\$396,153	\$366,611	\$433,177
	\$505,635	\$313,319	\$533,022	\$538,725	\$510,167	\$478,006	\$544,089
Expenses 04	\$775,850	\$383,849	\$747,615	\$600,021	\$572,411	\$578,760	\$541,564
Equipment 08	\$0	\$0	\$60,000	\$24,075	\$126,810	\$73,447	\$103,290
Treatment Plant 09	\$681,373	\$370,149	\$644,713	\$578,467	\$564,639	\$599,130	\$605,445
	\$1,962,858	\$1,067,317	\$1,985,350	\$1,741,288	\$1,774,027	\$1,729,342	\$1,794,388

**FIGURE SEVENTEEN
COMPARISON OF AUTHORIZED FTE POSITIONS
FISCAL YEAR 1998 TO FISCAL YEAR 2016 (PROPOSED)**

DEPARTMENT	FTE Proposed FY 2016	FTE Authorized FY 2015	Difference FY 2016 to FY 2015	FTE Authorized FY 1998	Difference FY 2016 to FY 1998	Comment
Town Manager	4.00	4.00	0.00	4.00	0.00	ATM position eliminated replaced by lower paid Asst to the TM
Accounting	3.00	3.00	0.00	3.00	0.00	
Board of Assessors	4.08	3.60	0.48	4.00	0.08	Use of Asst BI for listing/Reduction benefit eligible positions
Treasurer-Collector	6.00	6.00	0.00	8.00	(2.00)	Down (2) benefited positions
MIS	0.00	0.00	0.00	1.00	(1.00)	Consolidated with SELCO
Town Clerk	2.03	2.03	0.00	3.50	(1.47)	Down (1) benefited position
Election & Registration	0.98	0.98	0.00	0.50	0.48	
Public Buildings	21.52	21.52	0.00	28.00	(6.48)	Down multiple benefited positions/2 FTE's in FY 2015
Planning/Economic Development	2.00	1.48	0.52	0.00	2.00	Position moved from Engineering FY 2015/Funded partially by fees
Police	59.00	59.00	0.00	44.60	14.40	3 FTE's in FY 2015/Includes ACO
School Crossing Guards	0.00	0.00	0.00	2.30	(2.30)	Consolidated to School Department eliminated as benefited positions
Animal Control	0.00	0.00	0.00	1.00	(1.00)	
Fire	38.75	38.00	0.75	34.00	4.75	Deputy Chief in FY 2016 for (6) months/FF (9) months
Building Inspector	3.80	3.80	0.00	2.50	1.30	1 FTE (Via Fees) in FY 2015
Retirement	1.00	1.00	0.00	1.00	0.00	
Engineering	7.00	6.00	1.00	7.50	(0.50)	Three (3) positions funded via non-tax sources
Highway	13.00	13.00	0.00	14.50	(1.50)	Down (1) benefited position/ 1 FTE in FY 2015
Sewer	7.23	6.75	0.48	4.30	2.93	
Water	10.23	10.76	(0.53)	13.40	(3.17)	
Cemetery, Parks & Recreation	7.58	7.58	0.00	9.75	(2.17)	Down (2) benefited positions/entire cemetery operation is contracted
Board of Health	1.00	1.00	0.00	3.00	(2.00)	Down (2) benefited positions/fully contracted
Council on Aging	4.93	4.48	0.45	4.00	0.93	
Veteran's Services	0.00	0.00	0.00	0.00	0.00	
Library	20.29	19.39	0.90	20.00	0.29	Now more part time (not benefit eligible) than benefited positions
Total	217.42	213.37	4.05	213.85	3.57	
Less Police/Fire/Sewer & Water	102.21	98.86	3.35	117.55	(15.34)	-13.05%
Police	59.00	59.00	0.00	44.60	14.40	32.29%
Fire	38.75	38.00	0.75	34.00	4.00	13.97%
Sewer & Water	17.46	17.51	(0.05)	17.70	(0.24)	-1.36%
	217.42	213.37	4.05	213.85	(0.48)	1.67%

Indicates Benefit Eligible Position Being Created

**FIGURE EIGHTEEN
OUT YEAR PROJECTION
FISCAL YEAR 2016 TO 2021**

	FY 2015 Actual	FY 2016 Proposed	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected	FY 2021 Projected
REVENUE							
TAXATION	\$65,297,962	\$62,180,353	\$64,247,362	\$66,366,046	\$68,537,697	\$70,763,639	\$73,045,230
NEW GROWTH		\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
EXEMPTED TAX LEVY		\$4,443,017	\$3,775,013	\$4,115,569	\$3,773,112	\$3,387,646	\$3,040,294
STATE AID	\$22,035,181	\$22,035,181	\$22,385,181	\$22,735,181	\$23,085,181	\$23,435,181	\$23,785,181
SBAB PAYMENT	\$3,350,376	\$3,350,376	\$2,764,695	\$2,764,695	\$2,764,695	\$2,764,695	\$2,764,695
OVERESTIMATES	\$0	\$0	\$0	\$0	\$0	\$0	\$0
SCHEDULE A RECEIPTS	\$13,281,500	\$13,548,500	\$14,361,410	\$15,223,095	\$16,136,480	\$17,104,669	\$18,130,949
SOLID WASTE ENTERPRISE	\$870,000	\$870,000	\$878,700	\$887,487	\$896,362	\$905,325	\$914,379
RETAINED EARNINGS	\$30,000	\$35,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
FREE CASH	\$3,360,003	\$2,750,000	\$2,750,000	\$2,750,000	\$2,750,000	\$2,750,000	\$2,750,000
OTHER AVAILABLE FUNDS							
Sale of Cemetery Lots	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000	\$18,001
Sewer Surplus	\$5,922,726	\$6,657,071	\$7,150,652	\$7,333,675	\$7,322,441	\$7,717,296	\$7,721,152
Sewer Construction/I & I	\$1,000,000	\$300,000	\$300,000	\$1,300,000	\$500,000	\$1,300,000	\$500,000
Light Revenue	\$606,420	\$592,200	\$578,475	\$564,225	\$444,600	\$438,600	\$432,600
CATV Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Chapter 90	\$980,722	\$0	\$1,000,336	\$1,050,353	\$1,102,871	\$1,158,014	\$1,215,915
Title V Loan Repayments	\$15,099	\$15,099	\$15,099	\$15,099	\$15,099	\$15,099	\$15,099
Water System Improvements	\$1,353,524	\$690,000	\$315,265	\$384,419	\$330,249	\$402,732	\$482,558
Water Conservation Fund	\$30,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000
Account Transfer	\$571,581	\$105,583	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Stabilization	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cemetery Trust Funds	\$0	\$75,000	\$0	\$0	\$0	\$0	\$0
Sale or Property	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FREE CASH (REDUCE LEVY)	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
MUNICIPAL LIGHT (REDUCE LEVY)	\$237,569	\$237,569	\$237,569	\$237,569	\$237,569	\$237,569	\$237,569
CATV REVENUE (REDUCE LEVY)	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000	\$800,000
BOND INTEREST RESERVE	\$25,000	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$120,285,663	\$119,722,949	\$123,122,758	\$128,090,412	\$130,259,356	\$134,743,467	\$137,398,623
CHARGES							
CHERRY SHEET OFFSETS	\$73,860	\$73,860	\$75,707	\$77,599	\$79,539	\$81,528	\$83,566
CMRPC	\$9,013	\$9,328	\$9,561	\$9,800	\$10,045	\$10,296	\$10,554
STATE AND COUNTY CHARGES	\$1,700,006	\$1,700,006	\$1,785,006	\$1,874,257	\$1,967,969	\$2,066,368	\$2,169,686
OVERLAY	\$513,182	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
MEDICAL EXPENSES POLICE AND FIRE	\$5,478	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
PRIOR YEAR DEFICITS DEFICITS	\$417,500	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000	\$400,000
OPERATING BUDGET							
General Government	\$6,035,296	\$5,693,935	\$5,610,968	\$5,673,946	\$5,569,293	\$5,714,323	\$5,818,724
Public Safety	\$7,858,394	\$8,266,476	\$8,482,637	\$8,704,952	\$8,933,197	\$9,167,534	\$9,408,130
Retirement	\$4,450,015	\$4,922,794	\$5,247,794	\$5,847,794	\$6,147,794	\$6,747,794	\$7,047,794
Public Works	\$10,687,665	\$10,338,920	\$10,379,089	\$10,668,812	\$10,966,907	\$11,273,625	\$11,589,225
Human Services	\$560,384	\$688,932	\$720,516	\$767,456	\$818,293	\$873,384	\$933,116
Culture and Recreation	\$1,572,171	\$1,540,319	\$1,573,846	\$1,611,163	\$1,649,372	\$1,688,495	\$1,728,554
Schools	\$57,196,278	\$57,867,586	\$59,314,276	\$60,797,133	\$62,317,061	\$63,874,987	\$65,471,862

**FIGURE EIGHTEEN
OUT YEAR PROJECTION
FISCAL YEAR 2016 TO 2021**

	FY 2015 Actual	FY 2016 Proposed	FY 2017 Projected	FY 2018 Projected	FY 2019 Projected	FY 2020 Projected	FY 2021 Projected
Interest & Maturing Debt	\$9,420,193	\$9,417,490	\$8,623,128	\$8,349,396	\$7,736,928	\$7,325,321	\$6,883,319
Unclassified	\$11,971,684	\$11,963,414	\$12,482,492	\$13,026,164	\$13,566,569	\$14,163,095	\$14,788,003
Total Operating Budget	\$109,309,702	\$110,699,866	\$112,434,745	\$115,446,816	\$117,705,414	\$120,828,557	\$123,668,727
CAPITAL BUDGET							
Taxation	\$0	\$0	\$500,000	\$600,000	\$720,000	\$864,000	\$1,036,800
Free Cash	\$422,000	\$1,629,000	\$0	\$0	\$0	\$0	\$0
Sewer Revenue	\$150,000	\$50,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
Water Revenue	\$135,000	\$827,000	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Account Transfer	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0
Stabilization	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trust Funds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Capital Budget	\$727,000	\$2,506,000	\$1,250,000	\$1,350,000	\$1,470,000	\$1,614,000	\$1,786,800
SOLID WASTE ENTERPRISE	\$1,754,200	\$1,741,750	\$1,785,294	\$1,829,926	\$1,875,674	\$1,922,566	\$1,970,630
CEMETERY IMPROVEMENTS	\$18,000	\$93,000	\$18,000	\$18,000	\$18,000	\$18,000	\$18,000
BILLS OF PRIOR YEAR	\$0	\$0	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
STORM DRAINS	\$0	\$0	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
SIDEWALKS	\$0	\$0	\$25,000	\$25,000	\$200,000	\$200,000	\$200,000
WATER MAIN/METER REPLACEMENT	\$1,275,000	\$650,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
SEWER SYSTEM IMPROVEMENTS	\$1,617,000	\$900,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
GENERAL WATER IMPROVEMENTS	\$1,710,000	\$105,000	\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
CHAPTER 90 FUNDING	\$980,722	\$0	\$1,000,336	\$1,050,353	\$1,102,871	\$1,158,014	\$1,215,915
SHREWSBURY DEVELOPMENT CORPORATION	\$0	\$0	\$30,000	\$0	\$30,000	\$0	\$30,000
COUNSELING AND EDUCATIONAL SERVICES	\$72,000	\$75,000	\$72,000	\$72,000	\$72,000	\$72,000	\$72,000
ATM/STM RESERVE & OTHER	\$103,000	\$266,639	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
Total Charges	\$120,285,663	\$119,722,949	\$122,390,650	\$125,658,751	\$128,436,513	\$131,876,330	\$135,130,878
Surplus/(Deficit)	\$0	\$0	\$732,108	\$2,431,661	\$1,822,843	\$2,867,137	\$2,267,745

**FIGURE NINETEEN
REVOLVING AND SPECIAL REVENUE ACCOUNTS**

	Starting Balance	Revenue	Expenditures	Ending Balance
Parks & Recreation				
FY 2015 (To date)	\$238,836.43	\$113,767.92	\$178,944.83	\$173,659.52
FY 2014	\$226,736.31	\$314,569.86	\$302,469.74	\$238,836.43
FY 2013	\$238,616.93	\$299,258.24	\$311,138.86	\$226,736.31
FY 2012	\$230,093.13	\$357,792.87	\$349,269.07	\$238,616.93
FY 2011	\$276,359.88	\$333,635.02	\$379,901.77	\$230,093.13
FY 2010	\$292,492.73	\$351,723.06	\$367,855.91	\$276,359.88
Donahue Rowing Center (Balance Closed to Trust)				
FY 2015 (To date)	\$0.00	\$78,830.00	\$21,102.42	\$57,727.58
FY 2014	\$0.00	\$80,055.00	\$80,055.00	\$0.00
FY 2013	\$0.00	\$79,098.66	\$79,098.66	\$0.00
FY 2012	\$4,186.27	\$80,331.00	\$84,517.27	\$0.00
FY 2011	\$2,105.00	\$81,606.66	\$79,525.39	\$4,186.27
FY 2010	\$7,220.00	\$65,433.53	\$70,548.53	\$2,105.00
COA Van				
FY 2015 (To date)	\$87,872.38	\$17,432.50	\$11,775.65	\$93,529.23
FY 2014	\$83,549.92	\$25,455.39	\$21,132.93	\$87,872.38
FY 2013	\$68,989.17	\$25,980.00	\$11,419.25	\$83,549.92
FY 2012	\$60,272.75	\$33,558.44	\$24,842.02	\$68,989.17
FY 2011	\$54,514.39	\$23,567.95	\$17,809.59	\$60,272.75
FY 2010	\$47,233.61	\$24,517.72	\$17,236.94	\$54,514.39
Planning Board Technical Review (Funds Not Expended Are Returned to Applicant)				
FY 2015 (To date)	\$17,799.88	\$74,873.22	\$48,497.18	\$44,175.92
FY 2014	\$19,172.05	\$47,702.30	\$49,074.47	\$17,799.88
FY 2013	\$11,880.62	\$27,486.64	\$20,195.21	\$19,172.05
FY 2012	\$6,463.25	\$35,360.00	\$29,942.63	\$11,880.62
FY 2011	\$0.00	\$20,880.00	\$14,416.75	\$6,463.25
Conservation Commission Filing Fees				
FY 2015 (To date)	\$9,006.69	\$13,997.75	\$17,662.34	\$5,342.10
FY 2014	\$25,159.51	\$9,814.47	\$25,967.29	\$9,006.69
FY 2013	\$42,159.77	\$11,645.28	\$28,645.54	\$25,159.51
FY 2012	\$45,492.70	\$5,910.22	\$9,243.15	\$42,159.77
FY 2011	\$45,447.87	\$9,860.22	\$9,815.39	\$45,492.70
FY 2010	\$39,153.56	\$15,449.46	\$9,155.15	\$45,447.87
Planning Board Filing Fees				
FY 2015 (To date)	\$163,799.01	\$76,484.85	\$76,927.84	\$163,356.02
FY 2014	\$195,920.08	\$69,158.52	\$101,279.59	\$163,799.01
FY 2013	\$241,079.68	\$56,318.40	\$101,478.00	\$195,920.08
FY 2012	\$248,426.69	\$79,353.00	\$86,700.01	\$241,079.68
FY 2011	\$269,728.77	\$55,031.05	\$76,333.13	\$248,426.69
FY 2010	\$188,267.15	\$147,122.80	\$65,661.18	\$269,728.77
Board of Appeals Filing Fees (All but \$2,000 closed out to General Fund on 6/30)				
FY 2015 (To date)	\$2,000.00	\$11,100.00	\$1,587.00	\$11,513.00
FY 2014	\$2,000.00	\$3,584.90	\$3,584.90	\$2,000.00
FY 2013	\$2,100.00	\$3,592.63	\$3,692.63	\$2,000.00
FY 2012	\$5,333.70	\$1,414.34	\$4,648.04	\$2,100.00
FY 2011	\$2,000.00	\$7,346.67	\$4,012.97	\$5,333.70
FY 2010	\$1,500.00	\$3,951.32	\$3,451.32	\$2,000.00

**FIGURE TWENTY
NET SCHOOL SPENDING**

AREA	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015 (est)
Direct Expenditures by School Committee	\$43,787,810	\$43,350,605	\$46,463,436	\$48,562,877	\$54,962,262
Expenditures in Support (Excludes Debt Service)	\$12,129,811	\$13,083,095	\$12,981,735	\$13,538,629	\$13,186,917
Total	\$55,917,621	\$56,433,700	\$59,445,171	\$62,101,506	\$68,149,179
Less School Revenues	\$0	\$0	\$0	\$54,000	\$0
Less Charter School Reimbursement	\$330,718	\$85,807	\$38,006	\$38,663	\$40,631
Net School Spending	\$55,586,903	\$56,347,893	\$59,407,165	\$62,008,843	\$68,108,548
Required Net School Spending	\$50,868,453	\$52,203,863	\$53,832,192	\$55,450,975	\$57,624,627
Over (Under)	\$4,718,450	\$4,144,030	\$5,574,973	\$6,557,868	\$10,483,921

**Board of Selectmen
Fiscal Policies
Fiscal Year 2016**

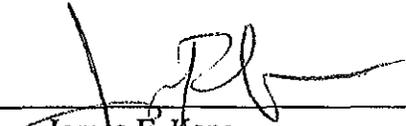
1. In presenting the Fiscal Year 2016 proposed budget, the town manager is directed to file budget recommendations that reflect the Town's revenue stream in compliance with the Town's levy limit.

2. The Town's reserves are a major factor in the Town's bond rating. Sudden decline in reserve amounts could result in a decline in bond rating and potential increases in the costs of borrowing. Reserve funds are defined as the Stabilization Fund and Free Cash. Reserves are maintained to cover revenue shortfalls or to make possible capital projects without the need to borrow. Accordingly, the Board establishes the following Reserves/Stabilization Policy:
 - a As the Board strives to reach a reserve balance goal of 6.5% of the Total Operating Budget, as of July 1, 2015, the Board of Selectmen will seek a combined Certified Free Cash and Stabilization Fund balance that will be no less than 4.0% of the Total Operating Budget adopted at the May 2015 Annual Town Meeting (7/1/2014 Free Cash balance was \$4,970,257 (after transfer); Stabilization Fund was \$358,744 on an operating budget of \$109,312,699 (4.9%); 7/1/2013 Free Cash balance was \$4,796,042 (after transfer); Stabilization Fund balance was \$350,544 on an operating budget of \$101,372,766 (5.1%); 7/1/2012 Free Cash balance was \$5,567,137 (after transfer); Stabilization Fund balance was \$348,025 on an operating budget of \$97,747,737 (6.1%); 7/1/2011 Free Cash balance was \$5,554,067 (after transfer); Stabilization Fund balance was \$157,136 on an operating budget of \$91,890,924 (6.2%); 7/1/2010 Free Cash balance was \$5,145,970 (after transfer); Stabilization Fund balance was \$153,089 on an operating budget of \$89,953,965 (5.9%); (7/1/2009 Free Cash balance was \$4,778,074; Stabilization Fund balance was \$142,653 on an operating budget of \$87,444,351 (5.6%)).
 - b Withdrawals from the Stabilization Fund will only be used for purposes for which the Town can borrow as set forth in M.G.L. Ch. 44 s. 7 and s. 8 to avoid borrowing. The Board will not seek to draw the fund balance below \$250,000.
 - c The Town shall strive to make an annual appropriation to the stabilization fund. Even if a nominal amount, this annual appropriation will demonstrate the commitment to reserves and keep the account in focus.
 - d Funds shall be allocated from Reserves only after an analysis and utilization plan has been prepared by the Town Manager and presented to the Board of Selectmen and Finance Committee. The analysis shall provide sufficient evidence to establish that the remaining balances are adequate to address potential downturns in revenue sources and provide a sufficient cash balance for emergencies and for budget stabilization purposes; and that conditions exist in future years that will allow for replenishment of reserve funds.

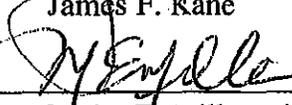
3. Properly managed debt is an effective way to finance significant infrastructure and capital projects. Responsible use of debt preserves our credit rating, enhances flexibility in current and future operating budgets, and provides us with long-term assets that maintain or improve our quality of life. To provide guidance and responsible use of debt, the Board of Selectmen has adopted debt management policies which are contained in Exhibit A attached.
4. The Board of Selectmen will seek to maintain a single tax rate and direct the town manager to make full use of the Town's levy capacity in FY 2016 and make recommendations to the Board of Selectmen and Finance Committee that reflects adherence to this objective.
5. The Board of Selectmen will continue to adjust water rates as necessary to maintain the water utility as self supporting plus maintaining sufficient reserves for future capital needs to minimize any future borrowing. The Board will also advise the Town Manager and Sewer Commission to do the same for the sewer system.
6. The Board of Selectmen will propose to use one time revenues for capital replacement, debt management or infrastructure improvement purposes (including but not limited to cash matches to leverage grant funds) and not to be used for operational purposes. Further, the Board desires to make use of one time revenue to enhance economic development opportunities whenever possible.
7. The Board of Selectmen directs the town manager to file with his initial budget recommendations in January of each year a five year fiscal forecast.
8. The Board of Selectmen directs the town manager to include in his budget recommendations funding sufficient to meet the pension system funding schedule in order to fully fund the pension system by the close of FY 2022.
9. The Board of Selectmen will endeavor to make contributions to the Other Post Retirement Benefits (OPEB) Trust established in May of 2011 as fiscal conditions allow with the intention of increasing funding substantially once the unfunded pension liability is eliminated.

Adopted this 23rd day of December 2014

Board of Selectmen:



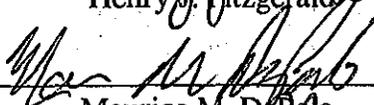
James F. Kane



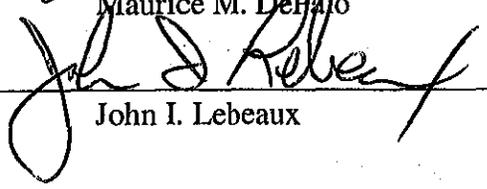
Moira H. Miller



Henry J. Fitzgerald



Maurice M. DeBalo



John I. Lebeaux

Exhibit A
Debt Management Policies

1. Long-term debt should be issued only for capital projects or assets that have a long useful life. It should be issued to pay for the cost of significant infrastructure and capital projects. Long-term debt should not be issued for recurring, small capital purchases with a useful life of less than five years.
2. Bonds will be paid back within a period not to exceed the expected useful life of the capital project or the period defined by state law; whichever is shorter.
3. The town will not use long-term debt to finance current operations.
4. Long-term borrowing will take place only for objects or purposes authorized by state law under M.G.L. Ch. 44, sec. 7 and 8, and will be confined to infrastructure and capital projects too expensive to be financed from current revenues. In general, the Town will attempt to finance purchases costing less than \$1,000,000 with operating revenues.
5. Long-term debt should not be incurred without a clear identification of its financing sources. Because of the debt service costs and annual appropriations necessary to retire this debt, there should be clear knowledge and commitment of revenue sources available to pay these costs without competing with operating budgets for limited resources.
6. The Town should attempt rapid debt repayment schedules. This ensures cost savings to the community and seeks to avoid strapping future generations with large debt obligations. This policy recognizes that capital needs continue and that new debt will continue to be identified and issued.
7. Where possible, the town will use special assessment, revenues or other self-supporting revenues to fund general obligation bonds. (ex: light, cable, water)
8. To the extent practicable, user fees will be set to cover the capital costs of Enterprise type services or activities - whether purchased on a pay-as-you-go basis or through debt financing - to avoid imposing a burden on the property tax levy.
9. The town will maintain good communications with bond rating agencies about its financial condition. The town will follow a policy of full disclosure on every financial report and bond prospectus.

10. The town will retire bond anticipation debt within 6 months after completion of the project. Exception- Town may carry BAN(s) longer if market conditions are not favorable.
11. Refunding bonds should be issued only if the present value of debt service saving exceeds 3 percent of the debt service amount of the refunded bonds.
12. The Town will strive to limit annual increases in debt to a level that will not materially jeopardize the Town's Aa3 (Aa2 – Global Scale) credit rating.
13. Outstanding debt shall not exceed 3 percent of the Town of Shrewsbury Assessed value.

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Personnel Board

0119

	ACTUAL 2013	ACTUAL 2014	ORIGINAL BUDGET 2015	REVISED BUDGET 2015	EXPENDED TO DATE 2015	DEPARTMENT REQUEST 2016	TOWN MANAGER RECOMMEND 2016
510900 Professional Improvement	\$3,200	\$0	\$3,500	\$3,500	\$0	\$3,500	\$3,500
520130 Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540140 Books Periodicals Subs	\$0	\$0	\$100	\$100	\$0	\$100	\$100
570180 Other - Not Classified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Personnel Board OpEx	\$3,200	\$0	\$3,600	\$3,600	\$0	\$3,600	\$3,600
510400 New Salary Schedules	\$0	\$170	\$220,000	\$147,204	\$0	\$0	\$0
520250 Municipal Training Group	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520260 Class & Compensation Study P/A	\$0	\$0	\$5,000	\$10,000	\$0	\$5,000	\$5,000
520490 Classification Study-Foremen	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570000 Other Charges & Expend	\$1,600	\$1,000	\$0	\$0	\$0	\$0	\$0
Personnel Board SepAp	\$1,600	\$1,170	\$225,000	\$157,204	\$0	\$5,000	\$5,000
Personnel Board	\$4,800	\$1,170	\$228,600	\$160,804	\$0	\$8,600	\$8,600

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Personnel Board

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540140 Books Periodicals Subs		\$100	\$100
Personnel Board OpEx		\$100	\$100
520260 Class & Compensation Study PAT		\$5,000	\$5,000
	To be held on account in the event an outside consultant is required.	\$5,000	\$5,000
Personnel Board SepAp		\$5,000	\$5,000
Personnel Board		\$5,100	\$5,100

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Selectmen

0122

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$8,750	\$8,750	\$8,750	\$8,750	\$5,104	\$8,750	\$8,750
Selectmen PEA	\$8,750	\$8,750	\$8,750	\$8,750	\$5,104	\$8,750	\$8,750
510010 S & W - Full Time	\$960	\$1,294	\$1,400	\$1,400	\$735	\$1,400	\$1,400
510140 Stipends	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Selectmen S&C	\$960	\$1,294	\$1,400	\$1,400	\$735	\$1,400	\$1,400
520040 Utility - Telephone	\$93	\$89	\$100	\$100	\$36	\$100	\$100
520080 R & M - Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520100 Advertising & Binding	\$1,828	\$1,087	\$1,500	\$1,500	\$351	\$1,500	\$1,500
520200 Board of Dogs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520220 Services-Not Classified	\$0	\$491	\$0	\$0	\$0	\$0	\$0
540140 Books Periodicals Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540150 Print Postage Stationary	\$162	\$476	\$300	\$300	\$0	\$300	\$300
540220 Office Supplies	\$497	\$1,004	\$600	\$600	\$57	\$600	\$600
570010 Car Allowance/Mileage	\$1,680	\$1,680	\$1,700	\$1,700	\$980	\$1,700	\$1,700
570020 Dues & Memberships	\$4,488	\$4,634	\$4,600	\$4,600	\$4,696	\$4,800	\$4,800
570030 In State Travel	\$649	\$904	\$1,400	\$1,400	\$1,191	\$1,400	\$1,400
570180 Other - Not Classified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Selectmen OpEx	\$9,398	\$10,364	\$10,200	\$10,200	\$7,310	\$10,400	\$10,400
580010 Office Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Selectmen Equip	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510140 Stipends	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520130 Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570970 Stab/OPEB Fund	\$190,000	\$0	\$0	\$0	\$0	\$0	\$0

1/28/2015

Selectmen

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
Select SepAp	\$190,000	\$0	\$0	\$0	\$0	\$0	\$0
Selectmen	\$209,108	\$20,408	\$20,350	\$20,350	\$13,149	\$20,550	\$20,550

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Selectmen

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time		\$8,752	\$8,752
	James F. Kane - Selectmen	\$1,750	\$1,750
Selectmen PEA	Henry J. Fitzgerald - Selectmen	\$1,750	\$1,750
	Moira Miller - Selectmen	\$1,750	\$1,750
	Maurice M. DePalo - Selectmen	\$1,750	\$1,750
	John Lebeaux - Selectmen	\$1,750	\$1,750
		\$8,752	\$8,752
510010 S & W - Full Time		\$1,400	\$1,400
	Board Meetings	\$1,400	\$1,400
Selectmen S&C		\$1,400	\$1,400
520040 Utility - Telephone		\$100	\$100
	Office Telephone for 12 months	\$100	\$100
Selectmen OpEx			
520100 Advertising & Binding		\$1,500	\$1,500
	Advertising for 12 Months	\$1,500	\$1,500
Selectmen OpEx			

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540150	Print Postage Stationary	\$300	\$300
	Print Postage Stationary for 12 Months	\$300	\$300
Selectmen OpEx			
540220	Office Supplies	\$600	\$600
	BoS Office Supplies for 12 Months	\$600	\$600
Selectmen OpEx			
570010	Car Allowance/Mileage	\$1,700	\$1,700
	5 Selectmen @ \$28.00 p/month for 12 months	\$1,700	\$1,700
Selectmen OpEx			
570020	Dues & Memberships	\$4,800	\$4,800
	Primarily MMA Dues	\$4,800	\$4,800
Selectmen OpEx			
570030	In State Travel	\$1,400	\$1,400
	BoS In State Travel for 12 Months	\$1,400	\$1,400
Selectmen OpEx			
		\$10,400	\$10,400
		\$0	\$0
		\$0	\$0
Selectmen		\$20,552	\$20,552

Date: 1/16/2015



TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Town Manager

0123

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$130,525	\$145,525	\$145,525	\$145,525	\$79,175	\$145,525	\$145,525
Manager PEA	\$130,525	\$145,525	\$145,525	\$145,525	\$79,175	\$145,525	\$145,525
510010 S & W - Full Time	\$45,022	\$38,066	\$39,806	\$40,610	\$22,836	\$42,595	\$42,595
510030 S & W - Temporary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510080 Sick Leave Plan II	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$500	\$0	\$0	\$0	\$0	\$0	\$0
Manager S&C	\$45,522	\$38,066	\$39,806	\$40,610	\$22,836	\$42,595	\$42,595
510010 S & W - Full Time	\$119,188	\$123,449	\$123,323	\$125,809	\$66,831	\$126,271	\$126,271
510080 Sick Leave Plan II	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510090 Overtime	\$3,978	\$3,701	\$4,000	\$4,000	\$1,154	\$4,000	\$4,000
510100 Longevity	\$0	\$250	\$250	\$250	\$250	\$250	\$250
Manager Other	\$123,165	\$127,400	\$127,573	\$130,059	\$68,235	\$130,521	\$130,521
520040 Utility - Telephone	\$2,338	\$2,107	\$2,300	\$2,300	\$1,127	\$2,300	\$2,300
520080 R & M - Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520100 Advertising & Binding	\$762	\$785	\$800	\$800	\$184	\$800	\$800
520130 Professional Services	\$1,476	\$1,780	\$0	\$0	\$0	\$0	\$0
520220 Services-Not Classified	\$0	\$153	\$0	\$0	\$0	\$0	\$0
540140 Books Periodicals Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540150 Print Postage Stationary	\$56	\$25	\$150	\$150	\$0	\$150	\$150
540200 Educational Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540220 Office Supplies	\$214	\$343	\$700	\$700	\$83	\$700	\$700
570010 Car Allowance/Mileage	\$1,200	\$1,344	\$2,000	\$2,000	\$600	\$2,000	\$2,000
570020 Dues & Memberships	\$541	\$628	\$600	\$600	\$595	\$600	\$600

1/16/2015

Town Manager

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
570030 In State Travel	\$2,770	\$2,582	\$2,800	\$2,800	\$1,939	\$2,800	\$2,800
570040 Insurance & Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570180 Other - Not Classified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Manager OpEx	\$9,357	\$9,747	\$9,350	\$9,350	\$4,529	\$9,350	\$9,350
Town Manager	\$308,570	\$320,738	\$322,254	\$325,543	\$174,774	\$327,991	\$327,991


Employee Roster
Fiscal Year 2016
REQUESTED/RECOMMENDED

Department: Town Manager

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Brady, Paula	PT 3							E	\$29.56	37.50	\$1,108.50	52.40	\$58,085.40	\$58,085.40
Gregory, Thomas	PT 6							E	\$34.70	37.50	\$1,301.25	52.40	\$68,185.50	\$68,185.50
Overtime	PT 6							E	\$52.05				\$4,000.00	\$4,000.00
													\$130,270.90	
Mattero, Christine	A 3	D	\$21.64	37.50	50.40	\$811.50	\$40,899.60	E	\$22.61	37.50	\$847.88	2.00	\$1,695.75	\$42,595.35
													\$42,595.35	
													FTE's	3.00

Longevity Payments

Name	Amount
Brady, Paula	\$250
	\$250

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Town Manager

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520040	Utility - Telephone	\$2,300	\$2,300
	Cell phones (2) & office phone	\$2,300	\$2,300
Manager OpEx			
520100	Advertising & Binding	\$800	\$800
	General advertising	\$800	\$800
Manager OpEx			
540150	Print Postage Stationary	\$150	\$150
	General postage & stationary	\$150	\$150
Manager OpEx			
540220	Office Supplies	\$700	\$700
	Storm related General Office Supplies	\$200	\$200
Manager OpEx			
570010	Car Allowance/Mileage	\$2,000	\$2,000
	Vehicle allowance TM \$100/month	\$1,200	\$1,200
	General mileage reimbursement	\$800	\$800
Manager OpEx			
570020	Dues & Memberships	\$600	\$600
	MMMA Dues (2)	\$600	\$600
Manager OpEx			

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
570030 In State Travel	In state conferences & meetings (2)	\$2,800	\$2,800
Manager OpEx		\$9,350	\$9,350
Town Manager		\$9,350	\$9,350

NOTES

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TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Finance Committee

0131

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510020 S & W - Part Time	\$0	\$0	\$500	\$500	\$0	\$500	\$500
510090 Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Finance Committee S&C	\$0	\$0	\$500	\$500	\$0	\$500	\$500
520220 Services-Not Classified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570020 Dues & Memberships	\$326	\$333	\$335	\$335	\$333	\$335	\$335
570030 In State Travel	\$90	\$0	\$125	\$125	\$200	\$125	\$125
570180 Other - Not Classified	\$280	\$289	\$500	\$500	\$9	\$500	\$500
Finance Committee OpEx	\$696	\$622	\$960	\$960	\$542	\$960	\$960
570200 Reserve Fund	\$0	\$0	\$280,000	\$278,458	\$0	\$280,000	\$280,000
570205 A.T.M. 5/19/97	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Finance Committee SepAp	\$0	\$0	\$280,000	\$278,458	\$0	\$280,000	\$280,000
Finance Committee	\$696	\$622	\$281,460	\$279,918	\$542	\$281,460	\$281,460

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Finance Committee

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
570020	Dues & Memberships	\$335	\$335
Finance Committee OpEx			
570030	In State Travel	\$125	\$125
Finance Committee OpEx			
570180	Other - Not Classified	\$500	\$500
Finance Committee OpEx			
		\$960	\$960
570200	Reserve Fund	\$280,000	\$280,000
	Previous Amounts Expended: FY 2014 - \$144,943; FY 2013 - \$146,869; FY 2012 - \$129,788	\$280,000	\$280,000
Finance Committee SepAp			
		\$280,000	\$280,000
Finance Committee			
		\$280,960	\$280,960

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Accountant

0135

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$85,377	\$85,698	\$85,705	\$87,419	\$49,236	\$87,754	\$87,754
510080 Sick Leave Plan II	\$1,642	\$1,642	\$0	\$0	\$1,675	\$0	\$0
510100 Longevity	\$350	\$350	\$350	\$350	\$350	\$350	\$350
Accountant PEA	\$87,369	\$87,690	\$86,055	\$87,769	\$51,261	\$88,104	\$88,104
510010 S & W - Full Time	\$87,858	\$92,166	\$94,352	\$99,109	\$55,818	\$99,468	\$99,468
510080 Sick Leave Plan II	\$1,690	\$1,766	\$0	\$0	\$1,899	\$0	\$0
510090 Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$400	\$450	\$500	\$500	\$500	\$500	\$500
Accountant S&C	\$89,947	\$94,381	\$94,852	\$99,609	\$58,216	\$99,968	\$99,968
520040 Utility - Telephone	\$592	\$578	\$612	\$612	\$290	\$612	\$612
520100 Advertising & Binding	\$0	\$0	\$100	\$100	\$0	\$100	\$100
520120 Data Processing	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520130 Professional Services	\$204	\$0	\$0	\$0	\$0	\$0	\$0
540150 Print Postage Stationary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540220 Office Supplies	\$397	\$147	\$625	\$625	\$94	\$625	\$625
570010 Car Allowance/Mileage	\$302	\$382	\$300	\$300	\$117	\$350	\$350
570020 Dues & Memberships	\$185	\$185	\$185	\$185	\$185	\$185	\$185
570030 In State Travel	\$1,388	\$1,788	\$1,565	\$1,565	\$165	\$1,825	\$1,825
Accountant OpEx	\$3,067	\$3,080	\$3,387	\$3,387	\$851	\$3,697	\$3,697
580500 Equipment Replacement	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Accountant Equip	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520230 Town Audit	\$31,500	\$26,000	\$27,000	\$27,000	\$27,000	\$28,000	\$28,000
Accountant SepAp	\$31,500	\$26,000	\$27,000	\$27,000	\$27,000	\$28,000	\$28,000

1/28/2015

Accountant

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
Accountant	\$211,883	\$211,151	\$211,294	\$217,765	\$137,328	\$219,770	\$219,770


Employee Roster
Fiscal Year 2016
REQUESTED/RECOMMENDED

Department: Town Accountant

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Mary Thompson	DH4							E		37.50	\$1,674.70	52.40	\$87,754.28	\$87,754.28
Amy Li	PT-1							D	\$28.01	37.50	\$1,050.38	52.40	\$55,039.65	\$55,039.65
Bonnie Goodney	A-3							E	\$22.61	37.50	\$847.88	52.40	\$44,428.65	\$44,428.65
													\$99,468.30	
													FTE's	3.00

Longevity Payments

Name	Amount
Mary Thompson	\$350
Amy Li	\$250
Bonnie Goodney	\$250
	\$850

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Accountant

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520040	Utility - Telephone	\$612	\$612
	Monthly Phone Charges	\$300	\$300
Accountant OpEx	THOMPSON MARY	\$312	\$312
520100	Advertising & Binding	\$100	\$100
	Advertising	\$100	\$100
Accountant OpEx			
540220	Office Supplies	\$625	\$625
	OFFICE SUPPLIES	\$625	\$625
Accountant OpEx			
570010	Car Allowance/Mileage	\$350	\$350
	Travel to Conferences and Training	\$350	\$350
Accountant OpEx			
570020	Dues & Memberships	\$185	\$185
	ANNUAL DUES - MMA& AA MET	\$90	\$90
Accountant OpEx	ANNUAL DUES - MMA& AA AL	\$35	\$35
	ANNUAL DUES - MGFOA MET	\$60	\$60
570030	In State Travel	\$1,825	\$1,825

Line Item Description

Explanation

**DEPARTMENT
REQUEST
2016**

**M. AGER
RECOMMEND
2016**

FALL CONFERENCE - Registration

\$75

\$75

Accountant OpEx

ANNUAL EDUCATION PROGRAM

\$650

\$650

SUMMER CONFERENCE

\$250

\$250

Various One-Day Seminars

\$100

\$100

Hotel for Education Program

\$750

\$750

\$3,697

\$3,697

\$0

\$0

520230 Town Audit

\$28,000

\$28,000

AUDIT

\$28,000

\$28,000

Accountant SepAp

\$28,000

\$28,000

Accountant

\$31,697

\$31,697

NOTES

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TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Assessor

0141

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$85,377	\$85,475	\$85,705	\$87,419	\$49,236	\$87,754	\$87,754
510020 S & W - Part Time	\$2,500	\$3,000	\$3,000	\$3,000	\$1,750	\$3,000	\$3,000
510080 Sick Leave Plan II	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$0	\$125	\$125	\$125	\$125	\$125	\$125
Assessor PEA	\$87,877	\$88,600	\$88,830	\$90,544	\$51,111	\$90,879	\$90,879
510010 S & W - Full Time	\$46,852	\$88,342	\$95,104	\$97,018	\$54,486	\$137,516	\$117,702
510020 S & W - Part Time	\$22,723	\$970	\$0	\$0	\$0	\$0	\$0
510080 Sick Leave Plan II	\$358	\$747	\$0	\$0	\$996	\$0	\$0
510090 Overtime	\$0	\$0	\$0	\$0	\$195	\$0	\$0
510100 Longevity	\$300	\$300	\$350	\$350	\$350	\$350	\$350
Assessor S&C	\$70,232	\$90,360	\$95,454	\$97,368	\$56,027	\$137,866	\$118,052
510010 S & W - Full Time	\$9,924	\$10,856	\$11,346	\$11,573	\$6,136	\$11,617	\$11,617
510020 S & W - Part Time	\$14,069	\$14,268	\$19,771	\$19,982	\$10,023	\$21,461	\$21,461
Assessor Other	\$23,993	\$25,124	\$31,116	\$31,555	\$16,158	\$33,078	\$33,078
520040 Utility - Telephone	\$486	\$913	\$1,044	\$1,044	\$508	\$1,044	\$1,044
520080 R & M - Equipment	\$205	\$216	\$200	\$200	\$443	\$250	\$250
520100 Advertising & Binding	\$87	\$0	\$120	\$120	\$75	\$120	\$120
520120 Data Processing	\$0	\$0	\$0	\$0	\$0	\$165	\$165
520130 Professional Services	\$17,084	\$10,409	\$10,000	\$10,000	\$270	\$15,000	\$15,000
540140 Books Periodicals Subs	\$98	\$179	\$400	\$400	\$105	\$400	\$400
540150 Print Postage Stationary	\$349	\$78	\$1,000	\$1,000	\$365	\$1,500	\$1,500
540220 Office Supplies	\$416	\$772	\$900	\$900	\$126	\$900	\$900
570010 Car Allowance/Mileage	\$4,974	\$4,962	\$6,300	\$6,300	\$3,072	\$6,300	\$6,300

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
570020 Dues & Memberships	\$654	\$714	\$1,000	\$1,000	\$464	\$1,000	\$1,000
570030 In State Travel	\$786	\$2,977	\$2,700	\$2,700	\$600	\$2,700	\$2,700
Assessor OpEx	\$25,139	\$21,219	\$23,664	\$23,664	\$6,028	\$29,379	\$29,379
580010 Office Equipment	\$0	\$0	\$700	\$700	\$615	\$0	\$0
Assessor Equip	\$0	\$0	\$700	\$700	\$615	\$0	\$0
520240 RE/Pers Prop Discover	\$27,972	\$65,459	\$10,000	\$12,225	\$9,268	\$40,000	\$40,000
Assessor SepAp	\$27,972	\$65,459	\$10,000	\$12,225	\$9,268	\$40,000	\$40,000
Assessor	\$235,213	\$290,762	\$249,765	\$256,057	\$139,208	\$331,202	\$311,388

**Employee Roster
Fiscal Year 2016
REQUESTED**

Department: Assessors

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Alicia Howe	Stipend													\$1,500.00
Todd Brodeur	Stipend													\$1,500.00
Christopher R. Reidy	DH-4							E		37.50	\$1,674.70	52.40	\$87,754.28	\$87,754.28
Mary Lowell	PT-1							E	\$26.55	37.50	\$995.63	52.40	\$52,170.75	\$52,170.75
Helen Townsend	A-3	D	\$21.64	22.50	0.40	\$486.90	\$194.76	E	\$22.61	22.50	\$508.73	52.00	\$26,453.70	\$26,648.46
Helen Townsend	PT-2	C	\$25.65	15.00	27.60	\$384.75	\$10,619.10	D	\$26.81	15.00	\$402.15	24.80	\$9,973.32	\$20,592.42
Coung Tran (New)	A-3	A	\$18.96	37.50	26.10	\$711.00	\$18,557.10	B	\$19.82	37.50	\$743.25	26.30	\$19,547.48	\$38,104.58
														\$137,516.21
Louis Pepi	PT-2							E	\$29.56	7.50	\$221.70	52.40	\$11,617.08	\$11,617.08
Thomas Walsh	PT-2							E	\$28.01	7.50	\$210.08	52.40	\$11,007.93	\$11,007.93
Kathy Stanley	PT-2	C	\$25.65	7.50	9.60	\$192.38	\$1,846.80	D	\$26.81	7.50	\$201.08	42.80	\$8,606.01	\$10,452.81
														\$33,077.82
														FTE's 4.60

Milage Allowances				Value of Step Increases								
Christopher Reidy	\$225	12	\$2,700	Helen Townsend	D to E	\$21.64	\$22.61	0.97	22.50	\$21.83	52.00	\$1,134.90
Helen Townsend	\$120	12	\$1,440	Helen Townsend	C to D	\$25.65	\$26.81	1.16	15.00	\$17.40	24.80	\$431.52
Thomas Walsh	\$60	12	\$720	Coung Tran	A to B	\$18.96	\$19.82	0.86	37.50	\$32.25	26.30	\$848.17
Lou Pepi	\$60	12	\$720	Kathy Stanley	C to D	\$25.65	\$26.81	1.16	7.50	\$8.70	42.80	\$372.36
Kathy Stanley	\$60	12	\$720									
Total Mileage			\$6,300									\$2,786.96

Longevity Payments	
Name	Amount
Mary Lowell	\$350
Christopher R. Reidy	\$125
	\$475

**Employee Roster
Fiscal Year 2016
RECOMMENDED**

Department: Assessors

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Alicia Howe	Stipend													\$1,500.00
Todd Brodeur	Stipend													\$1,500.00
Christopher R. Reidy	DH-4							E		37.50	\$1,674.70	52.40	\$87,754.28	\$87,754.28
Mary Lowell	PT-1							E	\$26.55	37.50	\$995.63	52.40	\$52,170.75	\$52,170.75
Helen Townsend	A-3	D	\$21.64	22.50	0.40	\$486.90	\$194.76	E	\$22.61	22.50	\$508.73	52.00	\$26,453.70	\$26,648.46
Helen Townsend	PT-2	C	\$25.65	15.00	27.60	\$384.75	\$10,619.10	D	\$26.81	15.00	\$402.15	24.80	\$9,973.32	\$20,592.42
Coung Tran (New)	A-3	A	\$18.96	18.00	26.10	\$341.28	\$8,907.41	B	\$19.82	18.00	\$356.76	26.30	\$9,382.79	\$18,290.20
														\$117,701.83
Louis Pepi	PT-2							E	\$29.56	7.50	\$221.70	52.40	\$11,617.08	\$11,617.08
Thomas Walsh	PT-2							E	\$28.01	7.50	\$210.08	52.40	\$11,007.93	\$11,007.93
Kathy Stanley	PT-2	C	\$25.65	7.50	9.60	\$192.38	\$1,846.80	D	\$26.81	7.50	\$201.08	42.80	\$8,606.01	\$10,452.81
														\$33,077.82
														FTE's 4.08

Milage Allowances				Value of Step Increases								
Christopher Reidy	\$225	12	\$2,700	Helen Townsend	D to E	\$21.64	\$22.61	0.97	22.50	\$21.83	52.00	\$1,134.90
Helen Townsend	\$120	12	\$1,440	Helen Townsend	C to D	\$25.65	\$26.81	1.16	15.00	\$17.40	24.80	\$431.52
Thomas Walsh	\$60	12	\$720	Coung Tran	A to B	\$18.96	\$19.82	0.86	18.00	\$15.48	26.30	\$407.12
Lou Pepi	\$60	12	\$720	Kathy Stanley	C to D	\$25.65	\$26.81	1.16	7.50	\$8.70	42.80	\$372.36
Kathy Stanley	\$60	12	\$720									
Total Mileage			\$6,300									\$2,345.90

Longevity Payments	
Name	Amount
Mary Lowell	\$350
Christopher R. Reidy	\$125
	\$475

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Assessor

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520040	Utility - Telephone	\$1,044	\$1,044
	Local Telephone Service	\$1,044	\$1,044
Assessor OpEx			
520080	R & M - Equipment	\$250	\$250
	Office equip repair - phones - camera - laser	\$250	\$250
Assessor OpEx			
520100	Advertising & Binding	\$120	\$120
	Deeds and recording of liens.	\$120	\$120
Assessor OpEx			
520120	Data Processing	\$165	\$165
	To make a backup data base	\$165	\$165
Assessor OpEx			
520130	Professional Services	\$15,000	\$15,000
	Professional review + consulting for abatement hearing for ATB	\$15,000	\$15,000
Assessor OpEx			
540140	Books Periodicals Subs	\$400	\$400
	Professional organization subscriptions	\$400	\$400
Assessor OpEx			

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540150	Print Postage Stationary		\$1,500	\$1,500
		Mailings for income and expense requests and for sales verification letters required by the DOR	\$1,500	\$1,500
Assessor OpEx				
540220	Office Supplies		\$900	\$900
		Office supplies	\$900	\$900
Assessor OpEx				
570010	Car Allowance/Mileage		\$6,300	\$6,300
		Vehicle Allowance Assesor \$225/month	\$2,700	\$2,700
Assessor OpEx		Vehicle Allowance Lister \$60/month Walsh, Thomas	\$720	\$720
		Vehicle Allowance Lister \$60/month Stanley, Kathleen	\$720	\$720
		Vehicle Allowance Lister \$60/month Pepi, Lou	\$720	\$720
		Vehicle Allowance Lister \$120/month Townsend, Helen	\$1,440	\$1,440
570020	Dues & Memberships		\$1,000	\$1,000
		IAAO, MAAO, NRAA, MASS CHAPT IAAO, SPA, Appraisal Institute	\$1,000	\$1,000
Assessor OpEx				
570030	In State Travel		\$2,700	\$2,700
		Schools and meetings required	\$2,700	\$2,700
Assessor OpEx				
			\$29,379	\$29,379
			\$0	\$0
520240	RE/Pers Prop Discover		\$40,000	\$40,000

Date: 1/28/2015





Line Item Description

Explanation

**DEPARTMENT
REQUEST
2016**

**MANAGER
RECOMMEND
2016**

Personal Property Revaluation and Discovery

\$10,000

\$10,000

Assessor SepAp

Commerical Property Revaluation

\$24,500

\$24,500

Residential Proerpty Revaluation

\$5,500

\$5,500

\$40,000

\$40,000

Assessor

\$69,379

\$69,379

NOTES

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TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Treasurer & Collector

0145

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$85,377	\$85,705	\$85,705	\$87,419	\$47,561	\$87,754	\$87,754
510080 Sick Leave Plan II	\$1,313	\$1,642	\$0	\$0	\$1,675	\$0	\$0
510100 Longevity	\$200	\$200	\$200	\$200	\$200	\$200	\$200
510140 Stipends	\$500	\$500	\$500	\$500	\$250	\$500	\$500
Treasurer PEA	\$87,390	\$88,047	\$86,405	\$88,119	\$49,686	\$88,454	\$88,454
510010 S & W - Full Time	\$204,287	\$189,886	\$203,693	\$207,721	\$110,813	\$213,173	\$213,173
510030 S & W - Temporary	\$1,053	\$19,823	\$0	\$0	\$4,616	\$0	\$0
510080 Sick Leave Plan II	\$1,111	\$448	\$0	\$0	\$668	\$0	\$0
510090 Overtime	\$0	\$0	\$0	\$0	\$458	\$0	\$0
510100 Longevity	\$850	\$600	\$350	\$350	\$350	\$350	\$350
Treasurer S&C	\$207,301	\$210,757	\$204,043	\$208,071	\$116,904	\$213,523	\$213,523
520040 Utility - Telephone	\$839	\$797	\$1,400	\$1,400	\$324	\$1,400	\$1,400
520080 R & M - Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520100 Advertising & Binding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520120 Data Processing	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520130 Professional Services	\$23,530	\$26,882	\$31,000	\$31,000	\$5,746	\$31,000	\$31,000
520140 Rental of Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520220 Services-Not Classified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540140 Books Periodicals Subs	\$125	\$125	\$300	\$300	\$125	\$300	\$300
540150 Print Postage Stationary	\$4,803	\$5,456	\$5,900	\$5,900	\$3,455	\$5,900	\$5,900
540220 Office Supplies	\$1,105	\$1,091	\$2,500	\$2,500	\$292	\$2,500	\$2,500
570010 Car Allowance/Mileage	\$1,440	\$1,440	\$1,440	\$1,440	\$720	\$1,440	\$1,440
570020 Dues & Memberships	\$480	\$420	\$577	\$577	\$390	\$577	\$577

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
570030 In State Travel	\$579	\$613	\$700	\$700	\$262	\$700	\$700
570040 Insurance & Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570180 Other - Not Classified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570190 Bond Registration	\$500	\$550	\$1,000	\$1,000	\$0	\$1,000	\$1,000
Treasurer OpEx	\$33,401	\$37,373	\$44,817	\$44,817	\$11,314	\$44,817	\$44,817
580010 Office Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580020 Computer Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Treas & Coll Equip	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570700 Clearing & Sale Tax Title	\$18,452	\$21,135	\$30,000	\$35,000	\$8,457	\$35,000	\$35,000
Treasurer SepAp	\$18,452	\$21,135	\$30,000	\$35,000	\$8,457	\$35,000	\$35,000
Treasurer & Collector	\$346,544	\$357,312	\$365,265	\$376,008	\$186,361	\$381,794	\$381,794

**Employee Roster
Fiscal Year 2016
REQUESTED/RECOMMENDED**

Department: Collector-Treasurer

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Carolyn Marcotte	DH-4							E		37.50	\$1,674.70	52.40	\$87,754.28	\$87,754.28
Mary Grillo	PT-2							E	\$28.01	37.50	\$1,050.38	52.40	\$55,039.65	\$55,039.65
Christine Fowler	A-4	D	\$22.83	37.50	40.80	\$856.13	\$34,929.90	E	\$23.86	37.50	\$894.75	11.60	\$10,379.10	\$45,309.00
Lindsay Ames	A-2							E	\$20.32	37.50	\$762.00	52.40	\$39,928.80	\$39,928.80
Karen Berger	A-2	C	\$18.61	37.50	51.20	\$697.88	\$35,731.20	D	\$19.44	37.50	\$729.00	1.20	\$874.80	\$36,606.00
Amanda Favreau	A-2	B	\$17.80	37.50	9.20	\$667.50	\$6,141.00	C	\$18.61	37.50	\$697.88	43.20	\$30,148.20	\$36,289.20
														\$213,172.65

Longevity Payments			
Name	Amount		
Carolyn Marcotte	\$200	Sal 01	\$200
Mary Grillo	\$350	Sal 02	\$350
	\$550		\$550

		Value of Step Increases					FTE's	6.00
Christine Fowler	D to E	\$22.83	\$23.86	\$1.03	37.50	\$38.63	11.60	\$448.05
Karen Berger	C to D	\$18.61	\$19.44	\$0.83	37.50	\$31.13	1.20	\$37.35
Amanda Favreau	B to C	\$17.80	\$18.61	\$0.81	37.50	\$30.38	43.20	\$1,312.20
								\$1,797.60

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Treasurer & Collector

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520040	Utility - Telephone	\$1,400	\$1,400
	Telephone Reimb-Light Dept	\$1,400	\$1,400
Treasurer OpEx			
520130	Professional Services	\$31,000	\$31,000
	General Services	\$19,000	\$19,000
	Lock box services	\$12,000	\$12,000
Treasurer OpEx			
540140	Books Periodicals Subs	\$300	\$300
	VERIBANC Bank Rating Service	\$300	\$300
Treasurer OpEx			
540150	Print Postage Stationary	\$5,900	\$5,900
	Check stock; MICR Toner; YRLY Tax forms; Envelopes	\$5,900	\$5,900
Treasurer OpEx			
540220	Office Supplies	\$2,500	\$2,500
	General Office supplies	\$2,500	\$2,500
Treasurer OpEx			
570010	Car Allowance/Mileage	\$1,440	\$1,440
	Monthly stipend; Treas & Asst @ \$60/mon	\$1,440	\$1,440
Treasurer OpEx			

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
570020	Dues & Memberships		
	MCTA; WORC CTY ASSN; MGOFA	\$577	\$577
		\$577	\$577
Treasurer OpEx			
570030	In State Travel	\$700	\$700
	meetings & conferences	\$700	\$700
Treasurer OpEx			
570190	Bond Registration	\$1,000	\$1,000
	Paying Agent fees to US Bank for issued Debt.	\$1,000	\$1,000
Treasurer OpEx			
		\$44,817	\$44,817
		\$0	\$0
570700	Clearing & Sale Tax Title	\$35,000	\$35,000
	Tax Takings; Legal; Land Court; Adv Costs	\$35,000	\$35,000
Treasurer SepAp			
		\$35,000	\$35,000
Treasurer & Collector			
		\$79,817	\$79,817

Treasurer's Annual Report on Investments (Comments as of June 30, 2014)

Interest rates did not move materially higher in Fiscal Year 2014 as most market participants expected. While this was not a surprise to us and a handful of other fixed income managers, many investment managers believed that low rates were soon to be a relic of the past.

Fiscal Year 2013 has thus far marked the bottom in US Government bond yields (interest rates), but rates continue to be under pressure from the same forces that have constrained the economy since the Great Recession began in 2008 - slow economic growth (as measured by GDP figures), an anemic jobs recovery, subdued inflation pressures and even milder inflation expectations. These factors have all worked to persuade the Federal Reserve to move glacially when it comes to normalizing rates back to historical levels. Market expectations currently signal the beginning of a return to more normalized interest rates to commence early in Fiscal Year 2016. That being said, with overnight rates at 0.25%, it may take some time for interest rates to appear 'normal' anytime soon.

The ten-year Treasury opened the fiscal year at 2.74% and closed the year at 2.54%. Even slight to moderate improvements in the domestic economy could not get rates to budge above the psychologically important 3% level for more than a short period of time. International forces have also conspired to help keep our longer-term government bond rates low. The shorter, two-year Treasury bounced along during the year opening at 0.40% and closing at 0.47%, with a low for the year of 0.28% and closing at the high for the fiscal year.

The economy showed encouraging signs of strength during the fiscal year through improving unemployment numbers, impressive corporate earnings, record cash on corporate balance sheets, a corresponding amount of share repurchases by corporate America, a healthier real estate market and improving GDP figures. These factors worked to coerce bond yields to cease their downward descent but have not been enough to spell the definitive end to low interest rates.

The Federal Reserve has implemented a number of financial stimulus programs since the financial crisis hit in 2008, in addition to keeping the discount rate at historically low levels. The historical appointment of Janet Yellen as the new Federal Reserve Chair, improving economic figures and a Federal Reserve dialogue towards a more restrictive money supply may portend marginally higher interest rates by the close of Fiscal Year 2015.

Consequently, while a number of market strategists believed higher interest rates to be just around the proverbial corner in Fiscal Year 2014, the bond markets were relatively stable throughout much of the fiscal year. The Operating Account posted a 1.77% return for the fiscal year. Comparatively, the Barclays Capital Aggregate Bond Index gained 4.31%; while the Barclays Capital US Government/Credit 1-3 Year Bond Index returned 1.14%, and the Barclays US Government/Credit 1-5 Year Bond Index returned 3.55%. The Barclays Aggregate Bond Index and 1-5 Bond Index outperformed primarily due to their longer duration exposure than the Town's portfolio.

Against this backdrop of continued meager improvement in the overall economy, we expect the Federal Reserve to continue their programs to stimulate the economy with low interest rates and continued monetary policy measures. Additionally, we expect the Fed to continue to wind down their programs of quantitative easing as the economic outlook continues to improve and financial conditions permit.

Interest rates have not yet begun to drift materially higher, and we believe they will most likely only continue to creep higher in line with improving economic data. As stated in last year's commentary, there is also the likely scenario wherein interest rates stabilize near current levels as the effect of already increased interest rates work to subdue economic growth. Given the current economic situation, our expectations are for the Federal Reserve to keep their target Federal Funds rate at the effective rate of 0% through the end of Fiscal Year 2015 but would look at an improving economic picture as a rationale for higher rates in Fiscal Year 2016 and beyond.

Throughout the fiscal year, the portfolio was positioned in anticipation of a stable to slightly rising interest rate environment and an improving economy. We expect to continue with these prognostications for Fiscal Year 2015.

Total investment income for FY 2014 was \$401,647.18 compared to \$369,726.12 for Fiscal Year 2013. Considering that the yield on a comparable municipal benchmark - the Massachusetts Municipal Depository Trust (MMDT) - moved slightly lower throughout the year, I am satisfied with our overall investment income for Fiscal Year 2014. As we have expected and experienced slightly higher yields for the Town's funds for Fiscal Year 2015, I am confident in the stewardship and acumen demonstrated by our investment advisors.

The investment manager continues to monitor the Town's exposure to the publicly traded mortgage issuers, Fannie Mae (FNM/FNMA) and Freddie Mac (FMC/FHLMC). Since the effective nationalization of the firms in September 2008, the government has, in essence, usurped majority control of both housing finance entities in exchange for billions of dollars of capital contributions. The debt securities continue to carry the same ratings as US Treasury bonds from the major rating agencies, and the level of security is deemed to be at the highest level.

In summary, the Operating Fund, given the constraints of the Massachusetts Legal List, has performed well in respect to relative short-term benchmarks without compromise to quality, future opportunity, or equally as important - income. Additionally, given the bond markets' and money market funds' historically low interest rates, the portfolio has earned a competitive level of interest income while protecting the Town from the threat of higher interest rates and the potential of declining total return which would accompany such an event, more than would any of the aforementioned benchmarks. We expect the efforts of our portfolio construction and continual review to benefit the Town for years to come.

The investment manager's active approach to portfolio management has defended our yield while protecting principal through diversification of credit and maturity. The Town should expect a continuance of excellent performance in the current fiscal year.

Carolyn J. Marcotte
Treasurer-Collector
01/21/15

NOTES

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TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Town Counsel

0151

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510000 Personnel Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Counsel PEA	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520130 Professional Services	\$58,649	\$58,203	\$54,800	\$54,800	\$37,585	\$60,000	\$60,000
520220 Services-Not Classified	\$0	\$0	\$900	\$900	\$0	\$900	\$900
570020 Dues & Memberships	\$269	\$140	\$300	\$300	\$0	\$300	\$300
570180 Other - Not Classified	\$0	\$141	\$3,000	\$3,000	\$0	\$3,000	\$3,000
Town Counsel OpEx	\$58,918	\$58,483	\$59,000	\$59,000	\$37,585	\$64,200	\$64,200
Town Counsel	\$58,918	\$58,483	\$59,000	\$59,000	\$37,585	\$64,200	\$64,200

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Town Counsel

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520130	Professional Services	\$60,000	\$60,000
	Includes monthly retainer of \$1,800 (currently \$1,600/mo; last increased 7/1/2013)	\$60,000	\$60,000
Town Counsel OpEx			
520220	Services-Not Classified	\$900	\$900
Town Counsel OpEx			
570020	Dues & Memberships	\$300	\$300
Town Counsel OpEx			
570180	Other - Not Classified	\$3,000	\$3,000
Town Counsel OpEx			
		\$64,200	\$64,200
Town Counsel		\$64,200	\$64,200

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Town Clerk

0161

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$76,866	\$77,516	\$77,575	\$79,127	\$43,050	\$79,430	\$79,430
510080 Sick Leave Plan II	\$1,486	\$1,486	\$0	\$0	\$1,213	\$0	\$0
510100 Longevity	\$350	\$350	\$350	\$350	\$350	\$350	\$350
Town Clerk PEA	\$78,702	\$79,352	\$77,925	\$79,477	\$44,613	\$79,780	\$79,780
510010 S & W - Full Time	\$18,256	\$17,978	\$18,123	\$18,488	\$9,233	\$19,394	\$19,394
510020 S & W - Part Time	\$24,912	\$26,345	\$27,175	\$27,728	\$15,494	\$27,824	\$27,824
510080 Sick Leave Plan II	\$1,224	\$797	\$0	\$0	\$531	\$0	\$0
510090 Overtime	\$779	\$984	\$1,000	\$1,000	\$379	\$1,000	\$1,000
510100 Longevity	\$425	\$425	\$125	\$125	\$125	\$125	\$125
510110 Work Incentive Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Town Clerk S&C	\$45,596	\$46,530	\$46,423	\$47,342	\$25,763	\$48,343	\$48,343
520040 Utility - Telephone	\$466	\$443	\$800	\$800	\$180	\$800	\$800
520080 R & M - Equipment	\$339	\$844	\$200	\$200	\$105	\$200	\$200
520100 Advertising & Binding	\$775	\$82	\$1,000	\$2,000	\$1,000	\$1,000	\$1,000
520130 Professional Services	\$279	\$0	\$0	\$0	\$0	\$0	\$0
540150 Print Postage Stationary	\$1,322	\$867	\$1,350	\$2,050	\$1,150	\$1,450	\$1,450
540220 Office Supplies	\$1,294	\$1,589	\$1,600	\$1,600	\$616	\$1,600	\$1,600
570010 Car Allowance/Mileage	\$500	\$500	\$500	\$500	\$250	\$500	\$500
570020 Dues & Memberships	\$375	\$445	\$385	\$385	\$385	\$385	\$385
570030 In State Travel	\$997	\$931	\$1,000	\$1,000	\$703	\$1,000	\$1,000
570040 Insurance & Bonds	\$100	\$100	\$100	\$100	\$0	\$100	\$100
Town Clerk OpEx	\$6,446	\$5,801	\$6,935	\$8,635	\$4,389	\$7,035	\$7,035
580010 Office Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
Equipment less Trade In	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Town Clerk	\$130,745	\$131,683	\$131,283	\$135,454	\$74,764	\$135,158	\$135,158

Employee Roster
Fiscal Year 2016
REQUESTED/RECOMMENDED

Department: TOWN CLERK/ELECTION & REGISTRATION

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Wright, Sandra	DH3							E			\$1,515.84	52.40	\$79,430.02	\$79,430.02
Record, Joyce	PT-1							E	\$26.55	20.00	\$531.00	52.40	\$27,824.40	\$27,824.40
Therrien, Ritamarie	A-2	D	\$19.44	18.75	34.60	\$364.50	\$12,611.70	E	\$20.32	18.75	\$381.00	17.80	\$6,781.80	\$19,393.50
Therrien, Ritamarie	A-2	D	\$19.44	18.75	34.60	\$364.50	\$12,611.70	E	\$20.32	18.75	\$381.00	17.80	\$6,781.80	\$19,393.50
Thomas Sharon	A-2	C	\$18.61	18.00	38.00	\$334.98	\$12,729.24	D	\$19.44	18.00	\$349.92	14.40	\$5,038.85	\$17,768.09
													\$84,379.49	
													FTE's	3.01

Longevity Payments

Name	Amount
Wright, Sandra	\$350
Record, Joyce	\$125
	\$475

	Value of Step Increases							
Therrien, Ritamarie	D to E	\$18.75	\$20.32	\$1.57	37.50	\$58.88	17.80	\$1,047.98
Thomas, Sharon	C to D	\$18.00	\$19.44	\$1.44	18.00	\$25.92	14.40	\$373.25
								\$1,421.22

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Town Clerk

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520040	Utility - Telephone	\$800	\$800
	Telephone	\$800	\$800
Town Clerk OpEx			
520080	R & M - Equipment	\$200	\$200
	R & M - time stamp maintenance	\$200	\$200
Town Clerk OpEx			
520100	Advertising & Binding	\$1,000	\$1,000
	Binding Town Records	\$1,000	\$1,000
Town Clerk OpEx			
540150	Print Postage Stationary	\$1,450	\$1,450
	Town maps - two sides	\$450	\$450
	Zoning maps & Bylaws		
	Dog tags and Hooks	\$500	\$500
	Envelopes, Bonded paper for vital records	\$500	\$500
	Archieval paper for vital records		
540220	Office Supplies	\$1,600	\$1,600
	Miscellaneous: manila envelopes, pendaflex folders	\$400	\$400
	Binders: Birth, Death, Marriage Records	\$700	\$700
	Plastic sleeves: Vital records	\$500	\$500

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
570010	Car Allowance/Mileage	\$500	\$500
	State, County Meetings	\$500	\$500
Town Clerk OpEx			
570020	Dues & Memberships	\$385	\$385
	Worc. County Town Clerks Assoc.	\$25	\$25
Town Clerk OpEx		\$150	\$150
	Mass. Town Clerks Assoc.	\$185	\$185
	International Institute of Municipal Clerks	\$25	\$25
	N.E. Town Clerks Assoc.		
570030	In State Travel	\$1,000	\$1,000
	Mass. Town Clerk's Conferences	\$1,000	\$1,000
	Worcester County Meetings		
Town Clerk OpEx			
570040	Insurance & Bonds	\$100	\$100
	Town Clerk Performance Bond	\$100	\$100
Town Clerk OpEx		\$7,035	\$7,035
		\$0	\$0
Town Clerk		\$7,035	\$7,035

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TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Elections & Registrations

0162

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510020 S & W - Part Time	\$2,100	\$2,100	\$2,500	\$2,500	\$1,050	\$2,500	\$2,500
Election PEA	\$2,100	\$2,100	\$2,500	\$2,500	\$1,050	\$2,500	\$2,500
510010 S & W - Full Time	\$20,586	\$20,110	\$18,123	\$18,488	\$9,233	\$19,394	\$19,394
510020 S & W - Part Time	\$13,388	\$15,314	\$16,601	\$16,935	\$9,336	\$17,768	\$17,768
510030 S & W - Temporary	\$51,116	\$42,739	\$41,098	\$41,098	\$18,183	\$28,862	\$28,862
510090 Overtime	\$0	\$355	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Election S&C	\$85,091	\$78,517	\$75,822	\$76,521	\$36,753	\$66,023	\$66,023
510030 S & W - Temporary	\$25,457	\$18,048	\$19,350	\$19,350	\$12,384	\$12,900	\$12,900
510090 Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Election Other	\$25,457	\$18,048	\$19,350	\$19,350	\$12,384	\$12,900	\$12,900
520080 R & M - Equipment	\$0	\$0	\$5,000	\$5,000	\$2,434	\$2,750	\$2,750
520120 Data Processing	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520130 Professional Services	\$15,328	\$22,590	\$18,700	\$18,700	\$3,299	\$14,300	\$14,300
540150 Print Postage Stationary	\$14,299	\$20,878	\$19,250	\$21,974	\$19,039	\$20,250	\$20,250
540220 Office Supplies	\$1,600	\$807	\$1,550	\$1,582	\$555	\$1,200	\$1,200
570180 Other - Not Classified	\$0	\$72	\$0	\$0	\$0	\$0	\$0
Election OpEx	\$31,227	\$44,348	\$44,500	\$47,256	\$25,327	\$38,500	\$38,500
580010 Office Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment less Trade In	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Elections & Registrations	\$143,875	\$143,013	\$142,172	\$145,628	\$75,514	\$119,924	\$119,924

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Elections & Registrations

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520080	R & M - Equipment	\$2,750	\$2,750
	Maintenance Contract -11 Accu-vote voting machines @ 250.00 per voting machine	\$2,750	\$2,750
Election OpEx			
520130	Professional Services	\$14,300	\$14,300
	Coding Accu-Vote voting machines - Annual Town Election	\$2,500	\$2,500
	Ballot Printing/Shipping - Annual Town Election	\$6,500	\$6,500
	Coding AutoMark Handicapped voting machines - Annual Town Election	\$2,500	\$2,500
	SAC - Hall rental fee for 2 elections @ 200.00/election	\$400	\$400
	Frohsinn Club - Hall rental for 2 elections @ 200.00/election	\$400	\$400
	Coding Automark Handicapped Voting Machines - Presidential Primary	\$2,000	\$2,000
	Coding Accu-Vote voting machines - State Primary	\$0	\$0
	Coding - Accu-Vote voting machines - State Election	\$0	\$0
	Coding - Automark Handicapped Voting Machines - State Election	\$0	\$0
540150	Print Postage Stationary	\$20,250	\$20,250



<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
Election OpEx	Envelopes, mailings to Town Meeting Members	\$250	\$250
	Printing of Voter Confirmation Notices	\$500	\$500
	Census programming forms & postage	\$10,000	\$10,000
	Census forms & postage for 2nd mailing	\$5,000	\$5,000
	Postage for Voter Confirmation Notices - approximately 1,500	\$1,500	\$1,500
	Printing Street Listing	\$3,000	\$3,000
<hr/>			
540220 Office Supplies		\$1,200	\$1,200
Election OpEx	Precinct Supplies - Tabulator tapes, Ballot marking pens, etc.	\$350	\$350
	Laser Printer Cartridge, Registrars Facsimile stamps, Miscellaneous	\$350	\$350
	Ink cartridges for AutoMark Voting Machines - State Primary, State Election, Annual Town Election	\$500	\$500
		\$38,500	\$38,500
	\$0	\$0	
Elections & Registrations		\$38,500	\$38,500

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TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Conservation Commission

0171

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510020 S & W - Part Time	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Conservation S&C	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520040 Utility - Telephone	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540140 Books Periodicals Subs	\$4	\$0	\$350	\$350	\$0	\$350	\$350
540220 Office Supplies	\$104	\$106	\$200	\$200	\$0	\$250	\$250
570010 Car Allowance/Mileage	\$51	\$18	\$300	\$300	\$26	\$300	\$300
570020 Dues & Memberships	\$609	\$660	\$800	\$800	\$678	\$800	\$800
570030 In State Travel	\$11	\$4	\$200	\$200	\$56	\$200	\$200
570180 Other - Not Classified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570930 Repair & Maint Cons Property	\$0	\$0	\$0	\$33,403	\$0	\$0	\$0
Conservation OpEx	\$779	\$788	\$1,850	\$35,253	\$760	\$1,900	\$1,900
520280 Trout Stocking	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Conservation SepAp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Conservation Commission	\$779	\$788	\$1,850	\$35,253	\$760	\$1,900	\$1,900

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Conservation Commission

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540140 Books Periodicals Subs		\$350	\$350
	Books, Magazines, Newsletters MACC, MA DEP Reporter	\$350	\$350
Conservation OpEx			
540220 Office Supplies		\$250	\$250
	Office Supplies	\$250	\$250
Conservation OpEx			
570010 Car Allowance/Mileage		\$300	\$300
	Mileage for Site Inspections	\$300	\$300
Conservation OpEx			
570020 Dues & Memberships		\$800	\$800
	Mass. Assoc. of Conserv. Commissioners	\$800	\$800
Conservation OpEx			
570030 In State Travel		\$200	\$200
	Meetings	\$200	\$200
Conservation OpEx			
		\$1,900	\$1,900
		\$0	\$0
Conservation Commission		\$1,900	\$1,900

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Plan/EcoDev

0174

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$0	\$0	\$22,745	\$23,200	\$12,541	\$51,604	\$51,604
510080 Sick Leave Plan II	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Plan/EcoDev PEA	\$0	\$0	\$22,745	\$23,200	\$12,541	\$51,604	\$51,604
510020 S & W - Part Time	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Plan/EcoDev S&C	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520040 Utility - Telephone	\$0	\$0	\$864	\$864	\$362	\$864	\$864
520100 Advertising & Binding	\$0	\$0	\$200	\$200	\$574	\$300	\$300
520130 Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520150 R & M - Public Property	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520220 Services-Not Classified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540140 Books Periodicals Subs	\$0	\$0	\$250	\$250	\$0	\$100	\$100
540150 Print Postage Stationary	\$0	\$0	\$240	\$240	\$96	\$100	\$100
540220 Office Supplies	\$0	\$0	\$300	\$300	\$178	\$300	\$300
540230 Supplies - Not Classified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570010 Car Allowance/Mileage	\$0	\$0	\$600	\$600	\$240	\$720	\$720
570020 Dues & Memberships	\$0	\$0	\$480	\$480	\$85	\$735	\$735
570030 In State Travel	\$0	\$0	\$400	\$400	\$440	\$600	\$600
Plan/EcoDev OpEx	\$0	\$0	\$3,334	\$3,334	\$1,976	\$3,719	\$3,719
Plan/EcoDev	\$0	\$0	\$26,079	\$26,534	\$14,517	\$55,323	\$55,323

**Employee Roster
Fiscal Year 2016
REQUESTED/RECOMMENDED**

Planning/Economic Development

Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
DH-4							D		37.50	\$1,602.58	52.40	\$83,975.19	\$83,975.19
												Offset By Fees	\$32,371.00
												Tax Levy	\$51,604.19
PT-3	B	\$25.90	37.50	36.20	\$971.25	\$35,159.25	C	\$27.07	37.50	\$1,015.13	16.20	\$16,445.03	\$51,604.28
												Offset By Fees	\$51,604.28
												Tax Levy	\$0.00
												FTE's	2.00

Value of Step Increases						
Las, Kristen	C to D	\$1,533.56	\$1,602.58	\$69.02	52.40	\$3,616.65
Sarcione, Matthew	B to C	\$25.90	\$27.07	\$1.17	16.20	\$710.78
						\$4,327.42

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Plan/EcoDev

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520040	Utility - Telephone		\$864	\$864
		Monthly cell phone allowance	\$624	\$624
		SELCO telephone for office	\$240	\$240
Plan/EcoDev OpEx				
520100	Advertising & Binding		\$300	\$300
		Advertising for various RFP's	\$300	\$300
Plan/EcoDev OpEx				
540140	Books Periodicals Subs		\$100	\$100
		Planning related publications for further education	\$100	\$100
Plan/EcoDev OpEx				
540150	Print Postage Stationary		\$100	\$100
		Monthly postage for various mailings	\$100	\$100
Plan/EcoDev OpEx				
540220	Office Supplies		\$300	\$300
		Various office supplies, pens, paper, calendars, binder	\$300	\$300
Plan/EcoDev OpEx				
570010	Car Allowance/Mileage		\$720	\$720
		Monthly vehicle stipend for K. Las	\$600	\$600
		Mileage for assistant planner	\$120	\$120
Plan/EcoDev OpEx				

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
570020	Dues & Memberships		\$735	\$735
		APA and AICP dues	\$450	\$450
Plan/EcoDev OpEx		MAPD dues	\$85	\$85
		Assistant Planner APA Dues if Full Time	\$200	\$200
570030	In State Travel		\$600	\$600
Plan/EcoDev OpEx			\$3,719	\$3,719
Plan/EcoDev			\$3,719	\$3,719



TOWN OF SHREWSBURY

Richard D. Carney Municipal Office Building
100 Maple Avenue
Shrewsbury, Massachusetts 01545-5338

MEMORANDUM

TO: Daniel J. Morgado, Town Manager
FROM: Kristen D. Las, Principal Planner
SUBJECT: Budget Request FY2016
DATE: January 29, 2015

The purpose of this memorandum is to outline projects and tasks that were undertaken by the Planning and Economic Development department in calendar year 2014 and to anticipate what work will be performed in calendar year 2015. This memo will also outline the budget requests for the Planning and Economic Development department for Fiscal Year 2016.

Description of Large-Scale Projects – Calendar Year 2014

- Various Rezoning Efforts
 - Lakeway Overlay District in April 2014
 - Flood Plain Overlay in May 2014
 - Rezonoinng of various parcels from residential to commercial
- Glavin Center
 - Land lease for recreation and farming fields
 - Land and building lease for temporary library
 - Reuse Committee staff work
 - Home Rule Petitions to purchase 23 acres of land
- Centech Park North
 - Continuation of staffing of the Shrewsbury Development Corporation, marketing the property and meeting with perspective users
- Lakeway Business District
 - Continuation of attending monthly board meetings and providing guidance to the business group
- GIS Implementation
 - Providing guidance on a new GIS RFP to obtain a new web GIS vendor.
 - Participation in GIS vendor interviews
 - Participation in GIS set up and implementation with People GIS
- Master Plan Update
 - Continuation of staffing Master Plan Steering Committee

Memorandum

Daniel J. Morgado, Town Manager

January 29, 2015

Page 2 of 3

- Providing guidance to consultants to compete the Master Plan Update by Summer 2015
- Central Massachusetts Regional Health Alliance - Regional Health District
 - Continued participation on the governing board
 - Participation at local and national events to represent the Alliance
 - Providing high level guidance to the Alliance on regionalization issues
- Local Initiative Program
 - Prepared RFP for Local Initiative Program (LIP) Project with guidance from the Board of Selectmen
 - Participated in review of the LIP responses
 - Continue to stay engaged in the LIP process
- Population Projections
 - Provide yearly updates on the actual school children population based upon data provided by the School Committee
 - Aggregated population projections from three different sources to understand projected population growth by 2035
- Document Standardization
 - Worked with the Town Managers office to standardize letterhead and business cards for all departments
- Board Staffing
 - Planning Board
 - The Planning Board saw an increase in the number of projects that requested permits from 2013 to 2014.
 - Fees collected in 2013: \$14,150.00
 - Fees collected in 2014: \$47,715.00
 - Zoning Board of Appeals
 - The Zoning Board saw an increase in the number of projects that requested permits from 2013 to 2014.
 - Fees collected in 2013: \$16,500.00 (57 hearings)
 - Fees collected in 2014: \$21,900.00 (78 hearings)
 - Trails Committee
 - Master Plan Steering Committee
 - Shrewsbury Development Corporation

Description of Anticipated Large-Scale Projects – Calendar Year 2015

- Continuation of majority of projects listed for 2014
- Complete, adopt and begin implementing Master Plan
- Prepare a permitting guidebook
- Prepare an Economic Development Fact Sheet about the Town
- Begin rezoning efforts for signs, parking and special permits
- Ongoing review of Lakeway Commons project proposal and then construction oversight
- Ongoing review of the Fairlawn Plaza and the Grove project proposals
- Continued work with the Glavin Center regarding re-use and home rule petitions

Memorandum
Daniel J. Morgado, Town Manager
January 29, 2015
Page 3 of 3

- Collaboration with UMass regarding the potential redevelopment of their property at 222 Maple Avenue
- Review of Stoney Hill Road/Route 20 Chapter 40B project
- Other projects that may arise as the year progresses

Discussion of Planning and Economic Development Budget for Fiscal Year 2016

The Department of Planning and Economic Development was established by Town Meeting in May 2013, becoming effective, July 1, 2013. The first budget was prepared for the department for Fiscal Year 2015. In that budget, the Director requested and was granted a part time position for an Assistant Town Planner. A portion of the Director's salary was taken from the general Salary and Wages Full Time account with the remaining portion of the salary coming from the Planning Board fee account. The part time Assistant Town Planner was also funded from the Planning Board fee account.

The Assistant Town Planner was hired and started at the beginning of September 2014. He continues to grasp tasks necessary in the Planning and Economic Development department above and beyond expectations. A significant amount of training has gone into the Assistant Planner not only by the Director but by other town staff members.

The Director requested that the Town Assistant Planner position be elevated to full time in the Fiscal Year 2016 budget based upon performance and work load anticipated for FY 2016 and beyond. As shown in your budget projections, a higher proportion of the Director's salary will come out of the general Salary and Wages Full Time account, a portion will come out of Planning Board Fee account and the Assistant Town Planner's salary and health insurance allocation will come out of Planning Board Fee account.

Summary

The Planning and Economic Development Department continues to engage in both day to day operations and high level projects for the Town of Shrewsbury. Based upon projections of work for Fiscal Year 2016 and beyond, I request that the Planning and Economic Development Department be staffed at 2.0 Full Time Equivalent with shared administrative duties with the Engineering Department. I am happy to answer any questions or provide clarification before or during the Finance Committee Budget Hearing for which I am scheduled to attend on Saturday, February 14, 2015.

NOTES

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TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Planning Board

0175

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510020 S & W - Part Time	\$400	\$400	\$1,000	\$1,000	\$200	\$1,000	\$1,000
510080 Sick Leave Plan II	\$0	\$1,439	\$0	\$0	\$0	\$0	\$0
Planning Board PEA	\$400	\$1,839	\$1,000	\$1,000	\$200	\$1,000	\$1,000
510020 S & W - Part Time	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Planning Board S&C	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520040 Utility - Telephone	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520100 Advertising & Binding	\$0	\$0	\$100	\$100	\$0	\$300	\$300
520130 Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520220 Services-Not Classified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540140 Books Periodicals Subs	\$0	\$0	\$100	\$100	\$0	\$100	\$100
540150 Print Postage Stationary	\$24	\$63	\$100	\$100	\$0	\$100	\$100
540220 Office Supplies	\$68	\$0	\$0	\$0	\$28	\$100	\$100
570010 Car Allowance/Mileage	\$91	\$34	\$50	\$50	\$0	\$50	\$50
570020 Dues & Memberships	\$480	\$550	\$50	\$50	\$0	\$50	\$50
570030 In State Travel	\$440	\$458	\$300	\$300	\$0	\$300	\$300
Planning Board OpEx	\$1,103	\$1,105	\$700	\$700	\$28	\$1,000	\$1,000
571310 Economic Dev Assess Tool	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Planning Board SepAP	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Planning Board	\$1,503	\$2,944	\$1,700	\$1,700	\$228	\$2,000	\$2,000

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Planning Board

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520100 Advertising & Binding		\$300	\$300
	T& G Advertising for Legal ads and RFP's, Binding	\$300	\$300
Planning Board OpEx			
540140 Books Periodicals Subs		\$100	\$100
	Books, Magazines, Newsletters, etc.	\$100	\$100
Planning Board OpEx			
540150 Print Postage Stationary		\$100	\$100
	Printing, Postage, Stationary	\$100	\$100
Planning Board OpEx			
540220 Office Supplies		\$100	\$100
	Planning Board Operating Expense (5W)	\$100	\$100
Planning Board OpEx			
570010 Car Allowance/Mileage		\$50	\$50
	Car Allowance/Mileage	\$50	\$50
Planning Board OpEx			
570020 Dues & Memberships		\$50	\$50
	Dues, Memberships for Board Members	\$50	\$50
Planning Board OpEx			

Line Item Description

Explanation

DEPARTMENT
REQUEST
2016

MANAGER
RECOMMEND
2016

570030	In State Travel		\$300	\$300
		Meetings, Conferences, Travel for Board members	\$300	\$300
	Planning Board OpEx		\$1,000	\$1,000
			\$0	\$0
	Planning Board		\$1,000	\$1,000

NOTES

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TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Board of Appeals

0176

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510020 S & W - Part Time	\$848	\$1,486	\$1,750	\$1,750	\$871	\$1,750	\$1,750
510090 Overtime	\$0	\$0	\$0	\$0	\$17	\$0	\$0
Appeals Board S&C	\$848	\$1,486	\$1,750	\$1,750	\$888	\$1,750	\$1,750
520130 Professional Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540150 Print Postage Stationary	\$319	\$324	\$650	\$650	\$166	\$650	\$650
540220 Office Supplies	\$32	\$10	\$250	\$250	\$22	\$250	\$250
570020 Dues & Memberships	\$0	\$190	\$250	\$250	\$0	\$250	\$250
570030 In State Travel	\$0	\$0	\$100	\$100	\$0	\$100	\$100
Appeals Board OpEx	\$351	\$524	\$1,250	\$1,250	\$187	\$1,250	\$1,250
Board of Appeals	\$1,199	\$2,009	\$3,000	\$3,000	\$1,075	\$3,000	\$3,000

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Board of Appeals

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540150	Print Postage Stationary	\$650	\$650
	Purchase of stationery and envelopes for mailing of notices and decisions.	\$650	\$650
Appeals Board OpEx			
540220	Office Supplies	\$250	\$250
	Purchase of folders, stamps, tapes, nameplates, etc.	\$250	\$250
Appeals Board OpEx			
570020	Dues & Memberships	\$250	\$250
	Dues & Memberships for Board Members	\$250	\$250
Appeals Board OpEx			
570030	In State Travel	\$100	\$100
	professional educational meetings for board members	\$100	\$100
Appeals Board OpEx			
		\$1,250	\$1,250
Board of Appeals		\$1,250	\$1,250

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Public Buildings

0192

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$93,916	\$94,277	\$94,277	\$96,162	\$52,318	\$96,531	\$96,531
510080 Sick Leave Plan II	\$1,445	\$0	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$350	\$350	\$400	\$400	\$400	\$400	\$400
Public Buildings PEA	\$95,711	\$94,627	\$94,677	\$96,562	\$52,718	\$96,931	\$96,931
510010 S & W - Full Time	\$41,532	\$42,486	\$43,397	\$44,278	\$24,111	\$44,429	\$44,429
510020 S & W - Part Time	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510080 Sick Leave Plan II	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510090 Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$238	\$238	\$238	\$238	\$238	\$275	\$275
Public Buildings S&C	\$41,770	\$42,724	\$43,635	\$44,516	\$24,349	\$44,704	\$44,704
510010 S & W - Full Time	\$801,738	\$812,483	\$914,342	\$917,525	\$421,403	\$976,918	\$932,463
510020 S & W - Part Time	\$19,962	\$26,830	\$20,390	\$20,390	\$8,307	\$19,943	\$19,943
510030 S & W - Temporary	\$0	\$0	\$0	\$0	\$4,572	\$0	\$0
510080 Sick Leave Plan II	\$3,804	\$3,612	\$0	\$0	\$3,590	\$0	\$0
510090 Overtime	\$27,174	\$40,017	\$40,000	\$40,000	\$20,487	\$40,000	\$40,000
510100 Longevity	\$3,825	\$3,650	\$3,700	\$3,700	\$2,925	\$3,075	\$3,075
510110 Work Incentive Program	\$50	\$0	\$0	\$0	\$100	\$0	\$0
Public Buildings Other	\$856,552	\$886,591	\$978,432	\$981,615	\$461,384	\$1,039,937	\$995,482
510020 S & W - Part Time	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520010 Utility - Electricity	\$673,890	\$708,284	\$676,000	\$676,000	\$325,633	\$775,000	\$775,000
520020 Utility - Natural Gas	\$258,972	\$287,354	\$255,000	\$255,000	\$77,500	\$272,000	\$272,000
520030 Utility - Heating Oil	\$42,921	\$0	\$0	\$0	\$0	\$0	\$0
520040 Utility - Telephone	\$5,690	\$3,437	\$6,000	\$6,000	\$1,752	\$4,000	\$4,000

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
520060 Utility - Water	\$32,917	\$38,618	\$35,000	\$35,000	\$26,707	\$37,000	\$37,000
520070 Utility - Sewer	\$16,692	\$15,278	\$16,000	\$16,000	\$7,378	\$16,000	\$16,000
520080 R & M - Equipment	\$4,475	\$5,316	\$7,500	\$7,500	\$761	\$7,500	\$7,500
520090 R & M - Building	\$208,125	\$213,514	\$195,000	\$203,714	\$236,417	\$210,000	\$210,000
520100 Advertising & Binding	\$1,186	\$328	\$800	\$800	\$1,026	\$800	\$800
520110 Hospital & Medical	\$77	\$341	\$250	\$250	\$77	\$250	\$250
520120 Data Processing	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520130 Professional Services	\$794,982	\$790,445	\$829,000	\$829,000	\$816,103	\$844,000	\$844,000
520140 Rental of Equipment	\$1,224	\$0	\$1,300	\$1,300	\$64	\$2,000	\$2,000
520220 Services-Not Classified	\$4,000	\$8,200	\$5,000	\$5,000	\$4,000	\$5,000	\$5,000
520530 Parker Rd -Beal West Rental	\$32,031	\$32,031	\$32,031	\$32,031	\$32,031	\$32,031	\$32,031
540010 Automotive	\$5,731	\$2,160	\$6,000	\$6,000	\$5,674	\$6,000	\$6,000
540030 Building	\$101,646	\$86,811	\$96,000	\$96,000	\$63,867	\$96,000	\$96,000
540070 Asphalt & Bit Materials	\$0	\$129	\$0	\$0	\$0	\$0	\$0
540100 Seed, Loam & Fertilizer	\$3,135	\$2,465	\$1,000	\$1,000	\$870	\$1,000	\$1,000
540110 Public Safety	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540120 Clothing & Uniforms	\$5,915	\$5,393	\$7,550	\$7,550	\$5,896	\$9,300	\$9,300
540150 Print Postage Stationary	\$24	\$71	\$400	\$400	\$163	\$400	\$400
540190 Custodial Supplies	\$8,952	\$5,449	\$10,000	\$10,000	\$5,955	\$10,000	\$10,000
540200 Educational Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540220 Office Supplies	\$244	\$139	\$300	\$300	\$90	\$300	\$300
540230 Supplies - Not Classified	\$0	\$0	\$200	\$200	\$74	\$200	\$200
540240 Small Tools & Misc Equip	\$2,991	\$1,565	\$3,500	\$3,500	\$7,656	\$3,500	\$3,500
570010 Car Allowance/Mileage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570020 Dues & Memberships	\$260	\$260	\$260	\$260	\$210	\$325	\$325
570030 In State Travel	\$522	\$654	\$1,000	\$1,000	\$634	\$1,000	\$1,000
570040 Insurance & Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570080 Inspection Fees	\$116	\$1,255	\$203	\$203	\$1,545	\$7,505	\$7,505
570180 Other - Not Classified	\$0	\$293	\$200	\$200	\$0	\$200	\$200
Public Buildings OpEx	\$2,206,720	\$2,209,791	\$2,185,494	\$2,194,208	\$1,622,082	\$2,341,311	\$2,341,311

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
580030 Passenger Cars	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580040 Trucks & Tractors	\$0	\$0	\$0	\$0	\$0	\$20,000	\$0
580060 Radio Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580070 Electrical & Mechanical	\$0	\$0	\$0	\$0	\$0	\$1,950	\$1,950
Public Buildings Equip	\$0	\$0	\$0	\$0	\$0	\$21,950	\$1,950
571160 Municipal Off Site Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
571380 STM Art 6 Op & Maint Review	\$0	\$0	\$250,000	\$250,000	\$0	\$0	\$0
572020 Police Modular Add Study	\$0	\$0	\$0	\$0	\$0	\$0	\$0
585120 Major Building Repairs	\$129,975	\$88,414	\$185,000	\$425,380	\$61,702	\$280,500	\$280,500
Public Buildings SepAp	\$129,975	\$88,414	\$435,000	\$675,380	\$61,702	\$280,500	\$280,500
Public Buildings	\$3,330,728	\$3,322,147	\$3,737,238	\$3,992,282	\$2,222,236	\$3,825,332	\$3,760,877

**Employee Roster
Fiscal Year 2016
REQUESTED**

Department: Public Buildings

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total	
Cox, Robert	DH 5							E	\$1,842.19	37.5		52.4	\$96,530.76	\$96,530.76	
Hemmendinger, Karin	A-3							E	\$22.61	18.75	\$423.94	52.4	\$22,214.33	\$22,214.33	
Nancy Jones	A-3							E	\$22.61	18.75	\$423.94	52.4	\$22,214.33	\$22,214.33	
													\$1.00		
Goodwin, Kenneth	PT 3	B	\$ 25.90	40	26.0	\$ 1,036.00	\$ 26,936.00	E	\$27.07	40.0	\$1,082.80	26.4	\$28,585.92	\$55,521.92	
			Step Increase from B to C is worth \$1,235.52												
Cummins, Dennis	PT 3							E	\$29.56	40.0	\$1,182.40	52.4	\$61,957.76	\$61,957.76	
Bullard, Leo	PT 3							E	\$29.56	40.0	\$1,182.40	52.4	\$61,957.76	\$61,957.76	
<u>Note All PB Salaries are Adjusted to the Custodial Wage Schedule for FY 2016 (1.0%/1.0%)</u>															
<u>High School</u>															
Rose, Arthur	PB W 3							D	\$20.03	40.0	\$801.20	26.0	\$20,831.20	\$20,831.20	
Rose, Arthur	PB W 3							D	\$20.24	40.0	\$809.60	26.4	\$21,373.44	<u>\$21,373.44</u>	
														\$42,204.64	
Whittemore, James	PB W 3	B	\$ 18.43	40	26.0	\$ 737.20	\$ 19,167.20	C	\$19.84	40.0	\$793.60	26.4	\$20,951.04	\$40,118.24	
			Step Increase from B to C is worth \$1,294.33												
<u>Oak Middle School</u>															
Putelis, Al	PB W 7							D	\$24.05	40.0	\$962.00	26.0	\$25,012.00	\$25,012.00	
Putelis, Al	PB W 7							D	\$24.29	40.0	\$971.60	26.4	\$25,650.24	<u>\$25,650.24</u>	
														\$50,662.24	
Sorenson, Joseph	PB W 3	C	\$ 19.65	40	26.0	\$ 786.00	\$ 20,436.00	D	\$20.24	40.0	\$809.60	26.4	\$21,373.44	\$41,809.44	
			Step Increase from B to C is worth \$415.54												
<u>Sherwood Middle School</u>															
Hakenson, Scott	PB W 5	B	\$ 20.03	40	26.0	\$ 801.20	\$ 20,831.20	C	\$21.73	40.0	\$869.20	26.4	\$22,946.88	\$43,778.08	
			Step Increase from B to C is worth \$1,583.68												
Ford, Joyce (88 days)	PB W 2							D	\$19.26	264.0			\$5,084.64	\$5,084.64	
Ford, Joyce (92 days)	PB W 2							D	\$19.45	276.0			\$5,368.20	<u>\$5,368.20</u>	
														\$10,452.84	

**Employee Roster
Fiscal Year 2016
REQUESTED**

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
<u>Coolidge School</u>														
Anderson, Bruce	PB	W 4						D	\$20.97	40.0	\$838.80	26.0	\$21,808.80	\$21,808.80
Anderson, Bruce	PB	W 4						D	\$21.18	40.0	\$847.20	26.4	\$22,366.08	<u>\$22,366.08</u>
														\$44,174.88
<u>Paton School</u>														
Holyoak, Mark	PB	W 4						D	\$20.97	40.0	\$838.80	26.0	\$21,808.80	\$21,808.80
	PB	W 4						D	\$21.18	40.0	\$847.20	26.4	\$22,366.08	<u>\$22,366.08</u>
														\$44,174.88
<u>Spring Street</u>														
Maloney, Michael	PB	W 4						D	\$20.97	40.0	\$838.80	26.0	\$21,808.80	\$21,808.80
	PB	W 4						D	\$21.18	40.0	\$847.20	26.4	\$22,366.08	<u>\$22,366.08</u>
														\$44,174.88
<u>Floral Street</u>														
Poe, David	PB	W 5						D	\$21.95	40.0	\$878.00	26.0	\$22,828.00	\$22,828.00
	PB	W 5						D	\$22.17	40.0	\$886.80	26.4	\$23,411.52	<u>\$23,411.52</u>
														\$46,239.52
Straton, Patrick (92 days)	PB	W 2						B	\$17.56	264.0			\$4,635.84	\$4,635.84
Straton, Patrick (88 days)	PB	W 2						C	\$19.07	276.0			\$5,263.32	<u>\$5,263.32</u>
														\$9,899.16
<u>Beal School</u>														
Milmore, John	PB	W 4						D	\$20.97	40.0	\$838.80	26.0	\$21,808.80	\$21,808.80
	PB	W 4						D	\$21.18	40.0	\$847.20	26.4	\$22,366.08	<u>\$22,366.08</u>
														\$44,174.88
<u>Municipal Office Building</u>														
Erickson, Roger	PB	W 4	\$0.25/hr multiple building					D	\$21.22	40.0	\$848.80	26.0	\$22,068.80	\$22,068.80
Erickson, Roger	PB	W 4	\$0.25/hr multiple building					D	\$21.43	40.0	\$857.20	26.4	\$22,630.08	<u>\$22,630.08</u>
														\$44,698.88
<u>Maintenance</u>														
Fox, Paul	PB	W 6						D	\$23.48	40.0	\$939.20	26.0	\$24,419.20	\$24,419.20
Fox, Paul	PB	W 6						D	\$23.71	40.0	\$948.40	26.4	\$25,037.76	<u>\$25,037.76</u>
														\$49,456.96
Lane, Robert	PB	W 8						D	\$25.87	40.0	\$1,034.80	26.0	\$26,904.80	\$26,904.80
Lane, Robert	PB	W 8						D	\$26.13	40.0	\$1,045.20	26.4	\$27,593.28	<u>\$27,593.28</u>
														\$54,498.08
Marengo, Robert	PB	W 8						D	\$25.87	40.0	\$1,034.80	26.0	\$26,904.80	\$26,904.80
Marengo, Robert	PB	W 8						D	\$26.13	40.0	\$1,045.20	26.4	\$27,593.28	<u>\$27,593.28</u>
														\$54,498.08

Step Increase from B to C is worth \$416.76

**Employee Roster
Fiscal Year 2016
REQUESTED**

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Bishop, Ernest	PB W 8	C	\$ 25.37	40	26.0	\$ 1,014.80	\$ 26,384.80	D	\$26.13	40.0	\$1,045.20	26.4	\$27,593.28	\$53,978.08
Step Increase from C to D is worth \$534.65														
HVAC Tech (Vacant)	PB W 8	C	\$ 25.37	40	26.0	\$ 1,014.80	\$ 26,384.80	D	\$26.13	40.0	\$1,045.20	26.4	\$27,593.28	\$53,978.08
Step Increase from C to D is worth \$534.65														
Maint Crftsmn (New Position)	PB W 6	A	\$ 20.63	40	26.0	\$ 825.20	\$ 21,455.20	B	\$21.78	40.0	\$871.20	26.4	\$22,999.68	\$44,454.88
Step Increase from A to B is worth \$996.55														
Total Departmental FTE's										22.52		FTE's	\$20.52	\$996,864.16

**Employee Roster
Fiscal Year 2016
RECOMMENDED**

Department: Public Buildings

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total	
Cox, Robert	DH 5							E	\$1,842.19	37.5		52.4	\$96,530.76	\$96,530.76	
Hemmendinger, Karin	A-3							E	\$22.61	18.75	\$423.94	52.4	\$22,214.33	\$22,214.33	
Nancy Jones	A-3							E	\$22.61	18.75	\$423.94	52.4	\$22,214.33	\$22,214.33	
													\$1.00		
Goodwin, Kenneth	PT 3	B	\$ 25.90	40	26.0	\$ 1,036.00	\$ 26,936.00	E	\$27.07	40.0	\$1,082.80	26.4	\$28,585.92	\$55,521.92	
			Step Increase from B to C is worth \$1,235.52												
Cummins, Dennis	PT 3							E	\$29.56	40.0	\$1,182.40	52.4	\$61,957.76	\$61,957.76	
Bullard, Leo	PT 3							E	\$29.56	40.0	\$1,182.40	52.4	\$61,957.76	\$61,957.76	
<u>Note All PB Salaries are Adjusted to the Custodial Wage Schedule for FY 2016 (1.0%/1.0%)</u>															
<u>High School</u>															
Rose, Arthur	PB W 3							D	\$20.03	40.0	\$801.20	26.0	\$20,831.20	\$20,831.20	
Rose, Arthur	PB W 3							D	\$20.24	40.0	\$809.60	26.4	\$21,373.44	\$21,373.44 \$42,204.64	
Whittemore, James	PB W 3	B	\$ 18.43	40	26.0	\$ 737.20	\$ 19,167.20	C	\$19.84	40.0	\$793.60	26.4	\$20,951.04	\$40,118.24	
			Step Increase from B to C is worth \$1,294.33												
<u>Oak Middle School</u>															
Putelis, Al	PB W 7							D	\$24.05	40.0	\$962.00	26.0	\$25,012.00	\$25,012.00	
Putelis, Al	PB W 7							D	\$24.29	40.0	\$971.60	26.4	\$25,650.24	\$25,650.24 \$50,662.24	
Sorenson, Joseph	PB W 3	C	\$ 19.65	40	26.0	\$ 786.00	\$ 20,436.00	D	\$20.24	40.0	\$809.60	26.4	\$21,373.44	\$41,809.44	
			Step Increase from B to C is worth \$415.54												
<u>Sherwood Middle School</u>															
Hakenson, Scott	PB W 5	B	\$ 20.03	40	26.0	\$ 801.20	\$ 20,831.20	C	\$21.73	40.0	\$869.20	26.4	\$22,946.88	\$43,778.08	
			Step Increase from B to C is worth \$1,583.68												
Ford, Joyce (88 days)	PB W 2							D	\$19.26	264.0			\$5,084.64	\$5,084.64	
Ford, Joyce (92 days)	PB W 2							D	\$19.45	276.0			\$5,368.20	\$5,368.20 \$10,452.84	

**Employee Roster
Fiscal Year 2016
RECOMMENDED**

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total	
<u>Coolidge School</u>															
Anderson, Bruce	PB	W 4						D	\$20.97	40.0	\$838.80	26.0	\$21,808.80	\$21,808.80	
Anderson, Bruce	PB	W 4						D	\$21.18	40.0	\$847.20	26.4	\$22,366.08	<u>\$22,366.08</u>	
														\$44,174.88	
<u>Paton School</u>															
Holyoak, Mark	PB	W 4						D	\$20.97	40.0	\$838.80	26.0	\$21,808.80	\$21,808.80	
	PB	W 4						D	\$21.18	40.0	\$847.20	26.4	\$22,366.08	<u>\$22,366.08</u>	
														\$44,174.88	
<u>Spring Street</u>															
Maloney, Michael	PB	W 4						D	\$20.97	40.0	\$838.80	26.0	\$21,808.80	\$21,808.80	
	PB	W 4						D	\$21.18	40.0	\$847.20	26.4	\$22,366.08	<u>\$22,366.08</u>	
														\$44,174.88	
<u>Floral Street</u>															
Poe, David	PB	W 5						D	\$21.95	40.0	\$878.00	26.0	\$22,828.00	\$22,828.00	
	PB	W 5						D	\$22.17	40.0	\$886.80	26.4	\$23,411.52	<u>\$23,411.52</u>	
														\$46,239.52	
Straton, Patrick (92 days)	PB	W 2						B	\$17.56	264.0			\$4,635.84	\$4,635.84	
Straton, Patrick (88 days)	PB	W 2						C	\$19.07	276.0			\$5,263.32	<u>\$5,263.32</u>	
														\$9,899.16	
<u>Beal School</u>															
Milmore, John	PB	W 4						D	\$20.97	40.0	\$838.80	26.0	\$21,808.80	\$21,808.80	
	PB	W 4						D	\$21.18	40.0	\$847.20	26.4	\$22,366.08	<u>\$22,366.08</u>	
														\$44,174.88	
<u>Municipal Office Building</u>															
Erickson, Roger	PB	W 4	\$0.25/hr multiple building					D	\$21.22	40.0	\$848.80	26.0	\$22,068.80	\$22,068.80	
Erickson, Roger	PB	W 4	\$0.25/hr multiple building					D	\$21.43	40.0	\$857.20	26.4	\$22,630.08	<u>\$22,630.08</u>	
														\$44,698.88	
<u>Maintenance</u>															
Fox, Paul	PB	W 6						D	\$23.48	40.0	\$939.20	26.0	\$24,419.20	\$24,419.20	
Fox, Paul	PB	W 6						D	\$23.71	40.0	\$948.40	26.4	\$25,037.76	<u>\$25,037.76</u>	
														\$49,456.96	
Lane, Robert	PB	W 8						D	\$25.87	40.0	\$1,034.80	26.0	\$26,904.80	\$26,904.80	
Lane, Robert	PB	W 8						D	\$26.13	40.0	\$1,045.20	26.4	\$27,593.28	<u>\$27,593.28</u>	
														\$54,498.08	
Marengo, Robert	PB	W 8						D	\$25.87	40.0	\$1,034.80	26.0	\$26,904.80	\$26,904.80	
Marengo, Robert	PB	W 8						D	\$26.13	40.0	\$1,045.20	26.4	\$27,593.28	<u>\$27,593.28</u>	
														\$54,498.08	

Step Increase from B to C is worth \$416.76

**Employee Roster
Fiscal Year 2016
RECOMMENDED**

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Bishop, Ernest	PB W 8	C	\$ 25.37	40	26.0	\$ 1,014.80	\$ 26,384.80	D	\$26.13	40.0	\$1,045.20	26.4	\$27,593.28	\$53,978.08
Step Increase from C to D is worth \$534.65														
HVAC Tech (Vacant)	PB W 8	C	\$ 25.37	40	26.0	\$ 1,014.80	\$ 26,384.80	D	\$26.13	40.0	\$1,045.20	26.4	\$27,593.28	\$53,978.08
Step Increase from C to D is worth \$534.65														
Maint Craftsman (New Position)	PB W-6	A	\$ 20.63	40	26.0	\$ 825.20	\$ 21,455.20	B	\$21.78	40.0	\$871.20	26.4	\$22,999.68	\$44,454.88
Step Increase from A to B is worth \$96.55														
Total Departmental FTE's										21.52		FTE's	\$19.52	\$952,409.28

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Public Buildings

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520010	Utility - Electricity	\$775,000	\$775,000
Public Buildings OpEx			
520020	Utility - Natural Gas	\$272,000	\$272,000
Public Buildings OpEx			
520040	Utility - Telephone	\$4,000	\$4,000
	Spent 3,436.97 in FY 14.	\$4,000	\$4,000
Public Buildings OpEx			
520060	Utility - Water	\$37,000	\$37,000
Public Buildings OpEx			
520070	Utility - Sewer	\$16,000	\$16,000
Public Buildings OpEx			
520080	R & M - Equipment	\$7,500	\$7,500
Public Buildings OpEx			

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520090 R & M - Building		\$210,000	\$210,000
Public Buildings OpEx			
520100 Advertising & Binding		\$800	\$800
	Requesting the same as last year FY 15.	\$800	\$800
Public Buildings OpEx			
520110 Hospital & Medical		\$250	\$250
	Same as FY 2015.	\$250	\$250
Public Buildings OpEx			
520130 Professional Services		\$844,000	\$844,000
Public Buildings OpEx			
520140 Rental of Equipment		\$2,000	\$2,000
	Rental of aerial lift Nine pagers @ 100.00 each.	\$2,000	\$2,000
Public Buildings OpEx			
520220 Services-Not Classified		\$5,000	\$5,000
	Includes rental for Donahue Rowing Ctr for High School Rowing @ 4,000.00.	\$5,000	\$5,000
Public Buildings OpEx			
520530 Parker Rd -Beal West Rental		\$32,031	\$32,031
	Rent for FY 2015 was \$32,031.00.	\$32,031	\$32,031
Public Buildings OpEx			
540010 Automotive		\$6,000	\$6,000
	Same as FY 15.	\$6,000	\$6,000
Public Buildings OpEx			

Date: 1/19/2015

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540030 Building		\$96,000	\$96,000
Public Buildings OpEx			
540100 Seed, Loam & Fertilizer		\$1,000	\$1,000
	Same as FY 15.	\$1,000	\$1,000
Public Buildings OpEx			
540120 Clothing & Uniforms		\$9,300	\$9,300

Date: 1/19/2015



<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
	New and Replacement Uniforms	\$3,000	\$3,000
Public Buildings OpEx	ANDERSON BRUCE JUNIOR BUILDING CUSTODIAN II	\$350	\$350
	ERICKSON ROGER SENIOR BUILDING CUSTODIAN I	\$350	\$350
	FOX PAUL BUILDING MAINTENANCE CRAFTSMAN	\$350	\$350
	LANE ROBERT MAINTENANCE CRAFTSMAN PLUMBER	\$350	\$350
	MARENGO ROBERT MAINTENANCE CRAFTSMAN CARPENTE	\$350	\$350
	MILMORE JOHN JUNIOR BUILDING CUSTODIAN II	\$350	\$350
	POE DAVID SENIOR CUSTODIAN II	\$350	\$350
	PUTELIS ALLAN SENIOR BUILDING CUSTODIAN III	\$350	\$350
	ROSE ARTHUR JUNIOR BUILDING CUSTODIAN II	\$350	\$350
	MARK HOLYOAK SENIOR BUILDING CUSTODIAN I	\$350	\$350
	JOSEPH SORENSON JUNIOR BUILDING CUSTODIAN II	\$350	\$350
	JAMES WHITTEMORE JUNIOR BUILDING CUSTODIAN II	\$350	\$350
	MALONEY MICHAEL Maintenance Craftsman/Electrician	\$350	\$350
	New Position.	\$350	\$350
	Maintenance Craftsman/HVAC Tech New Position	\$350	\$350
	Patrick Stratten Junior Custodian / Lunch Duty	\$175	\$175
	Ford Joyce Junior Custodian/ Lunch Duty	\$175	\$175
	SCOTT HAKENSON Maintenance Craftsman	\$350	\$350
	Vacant	\$350	\$350
	540150	Print Postage Stationary	\$400
	Same as last year FY 2015.	\$400	\$400

Public Buildings OpEx

Date: 1/19/2015

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540190	Custodial Supplies		\$10,000	\$10,000
Public Buildings OpEx				
540220	Office Supplies		\$300	\$300
Public Buildings OpEx				
540230	Supplies - Not Classified		\$200	\$200
Public Buildings OpEx				
540240	Small Tools & Misc Equip		\$3,500	\$3,500
Public Buildings OpEx				
570020	Dues & Memberships		\$325	\$325
		MFAA & MAPPO annual membership fees.	\$325	\$325
Public Buildings OpEx				
570030	In State Travel		\$1,000	\$1,000
Public Buildings OpEx				
570080	Inspection Fees		\$7,505	\$7,505
Public Buildings OpEx				
570180	Other - Not Classified		\$200	\$200
Public Buildings OpEx				
			\$2,341,311	\$2,341,311

Date: 1/19/2015

Line Item Description

Explanation

DEPARTMENT
REQUEST
2016

MANAGER
RECOMMEND
2016

580040	Trucks & Tractors		\$20,000	\$0
	Mid-size 4wheel drive tractor with cab, snowblower and small sanding attachments		\$20,000	\$0
Public Buildings Equip				
580070	Electrical & Mechanical		\$1,950	\$1,950
Public Buildings Equip				
			\$21,950	\$1,950
585120	Major Building Repairs		\$280,500	\$280,500
Public Buildings SepAp				
			\$280,500	\$280,500
Public Buildings				
			\$2,643,761	\$2,623,761

**Budget Worksheet FY 2016
Break-down Utilities & Professional Services**

12/26/2014

Electricity

SELCO's winter rate (Oct. - Mar.) is 16% higher than last years rate.

Summer rate (Apr. - Jun.) is 5% higher than last years rates.

Summer = 3,103,151 Kw = \$ 338,523.

Winter = 3,768,807 Kw = \$ 455,345. Total 793,868.00

Payment to SELCO for energy upgrades at Coolidge School 30,300.00

minus \$ 50,000.00 from the school building rental account for electricity (50,000.00)

Estimated cost for electricity 774,168.00

Request for Electricity say \$ 775,000.00

Natural Gas

	Est. Rate	3 yr average use	Budget
Group I	1.0452	116,579	121,848.37
Group II	1.0452	121,120	126,594.62
Group III	1.0452	18,186	19,008.01
N-Star Customer Charges			4,500.00
Estimated cost for FY 2016			271,951.00

Request for Natural Gas say \$ 272,000.00

Professional Services

Contract Cleaning

Beal	24,720.00	estimate 3% increase
HS	237,769.00	
Parker Road	18,000.00	
Floral	71,070.00	estimate 3% increase
Sherwood Middle	78,589.00	estimate 3% increase
Oak Middle	170,500.00	
TH	21,424.00	estimate 3% increase
Police	21,836.00	estimate 3% increase
Senior center	10,712.00	estimate 3% increase
Spring Street	27,820.00	
Parker Road East	9,246.00	estimate 3% increase
Paton	29,000.00	
Coolidge	31,590.00	estimated .65 x 48,600 sq ft.
Library	45,324.00	day service: 33,824., estimated night cleaning: 11,500.
Total	<u>797,600.00</u>	

Window Washing: 17,500.00

Contingency: (additional cleaning) 10,000.00

Contractual Cleaning Total 825,100.00

HS Contract Lawn Mowing 14,000.00

Contract is 11,860 for mowing, 2,140. for weeding and tree pruning

Integrated Pest Management Program 4,500.00

843,600.00

Request for Professional Services say \$ 844,000.00

LISTING OF PUBLIC BUILDING EMPLOYEES BY LOCATION
AND
HOURS OF EMPLOYMENT

ADMINISTRATIVE / OFFICE

1. Robert Cox	Superintendent	Annual Salary	DH-5-E	
2. Leo Bullard	Maintenance Supervisor	Full-time	PT-3 E	
3. Ken Goodwin	Custodial Supervisor	Full-time	PT-3 B	
4. K Hemmerdinger	Prin. Acct. Clerk	FT/split w/HY	A-3 E	
5. Nancy Jones	Sr. Clerk Typist	FT/split w/HY	A-3 E	

SHREWSBURY HIGH SCHOOL

6. Dennis Cummins	High School Plant Mgr	Full-time	PT-3 E	Day
7. James Whittemore	10:30 AM- 7:00PM	Full-time	W-3-A Junior II	Day
8. Arthur Rose	6:00 AM- 2:30 PM	Full-time	W-3-D Junior II	Day

SHERWOOD MIDDLE SCHOOL

9. Scott Hakenson	6:30 AM-3:00 PM	Full-time	W-5 B Senior II	Day
10. Joyce Ford (15hrs)	10:30 AM-1:30 PM	Part-time (180 Days)	W-2-D Junior I	Day

OAK MIDDLE

11. Al Putelis	6:30 AM-3:00 PM	Full time	W-7-D Senior III	Day
12. Joseph Sorenson	10:30 AM-7:00 PM	Full time	W-3 C Junior II	Day

BEAL SCHOOL

13. John Milmore	7:00 AM-3:30 PM	Full time	W-4-D Senior I	Day
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COOLIDGE SCHOOL

14. Bruce Anderson	7:00 AM-3:30 PM	Full-time	W-4-D Senior I	Day
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FLORAL STREET SCHOOL

15. David Poe	7:00 AM-3:30 PM	Full-time	W-5-D Senior II	Day
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16. Patrick Stratton (15 hrs)	11:00 AM – 2:00 PM	Part-time (180 days)	W-2-B Junior I	Day
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PATON SCHOOL

17. Mark Holyoak	7:00 AM-3:00 PM	Full-time	W-4-D Senior I	Day
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SPRING STREET

18. Michael Maloney	7:00 AM-3:30 PM	Full-time	W-4-D Senior I	Day
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SHREWSBURY MUNICIPAL OFFICE BUILDING

19. Roger Erickson	7:00 AM-3:30 PM	Full-time	W-4-D Senior I	Day
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MAINTENANCE

20. Paul Fox	7:00 AM-3:30 PM	Full-time	W-6-D Maintenance Craftsman
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21. Robert Lane	7:00 AM-3:30 PM	Full-time	W-8-D Maint. Craftsman/Plumber
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22. Bob Marengo	7:00 AM-3:30 PM	Full-time	W-8-D Maint. Craftsman/Carpenter
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23. Ernest Bishop	7:00 AM-3:30 PM	Full-time	W-8-C Maint. Craftsman/Elec.
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24. Vacant	7:00 AM-3:30 PM	Full-time	W-6 Maintenance Craftsman
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25. New Position	7:00 AM-3:30 PM	Full-time	W-8 Maint. Craftsman/ HVAC
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**FY 2016 Public Buildings
585120 Major Building Repairs**

	Dept. Req.	Mgr.
High School:		
Refinish gym floor	27,000.00	
Replace failed exterior glass	15,000.00	
Replace stage edge	5,000.00	
Oak Middle:		
Refinish gym floor	3,200.00	
Roof seam repair	7,500.00	
HVAC control calibration and repair	10,000.00	
Paint metal bus canopy and steel exterior doors	12,000.00	
Sherwood Middle:		
Refinish Gym Floor	3,200.00	
Paton:		
Refinish gym floor	1,400.00	
Remove asbestos floor tile in kitchen and replace with VCT	12,000.00	
Paint exterior wood trim and metal doors and frames	24,000.00	
Beal:		
Refinish gym floor	1,400.00	
Coolidge:		
Replace lavatory stalls main floor	5,800.00	
Spring Street:		
Replace carpeting in the office and lower lobby	12,000.00	
Parker Road:		
Remove asbestos floor tile three rooms	8,000.00	
Floral St.:		
Sand and refinish gym floor	22,000.00	
HVAC control calibration and repair	8,000.00	
Police Station		
Install two Split A/C units	18,000.00	
Building Security Upgrades	25,000.00	
Tree Trimming / Tree removal:		
All Buildings	6,000.00	
Asbestos Removal & Repair		
All buildings:	4,000.00	
Total	230,500.00	-

**FY 2016 Public Buildings
580040 Equipment Trucks & Tractors**

	Dept. Req.	Mgr.
2 Backpack leaf blowers	1,150.00	
2 Back pack vacuum cleaners	800.00	
Total	1,950.00	-

CUSTODIAL SERVICES COMPARISON
 Contractual Services vs. In-house Staffing
 FY 2015

rev. 12-26-2014

Shrewsbury High School

10.5 Junior II custodians @ \$ 41,627.20 ea.	437,085.60
Overhead @ 40%	174,834.24
Clothing Allowance	4,053.00
Total Custodial Labor	615,972.84
Cleaning Materials & Equipment	16,000.00
Total Material & Labor	631,972.84
Contractual Service Contract Amount for FY 15	230,844.00
Savings High School	<u>401,128.84</u>

Oak Middle School

6.5 Junior II custodians @ \$ 41,627.20 ea.	270,576.80
Overhead @ 40%	108,230.72
Clothing Allowance	2,509.00
Total Custodial Labor	381,316.52
Cleaning Materials & Equipment	11,200.00
Total Material & Labor	392,516.52
Contractual Service Contract Amount for FY 15	165,500.00
Savings Oak Middle School	<u>227,016.52</u>

Sherwood Middle School

4.5 Junior II custodians @ \$ 41,627.20 ea.	187,322.40
Overhead @ 40%	74,928.96
Clothing Allowance	1,737.00
Total Custodial Labor	263,988.36
Cleaning Materials & Equipment	4,500.00
Total Material & Labor	268,488.36
Contractual Service Contract Amount for FY 15	76,300.00
Savings Sherwood Middle School	<u>192,188.36</u>

Floral Street School

3.5 Junior II custodians @ \$ 41,627.2 ea.	145,695.20
Overhead @ 40%	58,278.08
Clothing Allowance	1,351.00
Total Custodial Labor	205,324.28
Cleaning Materials & Equipment	7,500.00
Total Material & Labor	212,824.28
Contractual Service Contract Amount for FY 15	69,000.00
Savings Floral Street School	<u>143,824.28</u>

Paton School

1 Junior II Custodian @ \$41,627.20	41,627.20
Overhead @ 40%	16,650.88
Clothing Allowance	386.00
Total Custodial Labor	58,664.08
Cleaning Materials & Equipment	2,700.00
Total Material & Labor	61,364.08
Contractual Service Contract Amount for FY 15	28,500.00
Savings Paton School	<u>32,864.08</u>

Beal School

1 Junior II Custodian @ \$ 41,627.20	41,627.20
Overhead @ 40%	16,650.88
Clothing Allowance	386.00
Total Custodial Labor	58,664.08
Cleaning Materials & Equipment	2,500.00
Total Material & Labor	61,164.08
Contractual Service Contract Amount for FY 15	24,000.00
Savings Beal School	<u>37,164.08</u>

Parker Road Preschool

1 Junior II Custodian 25 Hours Weekly 5 Hours per day	25,922.00
Overhead @ 40%	10,368.80
Clothing Allowance	224.00
Total Custodial Labor	36,514.80
Cleaning Materials & Equipment	1,800.00
Total Material & Labor	38,314.80
Contractual Service Contract Amount for FY 15	17,500.00
Savings Parker Road Preschool School	<u>20,814.80</u>

Spring Street School

1.25 Junior II Custodian @ \$41,627.20 ea.	52,034.00
Overhead @ 40%	20,813.60
Clothing Allowance	610.00
Total Custodial Labor	73,457.60
Cleaning Materials & Equipment	2,700.00
Total Material & Labor	76,157.60
Contractual Service Contract Amount for FY 15	27,820.00
Savings Spring Street School	<u>48,337.60</u>

Police Station

1 Junior II Custodian 28 Hours Weekly, 4 Hours per day	29,032.64
Overhead @ 40%	11,613.06
Clothing Allowance	224.00
Total Custodial Labor	40,869.70
Cleaning Materials & Equipment	2,000.00
Total Material & Labor	42,869.70
Contractual Service Contract Amount for FY 15	21,200.00
Savings Police Station	<u>21,669.70</u>

Town Hall

1 Junior II Custodian @ \$41,627.20	41,627.20
Overhead @ 40%	16,650.88
Clothing Allowance	386.00
Total Custodial Labor	58,664.08
Cleaning Materials & Equipment	2,000.00
Total Material & Labor	60,664.08
Contractual Service Contract Amount for FY 15	20,800.00
Savings Town Hall	<u>39,864.08</u>

Senior Center

1 Junior II Custodian 10 Hours Weekly	10,368.80
Overhead @ 5% (Employee would not receive any benefits)	518.44
Clothing Allowance	224.00
Total Custodial Labor	11,111.24
Cleaning Materials & Equipment	1,650.00
Total Material & Labor	12,761.24
Contractual Service Contract Amount for FY 15	10,400.00
Savings Senior Center	<u>2,361.24</u>

Temporary Library

1 Senior Custodian Days @ \$43,358.57	43,358.57
1 Junior II Custodian Nights 15 Hours Weekly	15,553.20
Overhead @ 40%	23,564.71
Clothing Allowance	610.00
Total Custodial Labor	83,086.48
Cleaning Materials & Equipment	900.00
Total Material & Labor	83,986.48
Contractual Service Contract Amount for FY 15	44,624.00
Savings Library	<u>39,362.48</u>

Coolidge School

1.5 Junior II Custodian @ \$ 41,627.20 ea.	62,440.80
Overhead @ 40%	24,976.32
Clothing Allowance	610.00
Total Custodial Labor	88,027.12
Cleaning Materials & Equipment	2,500.00
Total Material & Labor	90,527.12
Contractual Service Contract Amount for FY 15	25,997.00
Savings Coolidge School	<u>64,530.12</u>
Total Savings	\$ 1,271,126.17

NOTES

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TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Police

0210

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$103,354	\$103,752	\$103,752	\$105,827	\$59,604	\$106,232	\$106,232
510040 Holiday	\$2,385	\$2,385	\$2,385	\$2,385	\$2,027	\$2,433	\$2,433
510080 Sick Leave Plan II	\$1,988	\$1,988	\$0	\$0	\$2,027	\$0	\$0
510100 Longevity	\$350	\$350	\$350	\$350	\$350	\$350	\$350
Police PEA	\$108,077	\$108,474	\$106,487	\$108,562	\$64,008	\$109,015	\$109,015
510010 S & W - Full Time	\$242,910	\$243,222	\$208,552	\$213,465	\$141,535	\$247,050	\$247,050
510030 S & W - Temporary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510080 Sick Leave Plan II	\$2,455	\$1,559	\$0	\$0	\$762	\$0	\$0
510090 Overtime	\$44	\$0	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$1,350	\$1,350	\$1,350	\$1,350	\$900	\$1,025	\$1,025
510110 Work Incentive Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Police S&C	\$246,760	\$246,130	\$209,902	\$214,815	\$143,197	\$248,075	\$248,075
510010 S & W - Full Time	\$2,454,157	\$2,552,654	\$2,928,797	\$2,928,797	\$1,453,462	\$2,912,565	\$3,048,719
510020 S & W - Part Time	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510040 Holiday	\$96,407	\$98,093	\$100,000	\$100,000	\$58,381	\$159,121	\$115,000
510050 Vacation	\$93,269	\$81,799	\$85,000	\$85,000	\$38,407	\$85,000	\$85,000
510060 Sick Leave	\$64,100	\$114,796	\$60,000	\$60,000	\$36,245	\$60,000	\$60,000
510080 Sick Leave Plan II	\$517	\$0	\$0	\$0	\$482	\$0	\$0
510090 Overtime	\$0	\$2,048	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$6,975	\$6,950	\$6,950	\$6,950	\$6,400	\$6,675	\$6,675
510110 Work Incentive Program	\$3,117	\$5,600	\$0	\$0	\$2,500	\$0	\$0
510160 Extra Duty	\$266,716	\$208,026	\$205,000	\$205,000	\$106,068	\$220,000	\$220,000
510180 Master Patrolmen Incentive	\$10,200	\$6,800	\$6,800	\$6,800	\$3,400	\$3,400	\$3,400

TOWN
MANAGER
RECOMMEND
2016

	ACTUAL 2013	ACTUAL 2014	ORIGINAL BUDGET 2015	REVISED BUDGET 2015	EXPENDED TO DATE 2015	DEPARTMENT REQUEST 2016	TOWN MANAGER RECOMMEND 2016
510190 Education Incentive	\$318,070	\$340,059	\$358,506	\$358,506	\$178,433	\$402,793	\$402,793
510200 Night Shift Differential	\$34,920	\$34,474	\$35,000	\$35,000	\$19,991	\$45,384	\$45,384
510610 Base Salary Adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Police Other	\$3,348,447	\$3,451,298	\$3,786,053	\$3,786,053	\$1,903,769	\$3,894,939	\$3,986,972
520040 Utility - Telephone	\$20,314	\$22,492	\$26,000	\$26,000	\$11,681	\$26,000	\$26,000
520080 R & M - Equipment	\$31,168	\$39,457	\$45,000	\$45,000	\$37,197	\$45,000	\$45,000
520100 Advertising & Binding	\$0	\$0	\$500	\$500	\$0	\$500	\$500
520110 Hospital & Medical	\$390	\$540	\$1,500	\$1,500	\$698	\$1,500	\$1,500
520120 Data Processing	\$1,343	\$990	\$1,500	\$1,500	\$361	\$1,500	\$1,500
520130 Professional Services	\$3,172	\$2,200	\$4,000	\$4,000	\$800	\$5,000	\$4,000
520140 Rental of Equipment	\$0	\$0	\$500	\$500	\$0	\$500	\$500
520170 Dog Disposal	\$0	\$0	\$250	\$250	\$0	\$250	\$250
520200 Board of Dogs	\$3,545	\$1,004	\$1,500	\$1,500	\$490	\$1,500	\$1,500
520220 Services-Not Classified	\$749	\$252	\$2,500	\$2,980	\$2,324	\$2,500	\$2,500
540010 Automotive	\$48,997	\$47,177	\$50,000	\$50,000	\$24,399	\$50,000	\$50,000
540110 Public Safety	\$27,136	\$41,009	\$40,000	\$40,444	\$7,158	\$40,000	\$40,000
540120 Clothing & Uniforms	\$58,052	\$56,633	\$65,000	\$65,100	\$37,517	\$70,000	\$70,000
540140 Books Periodicals Subs	\$1,500	\$0	\$500	\$500	\$0	\$500	\$500
540150 Print Postage Stationary	\$1,376	\$2,464	\$3,000	\$3,000	\$868	\$2,000	\$2,000
540170 Medical & Dental	\$2,697	\$2,475	\$2,500	\$4,500	\$5,102	\$2,500	\$2,500
540190 Custodial Supplies	\$7,177	\$7,460	\$5,000	\$5,000	\$5,998	\$5,000	\$5,000
540200 Educational Supplies	\$0	\$406	\$500	\$500	\$110	\$500	\$500
540220 Office Supplies	\$9,198	\$6,715	\$10,000	\$10,358	\$7,980	\$10,000	\$10,000
540230 Supplies - Not Classified	\$794	\$25	\$1,000	\$1,000	\$340	\$1,000	\$1,000
540240 Small Tools & Misc Equip	\$0	\$0	\$300	\$300	\$0	\$300	\$300
570010 Car Allowance/Mileage	\$45	\$0	\$500	\$500	\$0	\$500	\$500
570020 Dues & Memberships	\$2,366	\$2,612	\$2,400	\$2,400	\$2,093	\$2,400	\$2,400
570030 In State Travel	\$596	\$1,325	\$1,500	\$1,500	\$1,542	\$1,500	\$1,500
570090 Damage Claims Reimbs	\$290	\$300	\$1,000	\$1,000	\$0	\$1,000	\$1,000
570180 Other - Not Classified	\$5,722	\$3,571	\$3,500	\$3,500	\$2,171	\$3,500	\$3,500



	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
570760 Training	\$7,779	\$8,800	\$10,000	\$10,000	\$507	\$10,000	\$10,000
Police OpEx	\$234,406	\$247,906	\$279,950	\$283,332	\$149,336	\$284,950	\$283,950
580010 Office Equipment	\$899	\$0	\$1,000	\$1,630	\$630	\$1,000	\$1,000
580020 Computer Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580060 Radio Equipment	\$2,284	\$6,552	\$6,000	\$6,000	\$923	\$6,900	\$6,900
580070 Electrical & Mechanical	\$637	\$1,219	\$6,000	\$6,000	\$245	\$6,000	\$6,000
581030 New Officer Equipment	\$6,000	\$6,000	\$10,000	\$10,000	\$0	\$10,000	\$10,000
Police Equip	\$9,820	\$13,771	\$23,000	\$23,630	\$1,798	\$23,900	\$23,900
Police	\$3,947,509	\$4,067,580	\$4,405,392	\$4,416,392	\$2,262,108	\$4,560,879	\$4,651,911

SHREWSBURY POLICE DEPARTMENT
FISCAL YEAR 2016
REQUESTED/RECOMMENDED

	Employee	Title	Base Salary	Base Salary 2	Stipend	Total Base	Holiday	Longevity	Education Incentive	Master Ptl	Clothing & Cleaning	Total Base Wage	
1	Hester	Chf	\$106,232.09			\$106,232.09	\$2,432.76	\$350.00	\$26,558.02			\$135,572.87	
	Total 01		\$106,232.09			\$106,232.09	\$2,432.76	\$350.00	\$26,558.02			\$135,572.87	
1	Paquette	A-4	\$32,875.20	\$12,526.50		\$45,401.70		\$200.00				\$45,601.70	
2	Mitchell	A-2	\$39,928.80			\$39,928.80		\$300.00				\$40,228.80	
3	Silvestris	A-2	\$39,928.80			\$39,928.80		\$200.00				\$40,128.80	
4	Fahey	A-2	\$39,928.80			\$39,928.80		\$125.00				\$40,053.80	
5	Vacant	A-2	\$34,977.00			\$34,977.00		\$0.00				\$34,977.00	
6	Pease	ACO	\$46,884.90			\$46,884.90		\$200.00				\$47,084.90	
	Total 02		\$234,523.50			\$247,050.00		\$1,025.00				\$248,075.00	
1	Mroczek	Sr Disp	\$25,711.96	\$25,584.49		\$51,296.45	\$2,013.00	\$125.00			\$500.00	\$53,934.45	
2	Fairbanks	Disp	\$22,361.22	\$22,245.69		\$44,606.91	\$2,013.00	\$200.00			\$500.00	\$47,319.91	
3	Roche	Disp	\$22,361.22	\$22,245.69	Value of Steps	\$44,606.91	\$2,013.00				\$500.00	\$47,119.91	
4	Kiely	Disp	\$22,361.22	\$22,245.69		\$44,606.91	\$2,013.00				\$500.00	\$47,119.91	
5	Vachon	Disp	\$21,952.69	\$22,245.69		\$223.23	\$44,198.38	\$2,013.00			\$500.00	\$46,711.38	
6	McNiff	Disp	\$21,742.91	\$21,903.27		\$936.53	\$43,646.18	\$2,013.00			\$500.00	\$46,159.18	
7	Greene	Disp	\$20,727.36	\$21,294.53		\$203.82	\$42,021.89	\$2,013.00			\$500.00	\$44,534.89	
8	Vacant	Disp	\$20,488.75	\$20,382.18		\$203.82	\$40,870.93	\$2,013.00			\$500.00	\$43,383.93	
						\$1,567.40							
1	Anderson	Lt	\$41,817.60	\$41,589.60		\$1,250.00	\$84,657.20	\$4,399.34	\$300.00	\$16,681.95		\$1,500.00	\$107,538.49
2	McCarthy	Lt	\$41,817.60	\$41,589.60	\$1,250.00	\$84,657.20	\$4,399.34	\$300.00	\$20,852.44		\$1,500.00	\$111,708.98	
3	Lonchiadis	Lt	\$41,817.60	\$41,589.60	\$1,250.00	\$84,657.20	\$4,399.34	\$300.00	\$20,852.44		\$1,500.00	\$111,708.98	
1	Pratt	Sgt	\$36,358.08	\$36,171.20	\$1,250.00	\$73,779.28	\$3,825.47	\$300.00	\$14,505.60		\$1,500.00	\$93,910.35	
2	Benoit	Sgt	\$36,358.08	\$36,171.20		\$72,529.28	\$3,825.47	\$250.00	\$14,505.60		\$1,500.00	\$92,610.35	
3	Demers (Brady MLOA)	Sgt	\$36,358.08	\$36,171.20		\$72,529.28	\$3,825.47	\$200.00	\$32,296.73	<<Includes	\$1,500.00	\$110,351.48	
4	Cappucci	Sgt	\$36,358.08	\$36,171.20	\$1,250.00	\$73,779.28	\$3,825.47	\$250.00	\$14,505.60	Brady & Demers	\$1,500.00	\$93,860.35	
5	O'Connor	Sgt	\$36,358.08	\$36,171.20	\$1,250.00	\$73,779.28	\$3,825.47	\$300.00	\$14,505.60	Ed Inc	\$1,500.00	\$93,910.35	
6	Holmquist	Sgt	\$36,358.08	\$36,171.20		\$72,529.28	\$3,825.47	\$125.00	\$14,505.60		\$1,500.00	\$92,485.35	
7	Pema	Sgt	\$36,358.08	\$36,171.20		\$72,529.28	\$3,825.47		\$14,505.60		\$1,500.00	\$92,360.35	
1	Wnek	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61	\$250.00	\$14,364.52		\$1,375.00	\$76,478.11	
2	Chartrand	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61	\$125.00	\$11,491.62		\$1,375.00	\$73,480.21	
3	Palmatier	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61	\$125.00			\$1,375.00	\$61,988.59	
4	Warwick	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61	\$200.00	\$5,745.81		\$1,375.00	\$67,809.40	
5	Belanger	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61	\$250.00	\$5,745.81		\$1,375.00	\$67,859.40	
6	Scanlon	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61	\$300.00		\$3,400.00	\$1,375.00	\$65,563.59	
7	Napolitano	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61	\$125.00	\$14,364.52		\$1,375.00	\$76,353.11	
8	Pitro	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61	\$200.00	\$11,491.62		\$1,375.00	\$73,555.21	
9	Brown	Ptl	\$28,806.46	\$28,651.52	\$1,000.00	\$58,457.98	\$3,030.61	\$250.00	\$11,491.62		\$1,375.00	\$74,605.21	
10	Hester	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61	\$300.00	\$14,364.52		\$1,375.00	\$76,528.11	
11	Thibodeau	Ptl	\$28,806.46	\$28,651.52	\$1,000.00	\$58,457.98	\$3,030.61	\$125.00	\$11,491.62		\$1,375.00	\$74,480.21	
12	Faucher	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61	\$125.00	\$10,000.00		\$1,375.00	\$71,988.59	
13	Maynard	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61	\$125.00			\$1,375.00	\$61,988.59	
14	Chysna	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61	\$200.00			\$1,375.00	\$62,063.59	
15	Finacom	Ptl	\$28,806.46	\$28,651.52	\$1,000.00	\$58,457.98	\$3,030.61	\$200.00	\$11,491.62		\$1,375.00	\$74,555.21	
16	Valliere	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61	\$200.00	\$11,491.62		\$1,375.00	\$73,555.21	
17	Capalbo	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61	\$300.00	\$5,745.81		\$1,375.00	\$67,909.40	

**SHREWSBURY POLICE DEPARTMENT
FISCAL YEAR 2016
REQUESTED/RECOMMENDED**

	Employee	Title	Base Salary	Base Salary 2	Stipend	Total Base	Holiday	Longevity	Education Incentive	Master Ptl	Clothing & Cleaning	Total Base Wage
18	Mentzer	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61	\$250.00	\$11,491.62		\$1,375.00	\$73,605.21
19	McGinnis	Ptl	\$28,806.46	\$28,651.52	\$1,000.00	\$58,457.98	\$3,030.61	\$125.00			\$1,375.00	\$62,988.59
20	Cameron	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61	\$125.00	\$10,000.00		\$1,375.00	\$71,988.59
21	Charland	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61		\$5,745.81		\$1,375.00	\$67,609.40
22	Alward	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61		\$8,000.00		\$1,375.00	\$69,863.59
23	Caola	Ptl	\$28,629.89	\$27,549.54	\$1,166.56	\$56,179.43	\$3,030.61				\$1,375.00	\$60,585.04
24	Cronin	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61	\$125.00	\$8,000.00		\$1,375.00	\$69,988.59
25	Caviston	Ptl	\$28,629.89	\$27,549.54	\$1,166.56	\$56,179.43	\$3,030.61				\$1,375.00	\$60,585.04
26	Robert	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61				\$1,375.00	\$61,863.59
27	Vitols	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61		\$8,000.00		\$1,375.00	\$69,863.59
28	Skut - Mark	Ptl	\$28,806.46	\$28,651.52		\$57,457.98	\$3,030.61		\$8,000.00		\$1,375.00	\$69,863.59
29	Amato	Ptl	\$27,574.57	\$27,876.92	\$438.63	\$55,451.49	\$3,030.61				\$1,375.00	\$59,857.10
30	Skut - Brian	Ptl	\$26,336.04	\$26,244.48	\$2,037.10	\$52,580.52	\$3,030.61				\$1,375.00	\$56,986.13
31	Wester	Ptl	\$26,040.47	\$26,244.48	\$1,741.52	\$52,284.95	\$3,030.61				\$1,375.00	\$56,690.56
32	Abbascin	Ptl	\$26,040.43	\$26,244.48	\$1,741.52	\$52,284.91	\$3,030.61				\$1,375.00	\$56,690.52
33	McNiff	Ptl	\$26,040.47	\$26,244.48	\$1,741.52	\$52,284.95	\$3,030.61				\$1,375.00	\$56,690.56
34	Vacant	Ptl	\$26,040.47	\$26,244.48	\$1,741.52	\$52,284.95	\$3,030.61				\$1,375.00	\$56,690.56
					\$10,033.41							
TOTAL 03			\$1,521,966.88	\$1,515,252.35	\$11,500.00	\$3,048,719.23	\$159,121.05	\$6,675.00	\$376,235.30	\$3,400.00	\$66,750.00	\$3,659,900.58
							Holiday Pay Adjustment	(\$54,121.05)				
								\$105,000.00				
											Additional sum in clothing and uniforms line item (540120) for Town issued items	
TOTAL 01 02 03			\$1,862,722.47	\$1,515,252.35	\$11,500.00	\$3,402,001.32	\$107,432.76	\$8,050.00	\$402,793.32	\$3,400.00	\$65,750.00	\$4,043,548.45

~~Note salaries for dispatchers, officers and patrol officers are set at FY 2016 levels~~

Holiday Pay	
FY 2007	\$90,255
FY 2008	\$104,685
FY 2009	\$108,262
FY 2010	\$105,886
FY 2011	\$90,776
FY 2012	\$99,092
FY 2013	\$96,407
FY 2014	\$98,093

Overtime Accounts

	Expended 09	Expended 10	Expended 11	Expended 12	Expended 13	Expended 14	Budget 15	Expended to Date (1/9)	Requested 16	Recommended
Vacation	\$54,000	\$68,513	\$92,963	\$101,435	\$93,269	\$81,799	\$85,000	\$37,727	\$85,000	\$85,000
Sick Leave	\$42,506	\$41,738	\$67,670	\$57,910	\$64,100	\$114,796	\$60,000	\$31,830	\$60,000	\$60,000
Extra Duty										
Miscellaneous	\$44,969	\$54,732	\$59,831	\$81,564	\$101,425	\$95,875	\$55,000	\$38,512	\$55,000	\$70,000
Court Time	\$45,838	\$32,115	\$20,243	\$28,054	\$36,856	\$43,315	\$25,000	\$23,039	\$40,000	\$40,000
CTO	\$39,442	\$27,607	\$32,300	\$25,298	\$29,833	\$17,173	\$35,000	\$10,516	\$35,000	\$35,000
Investigations	\$21,629	\$35,555	\$40,967	\$50,258	\$52,159	\$28,285	\$60,000	\$17,074	\$60,000	\$50,000
Training	\$11,848	\$15,487	\$23,877	\$34,181	\$46,443	\$23,378	\$30,000	\$16,927	\$30,000	\$30,000
Total Extra Duty	\$163,726	\$165,496	\$177,218	\$219,355	\$266,716	\$208,026	\$205,000	\$106,068	\$220,000	\$225,000
Night Shift	\$36,295	\$33,182	\$33,152	\$33,429	\$34,920	\$34,474	\$35,000	\$18,345	\$45,384	\$40,000
	\$296,527	\$308,929	\$371,003	\$412,129	\$459,005	\$439,095	\$385,000	\$193,970	\$410,384	\$410,000

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Police

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520040	Utility - Telephone		\$26,000	\$26,000
		Telephone	\$26,000	\$26,000
Police OpEx		CDMA Service (cell) and networ	\$0	\$0
520080	R & M - Equipment		\$45,000	\$45,000
Police OpEx				
520100	Advertising & Binding		\$500	\$500
Police OpEx				
520110	Hospital & Medical		\$1,500	\$1,500
Police OpEx				
520120	Data Processing		\$1,500	\$1,500
		Parking Ticket Processing	\$1,500	\$1,500
Police OpEx				
520130	Professional Services		\$5,000	\$4,000
		MEDICAL/PSYCH EXAM FOR NEW EMPLOYEES	\$5,000	\$4,000
Police OpEx				

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520140	Rental of Equipment	\$500	\$500
Police OpEx			
520170	Dog Disposal	\$250	\$250
	DISPOSAL OF DOGS	\$250	\$250
Police OpEx			
520200	Board of Dogs	\$1,500	\$1,500
Police OpEx			
520220	Services-Not Classified	\$2,500	\$2,500
	Funding for K-9 Program	\$0	\$0
Police OpEx			
540010	Automotive	\$50,000	\$50,000
	VEHICLE MAINTENANCE AND REPAIR	\$50,000	\$50,000
Police OpEx			
540110	Public Safety	\$40,000	\$40,000
	Budget Adjustment	\$0	\$0
Police OpEx			
540120	Clothing & Uniforms	\$70,000	\$70,000
Police OpEx			
540140	Books Periodicals Subs	\$500	\$500
	MISCELLANEOUS	\$500	\$500
Police OpEx			

Date: 1/22/2015

Line Item Description

Explanation

**DEPARTMENT
REQUEST
2016**

**MANAGER
RECOMMEND
2016**

540150 Print Postage Stationary \$2,000 \$2,000

Police OpEx

540170 Medical & Dental \$2,500 \$2,500

Various Medical Expenses \$2,500 \$2,500

Police OpEx

540190 Custodial Supplies \$5,000 \$5,000

Police OpEx

540200 Educational Supplies \$500 \$500

Police OpEx

540220 Office Supplies \$10,000 \$10,000

Police OpEx

540230 Supplies - Not Classified \$1,000 \$1,000

Police OpEx

540240 Small Tools & Misc Equip \$300 \$300

Police OpEx

570010 Car Allowance/Mileage \$500 \$500

Police OpEx

Date: 1/22/2015

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
570020	Dues & Memberships	\$2,400	\$2,400
Police OpEx			
570030	In State Travel	\$1,500	\$1,500
Police OpEx			
570090	Damage Claims Reimbs	\$1,000	\$1,000
Police OpEx			
570180	Other - Not Classified	\$3,500	\$3,500
Police OpEx			
570760	Training	\$10,000	\$10,000
	EMPLOYEE TRAINING	\$10,000	\$10,000
Police OpEx	SHOOTING DECISION MAKING TRAINING	\$0	\$0
		\$284,950	\$283,950
580010	Office Equipment	\$1,000	\$1,000
	Office Equipment as Needed	\$1,000	\$1,000
Police Equip			
580060	Radio Equipment	\$6,900	\$6,900
	REPLACEMENT PORTABLE RADIOS	\$6,900	\$6,900
Police Equip			

Date: 1/22/2015

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
580070	Electrical & Mechanical	\$6,000	\$6,000
	Replacement electrical equipment on cruisers	\$6,000	\$6,000
Police Equip	Console & Switching Upgrades for replacement cruisers.	\$0	\$0
	Fiberglass prisoner transport seats.	\$0	\$0
	Strobe Lights for Unmarked Car	\$0	\$0
	Air Bag Cut Off Installed	\$0	\$0
581030	New Officer Equipment	\$10,000	\$10,000
	OUTFIT NEW POLICE OFFICERS	\$10,000	\$10,000
Police Equip	Budget Reduction	\$0	\$0
		\$23,900	\$23,900
Police		\$308,850	\$307,850

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Fire

0220

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$101,642	\$103,752	\$103,752	\$105,826	\$61,631	\$106,232	\$106,232
510040 Holiday	\$380	\$398	\$0	\$0	\$405	\$0	\$0
510080 Sick Leave Plan II	\$1,988	\$1,988	\$0	\$0	\$2,027	\$0	\$0
510100 Longevity	\$250	\$300	\$300	\$300	\$300	\$300	\$300
Fire PEA	\$104,260	\$106,437	\$104,052	\$106,126	\$64,364	\$106,532	\$106,532
510010 S & W - Full Time	\$32,270	\$43,289	\$43,399	\$43,399	\$22,161	\$42,959	\$42,959
510080 Sick Leave Plan II	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510090 Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$0	\$125	\$125	\$125	\$0	\$0	\$0
Fire S&C	\$32,270	\$43,414	\$43,524	\$43,524	\$22,161	\$42,959	\$42,959
510010 S & W - Full Time	\$2,022,371	\$2,113,971	\$2,097,554	\$2,097,554	\$1,241,905	\$2,497,120	\$2,254,756
510040 Holiday	\$94,648	\$99,857	\$100,000	\$100,000	\$16,584	\$128,038	\$105,000
510050 Vacation	\$124,437	\$109,497	\$155,000	\$155,000	\$74,716	\$160,980	\$120,000
510060 Sick Leave	\$86,753	\$118,732	\$65,000	\$65,000	\$52,192	\$67,597	\$105,744
510080 Sick Leave Plan II	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510090 Overtime	\$6,470	\$3,578	\$0	\$0	\$23	\$0	\$0
510100 Longevity	\$5,775	\$6,450	\$6,525	\$6,525	\$6,525	\$6,350	\$6,350
510110 Work Incentive Program	\$9,440	\$6,529	\$8,685	\$8,685	\$3,151	\$9,037	\$9,037
510160 Extra Duty	\$132,914	\$130,319	\$125,000	\$125,000	\$88,647	\$117,819	\$125,000
510170 Call Men	\$12,727	\$16,578	\$14,944	\$14,944	\$1,842	\$14,944	\$14,944
510190 Education Incentive	\$35,224	\$32,805	\$37,421	\$37,421	\$0	\$37,925	\$37,925
510200 Night Shift Differential	\$4,140	\$0	\$0	\$0	\$0	\$0	\$0
510210 Medical Training	\$11,821	\$12,801	\$15,440	\$15,440	\$0	\$17,120	\$15,755

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510220 Compensatory Time	\$10,350	\$8,770	\$50,000	\$50,000	\$4,570	\$64,164	\$20,000
510600 Other Salaries	\$0	\$8,250	\$9,000	\$9,000	\$0	\$9,000	\$9,000
510610 Base Salary Adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510940 Training Stipend	\$27,383	\$22,735	\$30,880	\$30,880	\$6,008	\$34,240	\$31,510
Fire Other	\$2,584,452	\$2,690,871	\$2,715,449	\$2,715,449	\$1,496,163	\$3,164,334	\$2,855,021
520040 Utility - Telephone	\$9,418	\$8,490	\$10,500	\$10,500	\$7,113	\$10,500	\$9,500
520080 R & M - Equipment	\$36,832	\$35,702	\$34,000	\$34,000	\$7,664	\$40,000	\$36,000
520100 Advertising & Binding	\$33	\$0	\$100	\$100	\$341	\$100	\$100
520110 Hospital & Medical	\$0	\$0	\$1,000	\$1,000	\$0	\$1,000	\$1,000
520120 Data Processing	\$800	\$5,161	\$6,000	\$6,000	\$678	\$6,500	\$6,000
520125 Insurance Deductable	\$6	\$5	\$250	\$250	\$1,000	\$250	\$250
520130 Professional Services	\$10,421	\$10,582	\$9,000	\$9,000	\$7,917	\$11,500	\$9,000
520220 Services-Not Classified	\$5,441	\$1,862	\$5,000	\$6,192	\$2,552	\$5,500	\$5,000
540010 Automotive	\$34,270	\$42,756	\$39,000	\$39,000	\$26,728	\$45,000	\$43,000
540030 Building	\$1,257	\$3,126	\$1,500	\$1,500	\$216	\$1,500	\$1,500
540060 Salt & Chemicals	\$0	\$0	\$500	\$500	\$0	\$500	\$500
540110 Public Safety	\$8,451	\$9,172	\$7,500	\$7,500	\$6,587	\$8,200	\$7,500
540120 Clothing & Uniforms	\$39,619	\$37,034	\$45,000	\$45,000	\$27,155	\$49,500	\$45,500
540140 Books Periodicals Subs	\$2,612	\$448	\$2,300	\$2,300	\$1,641	\$3,000	\$2,500
540150 Print Postage Stationary	\$398	\$1,506	\$1,200	\$1,200	\$723	\$1,200	\$1,200
540170 Medical & Dental	\$3,978	\$0	\$2,500	\$2,500	\$728	\$2,500	\$2,500
540180 Textbooks	\$70	\$915	\$1,000	\$1,000	\$0	\$1,500	\$1,000
540190 Custodial Supplies	\$5,096	\$7,326	\$7,000	\$7,000	\$3,668	\$7,750	\$7,000
540220 Office Supplies	\$2,251	\$2,700	\$3,200	\$3,200	\$3,157	\$3,500	\$3,000
540230 Supplies - Not Classified	\$3,552	\$2,232	\$750	\$998	\$612	\$750	\$750
540240 Small Tools & Misc Equip	\$14,666	\$6,949	\$9,800	\$10,485	\$6,532	\$10,300	\$10,000
570010 Car Allowance/Mileage	\$3,360	\$3,360	\$4,000	\$4,000	\$1,960	\$4,000	\$4,000
570020 Dues & Memberships	\$2,487	\$3,135	\$3,000	\$3,000	\$3,138	\$4,200	\$4,000
570030 In State Travel	\$2,118	\$2,430	\$1,200	\$1,200	\$852	\$1,200	\$1,200
570040 Insurance & Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
570080 Inspection Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570180 Other - Not Classified	\$1,619	\$3,937	\$700	\$700	\$353	\$700	\$700
Fire OpEx	\$188,756	\$188,830	\$196,000	\$198,125	\$111,313	\$220,650	\$202,700
580010 Office Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580030 Passenger Cars	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580040 Trucks & Tractors	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580060 Radio Equipment	\$0	\$0	\$5,000	\$5,000	\$0	\$5,000	\$5,000
580120 Equip - Not Classified	\$15,000	\$29,962	\$20,000	\$20,000	\$16,152	\$35,000	\$25,000
Fire Equip	\$15,000	\$29,962	\$25,000	\$25,000	\$16,152	\$40,000	\$30,000
Fire	\$2,924,738	\$3,059,513	\$3,084,024	\$3,088,224	\$1,710,152	\$3,574,475	\$3,237,212

SHREWSBURY FIRE DEPARTMENT
FISCAL YEAR 2016
Account 220-03-510010 (S and W Full Time)
REQUESTED

	Employee	Title	Total Base	Value of Steps	Holiday	Longevity	Education Incentive	Training	Medical Training	EMT	Clothing (\$750) Cleaning (\$125)	Total Compensation
	New Position	Dep	\$89,000.00				TBD					\$89,000.00
1	Card	Capt	\$70,004.30		\$3,840.89	\$450.00	\$3,486.86	\$1,000.00	\$500.00		\$875.00	\$80,157.05
2	Roy	Capt	\$68,551.51	\$1,452.79	\$3,840.89	\$125.00		\$1,000.00	\$500.00	\$600.00	\$875.00	\$76,945.19
3	Colby S.	Capt	\$70,004.30		\$3,840.89	\$250.00	\$6,973.71	\$1,000.00	\$500.00	\$600.00	\$875.00	\$84,043.90
4	Lawler	Capt	\$70,004.30		\$3,840.89	\$250.00	\$8,717.14	\$1,000.00	\$500.00		\$875.00	\$85,187.33
	Lieutenant Stipends (New)		\$20,960.00									
1	Ahern	Prvt	\$59,189.99		\$3,149.08			\$840.00	\$420.00		\$875.00	\$64,474.07
2	Bohdiewicz	Prvt	\$59,189.99		\$3,149.08	\$125.00		\$840.00	\$420.00		\$875.00	\$64,599.07
3	Bowles	Prvt	\$59,189.99		\$3,149.08	\$250.00	\$2,948.20	\$840.00	\$420.00		\$875.00	\$67,672.27
4	Colby - H	Prvt	\$59,189.99		\$3,149.08	\$200.00		\$840.00	\$420.00	\$600.00	\$875.00	\$65,274.07
5	Fulginiti	Prvt	\$59,189.99		\$3,149.08	\$200.00		\$840.00	\$420.00		\$875.00	\$64,674.07
6	Garrity	Prvt	\$59,189.99		\$3,149.08	\$300.00	\$500.00	\$840.00	\$420.00		\$875.00	\$65,274.07
7	Gerber (C)	Prvt	\$3,028.84		\$3,149.08			\$840.00	\$420.00		\$875.00	\$66,713.45
	Gerber (D)	Prvt	\$56,027.17	\$2,373.36								
8	Green	Prvt	\$59,189.99		\$3,149.08	\$125.00		\$840.00	\$420.00		\$875.00	\$64,599.07
9	Guarino	Prvt	\$59,189.99		\$3,149.08			\$840.00	\$420.00		\$875.00	\$64,474.07
10	Hodgerney	Prvt	\$59,189.99		\$3,149.08	\$350.00	\$240.00	\$840.00	\$420.00		\$875.00	\$65,064.07
11	Ljunggren	Prvt	\$59,189.99		\$3,149.08	\$300.00	\$360.00	\$840.00	\$420.00	\$600.00	\$875.00	\$65,734.07
12	Lodowsky	Prvt	\$59,189.99		\$3,149.08			\$840.00	\$420.00	\$600.00	\$875.00	\$65,074.07
13	Ludovico	Prvt	\$59,189.99		\$3,149.08	\$250.00	\$500.00	\$840.00	\$420.00		\$875.00	\$65,224.07
14	McNiff (C)	Prvt	\$23,906.23		\$3,149.08			\$840.00	\$420.00		\$875.00	\$65,466.43
	McNiff (D)	Prvt	\$34,226.27	\$1,449.85						\$600.00		
15	Miloz D	Prvt	\$59,189.99		\$3,149.08	\$400.00	\$420.00	\$840.00	\$420.00		\$875.00	\$65,294.07
16	Miloz J	Prvt	\$59,189.99		\$3,149.08	\$250.00		\$840.00	\$420.00	\$600.00	\$875.00	\$65,324.07
17	Muntz	Prvt	\$59,189.99		\$3,149.08			\$840.00	\$420.00	\$600.00	\$875.00	\$65,074.07
18	Palumbo	Prvt	\$59,189.99		\$3,149.08	\$200.00		\$840.00	\$420.00	\$600.00	\$875.00	\$65,274.07
19	Parmenter	Prvt	\$59,189.99		\$3,149.08	\$125.00		\$840.00	\$420.00		\$875.00	\$64,599.07
20	Pavone	Prvt	\$59,189.99		\$3,149.08	\$250.00		\$840.00	\$420.00		\$875.00	\$64,724.07
21	Pignataro	Prvt	\$59,189.99		\$3,149.08	\$350.00	\$500.00	\$840.00	\$420.00	\$600.00	\$875.00	\$65,924.07
22	Quiron	Prvt	\$59,189.99		\$3,149.08	\$250.00		\$840.00	\$420.00		\$875.00	\$64,724.07
23	Rourke	Prvt	\$59,189.99		\$3,149.08	\$250.00		\$840.00	\$420.00		\$875.00	\$64,724.07
24	Ryzewski	Prvt	\$59,189.99		\$3,149.08	\$200.00		\$840.00	\$420.00		\$875.00	\$64,674.07
25	Schofield (C)	Prvt	\$28,341.33		\$3,149.08			\$840.00	\$420.00	\$600.00	\$875.00	\$65,074.08
	Schofield (D)	Prvt	\$29,595.00	\$1,253.67								
26	Simpson	Prvt	\$59,189.99		\$3,149.08			\$840.00	\$420.00	\$600.00	\$875.00	\$65,074.07

SHREWSBURY FIRE DEPARTMENT
FISCAL YEAR 2016
Account 220-03-510010 (S and W Full Time)
REQUESTED

	Employee	Title	Total Base	Value of Steps	Holiday	Longevity	Education Incentive	Training	Medical Training	EMT	Clothing (\$750) Cleaning (\$125)	Total Compensation
27	Towner	Prvt	\$59,189.99		\$3,149.08	\$125.00		\$840.00	\$420.00	\$600.00	\$875.00	\$65,199.07
28	Turner	Prvt	\$59,189.99		\$3,149.08	\$200.00		\$840.00	\$420.00		\$875.00	\$64,674.07
29	Vincequere	Prvt	\$59,189.99		\$3,149.08	\$125.00		\$840.00	\$420.00	\$600.00	\$875.00	\$65,199.07
30	Warren	Prvt	\$59,189.99		\$3,149.08	\$125.00		\$840.00	\$420.00	\$600.00	\$875.00	\$65,199.07
31	Weigold - K	Prvt	\$59,189.99		\$3,149.08	\$200.00		\$840.00	\$420.00		\$875.00	\$64,674.07
32	Weigold-S	Prvt	\$59,189.99		\$3,149.08	\$125.00		\$840.00	\$420.00		\$875.00	\$64,599.07
33	New Position	Prvt	\$54,240.29		\$2,975.97			\$840.00	\$420.00		\$875.00	\$59,351.26
34	New Position	Prvt	\$54,240.29		\$2,975.97			\$840.00	\$420.00		\$875.00	\$59,351.26
35	New Position	Prvt	\$54,240.29		\$2,975.97			\$840.00	\$420.00		\$875.00	\$59,351.26
36	New Position	Prvt	\$54,240.29		\$2,975.97			\$840.00	\$420.00		\$875.00	\$59,351.26
	Total (42)		\$2,497,120.12	\$6,529.67	\$128,038.00	\$6,350.00	\$24,645.91	\$34,240.00	\$17,120.00	\$9,000.00	\$35,000.00	\$2,737,083.70
							\$13,279.01	Vuona				
							\$37,924.92					

0	Mann	Prvt	\$59,189.99		\$3,149.08	\$450.00	\$240.00	\$840.00	\$420.00		\$875.00	\$65,164.07
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(It is anticipated that FF Mann will retire prior to the beginning of FY16. Line removed from request.)

Overtime Accounts

	Expended 09	Expended 10	Expended 11	Expended 12	Expended 13	Expended 14	Budgeted 15	Expended To Date (1/22)	Requested 16	TM Recommend
Vacation	\$113,123	\$91,663.00	\$156,169	\$159,847	\$124,437	\$109,497	\$155,000	\$74,162	\$160,980	\$120,000
Sick Leave	\$63,694	\$75,991.00	\$81,119	\$127,765	\$86,753	\$118,732	\$65,000	\$51,231	\$67,597	\$105,000
Extra Duty	\$81,872	\$120,659.00	\$117,399	\$144,614	\$132,914	\$130,319	\$125,000	\$87,652	\$117,819	\$125,000
CTO	\$34,349	\$43,607.00	\$22,668	\$24,031	\$10,350	\$8,770	\$50,000	\$4,570	\$64,164	\$20,000
Total	\$293,038	\$331,920	\$377,355	\$456,257	\$354,454	\$367,318	\$395,000	\$217,615	\$410,560	\$370,000

Holiday Pay

FY 07 - \$81,882
FY 08 - \$82,781
FY 09 - \$92,825
FY 10 - \$90,448
FY 11 - \$88,635
FY 12 - \$82,537
FY 13 - \$94,648
FY 14 - \$99,857

SHREWSBURY FIRE DEPARTMENT
FISCAL YEAR 2016
Account 220-03-510010 (S and W Full Time)
RECOMMENDED

	Employee	Title	Total Base	Value of Steps	Holiday	Longevity	Education Incentive	Training	Medical Training	EMT	Clothing (\$750) Cleaning (\$125)	Total Compensation
	New Position	Dep	\$43,877.14	<<<<26.2 Weeks at \$1,674.70 - DH-4E			TBD					\$43,877.14
1	Card	Capt	\$70,004.30		\$3,840.89	\$450.00	\$3,486.86	\$1,000.00	\$500.00		\$875.00	\$80,157.05
2	Roy	Capt	\$68,551.51	\$1,452.79	\$3,840.89	\$125.00		\$1,000.00	\$500.00	\$600.00	\$875.00	\$76,945.19
3	Colby S.	Capt	\$70,004.30		\$3,840.89	\$250.00	\$6,973.71	\$1,000.00	\$500.00	\$600.00	\$875.00	\$84,043.90
4	Lawler	Capt	\$70,004.30		\$3,840.89	\$250.00	\$8,717.14	\$1,000.00	\$500.00		\$875.00	\$85,187.33
	Lieutenant Stipends (New)		\$20,960.00									\$20,960.00
1	Ahern	Prvt	\$59,189.99		\$3,149.08			\$840.00	\$420.00		\$875.00	\$64,474.07
2	Bohdiewicz	Prvt	\$59,189.99		\$3,149.08	\$125.00		\$840.00	\$420.00		\$875.00	\$64,599.07
3	Bowles	Prvt	\$59,189.99		\$3,149.08	\$250.00	\$2,948.20	\$840.00	\$420.00		\$875.00	\$67,672.27
4	Colby - H	Prvt	\$59,189.99		\$3,149.08	\$200.00		\$840.00	\$420.00	\$600.00	\$875.00	\$65,274.07
5	Fulginiti	Prvt	\$59,189.99		\$3,149.08	\$200.00		\$840.00	\$420.00		\$875.00	\$64,674.07
6	Garrity	Prvt	\$59,189.99		\$3,149.08	\$300.00	\$500.00	\$840.00	\$420.00		\$875.00	\$65,274.07
7	Gerber (C)	Prvt	\$3,028.84		\$3,149.08			\$840.00	\$420.00		\$875.00	\$66,713.45
	Gerber (D)	Prvt	\$56,027.17	\$2,373.36								
8	Green	Prvt	\$59,189.99		\$3,149.08	\$125.00		\$840.00	\$420.00		\$875.00	\$64,599.07
9	Guarino	Prvt	\$59,189.99		\$3,149.08			\$840.00	\$420.00		\$875.00	\$64,474.07
10	Hodgerney	Prvt	\$59,189.99		\$3,149.08	\$350.00	\$240.00	\$840.00	\$420.00		\$875.00	\$65,064.07
11	Ljunggren	Prvt	\$59,189.99		\$3,149.08	\$300.00	\$360.00	\$840.00	\$420.00	\$600.00	\$875.00	\$65,734.07
12	Lodowsky	Prvt	\$59,189.99		\$3,149.08			\$840.00	\$420.00	\$600.00	\$875.00	\$65,074.07
13	Ludovico	Prvt	\$59,189.99		\$3,149.08	\$250.00	\$500.00	\$840.00	\$420.00		\$875.00	\$65,224.07
14	McNiff (C)	Prvt	\$23,906.23		\$3,149.08			\$840.00	\$420.00		\$875.00	\$65,466.43
	McNiff (D)	Prvt	\$34,226.27	\$1,449.85						\$600.00		
15	Miloz D	Prvt	\$59,189.99		\$3,149.08	\$400.00	\$420.00	\$840.00	\$420.00		\$875.00	\$65,294.07
16	Miloz J	Prvt	\$59,189.99		\$3,149.08	\$250.00		\$840.00	\$420.00	\$600.00	\$875.00	\$65,324.07
17	Muntz	Prvt	\$59,189.99		\$3,149.08			\$840.00	\$420.00	\$600.00	\$875.00	\$65,074.07
18	Palumbo	Prvt	\$59,189.99		\$3,149.08	\$200.00		\$840.00	\$420.00	\$600.00	\$875.00	\$65,274.07
19	Parmenter	Prvt	\$59,189.99		\$3,149.08	\$125.00		\$840.00	\$420.00		\$875.00	\$64,599.07
20	Pavone	Prvt	\$59,189.99		\$3,149.08	\$250.00		\$840.00	\$420.00		\$875.00	\$64,724.07
21	Pignataro	Prvt	\$59,189.99		\$3,149.08	\$350.00	\$500.00	\$840.00	\$420.00	\$600.00	\$875.00	\$65,924.07
22	Quiron	Prvt	\$59,189.99		\$3,149.08	\$250.00		\$840.00	\$420.00		\$875.00	\$64,724.07
23	Rouke	Prvt	\$59,189.99		\$3,149.08	\$250.00		\$840.00	\$420.00		\$875.00	\$64,724.07
24	Ryzewski	Prvt	\$59,189.99		\$3,149.08	\$200.00		\$840.00	\$420.00		\$875.00	\$64,674.07
25	Schofield (C)	Prvt	\$28,341.33		\$3,149.08			\$840.00	\$420.00	\$600.00	\$875.00	\$65,074.08
	Schofield (D)	Prvt	\$29,595.00	\$1,253.67								
26	Simpson	Prvt	\$59,189.99		\$3,149.08			\$840.00	\$420.00	\$600.00	\$875.00	\$65,074.07

SHREWSBURY FIRE DEPARTMENT
FISCAL YEAR 2016
Account 220-03-510010 (S and W Full Time)
RECOMMENDED

	Employee	Title	Total Base	Value of Steps	Holiday	Longevity	Education Incentive	Training	Medical Training	EMT	Clothing Cleaning (\$125)	Total Compensation
27	Towner	Prvt	\$59,189.99		\$3,149.08	\$125.00		\$840.00	\$420.00	\$600.00	\$875.00	\$65,199.07
28	Turner	Prvt	\$59,189.99		\$3,149.08	\$200.00		\$840.00	\$420.00		\$875.00	\$64,674.07
29	Vincequere	Prvt	\$59,189.99		\$3,149.08	\$125.00		\$840.00	\$420.00	\$600.00	\$875.00	\$65,199.07
30	Warren	Prvt	\$59,189.99		\$3,149.08	\$125.00		\$840.00	\$420.00	\$600.00	\$875.00	\$65,199.07
31	Weigold - K	Prvt	\$59,189.99		\$3,149.08	\$200.00		\$840.00	\$420.00		\$875.00	\$64,674.07
32	Weigold-S	Prvt	\$59,189.99		\$3,149.08	\$125.00		\$840.00	\$420.00		\$875.00	\$64,599.07
	FF to Fill Vacancy (39 Wks)		\$40,680.22		\$2,231.98			\$630.00	\$315.00		\$656.25	\$44,513.45
33	New Position	Prvt	\$54,240.29		\$2,975.97			\$840.00	\$420.00		\$875.00	\$59,351.26
34	New Position	Prvt	\$54,240.29		\$2,975.97			\$840.00	\$420.00		\$875.00	\$59,351.26
35	New Position	Prvt	\$54,240.29		\$2,975.97			\$840.00	\$420.00		\$875.00	\$59,351.26
36	New Position	Prvt	\$54,240.29		\$2,975.97			\$840.00	\$420.00		\$875.00	\$59,351.26
	Total (36) & Deputy		\$2,254,756.32	\$6,529.67	\$118,366.10	\$6,350.00	\$24,645.91	\$31,510.00	\$15,755.00	\$9,000.00	\$32,156.25	\$2,499,069.25
				Adjustment	\$12,622.11							
					\$105,743.99		\$13,279.01	Vuona				
							\$37,924.92					

0	Mann	Prvt	\$59,189.99		\$3,149.08	\$450.00	\$240.00	\$840.00	\$420.00		\$875.00	\$65,164.07
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(It is anticipated that FF Mann will retire prior to the beginning of FY16. Line removed from request.)

Overtime Accounts

	Expended 09	Expended 10	Expended 11	Expended 12	Expended 13	Expended 14	Budgeted 15	Expended To Date (1/22)	Requested 16	TM Recommend
Vacation	\$113,123	\$91,663.00	\$156,169	\$159,847	\$124,437	\$109,497	\$155,000	\$74,162	\$160,980	\$120,000
Sick Leave	\$63,694	\$75,991.00	\$81,119	\$127,765	\$86,753	\$118,732	\$65,000	\$51,231	\$67,597	\$105,000
Extra Duty	\$81,872	\$120,659.00	\$117,399	\$144,614	\$132,914	\$130,319	\$125,000	\$87,652	\$117,819	\$125,000
CTO	\$34,349	\$43,607.00	\$22,668	\$24,031	\$10,350	\$8,770	\$50,000	\$4,570	\$64,164	\$20,000
Total	\$293,038	\$331,920	\$377,355	\$456,257	\$354,454	\$367,318	\$395,000	\$217,615	\$410,560	\$370,000

Holiday Pay

FY 07 - \$81,882
 FY 08 - \$82,781
 FY 09 - \$92,825
 FY 10 - \$90,448
 FY 11 - \$88,635
 FY 12 - \$82,537
 FY 13 - \$94,648
 FY 14 - \$99,857

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Fire

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520040	Utility - Telephone	\$10,500	\$9,500
Fire OpEx			
520080	R & M - Equipment	\$40,000	\$36,000
Fire OpEx			
520100	Advertising & Binding	\$100	\$100
	bid advertising etc	\$100	\$100
Fire OpEx			
520110	Hospital & Medical	\$1,000	\$1,000
	FIREFIGHTER new hire empl physicals	\$1,000	\$1,000
Fire OpEx			
520120	Data Processing	\$6,500	\$6,000
	Toner cartridges, Firepoint & Truck Maint SW, Increased Product Support Costs of new SW	\$6,500	\$6,500
Fire OpEx	paper and other supplies copie	\$0	\$0
	Budget Adjustment	\$0	\$(500)
520125	Insurance Deductable	\$250	\$250
	Hospital & Medical Expenses	\$250	\$250
Fire OpEx			

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520130	Professional Services		\$11,500	\$9,000
		medical training, record keeping, Town EMS Med Dir Fees	\$8,000	\$8,000
Fire OpEx		rental on oxygen cylinders used in cascade system	\$1,000	\$1,000
		Professional Grant Writer/Consultant	\$2,500	\$0
520220	Services-Not Classified		\$5,500	\$5,000
		Misc services.	\$5,500	\$5,000
		Gas meters & parts.		
Fire OpEx				
540010	Automotive		\$45,000	\$43,000
		Batteries, filters, parts for trucks.	\$23,500	\$23,500
Fire OpEx		Tires for trucks	\$4,000	\$4,000
		Replacement strobes & LED lighting for all trucks	\$5,000	\$5,000
		Unanticipated unnamed repairs, parts for trucks	\$5,000	\$5,000
		Nuts, bolts, shop supplies	\$7,500	\$7,500
		Special tools for truck work		
		Budget adjustment Town Manager	\$0	\$(2,000)
540030	Building		\$1,500	\$1,500
		General Materials	\$1,500	\$1,500
Fire OpEx				
540060	Salt & Chemicals		\$500	\$500
		Speedy dry in bulk	\$250	\$250
Fire OpEx		Ice melt for yards	\$250	\$250
540110	Public Safety		\$8,200	\$7,500

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
		Medical supplies & oxygen for first responder	\$7,000	\$7,000
Fire OpEx		Bulk oxygen purchases for first responder program	\$1,200	\$1,200
		Budget Adjustment	\$0	\$(700)
540120	Clothing & Uniforms		\$49,500	\$45,500
		Contract requirement	\$27,000	\$27,000
Fire OpEx		Cleaning allowance	\$4,500	\$4,500
		Additional Equipment Needed	\$6,000	\$6,000
		Callmen uniforms & equipment	\$6,000	\$6,000
		Required Dress Uniforms	\$6,000	\$6,000
		Budget Adjustment	\$0	\$(4,000)
540140	Books Periodicals Subs		\$3,000	\$2,500
		NFPA Journal, Firehouse, Fire Engineering, Fire Chief periodicals/mags, NFPA Codes book, textbooks	\$2,000	\$2,000
Fire OpEx		Latest textbooks, videos, lesson plans	\$1,000	\$1,000
		Budget Adjustment	\$0	\$(500)
540150	Print Postage Stationary		\$1,200	\$1,200
		printing permits, cards, envelopes, stationary, photos, etc.	\$1,200	\$1,200
Fire OpEx				
540170	Medical & Dental		\$2,500	\$2,500
		Physicals, deductibles, misc medical charges	\$2,500	\$2,500
Fire OpEx				
540180	Textbooks		\$1,500	\$1,000
		Textbooks for NPFA required classes.	\$1,500	\$1,500
Fire OpEx				

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540190	Custodial Supplies		\$7,750	\$7,000
		Cleaning and custodial supplies for all 3 bldgs	\$7,750	\$7,750
Fire OpEx		Budget Adjustment	\$0	\$(750)
540220	Office Supplies		\$3,500	\$3,000
		General Office Supplies	\$3,500	\$3,500
Fire OpEx				
540230	Supplies - Not Classified		\$750	\$750
Fire OpEx				
540240	Small Tools & Misc Equip		\$10,300	\$10,000
		Continued upgrades for small tools, nozzles, hoses for all stations	\$6,500	\$6,500
Fire OpEx		Special tool purchases for mechanic	\$3,800	\$3,800
		Budget Adjustment	\$0	\$(300)
570010	Car Allowance/Mileage		\$4,000	\$4,000
		FIRE CHIEF	\$4,000	\$4,000
Fire OpEx				
570020	Dues & Memberships		\$4,200	\$4,000

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
		IAAI, Fire Chief, Dues for Monthly & Yearly Meetings	\$450	\$450
Fire OpEx		Fire Chief Assn Ma dues	\$400	\$400
		Natl Fire Chiefs Assn	\$400	\$400
		Mass Fire District 14 association dues	\$2,400	\$2,400
		Mass Fire District 7 associate member dues	\$550	\$550
		Budget Adjustment	\$0	\$(200)
570030	In State Travel		\$1,200	\$1,200
		ACADEMY MILEAGE	\$1,200	\$1,200
Fire OpEx				
570180	Other - Not Classified		\$700	\$700
		Misc Expenses - Not Classified	\$700	\$700
Fire OpEx			\$220,650	\$202,700
580060	Radio Equipment		\$5,000	\$5,000
		Radios.	\$5,000	\$5,000
Fire Equip		HT1250 radio portables	\$0	\$0
580120	Equip - Not Classified		\$35,000	\$25,000
		Turnout Gear and Purchase of necessary NEW equipment - ff's & callmen \$3K each set	\$35,000	\$35,000
Fire Equip		Budget Adjustment	\$0	\$(10,000)
			\$40,000	\$30,000
Fire			\$260,650	\$232,700

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Building Inspector

0241

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$79,927	\$83,858	\$85,705	\$87,419	\$49,236	\$87,754	\$87,754
510080 Sick Leave Plan II	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$250	\$250	\$250	\$250	\$250	\$250	\$250
Building Inspector PEA	\$80,177	\$84,108	\$85,955	\$87,669	\$49,486	\$88,004	\$88,004
510010 S & W - Full Time	\$39,610	\$40,793	\$41,568	\$42,409	\$23,915	\$43,476	\$43,476
510030 S & W - Temporary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510080 Sick Leave Plan II	\$621	\$0	\$0	\$0	\$758	\$0	\$0
510090 Overtime	\$75	\$17	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$63	\$63	\$63	\$63	\$63	\$63	\$63
Building Inspector S&C	\$40,368	\$40,873	\$41,630	\$42,472	\$24,735	\$43,538	\$43,538
510010 S & W - Full Time	\$39,698	\$43,254	\$94,017	\$96,831	\$50,916	\$111,856	\$111,856
510020 S & W - Part Time	\$7,292	\$12,053	\$0	\$0	\$1,015	\$0	\$0
510030 S & W - Temporary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510080 Sick Leave Plan II	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510090 Overtime	\$113	\$0	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$0	\$0	\$0	\$0	\$0	\$125	\$125
Building Inspector Other	\$47,103	\$55,307	\$94,017	\$96,831	\$51,931	\$111,981	\$111,981
520040 Utility - Telephone	\$2,586	\$2,805	\$3,216	\$3,216	\$1,578	\$3,200	\$3,200
520130 Professional Services	\$38	\$0	\$1,000	\$1,000	\$137	\$1,000	\$1,000
520220 Services-Not Classified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540010 Automotive	\$0	\$0	\$0	\$0	\$59	\$0	\$0
540140 Books Periodicals Subs	\$1,243	\$0	\$1,500	\$1,500	\$0	\$1,500	\$1,500
540150 Print Postage Stationary	\$551	\$301	\$650	\$650	\$36	\$650	\$650

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
540220 Office Supplies	\$216	\$531	\$500	\$500	\$107	\$500	\$500
570010 Car Allowance/Mileage	\$6,480	\$6,480	\$9,360	\$9,360	\$4,993	\$10,800	\$10,800
570020 Dues & Memberships	\$125	\$431	\$450	\$450	\$205	\$450	\$450
570030 In State Travel	\$0	\$239	\$300	\$300	\$0	\$300	\$300
570080 Inspection Fees	\$70,581	\$105,602	\$25,000	\$25,000	\$18,751	\$40,000	\$30,000
Building Inspector OpEx	\$81,821	\$116,390	\$41,976	\$41,976	\$25,866	\$58,400	\$48,400
580010 Office Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building Inspector Equip	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building Inspector	\$249,469	\$296,677	\$263,578	\$268,948	\$152,019	\$301,923	\$291,923

**Employee Roster
Fiscal Year 2016
REQUESTED/RECOMMENDED**

Department: Building Inspector/Board of Health

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Patricia Sheehan	DH 4							E			\$1,674.70	52.40	\$87,754.28	\$87,754.28
Michele Bauwens	A 3							E	\$22.61	37.50	\$847.88	52.40	\$44,428.65	\$44,428.65
Kerry Stockwell	A 3							D	\$21.64	37.50	\$811.50	52.40	\$42,522.60	\$42,522.60
														\$86,951.25
													Building Inspector	\$43,475.63
													Board of Health	\$43,475.63
Louis Pepi	PT 3							E	\$28.98	30.00	\$869.40	52.20	\$45,382.68	\$45,382.68
Joseph Reilly	PT 2	D	\$26.81	37.50	28.20	\$1,005.38	\$28,351.58	E	\$28.01	37.50	\$1,050.38	24.20	\$25,419.08	\$53,770.65

Longevity Payments

Name	Amount		
Patricia Sheehan	\$250	Building Inspector	\$312.50
Michele Bauwens	\$125	Board of Health	\$62.50
	\$375		\$375.00

Value of Step Increase (Stockwe)	\$1,827.45
Value of Step Increase (Reilly)	\$1,089.00
	\$2,916.45

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Building Inspector

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520040	Utility - Telephone	\$3,200	\$3,200
	Telephone - monthly bills	\$3,200	\$3,200
	cell phone Patty/Lou/Joe \$72/month		
	office phone estimated \$30/month		
	ipads - \$40 each x 4/month		
Building Inspector OpEx	Cell phone Bldg Insp. (\$24.00/month)	\$0	\$0
	Cell phone Asst Bldg Insp. (\$24.00 month)	\$0	\$0
	verizon wireless bill for 4 iPads	\$0	\$0
520130	Professional Services	\$1,000	\$1,000
	professional services for engineering and consulting	\$1,000	\$1,000
Building Inspector OpEx			
540140	Books Periodicals Subs	\$1,500	\$1,500
	Purchase of Bldg. Codes, Zoning Books and related information.	\$1,500	\$1,500
Building Inspector OpEx			
540150	Print Postage Stationary	\$650	\$650
	Purchase of Stationery, envelopes, etc. and the printing of permit applications,	\$650	\$650
Building Inspector OpEx			
540220	Office Supplies	\$500	\$500
	Purchase of various office supplies suchas tapes, folders, labels, etc.	\$500	\$500
Building Inspector OpEx			

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
570010	Car Allowance/Mileage	\$10,800	\$10,800
	ASSISTANT BUILDING INSPECTOR (\$240/month + \$60 from assessor)	\$10,800	\$10,800
	building inspector (\$300/month)		
	assistant plumbing inspector (\$300/month)		
Building Inspector OpEx	BUILDING INSPECTOR (\$300/month)	\$0	\$0
	PLUMBING INSPECTOR (\$240/month)	\$0	\$0
570020	Dues & Memberships	\$450	\$450
	Dues for ICC, Mass. Bldg. Inspt. Assoc., Dist. Mtgs. and NFPA	\$450	\$450
Building Inspector OpEx			
570030	In State Travel	\$300	\$300
	Registration fees for various inspt's. meetings and courses.	\$300	\$300
Building Inspector OpEx			
570080	Inspection Fees	\$40,000	\$30,000
	Payment to one part time head plumbing and gas inspector who is paid for each final inspection performed.	\$40,000	\$30,000
Building Inspector OpEx	\$50.00 per hour paid to head inspector for project consulting work.		
	increase in budget from \$25,000 to \$40,000 is for projected commercial projects in next fiscal year.	\$58,400	\$48,400
		\$0	\$0
Building Inspector		\$58,400	\$48,400

NOTES

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TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Weights & Measures

0244

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510140 Stipends	\$2,400	\$3,000	\$3,600	\$3,600	\$2,100	\$4,200	\$4,200
Sealer PEA	\$2,400	\$3,000	\$3,600	\$3,600	\$2,100	\$4,200	\$4,200
570030 In State Travel	\$146	\$180	\$300	\$300	\$85	\$300	\$300
570180 Other - Not Classified	\$278	\$289	\$500	\$500	\$263	\$500	\$500
Sealer OpEx	\$424	\$469	\$800	\$800	\$348	\$800	\$800
Weights & Measures	\$2,824	\$3,469	\$4,400	\$4,400	\$2,448	\$5,000	\$5,000

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Weights & Measures

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
570030	In State Travel		\$300	\$300
		Same as last year	\$300	\$300
Sealer OpEx				
570180	Other - Not Classified		\$500	\$500
		Same as last year	\$500	\$500
Sealer OpEx				
			\$800	\$800
Weights & Measures				
			\$800	\$800

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

0291

Emergency Mgmt Agency

**TOWN
MANAGER
RECOMMEND
2016**

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510020 S & W - Part Time	\$1,764	\$441	\$0	\$0	\$0	\$0	\$0
510030 S & W - Temporary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Emergency Mgmt Agency PEA	\$1,764	\$441	\$0	\$0	\$0	\$0	\$0
520040 Utility - Telephone	\$0	\$300	\$0	\$0	\$560	\$0	\$0
520220 Services-Not Classified	\$0	\$0	\$1,700	\$1,700	\$0	\$1,700	\$1,700
570180 Other - Not Classified	\$230	\$30	\$480	\$480	\$0	\$480	\$480
570980 Emergency Mgmt Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Emergency Mgmt Agency OpEx	\$230	\$330	\$2,180	\$2,180	\$560	\$2,180	\$2,180
580060 Radio Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Emergency Mgmt Agency Equip	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Emergency Mgmt Agency	\$1,994	\$771	\$2,180	\$2,180	\$560	\$2,180	\$2,180

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Emergency Mgmt Agency

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520220	Services-Not Classified		\$1,700	\$1,700
		Equipment, materials & supplies as needed.	\$1,700	\$1,700
Emergency Mgmt Agency OpEx				
570180	Other - Not Classified		\$480	\$480
Emergency Mgmt Agency OpEx			\$2,180	\$2,180
			\$0	\$0
Emergency Mgmt Agency			\$2,180	\$2,180

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

0294

Forestry

**TOWN
MANAGER
RECOMMEND
2016**

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510140 Stipends	\$500	\$0	\$500	\$500	\$0	\$500	\$500
Forestry Other	\$500	\$0	\$500	\$500	\$0	\$500	\$500
520080 R & M - Equipment	\$594	\$0	\$500	\$500	\$0	\$500	\$500
520100 Advertising & Binding	\$0	\$109	\$100	\$100	\$115	\$100	\$100
520150 R & M - Public Property	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520160 Removal Tree Trim, Rubbish	\$74,759	\$59,782	\$75,000	\$75,000	\$70,724	\$80,000	\$75,000
540010 Automotive	\$0	\$0	\$300	\$300	\$0	\$300	\$300
540100 Seed, Loam & Fertilizer	\$0	\$0	\$500	\$500	\$0	\$500	\$500
540140 Books Periodicals Subs	\$0	\$0	\$50	\$50	\$0	\$50	\$50
540240 Small Tools & Misc Equip	\$428	\$104	\$750	\$750	\$0	\$750	\$750
570020 Dues & Memberships	\$15	\$15	\$100	\$100	\$15	\$100	\$100
570030 In State Travel	\$202	\$213	\$250	\$250	\$215	\$250	\$250
570180 Other - Not Classified	\$200	\$200	\$200	\$200	\$200	\$200	\$200
Forestry OpEx	\$76,197	\$60,423	\$77,750	\$77,750	\$71,269	\$82,750	\$77,750
Forestry	\$76,697	\$60,423	\$78,250	\$78,250	\$71,269	\$83,250	\$78,250

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Forestry

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520080	R & M - Equipment		\$500	\$500
		Same as last year	\$500	\$500
Forestry OpEx				
520100	Advertising & Binding		\$100	\$100
		Same as last year	\$100	\$100
Forestry OpEx				
520160	Removal Tree Trim, Rubbish		\$80,000	\$75,000
Forestry OpEx				
540010	Automotive		\$300	\$300
		Same as last year	\$300	\$300
Forestry OpEx				
540100	Seed, Loam & Fertilizer		\$500	\$500
		Same as last year	\$500	\$500
Forestry OpEx				
540140	Books Periodicals Subs		\$50	\$50
		Same as last year	\$50	\$50
Forestry OpEx				

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540240	Small Tools & Misc Equip	\$750	\$750
Forestry OpEx			
570020	Dues & Memberships	\$100	\$100
	Same as last year	\$100	\$100
Forestry OpEx			
570030	In State Travel	\$250	\$250
	Same as last year	\$250	\$250
Forestry OpEx			
570180	Other - Not Classified	\$200	\$200
	Same as last year	\$200	\$200
Forestry OpEx			
		\$82,750	\$77,750
Forestry		\$82,750	\$77,750

NOTES

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**TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget**

0311

Retirement

**TOWN
MANAGER
RECOMMEND
2016**

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>
--	------------------------	------------------------	-------------------------------------	------------------------------------	--------------------------------------	--

510350 Pensions & Annuities - Contrib	\$3,321,963	\$4,270,034	\$4,448,234	\$4,450,015	\$4,448,234	\$4,922,794	\$4,922,794
Retirement SepAp	\$3,321,963	\$4,270,034	\$4,448,234	\$4,450,015	\$4,448,234	\$4,922,794	\$4,922,794
Retirement	\$3,321,963	\$4,270,034	\$4,448,234	\$4,450,015	\$4,448,234	\$4,922,794	\$4,922,794

PERAC

COMMONWEALTH OF MASSACHUSETTS | PUBLIC EMPLOYEE RETIREMENT ADMINISTRATION COMMISSION

JOSEPH E. CONNARTON, Executive Director

Auditor SUZANNE M. BUMP | PHILIP Y. BROWN, ESQ. | JOHN B. LANGAN | JAMES M. MACHADO | DONALD R. MARQUIS | ROBERT B. MCCARTHY

RECEIVED
TOWN MANAGER'S OFFICE
OCT 30 PM 1:55

MEMORANDUM

TO: Shrewsbury Retirement Board
 FROM: *Joseph E. Connarton*
 Joseph E. Connarton, Executive Director
 RE: Appropriation for Fiscal Year 2016
 DATE: October 28, 2014

Required Fiscal Year 2016 Appropriation: **\$5,885,675**

This Commission is hereby furnishing you with the amount to be appropriated for your retirement system for Fiscal Year 2016 which commences July 1, 2015.

Attached please find summary information based on the present funding schedule for your system and the portion of the Fiscal Year 2016 appropriation to be paid by each of the governmental units within your system. The allocation by governmental unit was developed by Sherman Actuarial Services as part of their January 1, 2014 actuarial valuation.

The current schedule is/was due to be updated by Fiscal Year 2017.

If you have any questions, please contact PERAC's Actuary, Jim Lamenzo, at (617) 666-4446 Extension 921.

JEC/jrl
 Attachments

cc: Town Manager
 Town Meeting
 c/o Town Clerk

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Shrewsbury Retirement Board

Projected Appropriations

Fiscal Year 2016 - July 1, 2015 to June 30, 2016

Aggregate amount of appropriation: **\$5,885,675**

Fiscal Year	Estimated Cost of Benefits	Funding Schedule (Excluding ERI)	ERI	Total Appropriation	Pension Fund Allocation	Pension Reserve Fund Allocation	Transfer From PRF to PF
FY 2016	\$6,330,167	\$5,885,675	\$0	\$5,885,675	\$5,885,675	\$0	\$444,492
FY 2017	\$6,784,697	\$6,127,778	\$0	\$6,127,778	\$6,127,778	\$0	\$656,919
FY 2018	\$7,271,568	\$6,378,506	\$0	\$6,378,506	\$6,378,506	\$0	\$893,062
FY 2019	\$7,793,081	\$6,639,616	\$0	\$6,639,616	\$6,639,616	\$0	\$1,153,465
FY 2020	\$8,351,702	\$6,911,547	\$0	\$6,911,547	\$6,911,547	\$0	\$1,440,155

The Total Appropriation column shown above is in accordance with your current funding schedule and the scheduled payment date(s) in that schedule. Whenever payments are made after the scheduled date(s), the total appropriation should be revised to reflect interest at the rate assumed in the most recent actuarial valuation. Payments should be made before the end of the fiscal year.

For illustration, we have shown the amount to be transferred from the Pension Reserve Fund to the Pension Fund to meet the estimated Cost of Benefits for each year. If there are sufficient assets in the Pension Fund to meet the Cost of Benefits, this transfer is optional.

Breakouts

	Total	Housing	Light	Cable	Water	Sewer	Custodians	All Others	School Employees	School Lunch
(1) Participants										
(a) Actives	572	10	34	33	13	5	20	167	264	26
(b) Inactives	121	0	3	1	0	0	1	13	97	6
(c) Retirees and Beneficiaries	219	2	24	6	10	1	20	117	21	18
(d) Disabled Retirees	30	0	2	0	1	0	3	22	1	1
(e) Total	942	12	63	40	24	6	44	319	383	51
(2) Payroll of Active Participants	\$23,896,051	\$516,982	\$2,440,204	\$1,999,926	\$700,569	\$214,411	\$982,197	\$9,447,694	\$7,106,707	\$487,361
(3) Normal Cost										
(a) Total Normal Cost	2,782,953	42,466	343,382	196,327	68,373	21,017	107,818	1,211,912	742,587	49,069
(b) Expected Employee Contributions	2,047,005	38,984	208,806	183,561	58,692	17,603	84,044	815,275	599,805	40,235
(c) Administrative Expenses	120,000	1,831	14,807	8,466	2,948	906	4,649	52,257	32,020	2,116
(d) Net Employer Normal Cost (a) - (b) + (c)	855,948	5,313	149,383	21,232	12,629	4,320	28,423	448,894	174,802	10,950
(4) Actuarial Accrued Liability	114,519,810	1,949,071	17,818,370	5,197,826	3,779,983	663,283	6,839,093	62,177,064	13,678,845	2,416,274
(5) Assets*	82,514,065	1,336,908	14,859,617	3,789,314	2,592,768	454,959	4,691,075	43,749,450	9,382,601	1,657,372
(6) Unfunded Actuarial Accrued Liability (4) - (5)	32,005,745	612,163	2,958,753	1,408,512	1,187,215	208,324	2,148,018	18,427,614	4,296,244	758,902
(7) Amortizations*	4,476,901	85,628	413,865	197,020	166,065	29,140	300,461	2,577,619	600,950	106,154
(8) Total Required Employer Contributions (3d) + (7)	5,332,849	90,941	563,247	218,251	178,695	33,460	328,884	3,026,515	775,752	117,104
(9) Fiscal 2016 Cost	5,885,675	100,369	621,636	240,876	197,219	36,929	362,977	3,340,256	856,170	129,243
(10) Fiscal 2017 Cost	6,127,778	104,498	647,207	250,784	205,331	38,448	377,908	3,477,655	891,388	134,559
(11) Fiscal 2018 Cost	6,378,506	108,774	673,689	261,045	213,732	40,021	393,371	3,619,948	927,861	140,065
(12) Fiscal 2019 Cost	6,639,616	113,227	701,267	271,731	222,481	41,659	409,474	3,768,134	965,844	145,799
(13) Fiscal 2020 Cost	6,911,547	117,864	729,988	282,860	231,593	43,365	426,244	3,922,462	1,005,401	151,770
(14) Fiscal 2021 Cost	7,194,749	122,694	759,899	294,450	241,083	45,142	443,709	4,083,185	1,046,598	157,989
(15) Fiscal 2022 Cost	7,489,697	127,724	791,051	306,521	250,966	46,993	461,899	4,250,574	1,089,503	164,466
(16) Fiscal 2023 Cost	1,039,183	17,721	109,757	42,529	34,821	6,520	64,088	589,761	151,167	22,819
(17) Fiscal 2024 Cost	1,055,027	17,991	111,430	43,177	35,352	6,619	65,065	598,754	153,472	23,167
(18) Percentage of Total Cost	100.0%	1.7%	10.6%	4.1%	3.4%	0.6%	6.2%	56.8%	14.5%	2.2%
(19) Funded Ratio	72.05%	68.59%	83.39%	72.90%	68.59%	68.59%	68.59%	70.36%	68.59%	68.59%

* Allocation is based on the ratio of the Unfunded Actuarial Accrued Liability, adjusted for additional contributions.

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Engineer

0411

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$111,835	\$91,314	\$97,122	\$99,064	\$54,831	\$103,927	\$103,927
510080 Sick Leave Plan II	\$1,988	\$0	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$200	\$0	\$0	\$0	\$0	\$0	\$0
Engineer PEA	\$114,022	\$91,314	\$97,122	\$99,064	\$54,831	\$103,927	\$103,927
510010 S & W - Full Time	\$25,939	\$26,039	\$26,039	\$26,567	\$14,959	\$44,429	\$26,657
510020 S & W - Part Time	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510090 Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$250	\$250	\$300	\$300	\$300	\$300	\$300
Engineer S&C	\$26,189	\$26,289	\$26,339	\$26,867	\$15,259	\$44,729	\$26,957
510000 Personnel Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510010 S & W - Full Time	\$267,325	\$266,225	\$268,365	\$273,726	\$154,164	\$291,994	\$339,322
510030 S & W - Temporary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510080 Sick Leave Plan II	\$4,499	\$4,818	\$0	\$0	\$4,753	\$0	\$0
510090 Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$1,150	\$1,250	\$1,300	\$1,300	\$1,300	\$1,300	\$1,300
Engineer Other	\$272,974	\$272,293	\$269,665	\$275,026	\$160,217	\$293,294	\$340,622
520010 Utility - Electricity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520040 Utility - Telephone	\$1,666	\$1,635	\$1,440	\$1,440	\$542	\$1,440	\$1,440
520080 R & M - Equipment	\$2,098	\$393	\$4,500	\$4,500	\$50	\$4,500	\$4,500
520100 Advertising & Binding	\$978	\$0	\$500	\$500	\$0	\$500	\$500
520110 Hospital & Medical	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520130 Professional Services	\$11,740	\$0	\$0	\$0	\$0	\$0	\$0
520220 Services-Not Classified	\$71	\$0	\$150	\$150	\$75	\$150	\$150

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
540010 Automotive	\$420	\$1,179	\$3,500	\$3,902	\$2,212	\$3,500	\$3,500
540030 Building	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540120 Clothing & Uniforms	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540140 Books Periodicals Subs	\$29	\$139	\$250	\$250	\$0	\$250	\$250
540150 Print Postage Stationary	\$938	\$1,120	\$1,000	\$1,400	\$547	\$1,000	\$1,000
540170 Medical & Dental	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540220 Office Supplies	\$983	\$968	\$1,500	\$1,500	\$169	\$1,500	\$1,500
540230 Supplies - Not Classified	\$182	\$1,052	\$1,000	\$1,000	\$75	\$1,000	\$1,000
540240 Small Tools & Misc Equip	\$0	\$0	\$350	\$350	\$0	\$350	\$350
570010 Car Allowance/Mileage	\$3,600	\$2,420	\$3,000	\$3,000	\$1,400	\$3,000	\$3,000
570020 Dues & Memberships	\$205	\$664	\$700	\$700	\$260	\$700	\$700
570030 In State Travel	\$796	\$796	\$1,500	\$1,500	\$0	\$1,500	\$1,500
570040 Insurance & Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570080 Inspection Fees	\$58	\$87	\$87	\$87	\$140	\$105	\$105
Engineer OpEx	\$23,764	\$10,454	\$19,477	\$20,279	\$5,471	\$19,495	\$19,495
580010 Office Equipment	\$0	\$0	\$2,500	\$2,500	\$0	\$2,500	\$0
580070 Electrical & Mechanical	\$0	\$0	\$0	\$11,093	\$11,053	\$0	\$0
Engineer Equip	\$0	\$0	\$2,500	\$13,593	\$11,053	\$2,500	\$0
570750 Storm Water Management Study	\$0	\$0	\$0	\$16,734	\$0	\$0	\$0
Engineering SepAp	\$0	\$0	\$0	\$16,734	\$0	\$0	\$0
510000 Personnel Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineer Local\$	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Engineer	\$436,950	\$400,350	\$415,103	\$451,564	\$246,832	\$463,945	\$491,001

**Employee Roster
Fiscal Year 2016
REQUESTED/RECOMMENDED**

Department: ENGINEERING

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total	
Howland, Jeff	DH-6	D			26.40	\$1,940.03	\$51,216.79	E		37.50	\$2,027.33	26.00	\$52,710.58	\$103,927.37	
											Value of Step Increase		\$2,269.80		
Rebovich, Annette	A-3	Salary partial offset by fees							E	\$22.61	37.50	\$847.88	52.40	\$44,428.65	\$44,428.65
													Offset By Planning Board Fees		\$17,771.46
															\$26,657.19
Castagna, Walter	PT-4							E	\$31.18	40.00	\$1,247.20	52.40	\$65,353.28	\$65,353.28	
McCullen, Dan	PT-7	Salary funded by Water & Sewer							E	\$36.61	40.00	\$1,464.40	52.40	\$76,734.56	\$76,734.56
Rahmati, Jonathan	PT-8							E	\$38.62	40.00	\$1,544.80	52.40	\$80,947.52	\$80,947.52	
Stone, Brad	PT-5	Salary partial offset by fees							E	\$32.90	40.00	\$1,316.00	52.40	\$68,958.40	\$68,958.40
															\$291,993.76
													Offset By Conservation Commission Fees		\$17,239.60
															\$274,754.16
New Position Proposed by Town Manager															
Compliance Engineer	PT-5	C	\$30.12	40	26	\$1,204.80	\$31,324.80	D	\$31.48	40	\$1,259.20	26.4	\$33,242.88	\$64,567.68	
Salary Offset by Water & Sewer											Value of Step Increase		\$1,436.16		
															\$339,321.84

Longevity Payments

Name	Amount	FTE's
Rebovich, Annette	\$300	7.00
Castagna, Walter	\$350	
McCullen, Dan	\$350	
Rahmati, Jonathan	\$350	
Stone, Brad	\$250	\$1,300

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Engineer

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520040	Utility - Telephone	\$1,440	\$1,440
	Telephone	\$1,440	\$1,440
Engineer OpEx	Cell Phone service - Jeff Howland	\$0	\$0
520080	R & M - Equipment	\$4,500	\$4,500
	Cover costs to keep various engineering department equipment under repair and in good order	\$4,500	\$4,500
Engineer OpEx			
520100	Advertising & Binding	\$500	\$500
	Tax Map Books, Binding	\$500	\$500
Engineer OpEx	Advertising for positions	\$0	\$0
520220	Services-Not Classified	\$150	\$150
Engineer OpEx			
540010	Automotive	\$3,500	\$3,500
	Automotive - tires, mufflers, shocks, air & oil, filters, anti-freeze, etc.	\$3,500	\$3,500
Engineer OpEx			
540140	Books Periodicals Subs	\$250	\$250
	Books, Magazines, Newsletters	\$250	\$250
Engineer OpEx	Civil Engineering Ref. Book		

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540150	Print Postage Stationary		
	Postage and Printing of Contracts, business cards, letterhead, envelopes, etc., Toner Cartridges	\$1,000	\$1,000
		\$1,000	\$1,000
Engineer OpEx			
540220	Office Supplies		
	Office Supplies	\$1,500	\$1,500
		\$1,500	\$1,500
Engineer OpEx			
540230	Supplies - Not Classified		
	Surveying Supplies	\$1,000	\$1,000
		\$1,000	\$1,000
Engineer OpEx			
540240	Small Tools & Misc Equip		
	Small Tool Expenses & Miscellaneous equipment and supplies to maintain stormwater testing kits	\$350	\$350
		\$350	\$350
Engineer OpEx			
570010	Car Allowance/Mileage		
	Car Allowance - Town Engineer (\$200/month)	\$3,000	\$3,000
		\$3,000	\$3,000
Engineer OpEx	Mileage for GIS position for meetings, training etc.	\$0	\$0
570020	Dues & Memberships		
	APWA - Town Engineer	\$700	\$700
	MALSCE - Surveyor	\$700	\$700
	American Public Works Assoc.	\$0	\$0
Engineer OpEx	URISA - for GIS position	\$0	\$0
	NSPS	\$0	\$0
	NSPS Registrations (2 @ \$80.00)	\$0	\$0
	MALSCE	\$0	\$0

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
570030	In State Travel		\$1,500	\$1,500
		Various conferences/seminars	\$1,500	\$1,500
Engineer OpEx				
570080	Inspection Fees		\$105	\$105
		Inspection Fee - 3 vehicles @ \$35	\$105	\$105
Engineer OpEx				
			\$19,495	\$19,495
580010	Office Equipment		\$2,500	\$0
		Cabinet for storage of stormwater test kits that includes chemical reagents	\$2,500	\$0
Engineer Equip		Engineering Software	\$0	\$0
			\$2,500	\$0
			\$0	\$0
Engineer			\$21,995	\$19,495

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Highway

0421

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$85,377	\$85,705	\$85,705	\$87,419	\$49,236	\$87,754	\$87,754
510080 Sick Leave Plan II	\$1,642	\$1,642	\$0	\$0	\$1,675	\$0	\$0
510100 Longevity	\$450	\$450	\$450	\$450	\$450	\$450	\$450
Highway PEA	\$87,469	\$87,797	\$86,155	\$87,869	\$51,361	\$88,204	\$88,204
510010 S & W - Full Time	\$41,534	\$42,903	\$43,398	\$44,279	\$24,960	\$44,429	\$44,429
510020 S & W - Part Time	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510080 Sick Leave Plan II	\$1,440	\$1,627	\$0	\$0	\$848	\$0	\$0
510090 Overtime	\$91	\$135	\$0	\$0	\$0	\$400	\$400
510100 Longevity	\$238	\$238	\$238	\$238	\$238	\$275	\$275
Highway S&C	\$43,303	\$44,902	\$43,635	\$44,516	\$26,046	\$45,104	\$45,104
510010 S & W - Full Time	\$406,291	\$451,916	\$503,624	\$505,962	\$282,779	\$698,931	\$523,754
510030 S & W - Temporary	\$61,981	\$46,723	\$33,227	\$33,227	\$16,251	\$33,855	\$33,855
510080 Sick Leave Plan II	\$2,067	\$3,555	\$0	\$0	\$2,118	\$0	\$0
510090 Overtime	\$157,231	\$190,416	\$132,600	\$132,600	\$72,178	\$150,000	\$140,000
510100 Longevity	\$700	\$750	\$825	\$825	\$825	\$1,025	\$1,025
510110 Work Incentive Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510160 Extra Duty	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510610 Base Salary Adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Highway Other	\$628,271	\$693,360	\$670,276	\$672,614	\$374,150	\$883,811	\$698,634
520010 Utility - Electricity	\$17,143	\$16,065	\$18,500	\$18,500	\$8,880	\$21,000	\$21,000
520020 Utility - Natural Gas	\$11,031	\$15,157	\$12,000	\$12,000	\$5,067	\$15,000	\$15,000
520040 Utility - Telephone	\$7,190	\$4,640	\$7,000	\$7,000	\$1,707	\$7,000	\$7,000
520060 Utility - Water	\$260	\$351	\$350	\$350	\$175	\$400	\$350

1/26/2015

Highway

TOWN
MANAGER
RECOMMEND
2016

	ACTUAL 2013	ACTUAL 2014	ORIGINAL BUDGET 2015	REVISED BUDGET 2015	EXPENDED TO DATE 2015	DEPARTMENT REQUEST 2016	TOWN MANAGER RECOMMEND 2016
520070 Utility - Sewer	\$140	\$153	\$240	\$240	\$81	\$300	\$250
520080 R & M - Equipment	\$27,308	\$42,606	\$50,000	\$50,000	\$30,436	\$50,000	\$50,000
520090 R & M - Building	\$6,461	\$28,319	\$15,000	\$15,000	\$8,070	\$30,000	\$20,000
520100 Advertising & Binding	\$835	\$1,054	\$1,000	\$1,000	\$389	\$1,100	\$1,000
520110 Hospital & Medical	\$0	\$0	\$500	\$500	\$0	\$500	\$500
520120 Data Processing	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520130 Professional Services	\$33,479	\$38,861	\$35,000	\$35,000	\$16,149	\$35,000	\$35,000
520140 Rental of Equipment	\$282,814	\$382,152	\$325,000	\$325,000	\$46,726	\$380,000	\$355,000
520180 Asphalt&Bit Contractors	\$46,571	\$26,996	\$80,000	\$80,000	\$24,456	\$80,000	\$80,000
520220 Services-Not Classified	\$0	\$0	\$0	\$0	\$233	\$0	\$0
540010 Automotive	\$127,537	\$179,524	\$140,000	\$140,000	\$117,081	\$170,000	\$160,000
540030 Building	\$7,884	\$14,668	\$10,000	\$10,000	\$3,240	\$15,000	\$10,000
540050 Sand, Stone & Gravel	\$53,482	\$33,157	\$40,000	\$40,000	\$20,000	\$40,000	\$40,000
540060 Salt & Chemicals	\$398,287	\$378,669	\$350,000	\$350,000	\$277,240	\$450,000	\$375,000
540070 Asphalt & Bit Materials	\$27,235	\$25,403	\$30,000	\$30,000	\$21,531	\$30,000	\$30,000
540080 Pipe Fittings	\$10,024	\$16,979	\$10,000	\$10,000	\$2,101	\$20,000	\$10,000
540100 Seed, Loam & Fertilizer	\$0	\$0	\$500	\$500	\$0	\$500	\$500
540110 Public Safety	\$11,695	\$7,364	\$13,000	\$13,000	\$14,358	\$17,500	\$15,000
540120 Clothing & Uniforms	\$7,398	\$6,681	\$8,000	\$8,000	\$4,446	\$16,000	\$8,000
540140 Books Periodicals Subs	\$0	\$0	\$200	\$200	\$0	\$200	\$200
540150 Print Postage Stationary	\$259	\$71	\$200	\$200	\$0	\$200	\$200
540170 Medical & Dental	\$770	\$1,024	\$1,500	\$1,500	\$863	\$2,000	\$1,500
540190 Custodial Supplies	\$720	\$784	\$1,500	\$1,500	\$2,125	\$1,500	\$1,500
540220 Office Supplies	\$386	\$337	\$500	\$500	\$145	\$500	\$500
540230 Supplies - Not Classified	\$239	\$0	\$100	\$100	\$26	\$100	\$100
540240 Small Tools & Misc Equip	\$10,328	\$3,459	\$7,500	\$7,500	\$4,377	\$7,500	\$7,500
570020 Dues & Memberships	\$433	\$454	\$850	\$850	\$358	\$850	\$850
570030 In State Travel	\$709	\$1,222	\$1,000	\$1,000	\$167	\$1,000	\$1,000
570040 Insurance & Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570080 Inspection Fees	\$1,282	\$1,953	\$3,200	\$3,200	\$2,015	\$3,200	\$3,200
570090 Damage Claims Reimbs	\$4,005	\$381	\$2,500	\$2,500	\$54	\$2,500	\$2,500

1/26/2015

Highway

**TOWN
MANAGER
RECOMMEND
2016**

	ACTUAL 2013	ACTUAL 2014	ORIGINAL BUDGET 2015	REVISED BUDGET 2015	EXPENDED TO DATE 2015	DEPARTMENT REQUEST 2016	TOWN MANAGER RECOMMEND 2016
570180 Other - Not Classified	\$5,169	\$2,838	\$3,000	\$3,000	\$2,014	\$3,000	\$3,000
Highway OpEx	\$1,101,074	\$1,231,321	\$1,168,140	\$1,168,140	\$614,511	\$1,401,850	\$1,255,650
571390 STM Art 6 Replace Dump Trucl	\$0	\$0	\$210,000	\$210,000	\$204,647	\$0	\$0
580010 Office Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580030 Passenger Cars	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580040 Trucks & Tractors	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580060 Radio Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580070 Electrical & Mechanical	\$0	\$0	\$15,000	\$15,000	\$0	\$50,000	\$61,000
580320 Heavy Equipment	\$19,000	\$29,795	\$0	\$0	\$0	\$0	\$0
Highway Equip	\$19,000	\$29,795	\$225,000	\$225,000	\$204,647	\$50,000	\$61,000
570000 Other Charges & Expend	\$0	\$0	\$0	\$0	\$0	\$0	\$0
571400 STM Art 6 Highway Rep & Imp	\$0	\$0	\$484,955	\$484,955	\$0	\$0	\$0
Highway SepAp	\$0	\$0	\$484,955	\$484,955	\$0	\$0	\$0
Highway	\$1,879,117	\$2,087,175	\$2,678,161	\$2,683,095	\$1,270,715	\$2,468,969	\$2,148,592

**Employee Roster
Fiscal Year 2016
REQUESTED**

Department: Highway

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Knipe, John	DH 4							E	\$1,674.70	37.5		52.4	\$87,754.28	\$87,754.28
Hemmendinger, Karin	A-3							E	\$22.61	18.75	\$423.94	52.4	\$22,214.33	\$22,214.33
Nancy Jones	A-3							E	\$22.61	18.75	\$423.94	52.4	\$22,214.33	\$22,214.33
												FTE's	1.00	\$44,428.65
Rowley, Daniel	PT-3							E	\$29.56	40.0	\$1,182.40	52.4	\$61,957.76	\$61,957.76
Libbey, James	PT-2							E	\$28.01	40.0	\$1,120.40	52.4	\$58,708.96	\$58,708.96
Hayes, Edward	W-6							D	\$23.63	40.0	\$945.20	26.4	\$24,953.28	\$24,953.28
Hayes, Edward	W-6							D	\$23.86	40.0	\$954.40	26.0	\$24,814.40	\$24,814.40
Repekta, Nicholas	W-6							D	\$23.63	40.0	\$945.20	26.4	\$24,953.28	\$24,953.28
Repekta, Nicholas	W-6							D	\$23.86	40.0	\$954.40	26.0	\$24,814.40	\$24,814.40
Renaud, John	W-6							D	\$23.63	40.0	\$945.20	26.4	\$24,953.28	\$24,953.28
Renaud, John	W-6							D	\$23.86	40.0	\$954.40	26.0	\$24,814.40	\$24,814.40
Morin, Chad	W-6							D	\$23.63	40.0	\$945.20	26.4	\$24,953.28	\$24,953.28
Morin, Chad	W-6							D	\$23.86	40.0	\$954.40	26.0	\$24,814.40	\$24,814.40
Bigwood, John	W-6							D	\$23.63	40.0	\$945.20	26.4	\$24,953.28	\$24,953.28
Bigwood, John	W-6							D	\$23.86	40.0	\$954.40	26.0	\$24,814.40	\$24,814.40
Rupolo, Michael	W-6							D	\$23.63	40.0	\$945.20	26.4	\$24,953.28	\$24,953.28
Rupolo, Michael	W-6							D	\$23.86	40.0	\$954.40	26.0	\$24,814.40	\$24,814.40
Kimbal, Joel	W-7							D	\$24.80	40.0	\$992.00	26.4	\$26,188.80	\$26,188.80
Kimbal, Joel	W-7							D	\$25.05	40.0	\$1,002.00	26.0	\$26,052.00	\$26,052.00
Baldinger, Keith	W-7							D	\$24.80	40.0	\$992.00	26.4	\$26,188.80	\$26,188.80
Baldinger, Keith	W-7							D	\$25.05	40.0	\$1,002.00	26.0	\$26,052.00	\$26,052.00
New Position #1	W-6	A	\$20.79	40	26.4	\$831.60	\$21,954.24	B	\$21.00	40.0	\$840.00	26.0	\$21,840.00	\$43,794.24
New Position #2	W-6	A	\$20.79	40	26.4	\$831.60	\$21,954.24	B	\$21.00	40.0	\$840.00	26.0	\$21,840.00	\$43,794.24
New Position #3	W-6	A	\$20.79	40	26.4	\$831.60	\$21,954.24	B	\$21.00	40.0	\$840.00	26.0	\$21,840.00	\$43,794.24
New Position #4	W-6	A	\$20.79	40	26.4	\$831.60	\$21,954.24	B	\$21.00	40.0	\$840.00	26.0	\$21,840.00	\$43,794.24
Value of Step Increases For New Positions \$873.60												FTE's	14.00	\$698,931.36
Seasonal Employees														
Position #1	W-5							B	\$21.81	40.0	\$872.40	4.6	\$4,013.04	\$4,013.04
Position #1	W-5							B	\$22.03	40.0	\$881.20	8.4	\$7,402.08	\$7,402.08
Position #2	W-5							B	\$21.81	40.0	\$872.40	4.6	\$4,013.04	\$4,013.04

**Employee Roster
Fiscal Year 2016
REQUESTED**

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Position #2	W-5							B	\$22.03	40.0	\$881.20	8.4	\$7,402.08	\$7,402.08
Summer Laborer #1	M 7								\$10.44	40.0	\$417.60	13.20	\$5,512.32	\$5,512.32
Summer Laborer #2	M 7								\$10.44	40.0	\$417.60	13.20	\$5,512.32	\$5,512.32
Longevity														
Knipe, John	\$450.00		\$450.00											
Hemmendinger, Karin	\$175.00													
Nancy Jones	\$100.00		\$275.00											
Rowley, Daniel	\$200.00													
Currier, Kyle	\$125.00													
Libbey, James	\$300.00													
Hayes, Edward	\$200.00													
Repekta, Nicholas	\$200.00		\$1,025.00											
Total Departmental FTE's										17.00		FTE's	1.00	\$33,854.88

**Employee Roster
Fiscal Year 2016
REQUESTED**

Department: Highway

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Knipe, John	DH 4							E	\$1,674.70	37.5		52.4	\$87,754.28	\$87,754.28
Hemmendinger, Karin	A-3							E	\$22.61	18.75	\$423.94	52.4	\$22,214.33	\$22,214.33
Nancy Jones	A-3							E	\$22.61	18.75	\$423.94	52.4	\$22,214.33	\$22,214.33
												FTE's	1.00	\$44,428.65
Rowley, Daniel	PT-3							E	\$29.56	40.0	\$1,182.40	52.4	\$61,957.76	\$61,957.76
Libbey, James	PT-2							E	\$28.01	40.0	\$1,120.40	52.4	\$58,708.96	\$58,708.96
Hayes, Edward	W-6							D	\$23.63	40.0	\$945.20	26.4	\$24,953.28	\$24,953.28
Hayes, Edward	W-6							D	\$23.86	40.0	\$954.40	26.0	\$24,814.40	\$24,814.40
Repekta, Nicholas	W-6							D	\$23.63	40.0	\$945.20	26.4	\$24,953.28	\$24,953.28
Repekta, Nicholas	W-6							D	\$23.86	40.0	\$954.40	26.0	\$24,814.40	\$24,814.40
Renaud, John	W-6							D	\$23.63	40.0	\$945.20	26.4	\$24,953.28	\$24,953.28
Renaud, John	W-6							D	\$23.86	40.0	\$954.40	26.0	\$24,814.40	\$24,814.40
Morin, Chad	W-6							D	\$23.63	40.0	\$945.20	26.4	\$24,953.28	\$24,953.28
Morin, Chad	W-6							D	\$23.86	40.0	\$954.40	26.0	\$24,814.40	\$24,814.40
Bigwood, John	W-6							D	\$23.63	40.0	\$945.20	26.4	\$24,953.28	\$24,953.28
Bigwood, John	W-6							D	\$23.86	40.0	\$954.40	26.0	\$24,814.40	\$24,814.40
Rupolo, Michael	W-6							D	\$23.63	40.0	\$945.20	26.4	\$24,953.28	\$24,953.28
Rupolo, Michael	W-6							D	\$23.86	40.0	\$954.40	26.0	\$24,814.40	\$24,814.40
Kimbal, Joel	W-7							D	\$24.80	40.0	\$992.00	26.4	\$26,188.80	\$26,188.80
Kimbal, Joel	W-7							D	\$25.05	40.0	\$1,002.00	26.0	\$26,052.00	\$26,052.00
Baldinger, Keith	W-7							D	\$24.80	40.0	\$992.00	26.4	\$26,188.80	\$26,188.80
Baldinger, Keith	W-7							D	\$25.05	40.0	\$1,002.00	26.0	\$26,052.00	\$26,052.00
New Position #1	W-6	A	\$20.79	40	26.4	\$831.60	\$21,954.24	B	\$21.00	40.0	\$840.00	26.0	\$21,840.00	\$43,794.24
New Position #2	W-6	A	\$20.79	40	26.4	\$831.60	\$21,954.24	B	\$21.00	40.0	\$840.00	26.0	\$21,840.00	\$43,794.24
New Position #3	W-6	A	\$20.79	40	26.4	\$831.60	\$21,954.24	B	\$21.00	40.0	\$840.00	26.0	\$21,840.00	\$43,794.24
New Position #4	W-6	A	\$20.79	40	26.4	\$831.60	\$21,954.24	B	\$21.00	40.0	\$840.00	26.0	\$21,840.00	\$43,794.24
Value of Step Increases For New Positions \$873.60														
												FTE's	10.00	\$523,754.40
Seasonal Employees														
Position #1	W-5							B	\$21.81	40.0	\$872.40	4.6	\$4,013.04	\$4,013.04
Position #1	W-5							B	\$22.03	40.0	\$881.20	8.4	\$7,402.08	\$7,402.08
Position #2	W-5							B	\$21.81	40.0	\$872.40	4.6	\$4,013.04	\$4,013.04

**Employee Roster
Fiscal Year 2016
REQUESTED**

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Position #2	W-5							B	\$22.03	40.0	\$881.20	8.4	\$7,402.08	\$7,402.08
Summer Laborer #1	M 7								\$10.44	40.0	\$417.60	13.20	\$5,512.32	\$5,512.32
Summer Laborer #2	M 7								\$10.44	40.0	\$417.60	13.20	\$5,512.32	\$5,512.32
Longevity														
Knipe, John	\$450.00	\$450.00												
Hemmendinger, Karin	\$175.00													
Nancy Jones	\$100.00	\$275.00												
Rowley, Daniel	\$200.00													
Currier, Kyle	\$125.00													
Libbey, James	\$300.00													
Hayes, Edward	\$200.00													
Repekta, Nicholas	\$200.00	\$1,025.00												
Total Departmental FTE's										13.00		FTE's	1.00	\$33,854.88

**Snow and Ice Control Expenditures
Fiscal Year 2006 to Present**

Item	Expended FY 2006	Expended FY 2007	Expended FY 2008	Expended FY 2009	Expended FY 2010	Expended FY 2011	Expended FY 2012	Expended FY 2013	Expended FY 2014	Average Last (4) Yrs
Overtime	\$126,648	\$110,233	\$178,791	\$142,752	\$122,627	\$137,802	\$88,985	\$157,231	\$190,416	\$143,609
S & W Temporary					\$33,030	\$60,765	\$30,341	\$61,981	\$46,723	\$49,953
Sub Total	\$126,648	\$110,233	\$178,791	\$142,752	\$155,657	\$198,567	\$119,326	\$219,212	\$237,139	\$193,561
Rental of Equipment	\$129,526	\$82,428	\$189,388	\$200,755	\$161,795	\$279,865	\$83,071	\$238,440	\$330,924	\$233,075
Winter Sand	\$20,549	\$30,249	\$20,184	\$18,176	\$31,452	\$42,381	\$8,521	\$51,027	\$32,306	\$33,559
Salt & Chemicals	\$186,464	\$172,290	\$324,362	\$374,959	\$366,584	\$309,925	\$145,929	\$398,287	\$378,669	\$308,203
Sub Total	\$336,539	\$284,967	\$533,934	\$593,890	\$559,831	\$632,171	\$237,521	\$687,754	\$741,899	\$574,836
Total	\$463,187	\$395,200	\$712,725	\$736,642	\$715,488	\$830,738	\$356,847	\$906,966	\$979,038	\$768,397

	Budget FY 2015	Expended To Date FY 2015	Request FY 2016	IM Recommend
Overtime**	\$132,600	\$72,178	\$150,000	\$140,000
S & W Temporary***	\$33,227	\$16,251	\$33,855	\$33,855
Sub Total	\$165,827	\$88,429	\$183,855	\$173,855
Rental of Equipment*	\$325,000	\$35,973	\$380,000	\$325,000
Winter Sand	\$40,000	\$10,980	\$45,000	\$40,000
Salt & Chemicals	\$350,000	\$277,240	\$450,000	\$375,000
Sub Total	\$715,000	\$324,193	\$875,000	\$740,000
Total	\$880,827	\$412,622	\$1,058,855	\$913,855

Budget	Spent	Balance	Percent Expended
\$132,600	\$72,178	\$60,422	54%
\$33,227	\$16,251	\$16,976	49%
\$165,827	\$88,429	\$77,398	53%
\$325,000	\$35,973	\$289,027	11%
\$40,000	\$10,980	\$29,020	27%
\$350,000	\$277,240	\$72,760	79%
\$715,000	\$324,193	\$390,807	45%
\$880,827	\$412,622	\$468,205	47%

* Not all rental of equipment is for snow and ice control. Other rental costs are catch basin cleaning, roadside mowing and other contractual work.

** Not all overtime is for Snow and Ice Control. Some funding will be required for the spring season

*** Not all temporary wages are paid out for Snow and Ice Control. Some funding will be required for the spring season

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Highway

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520010	Utility - Electricity		\$21,000	\$21,000
		Increase of 16% -6months	\$21,000	\$21,000
Highway OpEx				
520020	Utility - Natural Gas		\$15,000	\$15,000
		Increase due to cost	\$15,000	\$15,000
Highway OpEx				
520040	Utility - Telephone		\$7,000	\$7,000
		Same as last year	\$7,000	\$7,000
Highway OpEx				
520060	Utility - Water		\$400	\$350
		increase in cost	\$400	\$350
Highway OpEx				
520070	Utility - Sewer		\$300	\$250
		Increase in cost	\$300	\$250
Highway OpEx				
520080	R & M - Equipment		\$50,000	\$50,000
Highway OpEx				

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520090	R & M - Building		\$30,000	\$20,000
		Increase due to cost of materials	\$30,000	\$20,000
Highway OpEx				
520100	Advertising & Binding		\$1,100	\$1,000
		Increase due to advertising	\$1,100	\$1,000
Highway OpEx				
520110	Hospital & Medical		\$500	\$500
		Same as last year	\$500	\$500
Highway OpEx				
520130	Professional Services		\$35,000	\$35,000
Highway OpEx				
520140	Rental of Equipment		\$380,000	\$355,000
Highway OpEx				
520180	Asphalt&Bit Contractors		\$80,000	\$80,000
		Same as last year	\$80,000	\$80,000
Highway OpEx				
540010	Automotive		\$170,000	\$160,000
Highway OpEx				
540030	Building		\$15,000	\$10,000
		Increase due to cost	\$15,000	\$10,000
Highway OpEx				

Date: 1/26/2015

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540050	Sand, Stone & Gravel	\$40,000	\$40,000
Highway OpEx			
540060	Salt & Chemicals	\$450,000	\$375,000
	increase in cost of salt	\$450,000	\$375,000
Highway OpEx			
540070	Asphalt & Bit Materials	\$30,000	\$30,000
	Same as last year	\$30,000	\$30,000
Highway OpEx			
540080	Pipe Fittings	\$20,000	\$10,000
	Increase in cost of catch basin, manhole frame & covers, and granite curbing	\$20,000	\$10,000
Highway OpEx			
540100	Seed, Loam & Fertilizer	\$500	\$500
	Same as last year	\$500	\$500
Highway OpEx			
540110	Public Safety	\$17,500	\$15,000
	Increase due to cost of signs	\$17,500	\$15,000
Highway OpEx			
540120	Clothing & Uniforms	\$16,000	\$8,000
	Increase due to 4 new positions -clothing & boot allowance (includes clothing contractor increase)	\$16,000	\$8,000
Highway OpEx			
540140	Books Periodicals Subs	\$200	\$200
	Same as last year	\$200	\$200
Highway OpEx			

Date: 1/26/2015

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540150	Print Postage Stationary		\$200	\$200
		Same as last year	\$200	\$200
Highway OpEx				
540170	Medical & Dental		\$2,000	\$1,500
		Increase due to drug testing & DOT physicals	\$2,000	\$1,500
Highway OpEx				
540190	Custodial Supplies		\$1,500	\$1,500
		Same as last year	\$1,500	\$1,500
Highway OpEx				
540220	Office Supplies		\$500	\$500
		Same as last year	\$500	\$500
Highway OpEx				
540230	Supplies - Not Classified		\$100	\$100
		Same as last year	\$100	\$100
Highway OpEx				
540240	Small Tools & Misc Equip		\$7,500	\$7,500
		Same as last year	\$7,500	\$7,500
Highway OpEx				
570020	Dues & Memberships		\$850	\$850
		Same as last year	\$850	\$850
Highway OpEx				
570030	In State Travel		\$1,000	\$1,000
		Same as last year	\$1,000	\$1,000
Highway OpEx				

Date: 1/26/2015

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
570080	Inspection Fees		\$3,200	\$3,200
		Same as last year	\$3,200	\$3,200
Highway OpEx				
570090	Damage Claims Reimbs		\$2,500	\$2,500
		unforeseen town property damages	\$2,500	\$2,500
Highway OpEx				
570180	Other - Not Classified		\$3,000	\$3,000
Highway OpEx				
			\$1,401,850	\$1,255,650
580070	Electrical & Mechanical		\$50,000	\$61,000
		Computerized salt spreaders for five (5) trucks @ \$10,000 each= \$50,000	\$50,000	\$50,000
Highway Equip				
		Underbody scrapper	\$0	\$11,000
			\$50,000	\$61,000
			\$0	\$0
Highway				
			\$1,451,850	\$1,316,650

NOTES

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TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Street Lighting

0424

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
520010 Utility - Electricity	\$159,476	\$162,661	\$153,786	\$153,786	\$79,577	\$180,918	\$180,918
Street Lighting OpEx	\$159,476	\$162,661	\$153,786	\$153,786	\$79,577	\$180,918	\$180,918
Street Lighting	\$159,476	\$162,661	\$153,786	\$153,786	\$79,577	\$180,918	\$180,918



SHREWSBURY ELECTRIC AND CABLE OPERATIONS
YOUR COMMUNITY PROVIDED ELECTRIC & CABLE SERVICES

Memo

To: Dan Morgado
From: Ralph Iaccarino
CC: Mike Hale, Paula Munro, Paula Brady, File
Date: December 11, 2014
Re: Street Light Budget FY 2016

The FY 2016 Street Light Budget is **\$180,918** vs. FY 2015 of \$153,786. (Due to the omission of the depreciation expense in the FY2015 calculation, the FY 2015 street light budget should have been \$162,226.)

The FY 2016 Street Light Budget is 15% **more** than the FY 2015 budget. (FY 2016 budget is 10.3% **more** than the FY 2015 \$162,226 budget as noted above.)

The FY 2016 per kWh cost is **\$.1154**, vs. FY 2015 of \$0.0984. (FY 2015 per kWh cost should have been \$0.1038 using the FY 2015 \$162,226 budget)

The increase in cost/kWh is due to an increase in operating expenses and a decrease in kWh sales.

SELCO has started an LED street light replacement project that will reduce the energy consumption required for street lighting. To offset this capital cost, SELCO will continue to use the existing consumption rates for approximately 7 years from the installation of each LED fixture. At which point the energy savings realized by the LED's equates to the cost of the new fixtures and SELCO will then use the LED actual consumption of approximately 50% less than the fixtures replaced.

5 year Street Light Budget Summary

FY YEAR	Budget	Cost/kWhr
2012	\$166,895	\$0.1070
2013	\$167,974	\$0.1077
2014	\$163,007	\$0.1043
2015	\$153,786	\$0.0984
2015*	\$162,226	\$0.1038
2016	\$180,918	\$0.1154

*FY 2015 Budget numbers when including the 2015 depreciation expense.

Please see the attached worksheet for additional information.

Attachments: Street Lighting Budget FY 2016 VS. 2015
 Street Lighting Budget FY 2016 VS. 2015 including 2015 depreciation expense

Street Lighting Budget Fiscal Year July 1st thru June 30th FY 2016

(FY2016 vs. FY2015)

		prior year	Diff from prior yr
(1)	Losses – Write-Off Estimate (included in 1A)		
(1A)	Operating Expense Total (Incl bad debt expense)		
	September YTD	\$23,438,916	\$21,467,631
	October thru December Estimate	\$7,812,972	\$7,155,877
(2)	Operating Expense Total	\$31,251,888	\$28,623,508 9.18%
(3)	In Lieu of Tax Payment	\$237,569	\$237,569 0.00%
(4)	Interest on Debt	\$189,320	\$21,913 763.96%
(5)	Depreciation Expense	\$1,476,031	omitted in error
	Total Expenses = (1) + (2) + (3) +(4) + (5)	\$33,154,808	\$28,882,990 14.79%
	KWH Sales thru September	215,541,895	\$220,223,704 -2.13%
	Oct, Nov & Dec Estimate	71,847,298	\$73,407,901
	Total kWhr Sales	287,389,193	\$293,631,605 -2.13%
	Total Expenses	\$33,154,808	\$28,882,990 14.79%
	Total kWhr Sales	287,389,193	\$293,631,605 -2.13%
	Cost Per kWhr = Total Expenses/Total kWhr Sales	\$0.1154	\$0.0984 17.28%

FY 2016

Estimated Street Lighting Cost

Monthly Street Lighting kW		=	364.5
Additions kW (estimate 10 new 70W HPS)	10 x	0.082 =	0.8
Additions kW (estimate 0 new LED's)	0 x	0.100	0
Additions kW	0 x	0.150	0
Subtractions kW	0 x	0.210 =	0
Total Monthly Street Lighting kW		=	365.358
Annual Operating Hours		=	4291
Annual Streetlighting kWhr	365.358 x	kw x annual hours =	1,567,751
Annual Streetlighting Cost	1,567,751 x	\$0.1154 =	\$180,918
		Prior Year Annual Streetlighting Cost	\$153,786
		% Diff from Prior Year Annual Streetlighting Cost	15.00%

Street Lighting Budget Fiscal Year July 1st thru June 30th FY 2016

(FY2016 vs. FY2015 If the 2015 depreciation expense had been included.)

		prior year	Diff from prior yr
(1)	Losses – Write-Off Estimate (included in 1A)		
(1A)	Operating Expense Total (incl bad debt expense)		
	September YTD	\$23,438,916	\$21,467,631
	October thru December Estimate	\$7,812,972	\$7,155,877
(2)	Operating Expense Total	\$31,251,888	\$28,623,508 9.18%
(3)	In Lieu of Tax Payment	\$237,569	\$237,569 0.00%
(4)	Interest on Debt	\$189,320	\$21,913 763.96%
(5)	Depreciation Expense	\$1,476,031	\$1,590,849 -7.22%
	Total Expenses = (1) + (2) + (3) +(4) + (5)	\$33,154,808	\$30,473,839 8.80%
	KWH Sales thru September	215,541,895	\$220,223,704 -2.13%
	Oct, Nov & Dec Estimate	71,847,298	\$73,407,901
	Total kWhr Sales	287,389,193	\$293,631,605 -2.13%
	Total Expenses	\$33,154,808	\$30,473,839 8.80%
	Total kWhr Sales	287,389,193	\$293,631,605 -2.13%
	Cost Per kWhr = Total Expenses/Total kWhr Sales	\$0.1154	\$0.1038 11.18%

(5) Corrected to Show 2015 Depreciation

FY 2016

Estimated Street Lighting Cost

Monthly Street Lighting kW	=	364.538
Additions kW (estimate 10 new 70W HPS)	10 x 0.082 =	0.8
Additions kW (estimate 0 new LED's)	0 x 0.100	0
Additions kW	0 x 0.150	0
Subtractions kW	0 x 0.210 =	0
Total Monthly Street Lighting kW	=	365.358
Annual Operating Hours	=	4291
Annual Streetlighting kWhr	kw x annual hours =	1,567,751
Annual Streetlighting Cost	1,567,751 x \$0.1154 =	\$180,918
	Prior Year Annual Streetlighting Cost	\$162,226
	% Diff from Prior Year Annual Streetlighting Cost	10.33%

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Sewer

0440

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$46,958	\$47,108	\$47,138	\$48,081	\$27,080	\$48,265	\$48,265
510100 Longevity	\$150	\$0	\$175	\$175	\$175	\$175	\$175
Sewer PEA	\$47,108	\$47,108	\$47,313	\$48,256	\$27,255	\$48,440	\$48,440
510010 S & W - Full Time	\$20,686	\$21,825	\$21,699	\$22,140	\$12,626	\$22,214	\$53,256
510100 Longevity	\$100	\$0	\$125	\$125	\$125	\$125	\$275
Sewer S&C	\$20,786	\$21,825	\$21,824	\$22,265	\$12,751	\$22,339	\$53,531
510010 S & W - Full Time	\$218,281	\$238,553	\$269,760	\$270,397	\$127,496	\$233,948	\$264,927
510030 S & W - Temporary	\$4,588	\$3,195	\$4,915	\$4,915	\$2,673	\$5,011	\$5,011
510090 Overtime	\$53,304	\$66,458	\$63,000	\$63,000	\$32,343	\$65,000	\$65,000
510100 Longevity	\$950	\$825	\$1,000	\$1,000	\$825	\$1,050	\$1,225
510110 Work Incentive Program	\$150	\$150	\$0	\$0	\$0	\$0	\$0
510610 Base Salary Adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Other	\$277,272	\$309,181	\$338,675	\$339,312	\$163,336	\$305,009	\$336,163
520010 Utility - Electricity	\$136,273	\$145,180	\$150,000	\$150,000	\$72,910	\$168,000	\$168,000
520020 Utility - Natural Gas	\$1,776	\$1,888	\$3,500	\$3,500	\$1,355	\$4,000	\$4,000
520030 Utility - Heating Oil	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520040 Utility - Telephone	\$2,763	\$2,614	\$5,000	\$5,000	\$1,329	\$5,500	\$5,500
520060 Utility - Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520070 Utility - Sewer	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520080 R & M - Equipment	\$148,469	\$134,457	\$167,500	\$167,500	\$90,343	\$167,500	\$167,500
520090 R & M - Building	\$1,879	\$885	\$2,500	\$2,500	\$0	\$2,500	\$2,500
520120 Data Processing	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520130 Professional Services	\$1,299	\$602	\$500	\$500	\$0	\$500	\$500

	<u>ACTUAL</u> <u>2013</u>	<u>ACTUAL</u> <u>2014</u>	<u>ORIGINAL</u> <u>BUDGET</u> <u>2015</u>	<u>REVISED</u> <u>BUDGET</u> <u>2015</u>	<u>EXPENDED</u> <u>TO DATE</u> <u>2015</u>	<u>DEPARTMENT</u> <u>REQUEST</u> <u>2016</u>	<u>TOWN</u> <u>MANAGER</u> <u>RECOMMEND</u> <u>2016</u>
520140 Rental of Equipment	\$0	\$730	\$1,000	\$1,000	\$0	\$1,000	\$1,000
520150 R & M - Public Property	\$0	\$0	\$1,000	\$1,000	\$0	\$1,000	\$1,000
520220 Services-Not Classified	\$0	\$0	\$1,000	\$6,857	\$6,081	\$1,000	\$1,000
540010 Automotive	\$6,932	\$11,135	\$10,000	\$10,000	\$13,446	\$12,000	\$12,000
540020 Oil & Fuel	\$1,526	\$1,836	\$2,000	\$2,000	\$0	\$2,000	\$2,000
540030 Building	\$0	\$0	\$1,000	\$1,000	\$0	\$1,000	\$1,000
540050 Sand, Stone & Gravel	\$0	\$0	\$1,000	\$1,000	\$0	\$1,000	\$1,000
540060 Salt & Chemicals	\$13,620	\$11,380	\$75,000	\$80,000	\$15,000	\$75,000	\$75,000
540070 Asphalt & Bit Materials	\$0	\$0	\$500	\$500	\$0	\$500	\$500
540080 Pipe Fittings	\$6,236	\$8,654	\$17,000	\$17,000	\$290	\$17,000	\$17,000
540100 Seed, Loam & Fertilizer	\$0	\$0	\$500	\$500	\$0	\$500	\$500
540110 Public Safety	\$0	\$0	\$500	\$500	\$0	\$500	\$500
540120 Clothing & Uniforms	\$2,110	\$2,288	\$2,100	\$2,100	\$2,101	\$2,500	\$2,500
540140 Books Periodicals Subs	\$0	\$0	\$500	\$500	\$0	\$500	\$500
540150 Print Postage Stationary	\$0	\$0	\$500	\$500	\$0	\$500	\$500
540170 Medical & Dental	\$75	\$217	\$500	\$500	\$0	\$500	\$500
540190 Custodial Supplies	\$6,515	\$7,776	\$6,000	\$6,000	\$5,069	\$6,000	\$6,000
540220 Office Supplies	\$0	\$0	\$500	\$500	\$0	\$500	\$500
540230 Supplies - Not Classified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540240 Small Tools & Misc Equip	\$6,444	\$11,011	\$7,500	\$7,500	\$7,823	\$8,000	\$8,000
540260 Public Works	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540330 Pump Parts & Maintenance	\$2,380	\$4,041	\$22,000	\$22,000	\$1,690	\$22,000	\$22,000
570020 Dues & Memberships	\$0	\$0	\$1,000	\$1,000	\$0	\$1,000	\$1,000
570030 In State Travel	\$760	\$392	\$2,000	\$2,000	\$0	\$2,000	\$2,000
570040 Insurance & Bonds	\$0	\$60	\$0	\$0	\$0	\$0	\$0
570080 Inspection Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570090 Damage Claims Reimbs	\$0	\$0	\$35,000	\$35,000	\$306	\$35,000	\$35,000
570180 Other - Not Classified	\$845	\$299	\$0	\$0	\$216	\$0	\$0
Sewer OpEx	\$339,902	\$345,446	\$517,100	\$527,957	\$217,959	\$539,000	\$539,000
580030 Passenger Cars	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
580070 Electrical & Mechanical	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer Equip	\$0	\$0	\$0	\$0	\$0	\$0	\$0
569910 Upper Blackstone District	\$22,966	\$32,135	\$27,500	\$27,500	\$31,047	\$30,000	\$65,000
569920 Westboro Treatment Plant	\$3,451,158	\$3,828,326	\$4,343,758	\$4,343,758	\$4,343,758	\$4,325,886	\$4,406,540
569950 Grafton Sewer Department	\$-7,758	\$0	\$10,000	\$10,000	\$0	\$10,000	\$10,000
585010 General Sewer Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Sewer SepAp	\$3,466,366	\$3,860,461	\$4,381,258	\$4,381,258	\$4,374,805	\$4,365,886	\$4,481,540
Sewer	\$4,151,434	\$4,584,021	\$5,306,171	\$5,319,048	\$4,796,107	\$5,280,675	\$5,458,675

**Employee Roster
Fiscal Year 2016
REQUESTED/RECOMMENDED**

Department: Sewer

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Robert Tozeski	DH-5							E		37.50	\$1,842.19	26.20	\$48,265.38	\$48,265.38
Mary Budzinski	A-3							E	\$22.61	18.75	\$423.94	52.40	\$22,214.33	\$22,214.33
Sharon Horne	A-3							E	\$22.61	18.75	\$423.94	52.40	\$22,214.33	\$22,214.33
Dawn Varjabedian (New Position)	A-2	C	\$18.61	9.00	45.60	\$167.49	\$7,637.54	D	\$19.44	9.00	\$174.96	6.80	\$1,189.73	\$8,827.27
														\$53,255.92
Paul Gallagher	PT-3							E	\$29.56	40.00	\$1,182.40	26.20	\$30,978.88	\$30,978.88
John Decillis	PT-4							E	\$31.18	40.00	\$1,247.20	26.20	\$32,676.64	\$32,676.64
David Giannino	W-6							D	\$23.63	40.00	\$945.20	26.40	\$24,953.28	\$24,953.28
David Giannino	W-6							D	\$23.86	40.00	\$954.40	26.00	\$24,814.40	\$24,814.40
Larry Leone	W-6							D	\$23.98	40.00	\$959.20	26.40	\$25,322.88	\$25,322.88
Larry Leone	W-6							D	\$24.21	40.00	\$968.40	26.00	\$25,178.40	\$25,178.40
Steven Olson	W-6							D	\$23.98	40.00	\$959.20	26.40	\$25,322.88	\$25,322.88
Steven Olson	W-6							D	\$24.21	40.00	\$968.40	26.00	\$25,178.40	\$25,178.40
John Lee	W-6							D	\$23.98	40.00	\$959.20	26.40	\$25,322.88	\$25,322.88
John Lee	W-6							D	\$24.21	40.00	\$968.40	26.00	\$25,178.40	\$25,178.40
														\$264,927.04
Summer Laborer									\$10.44	480.00				\$5,011.20

FTE's 7.23

Longevity Payments		
Name	Amount	Apprtn
Robert Tozeski	\$350	\$175
Mary Budzinski	\$250	\$125
Sharon Horne	\$300	\$150
David Giannino	\$400	
Larry Leone	\$350	
Steven Olson	\$125	
Paul Gallagher	\$350	\$175
John Decillis	\$350	\$175

End Year	WWTP DEBT PROJECTIONS AS OF 12/31/2013		Estimates	Estimate	Estimate	Estimate	Estimate	Estimate	Estimate
UPDATED FOR ZERO % LOAN		FY2011	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
2021	WWTF Assabet Collaborative = 17% for WTPB	\$3,455	\$3,466	\$3,312	\$3,195	\$3,746	\$3,608	\$3,471	\$3,321
2020	WWTF 1.675Mill Clarifiers	\$126,905	\$121,039	\$115,710	\$112,351	\$107,292	\$97,695	\$93,547	\$89,225
2026	WWTF Improvements 2.665 (wwtp = 714,600)	\$58,965	\$57,615	\$56,220	\$45,750	\$0	\$0	\$0	\$0
2026	WWTF Impr 2.665 (wwtp = 714,600) REFUNDED 8/23/2013				\$10,828	\$48,368	\$47,178	\$45,003	\$44,013
2021	WWTF WCMP = 68.3% FOR WTPB	\$7,949	\$6,623	\$6,530	\$6,530	\$6,530	\$6,530	\$6,530	\$6,530
2031	WWTP \$17,616,167 - WPAT @ 20Yr Borrow 2%	\$183,012	\$1,068,654	\$1,068,654	\$1,068,654	\$1,068,654	\$1,068,654	\$1,068,654	\$1,068,654
2033	WWTP \$29,358,537 - WPAT @ 20Yr Borrow - 0%	\$0	\$96,484	\$345,779	\$1,502,532	\$1,504,620	\$1,506,719	\$1,508,828	\$1,510,948
2031	FY11 Perm Borrow 11.8 (wwtp = 2,365,353)	\$38,590	\$200,290	\$194,254	\$189,374	\$184,724	\$178,154	\$173,876	\$169,600
2034	WWTP \$750,000 - WPAT @ 20Yr Borrow - 2%				\$0	\$57,213	\$45,391	\$45,444	\$45,500
	One Time Loan Origination	\$117,148	\$0	\$163,528	\$0	\$4,125	\$0	\$0	\$0
	Administrative WPAT Charges	\$13,212	\$25,975	\$46,804	\$68,099	\$64,486	\$61,158	\$57,795	\$54,447
	Total Capital Projects for W W T F	\$549,236	\$1,580,146	\$2,000,791	\$3,007,313	\$3,049,758	\$3,015,087	\$3,003,148	\$2,992,238

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Sewer

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520010	Utility - Electricity		\$168,000	\$168,000
		Electrical costs for 37 pump stations plus rate increase rom the Light Department	\$168,000	\$168,000
Sewer OpEx				
520020	Utility - Natural Gas		\$4,000	\$4,000
		Eight pumping stations use natural gas.	\$4,000	\$4,000
Sewer OpEx				
520040	Utility - Telephone		\$5,500	\$5,500
		Town Hall and South St yard phone charges @ \$250/month. Start of transition of a portion of the sewer stations over to the Town cable network for communications. More stations to be transferred this year	\$5,500	\$5,500
Sewer OpEx				
520080	R & M - Equipment		\$167,500	\$167,500
		Additional stations requiring more maintenance work. Pump repair work and replacements	\$167,500	\$167,500
Sewer OpEx				
		Add chemical feed equipment to (3) stations	\$0	\$0
520090	R & M - Building		\$2,500	\$2,500
Sewer OpEx				
520130	Professional Services		\$500	\$500
Sewer OpEx				

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520140	Rental of Equipment	\$1,000	\$1,000
Sewer OpEx			
520150	R & M - Public Property	\$1,000	\$1,000
Sewer OpEx			
520220	Services-Not Classified	\$1,000	\$1,000
Sewer OpEx			
540010	Automotive	\$12,000	\$12,000
	Preventative maintenance program has been expanded for the vehicles	\$12,000	\$12,000
Sewer OpEx			
540020	Oil & Fuel	\$2,000	\$2,000
	Diesel fuel for the Maple & Rolfe Ave stations	\$2,000	\$2,000
Sewer OpEx			
540030	Building	\$1,000	\$1,000
Sewer OpEx			
540050	Sand, Stone & Gravel	\$1,000	\$1,000
Sewer OpEx			
540060	Salt & Chemicals	\$75,000	\$75,000
	Adding bioxide @ Rolfe Ave and Arrowwood Dr stations for for odor and corrosion control	\$75,000	\$75,000

Date: 1/26/2015

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540070	Asphalt & Bit Materials		\$500	\$500
Sewer OpEx				
540080	Pipe Fittings		\$17,000	\$17,000
		Piping and various parts used throughout the collection system	\$17,000	\$17,000
Sewer OpEx				
540100	Seed, Loam & Fertilizer		\$500	\$500
Sewer OpEx				
540110	Public Safety		\$500	\$500
Sewer OpEx				
540120	Clothing & Uniforms		\$2,500	\$2,500
		Three men @ \$535 each -clothing allowance/Add \$535 for 4th person. Various other weather and environmental gear throughout the year	\$2,500	\$2,500
Sewer OpEx				
540140	Books Periodicals Subs		\$500	\$500
		Training books and materials for wastewater certification exam	\$500	\$500
Sewer OpEx				
540150	Print Postage Stationary		\$500	\$500
Sewer OpEx				
540170	Medical & Dental		\$500	\$500
Sewer OpEx				

Date: 1/26/2015

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540190	Custodial Supplies	\$6,000	\$6,000
	Cleaning supplies for the stations and degreasers for the station wet wells	\$6,000	\$6,000
Sewer OpEx			
540220	Office Supplies	\$500	\$500
Sewer OpEx			
540240	Small Tools & Misc Equip	\$8,000	\$8,000
	Equipment for trucks and job sites	\$8,000	\$8,000
Sewer OpEx			
540330	Pump Parts & Maintenance	\$22,000	\$22,000
	Inventory of pump seals-bearings and other miscellaneous station parts	\$22,000	\$22,000
Sewer OpEx			
570020	Dues & Memberships	\$1,000	\$1,000
	Costs to cover wastewater licences for personnel	\$1,000	\$1,000
Sewer OpEx			
570030	In State Travel	\$2,000	\$2,000
	Wastewater meetings or seminars and classes	\$2,000	\$2,000
Sewer OpEx			
570090	Damage Claims Reimbs	\$35,000	\$35,000
	Damage claims from sewer backups. Larger amount due to no longer funded from the insurance account	\$35,000	\$35,000
Sewer OpEx			
		\$539,000	\$539,000
		\$0	\$0

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
569910	Upper Blackstone District	\$30,000	\$65,000
	Payment for Goddard Park -Ek court properties for Worcester and Upper Blackstone. Increases from the City of Worcester	\$30,000	\$65,000
Sewer SepAp			
569920	Westboro Treatment Plant	\$4,325,886	\$4,406,540
	62% of WWTP O& M Budget Estimate of \$4,092,236 = \$2,537,186	\$4,325,886	\$4,325,886
	62% of WWTP debt service of \$2,885,000 = \$1,788,700		
Sewer SepAp			
569950	Grafton Sewer Department	\$10,000	\$10,000
	Pass through sewer cost for the State Street bank facility located in Shrewsbury but serviced by the Grafton Sewer Department. We are reimbursed by State Street for their quarterly sewer expenses.	\$10,000	\$10,000
Sewer SepAp			
		\$4,365,886	\$4,481,540
Sewer			
		\$4,904,886	\$5,020,540

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Water

0450

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$46,958	\$47,469	\$47,138	\$48,081	\$27,080	\$48,265	\$48,265
510080 Sick Leave Plan II	\$1,806	\$1,806	\$0	\$0	\$1,842	\$0	\$0
510100 Longevity	\$150	\$0	\$175	\$175	\$175	\$175	\$175
Water PEA	\$48,914	\$49,275	\$47,313	\$48,256	\$29,098	\$48,440	\$48,440
510010 S & W - Full Time	\$63,918	\$65,234	\$65,097	\$66,418	\$37,397	\$88,965	\$53,256
510020 S & W - Part Time	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510080 Sick Leave Plan II	\$831	\$831	\$0	\$0	\$848	\$0	\$0
510090 Overtime	\$0	\$103	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$350	\$300	\$425	\$425	\$425	\$425	\$275
Water S&C	\$65,099	\$66,468	\$65,522	\$66,843	\$38,670	\$89,390	\$53,531
510010 S & W - Full Time	\$311,991	\$345,506	\$326,985	\$328,833	\$186,936	\$342,582	\$311,603
510020 S & W - Part Time	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510030 S & W - Temporary	\$4,424	\$3,564	\$4,915	\$4,915	\$2,255	\$5,011	\$5,011
510080 Sick Leave Plan II	\$887	\$927	\$0	\$0	\$1,182	\$0	\$0
510090 Overtime	\$76,252	\$70,985	\$82,000	\$82,000	\$53,128	\$85,000	\$85,000
510100 Longevity	\$2,550	\$1,950	\$2,175	\$2,175	\$2,000	\$2,225	\$2,050
510110 Work Incentive Program	\$50	\$50	\$0	\$0	\$50	\$0	\$0
510610 Base Salary Adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water Other	\$396,153	\$422,982	\$416,075	\$417,923	\$245,551	\$434,818	\$403,664
520010 Utility - Electricity	\$129,470	\$161,791	\$150,000	\$150,000	\$74,119	\$168,000	\$168,000
520020 Utility - Natural Gas	\$15,319	\$16,786	\$15,000	\$15,000	\$6,007	\$15,000	\$15,000
520040 Utility - Telephone	\$7,686	\$6,832	\$10,000	\$10,000	\$4,134	\$10,000	\$10,000
520080 R & M - Equipment	\$106,559	\$83,687	\$90,000	\$90,000	\$99,610	\$95,000	\$95,000

		<u>ACTUAL</u> <u>2013</u>	<u>ACTUAL</u> <u>2014</u>	<u>ORIGINAL</u> <u>BUDGET</u> <u>2015</u>	<u>REVISED</u> <u>BUDGET</u> <u>2015</u>	<u>EXPENDED</u> <u>TO DATE</u> <u>2015</u>	<u>DEPARTMENT</u> <u>REQUEST</u> <u>2016</u>	<u>TOWN</u> <u>MANAGER</u> <u>RECOMMEND</u> <u>2016</u>
520090	R & M - Building	\$3,543	\$1,376	\$15,000	\$15,000	\$0	\$15,000	\$15,000
520100	Advertising & Binding	\$1,159	\$2,461	\$2,000	\$2,345	\$426	\$3,000	\$3,000
520120	Data Processing	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520130	Professional Services	\$68,637	\$37,639	\$85,000	\$91,100	\$27,131	\$85,000	\$85,000
520140	Rental of Equipment	\$869	\$153	\$2,000	\$2,000	\$355	\$2,000	\$2,000
520150	R & M - Public Property	\$36,205	\$3,670	\$45,000	\$46,870	\$3,722	\$50,000	\$50,000
520220	Services-Not Classified	\$807	\$2,341	\$2,500	\$7,500	\$6,758	\$5,000	\$5,000
540010	Automotive	\$45,406	\$31,840	\$40,000	\$40,000	\$25,470	\$42,500	\$42,500
540020	Oil & Fuel	\$664	\$0	\$1,000	\$1,000	\$0	\$1,000	\$1,000
540030	Building	\$0	\$0	\$10,000	\$10,000	\$0	\$10,000	\$10,000
540050	Sand, Stone & Gravel	\$13,876	\$25,755	\$30,000	\$30,000	\$13,918	\$30,000	\$30,000
540070	Asphalt & Bit Materials	\$11,267	\$12,627	\$50,000	\$50,000	\$8,669	\$50,000	\$50,000
540080	Pipe Fittings	\$64,854	\$141,715	\$90,000	\$90,000	\$58,633	\$92,500	\$92,500
540090	Water Meter Parts	\$1,715	\$45	\$7,500	\$7,500	\$0	\$7,500	\$7,500
540100	Seed, Loam & Fertilizer	\$123	\$261	\$2,000	\$2,000	\$0	\$2,500	\$2,500
540110	Public Safety	\$273	\$0	\$1,000	\$1,000	\$0	\$1,000	\$1,000
540120	Clothing & Uniforms	\$6,325	\$6,921	\$6,000	\$6,000	\$6,416	\$6,000	\$6,000
540140	Books Periodicals Subs	\$455	\$257	\$500	\$500	\$88	\$1,000	\$1,000
540150	Print Postage Stationary	\$6,872	\$4,003	\$13,000	\$13,000	\$408	\$13,000	\$13,000
540170	Medical & Dental	\$417	\$225	\$1,000	\$1,000	\$75	\$1,000	\$1,000
540190	Custodial Supplies	\$2,074	\$1,869	\$5,000	\$5,000	\$1,500	\$5,000	\$5,000
540220	Office Supplies	\$2,787	\$3,213	\$3,000	\$3,000	\$2,083	\$3,500	\$3,500
540240	Small Tools & Misc Equip	\$22,160	\$22,230	\$20,000	\$20,000	\$15,460	\$22,000	\$22,000
540260	Public Works	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540330	Pump Parts & Maintenance	\$455	\$0	\$6,000	\$6,000	\$750	\$6,000	\$6,000
570020	Dues & Memberships	\$1,650	\$960	\$4,500	\$4,500	\$503	\$4,500	\$4,500
570030	In State Travel	\$4,460	\$15,130	\$6,000	\$6,000	\$14,745	\$7,500	\$7,500
570040	Insurance & Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570080	Inspection Fees	\$0	\$0	\$300	\$300	\$0	\$350	\$350
570090	Damage Claims Reimbs	\$1,046	\$209	\$1,000	\$1,000	\$0	\$1,000	\$1,000
570180	Other - Not Classified	\$3,990	\$4,563	\$8,000	\$8,000	\$1,530	\$8,000	\$8,000

1/26/2015

Water

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
570560 DEP Water Assessment	\$11,288	\$11,463	\$12,000	\$12,000	\$11,341	\$12,000	\$12,000
Water OpEx	\$572,411	\$600,021	\$734,300	\$747,615	\$383,849	\$775,850	\$775,850
580040 Trucks & Tractors	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580070 Electrical & Mechanical	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580090 New Water Meters	\$126,810	\$24,075	\$0	\$0	\$0	\$0	\$0
580120 Equip - Not Classified	\$0	\$0	\$60,000	\$60,000	\$0	\$0	\$0
Water Equip	\$126,810	\$24,075	\$60,000	\$60,000	\$0	\$0	\$0
510010 S & W - Full Time	\$111,417	\$115,329	\$114,569	\$114,569	\$65,980	\$119,373	\$119,373
510080 Sick Leave Plan II	\$1,244	\$1,268	\$0	\$0	\$1,281	\$0	\$0
510090 Overtime	\$18,162	\$17,815	\$27,000	\$27,000	\$11,333	\$30,000	\$27,000
520010 Utility - Electricity	\$74	\$0	\$0	\$0	\$0	\$0	\$0
520020 Utility - Natural Gas	\$17	\$0	\$6,000	\$6,000	\$0	\$6,500	\$6,500
520040 Utility - Telephone	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520080 R & M - Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540060 Salt & Chemicals	\$433,726	\$444,055	\$495,500	\$497,144	\$291,554	\$571,000	\$528,500
580240 Water Treatment Ops	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water SepAp	\$564,639	\$578,467	\$643,069	\$644,713	\$370,149	\$726,873	\$681,373
Water	\$1,774,027	\$1,741,287	\$1,966,279	\$1,985,350	\$1,067,317	\$2,075,372	\$1,962,859

**Employee Roster
Fiscal Year 2016
REQUESTED/RECOMMENDED**

Department: Water

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Robert Tozeski	DH-5							E		37.50	\$1,842.19	26.20	\$48,265.38	\$48,265.38
Mary Budzinski	A-3							E	\$22.61	18.75	\$423.94	52.40	\$22,214.33	\$22,214.33
Sharon Horne	A-3							E	\$22.61	18.75	\$423.94	52.40	\$22,214.33	\$22,214.33
Dawn Varjabedian (New Position)	A-2	C	\$18.61	9.00	45.60	\$167.49	\$7,637.54	D	\$19.44	9.00	\$174.96	6.80	\$1,189.73	\$8,827.27
														\$53,255.92
Paul Gallagher	PT-3							E	\$29.56	40.00	\$1,182.40	26.20	\$30,978.88	\$30,978.88
John Decillis	PT-4							E	\$31.18	40.00	\$1,247.20	26.20	\$32,676.64	\$32,676.64
Roger Hunter	PT-4							E	\$21.81	40.00	\$872.40	26.40	\$23,031.36	\$23,031.36
Roger Hunter	PT-4							E	\$22.03	40.00	\$881.20	26.00	\$22,911.20	\$22,911.20
Steven Ambach	W-6							D	\$23.98	40.00	\$959.20	26.40	\$25,322.88	\$25,322.88
Steven Ambach	W-6							D	\$24.21	40.00	\$968.40	26.00	\$25,178.40	\$25,178.40
Richard Nolli	W-6							D	\$23.98	40.00	\$959.20	26.40	\$25,322.88	\$25,322.88
Richard Nolli	W-6							D	\$24.21	40.00	\$968.40	26.00	\$25,178.40	\$25,178.40
Andrew Wall	W-6							D	\$23.98	40.00	\$959.20	26.40	\$25,322.88	\$25,322.88
Andrew Wall	W-6							D	\$24.21	40.00	\$968.40	26.00	\$25,178.40	\$25,178.40
Jay Wheeler	W-6							D	\$23.98	40.00	\$959.20	26.40	\$25,322.88	\$25,322.88
Jay Wheeler	W-6							D	\$24.21	40.00	\$968.40	26.00	\$25,178.40	\$25,178.40
														\$311,603.20
Summer Laborer									\$10.44	480.00				\$5,011.20


Employee Roster
Fiscal Year 2016
REQUESTED/RECOMMENDED

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Stephen Johnson	PAT-18							E	\$32.70	40.00	\$1,308.00	26.40	\$34,531.20	\$34,531.20
Stephen Johnson	PAT-18							E	\$33.02	40.00	\$1,320.80	26.00	\$34,340.80	\$34,340.80
Richard Fox	W-6							D	\$23.98	40.00	\$959.20	26.40	\$25,322.88	\$25,322.88
Richard Fox	W-6							D	\$24.21	40.00	\$968.40	26.00	\$25,178.40	\$25,178.40

\$119,373.28

Longevity Payments		
Name	Amount	Apprtn
Robert Tozeski	\$350	\$175
Mary Budzinski	\$250	\$125
Sharon Horne	\$300	\$150
Roger Hunter	\$250	
Steven Ambach	\$350	
Stephen Johnson	\$350	
Richard Fox	\$350	
Richard Nolli	\$400	
Paul Gallagher	\$350	\$175
John Decillis	\$350	\$175

FTE's 10.23

Detail Summary
Water Department Operations
Account 01-0450-09

Account Number	Account	Expended FY 2009	Expended FY 2010	Expended FY 2011	Expended FY 2012	Expended FY 2013	Expended FY 2014	Budget FY 2015	Request FY 2016	Recommend FY 2016
510010	S & W Full Time	\$106,526	\$107,851	\$108,666	\$109,803	\$111,417	\$115,329	\$114,569	\$119,373	\$119,373
510080	Sick Leave Plan II	\$1,172	\$1,195	\$1,195	\$1,219	\$1,244	\$1,268	\$0	\$0	\$0
510090	Overtime	\$19,264	\$17,560	\$20,654	\$18,718	\$18,162	\$17,815	\$27,000	\$30,000	\$27,000
520010	Utility - Electric	\$321,596	\$268,517	\$286,330	\$266,934	\$271,443	\$220,977	\$285,000	\$320,000	\$285,000
520020	Utility - Gas	\$1,093	\$229	\$44	\$29	\$17	\$0	\$6,000	\$6,500	\$6,000
520040	R & M - Equipment	\$5,056	\$2,055	\$688	\$0	\$73	\$0	\$0	\$0	\$0
520060	Salt & Chemicals	\$124,803	\$144,151	\$159,626	\$138,364	\$127,195	\$166,635	\$160,000	\$167,500	\$160,000
520060	Plant Supplies	\$1,415	\$2,426	\$464	\$3,519	\$1,100	\$1,314	\$5,000	\$5,000	\$5,000
520060	Lab Support	\$4,199	\$7,795	\$5,532	\$3,830	\$11,914	\$13,261	\$7,500	\$8,500	\$8,500
520060	Contractual Services	\$23,035	\$25,937	\$22,207	\$54,276	\$22,073	\$41,869	\$38,000	\$70,000	\$70,000
580240	Water Treatment Ops	\$46	\$39	\$39	\$2,438	\$1	\$0	\$0	\$0	\$0
		\$608,205	\$577,755	\$605,445	\$599,130	\$564,639	\$578,468	\$643,069	\$726,873	\$680,873
	Calcquest	\$14,751	\$19,795	\$28,565	\$18,428	\$13,669	\$15,660	\$20,000	\$25,000	\$20,000
	Fluoride	\$22,396	\$21,488	\$13,664	\$19,710	\$13,644	\$13,185	\$25,000	\$27,500	\$25,000
	Chlorine	\$6,700	\$6,600	\$11,471	\$12,200	\$9,200	\$18,300	\$15,000	\$15,000	\$15,000
	KOH	\$80,956	\$96,268	\$105,926	\$88,026	\$90,682	\$91,642	\$100,000	\$100,000	\$100,000
	Other	\$0	\$0	\$0	\$0	\$0	\$27,848	\$0	\$0	\$0
	Total S&C	\$124,803	\$144,151	\$159,626	\$138,364	\$127,195	\$166,635	\$160,000	\$167,500	\$160,000
	Total For 520060	\$475,094	\$448,865	\$474,198	\$469,361	\$433,726	\$444,056	\$495,500	\$571,000	\$528,500

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Water

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520010	Utility - Electricity	\$168,000	\$168,000
	Increase to cover rate increase from the municipal light department	\$168,000	\$168,000
Water OpEx			
520020	Utility - Natural Gas	\$15,000	\$15,000
	Natural Gas for South Street Yard, W.M.St. and Oak St. Boosters.	\$15,000	\$15,000
Water OpEx			
520040	Utility - Telephone	\$10,000	\$10,000
	Charges for telephones and cable service for water and sewer system monitoring	\$10,000	\$10,000
Water OpEx			
520080	R & M - Equipment	\$95,000	\$95,000
	Contracted services involving electrical and mechanical work throughout the system.	\$95,000	\$95,000
Water OpEx			
520090	R & M - Building	\$15,000	\$15,000
	Work throughout the year maintaining various building structures	\$15,000	\$15,000
Water OpEx			
520100	Advertising & Binding	\$3,000	\$3,000
	Increase in advertising costs for classified bids in the T& G and other legal requirements for advertisements	\$3,000	\$3,000
Water OpEx			

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520130 Professional Services		\$85,000	\$85,000
	Increased lab analysis required by DEP and other additional stream testing especially considering our new water management permit	\$85,000	\$65,000
Water OpEx	Water Conservation Program Expenses Program to focus on education, promotion	\$0	\$20,000
	Adding \$25,000 for Engineering and Compliance issues with the Water Management Act	\$0	\$0
520140 Rental of Equipment		\$2,000	\$2,000
Water OpEx			
520150 R & M - Public Property		\$50,000	\$50,000
	Various maintenance projects around the stations and tanks . Upgrade work at Lambert's 3-2 building with new doors and some interior work to accomodate new controls installed as part of new Lambert's 3-1 Well controls being brought into this building.	\$50,000	\$50,000
Water OpEx			
520220 Services-Not Classified		\$5,000	\$5,000
Water OpEx			
540010 Automotive		\$42,500	\$42,500
	We are doing more preventative maintenance on the vehicles plus some larger repair items on our older equipment	\$42,500	\$42,500
Water OpEx			
540020 Oil & Fuel		\$1,000	\$1,000
	Fifty gallon oil drums and other lubricants for vehicle maintenance	\$1,000	\$1,000
Water OpEx			
540030 Building		\$10,000	\$10,000
	Various maintenance projects at pump station buildings and treatment plant	\$10,000	\$10,000
Water OpEx			

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540050	Sand, Stone & Gravel		\$30,000	\$30,000
		Gravel for water repair work throughout Town. Some increases in the cost of materials.	\$30,000	\$30,000
Water OpEx				
540070	Asphalt & Bit Materials		\$50,000	\$50,000
		Increases in fuel costs reflecting in higher asphalt costs	\$50,000	\$50,000
Water OpEx				
540080	Pipe Fittings		\$92,500	\$92,500
		Expenditure for brass items, pipes and other related items. Significant cost increases in all brass items with no lead requirements in effect	\$92,500	\$92,500
Water OpEx				
540090	Water Meter Parts		\$7,500	\$7,500
		Costs for odd size meters we encounter in some larger installations	\$7,500	\$7,500
Water OpEx				
540100	Seed, Loam & Fertilizer		\$2,500	\$2,500
Water OpEx				
540110	Public Safety		\$1,000	\$1,000
		Miscellaneous items such as safety vests, cones etc.	\$1,000	\$1,000
Water OpEx				
540120	Clothing & Uniforms		\$6,000	\$6,000
		Clothing and boot cost of \$535 per man (10 people) one w/uniform @ \$500 plus boots @ \$150 = \$6,000	\$6,000	\$6,000
Water OpEx				
540140	Books Periodicals Subs		\$1,000	\$1,000
		Books for training and other related purposes	\$1,000	\$1,000
Water OpEx				

Date: 1/26/2015

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540150	Print Postage Stationary		\$13,000	\$13,000
		Postage for bills -cost of printing of annual water quality reports. Various water customer notices	\$13,000	\$13,000
Water OpEx				
540170	Medical & Dental		\$1,000	\$1,000
		Medical supplies for South St yard and pump stations	\$1,000	\$1,000
Water OpEx				
540190	Custodial Supplies		\$5,000	\$5,000
		Floor waxes and miscellaneous cleaners	\$5,000	\$5,000
Water OpEx				
540220	Office Supplies		\$3,500	\$3,500
Water OpEx				
540240	Small Tools & Misc Equip		\$22,000	\$22,000
		Tools for the trucks - various small electrical and mechanical components	\$22,000	\$22,000
Water OpEx				
540330	Pump Parts & Maintenance		\$6,000	\$6,000
		Cost of replacement pump parts for well sources and booster stations	\$6,000	\$6,000
Water OpEx				
570020	Dues & Memberships		\$4,500	\$4,500
		Professional organization memberships including Mass Coalition for water resource stewardship	\$4,500	\$4,500
Water OpEx				
570030	In State Travel		\$7,500	\$7,500
		Cost of continuing education credits for certification license renewals. Classes for drinking water license testing	\$7,500	\$7,500
Water OpEx				

Date: 1/26/2015

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
570080	Inspection Fees		\$350	\$350
		Increased inspection fees under the new state regulations	\$350	\$350
Water OpEx				
570090	Damage Claims Reimbs		\$1,000	\$1,000
		Damage claims throughout the year	\$1,000	\$1,000
Water OpEx				
570180	Other - Not Classified		\$8,000	\$8,000
Water OpEx				
570560	DEP Water Assessment		\$12,000	\$12,000
		State Dep Clean Water Drinking Act implementation costs of \$8.50/ million gallons of water pumped	\$12,000	\$12,000
Water OpEx				
			\$775,850	\$775,850
			\$0	\$0
520020	Utility - Natural Gas		\$6,500	\$6,500
		Heating and generator run costs	\$6,500	\$6,500
Water SepAp				
540060	Salt & Chemicals		\$571,000	\$528,500
		Electrical costs based on average of 6000/kwh/daily = \$290,000 plus 12 % overall rate increase from the Light Department	\$320,000	\$285,000
Water SepAp				
			\$577,500	\$535,000
Water				
			\$1,353,350	\$1,310,850

Date: 1/26/2015

NOTES

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TOWN OF SLEWESBURY

Fiscal Year 2016

Operating Budget

0491

Cemetery

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$16,813	\$17,141	\$17,141	\$17,484	\$9,747	\$17,417	\$17,417
Cemetery PEA	\$16,813	\$17,141	\$17,141	\$17,484	\$9,747	\$17,417	\$17,417
510010 S & W - Full Time	\$7,723	\$8,314	\$8,314	\$8,479	\$8,247	\$8,479	\$8,479
510020 S & W - Part Time	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cemetery S&C	\$7,723	\$8,314	\$8,314	\$8,479	\$8,247	\$8,479	\$8,479
510010 S & W - Full Time	\$27,983	\$29,253	\$30,255	\$30,861	\$17,379	\$30,979	\$30,979
510030 S & W - Temporary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510080 Sick Leave Plan II	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510090 Overtime	\$915	\$1,940	\$0	\$0	\$0	\$2,000	\$2,000
510100 Longevity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510110 Work Incentive Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510610 Base Salary Adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cemetery Other	\$28,898	\$31,194	\$30,255	\$30,861	\$17,379	\$32,979	\$32,979
520010 Utility - Electricity	\$256	\$1,968	\$0	\$0	\$774	\$0	\$0
520020 Utility - Natural Gas	\$2,402	\$1,151	\$0	\$0	\$426	\$0	\$0
520040 Utility - Telephone	\$156	\$177	\$0	\$0	\$72	\$0	\$0
520060 Utility - Water	\$178	\$214	\$0	\$0	\$178	\$0	\$0
520070 Utility - Sewer	\$5	\$5	\$0	\$0	\$2	\$0	\$0
520080 R & M - Equipment	\$0	\$262	\$0	\$0	\$67	\$0	\$0
520090 R & M - Building	\$245	\$2,100	\$0	\$0	\$1,173	\$0	\$0
520100 Advertising & Binding	\$228	\$170	\$0	\$0	\$85	\$0	\$0
520130 Professional Services	\$0	\$2	\$0	\$0	\$0	\$0	\$0
520140 Rental of Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
520150 R & M - Public Property	\$43	\$1,973	\$0	\$0	\$34	\$0	\$0
520160 Removal Tree Trim, Rubbish	\$7,635	\$0	\$0	\$0	\$0	\$0	\$0
520220 Services-Not Classified	\$0	\$0	\$0	\$0	\$60	\$0	\$0
520810 Grounds Maintenance	\$35,527	\$32,742	\$38,000	\$38,000	\$34,115	\$38,000	\$38,000
540010 Automotive	\$339	\$0	\$0	\$0	\$0	\$0	\$0
540020 Oil & Fuel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540030 Building	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540050 Sand, Stone & Gravel	\$0	\$192	\$0	\$0	\$0	\$0	\$0
540070 Asphalt & Bit Materials	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540080 Pipe Fittings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540100 Seed, Loam & Fertilizer	\$1,304	\$0	\$0	\$0	\$0	\$0	\$0
540120 Clothing & Uniforms	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540140 Books Periodicals Subs	\$0	\$49	\$0	\$0	\$0	\$0	\$0
540150 Print Postage Stationary	\$90	\$0	\$0	\$0	\$0	\$0	\$0
540190 Custodial Supplies	\$0	\$44	\$0	\$0	\$0	\$0	\$0
540220 Office Supplies	\$471	\$473	\$0	\$0	\$445	\$0	\$0
540230 Supplies - Not Classified	\$584	\$1,089	\$0	\$0	\$467	\$0	\$0
540240 Small Tools & Misc Equip	\$15	\$0	\$0	\$0	\$0	\$0	\$0
570040 Insurance & Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570080 Inspection Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570180 Other - Not Classified	\$1,496	\$105	\$0	\$0	\$140	\$0	\$0
Cemetery OpEx	\$50,975	\$42,715	\$38,000	\$38,000	\$38,038	\$38,000	\$38,000
580030 Passenger Cars	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580120 Equip - Not Classified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580250 Mowers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cemetery Equip	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Cemetery	\$104,408	\$99,364	\$93,710	\$94,823	\$73,410	\$96,875	\$96,875

**Employee Roster
Fiscal Year 2016
RECOMMENDED**

Department: Parks & Cemetery Departments

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total	
CEMETERY															
Angela Snell	DH-4							E		37.50	\$1,674.70	10.40	\$17,416.88	\$17,416.88	
Jean Giles	A-3							E	\$22.61	37.50	\$847.88	10.00	\$8,478.75	\$8,478.75	
Gary Rosiello	PT-3							E	\$29.56	40.00	\$1,182.40	26.20	\$30,978.88	\$30,978.88	
											Cemetery	FTE	0.89	\$56,874.51	
PARKS															
Angela Snell	DH4							E		37.50	\$1,674.70	42.00	\$70,337.40	\$70,337.40	
Park & Cemetery Commissioners (3)														\$600.00	
Jean Giles	A-3							E	\$22.61	37.50	\$847.88	4.20	\$3,561.08	\$3,561.08	
Gary Rosiello	PT-3							E	\$29.56	40.00	\$1,182.40	26.20	\$30,978.88	\$30,978.88	
Kevin Esposito	W5							D	\$22.71	40.00	\$908.40	26.40	\$23,981.76	\$23,981.76	
Kevin Esposito	W5							D	\$22.93	40.00	\$917.20	26.00	\$23,847.20	\$23,847.20	
Ryan Pontbriand*	W5	B	\$20.79	40.00	26.40	\$831.60	\$21,954.24	B	\$22.03	40.00	\$881.20	10.00	\$8,812.00	\$30,766.24	
Ryan Pontbriand*	W5	B	\$21.00	40.00	8.00	\$840.00	\$6,720.00							\$6,720.00	
*Seeking 52.2 weeks in Parks, no transfer to Highway.														\$872.00	
Acting Foreman															
New Position	W5	A	\$20.22	40.00	26.40	\$808.80	\$21,352.32	B	\$21.00	40.00	\$840.00	26.00	\$21,840.00	\$43,192.32	
														\$117,166.08	
SEASONAL (4)															
	M6								\$14.39	2040.00			\$29,355.60	\$29,355.60	
											Parks	FTE	4.36	\$381,378.56	
REVOLVING															
Gary Grindle	PT-2	E							\$28.01	40.00	\$1,120.40	52.40	\$58,708.96	\$58,708.96	
Jean Giles	PT-3	E							\$22.61	37.50	\$847.88	38.20	\$32,388.83	\$32,388.83	
Seasonal (1)	M6								\$14.39	680.00			\$9,785.20	\$9,785.20	
Longevity Payments												Revolving	FTE	2.33	\$100,882.99
Name	Amount	DOH	DEPT												
Angela Snell	\$ 200.00	9/4/2001	Parks												
Gary Grindle	\$ 200.00	4/1/2002	Parks												
Gary Rosiello	\$ 450.00	11/14/2005	Parks												
Jean Giles	\$ 300.00	9/27/1993	Parks												
	\$ 1,150.00														
													Total FTE's	7.58	

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Cemetery

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520810 Grounds Maintenance		\$38,000	\$38,000
Cemetery OpEx		\$38,000	\$38,000
		\$0	\$0
Cemetery		\$38,000	\$38,000

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

0510

Health

**TOWN
MANAGER
RECOMMEND
2016**

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510020 S & W - Part Time	\$900	\$900	\$900	\$900	\$300	\$900	\$900
510100 Longevity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health PEA	\$900	\$900	\$900	\$900	\$300	\$900	\$900
510010 S & W - Full Time	\$39,808	\$40,885	\$41,568	\$42,409	\$23,915	\$43,476	\$43,476
510080 Sick Leave Plan II	\$0	\$350	\$0	\$0	\$0	\$0	\$0
510090 Overtime	\$242	\$87	\$300	\$300	\$0	\$300	\$300
510100 Longevity	\$63	\$63	\$63	\$63	\$63	\$63	\$63
510110 Work Incentive Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health S&C	\$40,113	\$41,384	\$41,930	\$42,772	\$23,978	\$43,838	\$43,838
510010 S & W - Full Time	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510020 S & W - Part Time	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510080 Sick Leave Plan II	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510090 Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520040 Utility - Telephone	\$326	\$310	\$600	\$600	\$126	\$600	\$600
520050 Utility - Refuse Disposal	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520080 R & M - Equipment	\$0	\$50	\$100	\$100	\$0	\$100	\$100
520100 Advertising & Binding	\$66	\$0	\$100	\$100	\$0	\$100	\$100
520130 Professional Services	\$115,200	\$123,813	\$126,000	\$126,000	\$124,760	\$126,934	\$129,434
520160 Removal Tree Trim, Rubbish	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540140 Books Periodicals Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0

1/26/2015

Health

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
540150 Print Postage Stationary	\$538	\$429	\$1,000	\$1,000	\$39	\$1,000	\$1,000
540170 Medical & Dental	\$1,085	\$1,372	\$1,500	\$1,500	\$1,015	\$2,000	\$2,000
540220 Office Supplies	\$355	\$367	\$400	\$400	\$64	\$400	\$400
540240 Small Tools & Misc Equip	\$461	\$45	\$500	\$500	\$0	\$500	\$500
570010 Car Allowance/Mileage	\$0	\$0	\$0	\$0	\$0	\$2,000	\$2,000
570020 Dues & Memberships	\$0	\$0	\$200	\$200	\$0	\$200	\$200
570030 In State Travel	\$0	\$0	\$200	\$200	\$0	\$200	\$200
Health OpEx	\$118,031	\$126,386	\$130,600	\$130,600	\$126,004	\$134,034	\$136,534
580010 Office Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health Equip	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520440 Landfill Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570490 Waste Collection Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health SepAp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Health	\$159,044	\$168,670	\$173,430	\$174,272	\$150,281	\$178,772	\$181,272

**Employee Roster
Fiscal Year 2016
REQUESTED/RECOMMENDED**

Department: Building Inspector/Board of Health

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Patricia Sheehan	DH 4							E			\$1,674.70	52.40	\$87,754.28	\$87,754.28
Michele Bauwens	A 3							E	\$22.61	37.50	\$847.88	52.40	\$44,428.65	\$44,428.65
Kerry Stockwell	A 3							D	\$21.64	37.50	\$811.50	52.40	\$42,522.60	\$42,522.60
														\$86,951.25
													Building Inspector	\$43,475.63
													Board of Health	\$43,475.63
Louis Pepi	PT 3							E	\$28.98	30.00	\$869.40	52.20	\$45,382.68	\$45,382.68
Joseph Reilly	PT 2	D	\$26.81	37.50	28.20	\$1,005.38	\$28,351.58	E	\$28.01	37.50	\$1,050.38	24.20	\$25,419.08	\$53,770.65

Longevity Payments

Name	Amount		Amount
Patricia Sheehan	\$250	Building Inspector	\$312.50
Michele Bauwens	\$125	Board of Health	\$62.50
	\$375		\$375.00

Value of Step Increase (Stockwell)	\$1,827.45
Value of Step Increase (Reilly)	\$1,089.00
	\$2,916.45

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Health

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520040	Utility - Telephone	\$600	\$600
	Telephone service plus cell ph	\$600	\$600
Health OpEx			
520080	R & M - Equipment	\$100	\$100
	To repair office equipment	\$100	\$100
Health OpEx			
520100	Advertising & Binding	\$100	\$100
	To publish notice of regualtor	\$100	\$100
Health OpEx			
520130	Professional Services	\$126,934	\$129,434
	Landfill engineering consultant	\$0	\$2,500
Health OpEx	Regionalized health director	\$102,434	\$102,434
	Beaver Management, Mercury and Special Waste Disposal	\$4,000	\$4,000
	Title V Consulting	\$20,000	\$20,000
	Constable Services	\$500	\$500
540150	Print Postage Stationary	\$1,000	\$1,000
	To print notice of program changes.	\$1,000	\$1,000
Health OpEx			

Line Item Description

Explanation

**DEPARTMENT
REQUEST
2016**

**MANAGER
RECOMMEND
2016**

540170	Medical & Dental		\$2,000	\$2,000
		Supplies and syringes for clinics, cost to dispose of used syringes	\$2,000	\$2,000
Health OpEx				
540220	Office Supplies		\$400	\$400
		General Office Supplies	\$400	\$400
Health OpEx				
540240	Small Tools & Misc Equip		\$500	\$500
		To purchase supplies for the stream sampling program and lake monitoring, environmental monitoring	\$500	\$500
Health OpEx				
570010	Car Allowance/Mileage		\$2,000	\$2,000
		Mileage allowance for Regional Public Health Inspector	\$2,000	\$2,000
Health OpEx				
570020	Dues & Memberships		\$200	\$200
		Memberships in MHOA, MEHA, and MAHB	\$200	\$200
Health OpEx				
570030	In State Travel		\$200	\$200
		For professional meetings, trainings, and conferences.	\$200	\$200
Health OpEx				
			\$134,034	\$136,534
			\$0	\$0
			\$0	\$0
Health			\$134,034	\$136,534

Date: 1/26/2015

NOTES

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TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Council on Aging

0541

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$77,278	\$77,575	\$77,575	\$79,127	\$43,345	\$79,430	\$79,430
510080 Sick Leave Plan II	\$1,189	\$1,486	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$250	\$250	\$250	\$250	\$250	\$300	\$300
Council on Aging PEA	\$78,717	\$79,311	\$77,825	\$79,377	\$43,595	\$79,730	\$79,730
510010 S & W - Full Time	\$47,735	\$39,086	\$57,710	\$58,532	\$23,380	\$39,929	\$39,929
510020 S & W - Part Time	\$0	\$0	\$0	\$0	\$9,405	\$18,336	\$18,336
510030 S & W - Temporary	\$0	\$0	\$0	\$348	\$8,261	\$0	\$0
510080 Sick Leave Plan II	\$448	\$598	\$0	\$0	\$610	\$0	\$0
510100 Longevity	\$250	\$250	\$250	\$250	\$250	\$250	\$250
Council on Aging S&C	\$48,433	\$39,934	\$57,960	\$59,130	\$41,906	\$58,515	\$58,515
510020 S & W - Part Time	\$55,255	\$55,764	\$62,848	\$64,098	\$32,317	\$60,195	\$60,195
Council on Aging Other	\$55,255	\$55,764	\$62,848	\$64,098	\$32,317	\$60,195	\$60,195
520040 Utility - Telephone	\$2,450	\$2,435	\$2,600	\$2,600	\$2,494	\$2,600	\$2,600
520080 R & M - Equipment	\$150	\$115	\$500	\$500	\$0	\$0	\$0
520100 Advertising & Binding	\$0	\$0	\$50	\$50	\$268	\$400	\$400
520110 Hospital & Medical	\$795	\$300	\$600	\$600	\$600	\$600	\$600
520220 Services-Not Classified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540010 Automotive	\$0	\$0	\$100	\$100	\$0	\$0	\$0
540140 Books Periodicals Subs	\$1,885	\$1,058	\$3,200	\$3,200	\$991	\$3,200	\$3,200
540150 Print Postage Stationary	\$557	\$0	\$250	\$250	\$0	\$1,500	\$7,200
540220 Office Supplies	\$2,743	\$1,554	\$1,750	\$1,750	\$2,509	\$2,000	\$2,000
570010 Car Allowance/Mileage	\$5,104	\$5,804	\$5,600	\$5,600	\$3,251	\$5,000	\$5,000
570020 Dues & Memberships	\$1,382	\$202	\$4,950	\$4,950	\$0	\$4,950	\$1,500

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
570030 In State Travel	\$25	\$700	\$500	\$500	\$1,054	\$500	\$500
Council on Aging OpEx	\$15,091	\$12,168	\$20,100	\$20,100	\$11,167	\$20,750	\$23,000
Council on Aging	\$197,496	\$187,178	\$218,733	\$222,704	\$128,984	\$219,190	\$221,440

**Employee Roster
Fiscal Year 2016
REQUESTED/RECOMMENDED**

Department: Council on Aging

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Sharon Yager	DH-3							E		37.50	\$1,515.84	52.40	\$79,430.02	\$79,430.02
Cynthia Willis	A-2							E	\$20.32	37.50	\$762.00	52.40	\$39,928.80	\$39,928.80
Walter Rice*	A-2							D	\$19.44	18.00	\$349.92	52.40	\$18,335.81	\$18,335.81
* Position is currently not on a A Salary Scale so this rate of pay is subject to change												FTE's	1.48	\$58,264.61
Driver #1	M-3													\$6,392.44
Driver #2	M-5													\$8,651.24
Driver #3	M-3													\$6,039.24
Driver #4	M-3													\$6,502.84
Driver #5	M-3													\$6,502.84
Driver #6	M-3													\$6,502.84
Driver #7	M-3													\$6,502.84
Driver #8	M-3													\$5,900.24
Driver #9	M-3													\$5,900.24
MOW #1	M-3													\$1,300.57
Longevity Payments									Total FTE's 4.93		FTE's 2.45		\$60,195.33	
Name	Amount													
Sharon Yager	\$300													
Cynthia Willis	\$250													
	\$550													
Formula Grant Employees														
Stacey Lavelly	A-2							B	\$17.80	18.00	\$320.40	52.40	\$16,788.96	\$13,104.00
Donna Messier	A-1							B	\$16.00	18.00	\$288.00	52.40	\$15,091.20	\$13,105.00
Miranda Watson	A-1							B	\$16.00	18.00	\$288.00	52.40	\$15,091.20	\$13,106.00
												FTE's	1.44	

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Council on Aging

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520040	Utility - Telephone	\$2,600	\$2,600
	TELEPHONE	\$2,600	\$2,600
Council on Aging OpEx			
520100	Advertising & Binding	\$400	\$400
	ADVERTISING AND BINDING	\$400	\$400
Council on Aging OpEx			
520110	Hospital & Medical	\$600	\$600
	Hospital & Medical	\$600	\$600
Council on Aging OpEx			
540140	Books Periodicals Subs	\$3,200	\$3,200
	Books, Periodicals and Subscriptions	\$3,200	\$3,200
Council on Aging OpEx			
540150	Print Postage Stationary	\$1,500	\$7,200
	This is to cover the possibility of printing / mailing the newsletter for 3 months, should the Friends have difficulty covering the expense.	\$1,500	\$7,200
Council on Aging OpEx			
540220	Office Supplies	\$2,000	\$2,000
	Office Supplies	\$2,000	\$2,000
Council on Aging OpEx			

Line Item Description

Explanation

**DEPARTMENT
REQUEST
2016**

**MANAGER
RECOMMEND
2016**

570010	Car Allowance/Mileage		\$5,000	\$5,000
		Car Allowance & Mileage	\$5,000	\$5,000
Council on Aging OpEx				
570020	Dues & Memberships		\$4,950	\$1,500
		Accreditation fee	\$4,950	\$1,500
Council on Aging OpEx				
570030	In State Travel		\$500	\$500
		In State Travel	\$500	\$500
Council on Aging OpEx				
			\$20,750	\$23,000
Council on Aging			\$20,750	\$23,000

NOTES

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TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Veterans Benefits

0543

**TOWN
MANAGER
RECOMMEND
2016**

	ACTUAL 2013	ACTUAL 2014	ORIGINAL BUDGET 2015	REVISED BUDGET 2015	EXPENDED TO DATE 2015	DEPARTMENT REQUEST 2016	TOWN MANAGER RECOMMEND 2016
510010 S & W - Full Time	\$12,821	\$0	\$0	\$0	\$0	\$0	\$0
Veterans Benefits PEA	\$12,821	\$0	\$0	\$0	\$0	\$0	\$0
510010 S & W - Full Time	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Veterans Benefits S&C	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520040 Utility - Telephone	\$93	\$89	\$200	\$200	\$36	\$200	\$200
520080 R & M - Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520570 Regional Veterans Assessment	\$6,340	\$44,174	\$37,508	\$37,508	\$4,805	\$40,260	\$40,260
540140 Books Periodicals Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540220 Office Supplies	\$0	\$0	\$200	\$200	\$0	\$200	\$200
570010 Car Allowance/Mileage	\$483	\$0	\$0	\$0	\$0	\$0	\$0
570020 Dues & Memberships	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570030 In State Travel	\$200	\$0	\$0	\$0	\$0	\$0	\$0
570080 Inspection Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570130 Veterans Benefits	\$119,723	\$128,157	\$125,000	\$125,000	\$79,981	\$125,000	\$245,060
Veterans Benefits OpEx	\$126,839	\$172,420	\$162,908	\$162,908	\$84,822	\$165,660	\$285,720
Veterans Benefits	\$139,660	\$172,420	\$162,908	\$162,908	\$84,822	\$165,660	\$285,720

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Veterans Benefits

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520040	Utility - Telephone	\$200	\$200
Veterans Benefits OpEx			
520570	Regional Veterans Assessment	\$40,260	\$40,260
	Assessment FY 2016 (Subject to Change)	\$40,260	\$40,260
Veterans Benefits OpEx			
540220	Office Supplies	\$200	\$200
Veterans Benefits OpEx			
570130	Veterans Benefits	\$125,000	\$245,060
	Veterans benefits paid per statute.	\$125,000	\$125,000
Veterans Benefits OpEx	Payment to Veterans living at Veterans Inc. for 15 Veterans @ \$467/month - 100% Reimbursement	\$0	\$84,060
	Payment to Veterans Inc. for 15 Veterans @ \$200/month - 100% Reimbursement	\$0	\$36,000
		\$165,660	\$285,720
Veterans Benefits		\$165,660	\$285,720

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Commission on Disabilities

0549

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
520000 Purchase of Services	\$0	\$0	\$500	\$500	\$0	\$500	\$500
540000 Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570000 Other Charges & Expend	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570010 Car Allowance/Mileage	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570030 In State Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Disability OpEx	\$0	\$0	\$500	\$500	\$0	\$500	\$500
Commission on Disabilities	\$0	\$0	\$500	\$500	\$0	\$500	\$500

NOTES

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TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Library

0610

**TOWN
MANAGER
RECOMMEND
2016**

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510010 S & W - Full Time	\$93,916	\$94,489	\$94,273	\$96,159	\$54,161	\$96,531	\$96,531
510080 Sick Leave Plan II	\$0	\$903	\$0	\$0	\$1,105	\$0	\$0
510100 Longevity	\$125	\$125	\$125	\$125	\$125	\$200	\$200
Library PEA	\$94,041	\$95,517	\$94,398	\$96,284	\$55,391	\$96,731	\$96,731
510010 S & W - Full Time	\$497,397	\$513,013	\$542,136	\$542,136	\$297,737	\$552,095	\$552,095
510020 S & W - Part Time	\$204,867	\$211,261	\$209,483	\$209,483	\$115,024	\$213,593	\$210,284
510030 S & W - Temporary	\$0	\$262	\$0	\$0	\$85	\$0	\$0
510080 Sick Leave Plan II	\$0	\$3,806	\$0	\$0	\$2,853	\$0	\$0
510090 Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$2,463	\$2,338	\$2,100	\$2,100	\$1,850	\$1,925	\$1,925
510240 Standby Pay	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Library S&C	\$704,726	\$730,680	\$753,720	\$753,720	\$417,550	\$767,613	\$764,304
510010 S & W - Full Time	\$0	\$294	\$0	\$0	\$0	\$0	\$0
510020 S & W - Part Time	\$0	\$658	\$0	\$0	\$0	\$0	\$0
510030 S & W - Temporary	\$28,927	\$24,795	\$28,000	\$28,744	\$9,993	\$35,029	\$28,000
510080 Sick Leave Plan II	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510090 Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510110 Work Incentive Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Library Other	\$28,927	\$25,747	\$28,000	\$28,744	\$9,993	\$35,029	\$28,000
520010 Utility - Electricity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520040 Utility - Telephone	\$4,086	\$4,758	\$6,000	\$6,000	\$1,688	\$6,000	\$6,000
520060 Utility - Water	\$0	\$0	\$0	\$0	\$0	\$0	\$0

1/28/2015

Library

	ACTUAL 2013	ACTUAL 2014	ORIGINAL BUDGET 2015	REVISED BUDGET 2015	EXPENDED TO DATE 2015	DEPARTMENT REQUEST 2016	TOWN MANAGER RECOMMEND 2016
520070 Utility - Sewer	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520080 R & M - Equipment	\$5,585	\$6,911	\$10,630	\$10,630	\$5,015	\$10,970	\$10,970
520090 R & M - Building	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520100 Advertising & Binding	\$460	\$501	\$500	\$500	\$303	\$500	\$500
520130 Professional Services	\$40,995	\$41,812	\$42,000	\$42,116	\$372	\$44,500	\$42,000
520140 Rental of Equipment	\$302	\$302	\$500	\$500	\$0	\$500	\$500
520220 Services-Not Classified	\$0	\$245	\$0	\$0	\$45	\$0	\$0
540010 Automotive	\$329	\$162	\$500	\$500	\$52	\$500	\$500
540030 Building	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540120 Clothing & Uniforms	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540140 Books Periodicals Subs	\$148,086	\$143,488	\$142,000	\$186,551	\$146,191	\$151,000	\$144,000
540150 Print Postage Stationary	\$15,947	\$14,001	\$18,000	\$18,000	\$1,907	\$18,000	\$18,000
540190 Custodial Supplies	\$4,067	\$3,208	\$5,000	\$5,000	\$615	\$5,000	\$5,000
540200 Educational Supplies	\$266	\$991	\$1,200	\$1,200	\$166	\$1,200	\$1,200
540220 Office Supplies	\$2,239	\$3,054	\$3,000	\$3,000	\$923	\$3,000	\$3,000
540230 Supplies - Not Classified	\$0	\$1,090	\$0	\$0	\$699	\$0	\$0
540270 Library Supplies	\$11,364	\$11,763	\$13,000	\$13,365	\$11,590	\$13,000	\$13,000
570010 Car Allowance/Mileage	\$643	\$461	\$2,000	\$2,000	\$0	\$2,500	\$2,000
570020 Dues & Memberships	\$463	\$1,158	\$1,500	\$1,500	\$585	\$1,600	\$1,600
570030 In State Travel	\$0	\$230	\$0	\$0	\$167	\$0	\$0
570040 Insurance & Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570180 Other - Not Classified	\$1,256	\$768	\$2,200	\$2,200	\$0	\$2,200	\$2,200
Library OpEx	\$236,087	\$234,903	\$248,030	\$293,062	\$170,318	\$260,470	\$250,470
580010 Office Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580020 Computer Equipment	\$21,841	\$3,274	\$0	\$9,378	\$9,108	\$1,000	\$0
580070 Electrical & Mechanical	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580120 Equip - Not Classified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Library Equip	\$21,841	\$3,274	\$0	\$9,378	\$9,108	\$1,000	\$0
Library	\$1,085,621	\$1,090,121	\$1,124,148	\$1,181,187	\$662,361	\$1,160,843	\$1,139,504

1/28/2015

Library

Daniel Morgado

From: Ellen Dolan
Sent: Wednesday, December 24, 2014 11:37 AM
To: Daniel Morgado
Cc: Laurie Hogan
Subject: FY2016 Library Budget Request
Attachments: Shrewsbury Public Library Strategic Plan of Service 2012-2016.doc; FY2016 Action Plan.docx; FY2016 BUDGET REQUEST-TRUSTEE REQUEST.xls

Dear Mr. Morgado,

I am submitting the FY2016 Budget Request on behalf of the Board of Library Trustees of the Shrewsbury Public Library.

The Library Budget Request, submitted via the MUNIS system, meets the following objectives of the Board of Library Trustees:

1. Realizes the most essential goals of the Library's Strategic Plan of Service 2012-2016
2. Maintains the service schedule of 59 hours per week (and 63 weekly hours from October through May), by providing temporary support staff during summer months and increases weekly Library Page hours.
3. Seeks to expand the Library Technology Assistant A-3 position from 13 to 19 hours per week, to address increasing IT maintenance and development needs.
4. Supports increased cooperation between schools and public library, to optimize use of town resources.
5. Addresses challenges and opportunities of temporary site locale.
6. Provides capacity to undertake the labor intensive barcode to RFID conversion initiative.
7. Meets the Materials Expenditure, Hours Open and recently recalculated Municipal Appropriation Requirements of the State Aid to Public Libraries/Certification Program. State Certification provides the following benefits:
 - a. Library State Aid (estimated to be approximately \$40,000 in FY2016)
 - b. Continued borrowing and Inter-library Loan privileges for Shrewsbury residents at other libraries of the Commonwealth.
 - c. Continued eligibility for federal and state grant programs.
 - d. Continued eligibility for disbursements from the \$7.9 million grant from the Massachusetts Public Library Construction Program.

Thank you for your consideration of this FY2016 Library Budget Request

Ellen Dolan

Attachment: Strategic Plan of Service FY2012 through 2016, and FY16 Action Plan

Ellen M. Dolan, Library Director
 Shrewsbury Public Library
 214 Lake Street

**Employee Roster
Fiscal Year 2016**

Department: **LIBRARY 2016**

For Employees Still In Steps

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total	
Dolan, Ellen	DH-5	E							\$49.12	37.50	\$1,842.00	52.40	\$96,520.80	\$96,520.80	
													FTE 1.00		
01061002-510010															
Alger, Deb	A-3	E						E	\$22.61	37.50	\$847.88	52.40	\$44,428.65	\$44,428.65	
Barbour, Dan	PT-1	E						E	\$26.55	37.50	\$995.63	52.40	\$52,170.75	\$52,170.75	
Colby, Nancy	PT-2	E						E	\$28.01	37.50	\$1,050.38	52.40	\$55,039.65	\$55,039.65	
Evans, Walker	PT-1	B	\$23.27	37.50	21.40	\$872.63	\$18,674.18	C	\$24.32	37.50	\$912.00	31.00	\$28,272.00	\$46,946.18	
Haglund, Pat	PT-2	E						E	\$28.01	37.50	\$1,050.38	52.40	\$55,039.65	\$55,039.65	
Martin, Sharon	PT-2	D	\$26.81	37.50	16.60	\$1,005.38	\$16,689.23	E	\$28.01	37.50	\$1,050.38	35.80	\$37,603.43	\$54,292.65	
Mayo, Deb	A-3	E						E	\$22.61	37.50	\$847.88	52.40	\$44,428.65	\$44,428.65	
Rathnam, Haripriya	PT-5	B	\$28.83	37.50	32.60	\$1,081.13	\$35,244.68	C	\$30.12	37.50	\$1,129.50	19.80	\$22,364.10	\$57,608.78	
Starkin, Roxanne	PT-1	C	\$24.32	37.50	3.20	\$912.00	\$2,918.40	D	\$25.41	37.50	\$952.88	49.20	\$46,881.45	\$49,799.85	
Wentworth, Melissa	A-3	E						E	\$22.61	37.50	\$847.88	52.40	\$44,428.65	\$44,428.65	
Zeller, Michael	PT-1	C	\$24.32	37.50	49.40	\$912.00	\$45,052.80	D	\$25.41	37.50	\$952.88	3.00	\$2,858.63	\$47,911.43	
													FTE 11.00	\$552,094.88	
01061002-510020															
Tech Services Assistant (to be hired)	A-2	C						C	\$18.61	13.00	\$241.93	29.80	\$7,209.51	\$7,209.51	
Arsenault, Peter	A-3	B	\$19.82	19.00	22.60	\$376.58	\$8,510.71	C	\$20.71	19.00	\$393.49	29.80	\$11,726.00	\$20,236.71	
Barry, Mark	A-3	B	\$19.82	13.00	38.60	\$257.66	\$9,945.68	C	\$20.71	13.00	\$269.23	13.80	\$3,715.37	\$13,661.05	
Chen, Shiwen	A-3	B	\$19.82	19.00	21.40	\$376.58	\$8,058.81	C	\$20.71	19.00	\$393.49	31.00	\$12,198.19	\$20,257.00	
Collins, Noel	A-3	C	\$20.71	19.00	44.60	\$393.49	\$17,549.65	D	\$21.64	19.00	\$411.16	7.80	\$3,207.05	\$20,756.70	
Fallon, Judy	A-2							E	\$20.32	4.00	\$81.28	52.40	\$4,259.07	\$4,259.07	
Kasperzak, Heather	A-2							E	\$20.32	4.00	\$81.28	52.40	\$4,259.07	\$4,259.07	
Mckeon, Caitlin	A-3	B	\$19.82	15.00	21.40	\$297.30	\$6,362.22	C	\$20.71	15.00	\$310.65	31.00	\$9,630.15	\$15,992.37	
Mustard, Sharma	A-3							E	\$22.61	19.00	\$429.59	52.40	\$22,510.52	\$22,510.52	
Singh, Rashmi	A-2	B	\$17.80	8.00	27.40	\$142.40	\$3,901.76	C	\$18.61	8.00	\$148.88	25.00	\$3,722.00	\$7,623.76	
Ryan, Mary Clare (ch de	A-3	B	\$19.82	19.00	50.20	\$376.58	\$18,904.32	C	\$20.71	19.00	\$393.49	2.20	\$865.68	\$19,769.99	
Tylock, Cindy	A-3	A	\$18.96	19.00	0.60	\$360.24	\$216.14	B	\$19.82	19.00	\$376.58	51.80	\$19,506.84	\$19,722.99	
Vuppala, Neetha	A-2	C	\$18.61	7.50	50.60	\$139.58	\$7,062.50	D	\$19.44	7.50	\$145.80	1.80	\$262.44	\$7,324.94	
Xue, Yingdan	A-3	D				\$0.00		D	\$21.64	12.00	\$259.68	52.40	\$13,607.23	\$13,607.23	
<u>SUBTOTAL PT</u>													FTE 5.08	\$197,190.92	
<u>NEW REQUESTS</u>															
Tech Assistant	A-3							C	\$20.71	6.00	\$124.26	52.40	\$6,511.22	\$6,511.22	
ADDITIONAL HOURS															
Child Library Asst															
Seasonal Circ Aide	A-2							C	\$18.61	19.00	\$353.59	9.00	\$3,182.31	\$3,182.31	
	A-2							C	\$18.61	19.00	\$353.59	9.00	\$3,182.31	\$3,182.31	
Seasonal Circ Aide	A-2							C	\$18.61	19.00	\$353.59	9.00	\$3,182.31	\$3,182.31	
<u>SUBTOTAL NEW PT</u>													FTE 1.68	\$16,058.15	
<u>TOTAL PT/NEW PT</u>															\$213,249.07
01061003-510030	Pages	3							\$9.55	70.00	\$668.50	52.40	\$35,029.40	\$35,029.40	
													FTE 2.37		

**Employment Register
Fiscal Year 2016**

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
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Totals Salaries \$896,894.15

Longevity \$2,500.00

FTE	21.13	\$899,394.15
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Longevity

Name	Amount
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FULL TIME

Dolan, Ellen	\$125
Alger, Deb	\$250
Barbour, Dan	\$125
Colby, Nancy	\$450
Haglund, Pat	\$250
Martin, Sharon	\$200
Mayo, Deb	\$350
Rathnam, Haripriya	\$125

PART TIME

Mustard, Sharma	\$100
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TOTAL \$1,975.00

Library FY2016 Budget Request-Approved by 11-25-14

				FY2014 Budget	FY15 Budget	FY16 Request	Notes
PERSONNEL							
	01061001 510010	Director		\$ 94,277	\$ 94,273	\$ 96,521	
	01601002 510010	Full Time,		\$ 526,421	\$ 542,136	\$ 552,095	
	01601002 510020	Part Time		\$ 194,244	\$ 203,246	\$ 197,534	
	510100	Longevity		\$ 2,588	\$ 2,225	\$ 1,975	Includes all employees
		Seasonal circ aides					Three summer aides at 19 hours for 9 weeks, previously had 2 summer aides
	01601002 510020			\$ 5,605	\$ 6,238	\$ 9,547	
	01061003 510030	Library Pages		\$ 28,000	\$ 28,000	\$ 35,029	currently funded at 57.4 Hours per week, seek to add 12 hours per week
	01601002 510020	Part Time Children's Library Assistant		\$ -	\$ -		
	01601002 510020	Part time Technology Assistant		\$ -	\$ -	\$ 6,511	Request increase hours of Library Assistant A-3-Technology Aide from 13 hrs to 19 hrs per week
		Total Salaries		\$851,135	\$876,118	\$899,212	
SERVICES/ CONTRACTUAL							
	1061004 520040	Telephone		\$ 6,200	\$ 6,000	\$ 6,000	Includes Centrex services, Outreach cell, one traditional line and reimbursement for Director's cell.
	01061004 520080	Repair & Maintenance-Equipment (computer hardware and software)		\$ 7,500	\$ 10,630	\$ 10,970	Includes \$4,057 for service contract and software maintenance on 3 self-check units. \$210 annual fee for 2 new Aerohive Wi-Fi units. \$1000 for general software upgrades (antivirus, public station security software, etc.), \$1,500 for online program registration, meeting room and museum pass booking systems, and \$1,200 for Envisionware software for public PC management. \$3,000 reserved for computer hardware maintenance.
	01061004 520100	Advertising & Binding		\$ 500	\$ 500	\$ 500	
	01061004 520130	Professional & Technical Services - Library	library services contracts	\$ 42,000	\$ 42,000	\$ 44,500	Annual CWMARS membership (\$41,000) & CatExpress and other bibliographic services(\$1,000) Total CWMARS =\$42,000. Child, teen & adult programs at \$3,000.
	1061004 520140	Rental of Equipment		\$ 500	\$ 500	\$ 500	
		Total Contractual		\$56,700	\$59,630	\$62,470	
SUPPLIES & MATERIALS							
	01061004 540010	Automotive		\$ 500	\$ 500	\$ 500	
		E-Readers					
	01061004 540140	Library Materials		\$ 144,000	\$ 142,000	\$ 151,000	Restores to FY2013 level, provides additional funds to expand eBook collection and meets MER
	01061004 540150	Print Postage & Stationary		\$ 17,000	\$ 18,000	\$ 18,000	
	01061004 540190	Custodial Supplies		\$ 3,500	\$ 5,000	\$ 5,000	
	01061004 540200	Educational Supplies		\$ 1,200	\$ 1,200	\$ 1,200	
	01061004 540220	Office Supplies		\$ 3,000	\$ 3,000	\$ 3,000	
	01061004 540270	Library Supplies		\$ 13,000	\$ 13,000	\$ 13,000	\$1,000 below FY13 level
		Total Supplies & Materials		\$182,200	\$182,700	\$191,700	

OTHER	01061004 570010	Mileage	\$ 1,200	\$ 2,000	\$ 2,500	expect increase with temp site
	01061004 570020	Dues & Memberships	\$ 1,300	\$ 1,500	\$ 1,600	
OTHER - NOT CLASSIFIED	01061004 57180	Meetings, Workshops & Volunteer Recognition	\$ 2,000	\$ 2,200	\$ 2,200	
		Total Other	\$4,500	\$5,700	\$6,300	
EQUIPMENT	01061008 580020	Computer upgrades & replacements	\$ 10,000	\$ -	\$ 1,000	very limited upgrade/replacement, as new equipment part of building project budget
	01061008 580020	Color printer, with built in scanner, for public use	\$ -	\$ -		Wait for new facility and major reconfig of public print services
EQUIPMENT-NOT CLASSIFIED	01061008 580120	Incidental furniture for temp site	\$0	\$0	\$0	
		Total Equipment	\$10,000	\$0	\$1,000	
		GRAND TOTAL	\$1,104,535	\$1,124,148	\$1,160,682	Increase of \$37,059 or 3.3 %

Objectives (if included in current Long-Range Plan)	Actions	Timeframe for Activity	By Whom (optional)
Goal (from Long-Range Plan 2012-2016) STRATEGIC INITIATIVE 1: Provide Resources To Stimulate The Imagination.			
1.4 Expand downloadable eBook collection	<ul style="list-style-type: none"> Expand eBook, E-audio book content Contribute to Mass eBook collections Investigate ways to promote all e content collections 	During FY16	Assistant Director and Electronic Resources Librarian and Reference Librarian
1.6 Conduct reader's advisory and other training for staff	<ul style="list-style-type: none"> Provide training for all staff, on effective and efficient ways to help patrons with e-books Adult services staff develop brief training sessions and materials on various platforms Adult services staff conduct brief training sessions periodically at staff meetings 	By end of FY2016	Assistant Library Director and Reference Librarian
1.8 Explore Community partnerships to expand and broaden library programming	<ul style="list-style-type: none"> Identify two outside organizations that offer potential programming partnerships Plan 2 programs with these other organizations 	During FY2106	Assistant Library Director and Library Management Team
Goal (from Long-Range Plan 2012-2016) STRATEGIC INITIATIVE 2: Provide a Welcoming Environment, in physical and virtual spaces			
New Goal: Manage Library Construction Project , as part of project team	<ul style="list-style-type: none"> Work with LBC, project team and Library Staff to monitor and guide building project to successful end Provide attention to impact of project on library users, and create responses to minimize negative impacts and maximize benefits 	During FY16	Library Director in concert with LBC and project team and library staff
New Goal: Plan return move to main library, with goal of restoring services as quickly as possible and making new space comfortable for staff and public	<ul style="list-style-type: none"> Work with project team to develop appropriate furniture and equipment layout of new building Work with project team to facilitate move of collections, equipment and furnishings as efficiently as possible 	Spring/Summer 2016	Library Director and Library Management Team

	<ul style="list-style-type: none"> • Work with Library Staff to launch services in new space in a way that welcomes patrons and helps them orient to the new space. 		
2.7 Implement website changes to improve usability and accessibility	<ul style="list-style-type: none"> • Implement "new website" • Train appropriate staff to maintain new site 	During FY16	Reference Library and Electronic Resources Librarian , Under direction of Assistant Director
Goal (from Long-Range Plan 2012-2016) STRATEGIC INITIATIVE 3: Create Young Readers: Early Literacy			
3.3 Restore welcome packets program for new babies and their families	<ul style="list-style-type: none"> • Identify ways to inform new parents of service • Work with Friends to develop funding plan • Work with staff and volunteers to create and maintain collection of new baby packets. 	During FY2016	Children's department
3.4 Continue school visits and develop strong ties to educators of young children (birth through age 5	<ul style="list-style-type: none"> • Conduct 6 visits to area preschools 	During FY2016	Children's Department
3.11 Continue story hour and book talk programs to distribute via local public access and in downloadable format	<ul style="list-style-type: none"> • Tape 10 story hours sessions • Distribute on Shrewsbury Media Connection stations • Distribute via library website 	During FY2016	Children's department
Goal (from Long-Range Plan 2012-2016) STRATEGIC INITIATIVE 4: Provide Services to Help Users Understand How to Find, Evaluate and Use: Information: Encourage Information Literacy			
4.1 Produce additional tutorials on use of library's digital content and services, for audiences of all ages	<ul style="list-style-type: none"> • Investigate software and applications available • Identify four topics suitable to this medium • Create and distribute four tutorials 	By end of FY2016	Adult Services Department
4.4 Commence planning for programs at the "Learning Lab" in the new library	<ul style="list-style-type: none"> • Plan 4 technology based programs to implement at new library • Plan 4 hands-on traditional skills based programs to implement at new library 	By December 2016	Adult Services Department

Goal (from Long-Range Plan 2012-2016)

STRATEGIC INITIATIVE 5: Provide Services to Satisfy Curiosity and Encourage Lifelong Learning.

5.2 Use collection development policy to respond to demand for popular materials and formats	<ul style="list-style-type: none"> Develop FY2016 Annual Collection Development Policy Guidelines and communicate to all acquisitions staff 	At start of FY16	Director and Library Management Team
5.4 Develop programs and services that encourage discovery and learning for all ages.	<ul style="list-style-type: none"> Implement Big Read or other community wide reading program in 2016 	During FY2016	Big Read - Library Director and Community reading project team (staff and volunteers)
New objective- Sustain current level of cultural, educational and entertainment programs for children, teens and adults	<ul style="list-style-type: none"> Seek adequate funding from municipal and Friends of the Library to sustain programming Provide adequate staffing levels to plan and implement programs Conduct wide range of programs for all ages 	During FY2016	Library Director and Programming staff

Goal (from Long-Range Plan 2012-2016)

STRATEGIC INITIATIVE 6: Provide Services to Celebrate Diversity and Develop Cultural Awareness.

6.4 Co-sponsor program with other cultural or ethnic organizations	<ul style="list-style-type: none"> Conduct 4 multi-cultural programs per year, partnering with outside groups and associations 	During FY2106	Assistant Library Director and Programming staff
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New Goals

Restore employee evaluation and goal setting system	<ul style="list-style-type: none"> Work with staff team to create a viable goal setting model Train staff and managers on process Implement in all departments by end of fiscal year 	During FY2106	Library Director and management team
Investigate alternate acquisitions systems, which more fully integrate with Evergreen ILS	<ul style="list-style-type: none"> Investigate Evergreen Acquisitions system Tour other libraries that have implemented Evergreen Acquisitions Develop benefits and challenges list for conversion to Evergreen Acquisitions Provide recommendation to Library Director 		Head of Technical Services and Electronic Resources Librarian
Conduct new planning process, to develop Long Range plan to start in FY17	<ul style="list-style-type: none"> Review planning process model options Seek funding from Library Trust Funds Convene planning committee of town representatives, staff, trustees Begin planning process once moved to new building 	During FY16	Library Director and Board of Library Trustees

FY2016 MUNICIPAL APPROPRIATION & MATERIALS EXPENDITURE REQUIREMENT CALCULATIONS

FY2013 TAMI	\$1,105,963
FY2014 TAMI	\$1,104,535
FY2015 TAMI	\$1,124,148
TOTAL	\$3,334,646
AVERAGE	\$1,111,549
MULTIPLY BY 1.025 TO CALCULATE MAR	\$1,139,337

FY2016 MATERIALS EXPENDITURE REQUIREMENT CALCULATION

13 % MATERIALS EXPENDITURE REQUIREMENT- Full Compliance	\$148,114
Mid-Level Compliance at 11.70%	\$133,302
Minimum Compliance at 10.40%	\$118,491
Projected State Aid Award	\$41,200
MER at midlevel compliance results in 12.5% decrease in state aid -Loss of	\$5,150
MER at minimum level compliance results in 25% decrease in state aid - Loss of	\$10,300

**Employee Roster
Fiscal Year 2016
Recommended**

Department: **LIBRARY 2016**

For Employees Still In Steps

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
Dolan, Ellen	DH-5	E							\$49.12	37.50	\$1,842.00	52.40	\$96,520.80	\$96,520.80
													FTE 1.00	
01061002-510010														
Alger, Deb	A-3	E						E	\$22.61	37.50	\$847.88	52.40	\$44,428.65	\$44,428.65
Barbour, Dan	PT-1	E						E	\$26.55	37.50	\$995.63	52.40	\$52,170.75	\$52,170.75
Colby, Nancy	PT-2	E						E	\$28.01	37.50	\$1,050.38	52.40	\$55,039.65	\$55,039.65
Evans, Walker	PT-1	B	\$23.27	37.50	21.40	\$872.63	\$18,674.18	C	\$24.32	37.50	\$912.00	31.00	\$28,272.00	\$46,946.18
Haglund, Pat	PT-2	E						E	\$28.01	37.50	\$1,050.38	52.40	\$55,039.65	\$55,039.65
Martin, Sharon	PT-2	D	\$26.81	37.50	16.60	\$1,005.38	\$16,689.23	E	\$28.01	37.50	\$1,050.38	35.80	\$37,603.43	\$54,292.65
Mayo, Deb	A-3	E						E	\$22.61	37.50	\$847.88	52.40	\$44,428.65	\$44,428.65
Rathnam, Haripriya	PT-5	B	\$28.83	37.50	32.60	\$1,081.13	\$35,244.68	C	\$30.12	37.50	\$1,129.50	19.80	\$22,364.10	\$57,608.78
Starkin, Roxanne	PT-1	C	\$24.32	37.50	3.20	\$912.00	\$2,918.40	D	\$25.41	37.50	\$952.88	49.20	\$46,881.45	\$49,799.85
Wentworth, Melissa	A-3	E						E	\$22.61	37.50	\$847.88	52.40	\$44,428.65	\$44,428.65
Zeller, Michael	PT-1	C	\$24.32	37.50	49.40	\$912.00	\$45,052.80	D	\$25.41	37.50	\$952.88	3.00	\$2,858.63	\$47,911.43
													FTE 11.00	
01061002-510020														
Tech Services Assistant (to be hired)	A-2	C						C	\$18.61	13.00	\$241.93	29.80	\$7,209.51	\$7,209.51
Arsenault, Peter	A-3	B	\$19.82	19.00	22.60	\$376.58	\$8,510.71	C	\$20.71	19.00	\$393.49	29.80	\$11,726.00	\$20,236.71
Barry, Mark	A-3	B	\$19.82	13.00	38.60	\$257.66	\$9,945.68	C	\$20.71	13.00	\$269.23	13.80	\$3,715.37	\$13,661.05
Chen, Shiwen	A-3	B	\$19.82	19.00	21.40	\$376.58	\$8,058.81	C	\$20.71	19.00	\$393.49	31.00	\$12,198.19	\$20,257.00
Collins, Noel	A-3	C	\$20.71	19.00	44.60	\$393.49	\$17,549.65	D	\$21.64	19.00	\$411.16	7.80	\$3,207.05	\$20,756.70
Fallon, Judy	A-2							E	\$20.32	4.00	\$81.28	52.40	\$4,259.07	\$4,259.07
Kasperzak, Heather	A-2							E	\$20.32	4.00	\$81.28	52.40	\$4,259.07	\$4,259.07
Mckeon, Caitlin	A-3	B	\$19.82	15.00	21.40	\$297.30	\$6,362.22	C	\$20.71	15.00	\$310.65	31.00	\$9,630.15	\$15,992.37
Mustard, Sharma	A-3							E	\$22.61	19.00	\$429.59	52.40	\$22,510.52	\$22,510.52
Singh, Rashmi	A-2	B	\$17.80	8.00	27.40	\$142.40	\$3,901.76	C	\$18.61	8.00	\$148.88	25.00	\$3,722.00	\$7,623.76
Ryan, Mary Clare (ch de	A-3	B	\$19.82	19.00	50.20	\$376.58	\$18,904.32	C	\$20.71	19.00	\$393.49	2.20	\$865.68	\$19,769.99
Tylock, Cindy	A-3	A	\$18.96	19.00	0.60	\$360.24	\$216.14	B	\$19.82	19.00	\$376.58	51.80	\$19,506.84	\$19,722.99
Vuppala, Neetha	A-2	C	\$18.61	7.50	50.60	\$139.58	\$7,062.50	D	\$19.44	7.50	\$145.80	1.80	\$262.44	\$7,324.94
Xue, Yingdan	A-3	D				\$0.00		D	\$21.64	12.00	\$259.68	52.40	\$13,607.23	\$13,607.23
													FTE 5.08	
<u>SUBTOTAL PT</u>														
<u>NEW REQUESTS</u>														
Tech Assistant	A-3							C	\$20.71	6.00	\$124.26	52.40	\$6,511.22	\$6,511.22
ADDITIONAL HOURS														
Child Library Asst														
Seasonal Circ Aide	A-2							C	\$18.61	19.00	\$353.59	9.00	\$3,182.31	\$192.00
	A-2							C	\$18.61	19.00	\$353.59	9.00	\$3,182.31	\$3,182.31
Seasonal Circ Aide	A-2							C	\$18.61	19.00	\$353.59	9.00	\$3,182.31	\$3,182.31
													FTE 1.17	
<u>SUBTOTAL NEW PT</u>														
<u>TOTAL PT/NEW PT</u>														
\$210,258.76														
01061003-510030														
Pages		3							\$9.55	57.40	\$548.17	52.40	\$28,724.11	\$28,000.00
													FTE 2.04	

**Employment Register
Fiscal Year 2016
Recommended**

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total
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Totals Salaries \$886,874.44

Longevity \$1,975.00

FTE	20.29
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\$888,849.44

Longevity

Name	Amount
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FULL TIME

Dolan, Ellen	\$125
Alger, Deb	\$250
Barbour, Dan	\$125
Colby, Nancy	\$450
Haglund, Pat	\$250
Martin, Sharon	\$200
Mayo, Deb	\$350
Rathnam, Haripriya	\$125

PART TIME

Mustard, Sharma	\$100
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TOTAL \$1,975.00

Library FY2016 Budget Request-Modified to meet TM request to bring to MAR level

PERSONNEL			FY2014 Budget	FY15 Budget	FY16 Request	Notes
01061001	510010	Director	\$ 94,277	\$ 94,273	\$ 96,521	
01601002	510010	Full Time,	\$ 526,421	\$ 542,136	\$ 552,095	
01601002	510020	Part Time	\$ 194,244	\$ 203,246	\$ 197,534	
	510100	Longevity	\$ 2,588	\$ 2,225	\$ 1,975	Includes all employees
		Seasonal circ aides				
01601002	510020		\$ 5,605	\$ 6,238	\$ 6,238	No increase to 2 summer aides - requested 1 more
		Library Pages				
01061003	510030		\$ 28,000	\$ 28,000	\$ 28,000	remain @ 57.4 Hours per week, sought 12 more hours per week
		Part Time Children's Library Assistant	\$ -	\$ -		
01601002	510020	Part time Technology Assistant	\$ -	\$ -	\$ 6,511	Increase hours of Library Assistant A-3--Technology Aide from 13 hrs to 19 hrs per week
Total Salaries			\$851,135	\$876,118	\$888,874	
SERVICES/ CONTRACTUAL						
1061004	520040	Telephone	\$ 6,200	\$ 6,000	\$ 6,000	Includes Centrex services, Outreach cell, one traditional line and reimbursement for Director's cell.
		Repair & Maintenance-Equipment (computer hardware and software)				Includes \$4,057 for service contract and software maintenance on 3 self-check units. \$210 annual fee for 2 new Aerohive Wi-Fi units. \$1000 for general software upgrades (antivirus, public station security software, etc.), \$1,500 for online program registration, meeting room and museum pass booking systems, and \$1,200 for Envisionware software for public PC management. \$3,000 reserved for computer hardware maintenance.
01061004	520080		\$ 7,500	\$ 10,630	\$ 10,970	
01061004	520100	Advertising & Binding	\$ 500	\$ 500	\$ 500	
		Professional & Technical Services - Library				Annual CWMARS membership (\$41,000) & CatExpress and other bibliographic services(\$1,000) Total CWMARS =\$42,000. No funding for child, teen & adult programs, requested \$3,000
01061004	520130	library services contracts	\$ 42,000	\$ 42,000	\$ 42,000	
1061004	520140	Rental of Equipment	\$ 500	\$ 500	\$ 500	
Total Contractual			\$56,700	\$59,630	\$59,970	
SUPPLIES & MATERIALS						
01061004	540010	Automotive	\$ 500	\$ 500	\$ 500	
		E-Readers				
01061004	540140	Library Materials	\$ 144,000	\$ 142,000	\$ 144,000	\$2,000 over last year, well below \$154,000 high
01061004	540150	Print Postage & Stationary	\$ 17,000	\$ 18,000	\$ 18,000	
		Custodial Supplies				
01061004	540190		\$ 3,500	\$ 5,000	\$ 5,000	
01061004	540200	Educational Supplies	\$ 1,200	\$ 1,200	\$ 1,200	
01061004	540220	Office Supplies	\$ 3,000	\$ 3,000	\$ 3,000	
01061004	540270	Library Supplies	\$ 13,000	\$ 13,000	\$ 13,000	\$1,000 below FY13 level

			Total Supplies & Materials	\$182,200	\$182,700	\$184,700			
OTHER	01061004 570010	Mileage	\$	1,200	\$	2,000	\$	2,000	expect increase with temp site
	01061004 570020	Dues & Memberships	\$	1,300	\$	1,500	\$	1,600	
OTHER - NOT CLASSIFIED	01061004 57180	Meetings, Workshops & Volunteer Recognition	\$	2,000	\$	2,200	\$	2,200	
		Total Other		\$4,500		\$5,700		\$5,800	
EQUIPMENT	01061008 580020	Computer upgrades & replacements	\$	10,000	\$	-	\$	-	No upgrade/replacement, as new equipment part of building project budget
	01061008 580020	Color printer, with built in scanner, for public use	\$	-	\$	-			Wait for new facility and major reconfig of public print services
EQUIPMENT-NOT CLASSIFIED	01061008 580120	Incidental furniture for temp site		\$0		\$0		\$0	
		Total Equipment		\$10,000		\$0		\$0	
		GRAND TOTAL		\$1,104,535		\$1,124,148		\$1,139,344	Increase of \$37,059 or 3.3 %
									MAR-\$1,139,337
									MER-\$148,114

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Library

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520040	Utility - Telephone	\$6,000	\$6,000
	Basic Service/Outreach Cell/Centrex/Director's Cell	\$6,000	\$6,000
Library OpEx			
520080	R & M - Equipment	\$10,970	\$10,970
	MAINTENANCE OF COMPUTER EQUIPMENT/CWMARS EQUIPMENT	\$10,970	\$10,970
Library OpEx			
520100	Advertising & Binding	\$500	\$500
	ADVERTISING AND BINDING	\$500	\$500
Library OpEx			
520130	Professional Services	\$44,500	\$42,000
	PROFESSIONAL AND TECHNICAL SERVICES LIBRARY	\$44,500	\$44,500
Library OpEx			
520140	Rental of Equipment	\$500	\$500
	POSTAGE METER CONTRACT/POSTAGE	\$0	\$0
Library OpEx	POSTAGE METER SUPPLIES	\$0	\$0
540010	Automotive	\$500	\$500
Library OpEx			

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540140	Books Periodicals Subs		\$151,000	\$144,000
		RESTORES TO FY2013 LEVEL, PROVIDES ADDITIONAL FUNDS TO EXPAND EBOOK COLLECTION AND MEETS MER	\$151,000	\$151,000
Library OpEx				
540150	Print Postage Stationary		\$18,000	\$18,000
		POSTAGE	\$18,000	\$18,000
Library OpEx				
540190	Custodial Supplies		\$5,000	\$5,000
		CUSTODIAL SUPPLIES	\$5,000	\$5,000
Library OpEx				
540200	Educational Supplies		\$1,200	\$1,200
		Educational Supplies	\$1,200	\$1,200
Library OpEx				
540220	Office Supplies		\$3,000	\$3,000
		Office Supplies	\$3,000	\$3,000
Library OpEx				
540270	Library Supplies		\$13,000	\$13,000
Library OpEx				
570010	Car Allowance/Mileage		\$2,500	\$2,000
		Mileage	\$2,500	\$2,500
Library OpEx				
570020	Dues & Memberships		\$1,600	\$1,600
		REGISTRATION FOR MEETINGS/WORKSHOPS/MEMBERSHIPS	\$1,600	\$1,600
Library OpEx				

Date: 1/28/2015

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
570180	Other - Not Classified		\$2,200	\$2,200
		MEETINGS, WORKSHOPS AND VOLUNTEER RECOGNITION	\$2,200	\$2,200
Library OpEx			\$260,470	\$250,470
580020	Computer Equipment		\$1,000	\$0
		PC'S & PRINTERS	\$1,000	\$0
Library Equip			\$1,000	\$0
Library			\$261,470	\$250,470

Date: 1/28/2015

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Parks & Recreation

0650

	<u>ACTUAL</u> 2013	<u>ACTUAL</u> 2014	<u>ORIGINAL</u> <u>BUDGET</u> 2015	<u>REVISED</u> <u>BUDGET</u> 2015	<u>EXPENDED</u> <u>TO DATE</u> 2015	<u>DEPARTMENT</u> <u>REQUEST</u> 2016	<u>TOWN</u> <u>MANAGER</u> <u>RECOMMEND</u> 2016
510010 S & W - Full Time	\$68,564	\$68,564	\$68,564	\$69,935	\$39,489	\$70,337	\$70,337
510020 S & W - Part Time	\$400	\$550	\$600	\$600	\$300	\$600	\$600
510080 Sick Leave Plan II	\$1,478	\$328	\$0	\$0	\$670	\$0	\$0
510100 Longevity	\$200	\$200	\$200	\$200	\$200	\$200	\$200
Parks & Recreation PEA	\$70,642	\$69,643	\$69,364	\$70,735	\$40,659	\$71,137	\$71,137
510010 S & W - Full Time	\$4,816	\$3,326	\$3,326	\$3,392	\$3,626	\$3,561	\$3,561
510090 Overtime	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510100 Longevity	\$250	\$300	\$300	\$300	\$300	\$300	\$300
Parks & Recreation S&C	\$5,066	\$3,626	\$3,626	\$3,692	\$3,926	\$3,861	\$3,861
510010 S & W - Full Time	\$96,369	\$107,072	\$111,197	\$111,803	\$62,016	\$167,408	\$117,166
510030 S & W - Temporary	\$29,737	\$28,791	\$34,344	\$34,344	\$27,154	\$39,141	\$29,356
510080 Sick Leave Plan II	\$1,648	\$1,109	\$0	\$0	\$2,081	\$0	\$0
510090 Overtime	\$4,368	\$6,310	\$5,000	\$5,000	\$2,348	\$5,000	\$5,000
510100 Longevity	\$650	\$650	\$650	\$650	\$650	\$650	\$650
510110 Work Incentive Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510610 Base Salary Adjustment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Parks & Recreation Other	\$132,773	\$143,933	\$151,191	\$151,797	\$94,250	\$212,199	\$152,172
520010 Utility - Electricity	\$3,064	\$3,645	\$3,850	\$3,850	\$2,780	\$4,000	\$4,000
520020 Utility - Natural Gas	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520030 Utility - Heating Oil	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520040 Utility - Telephone	\$2,842	\$2,227	\$2,700	\$2,700	\$976	\$2,700	\$2,700
520060 Utility - Water	\$514	\$582	\$600	\$600	\$284	\$600	\$600
520070 Utility - Sewer	\$63	\$98	\$200	\$200	\$58	\$200	\$200

	ACTUAL 2013	ACTUAL 2014	ORIGINAL BUDGET 2015	REVISED BUDGET 2015	EXPENDED TO DATE 2015	DEPARTMENT REQUEST 2016	TOWN MANAGER RECOMMEND 2016
520080 R & M - Equipment	\$7,737	\$10,441	\$7,000	\$7,000	\$7,857	\$7,000	\$7,000
520090 R & M - Building	\$1,414	\$845	\$3,700	\$5,335	\$2,292	\$3,700	\$3,700
520100 Advertising & Binding	\$718	\$545	\$375	\$375	\$812	\$600	\$600
520130 Professional Services	\$24,412	\$22,785	\$38,000	\$38,000	\$13,561	\$38,000	\$38,000
520140 Rental of Equipment	\$168	\$172	\$625	\$625	\$103	\$625	\$625
520150 R & M - Public Property	\$7,049	\$5,029	\$7,000	\$7,000	\$3,393	\$7,000	\$7,000
520160 Removal Tree Trim, Rubbish	\$11,770	\$13,475	\$18,000	\$18,000	\$11,310	\$15,000	\$15,000
520220 Services-Not Classified	\$137	\$0	\$500	\$500	\$136	\$500	\$500
540010 Automotive	\$3,321	\$1,017	\$5,500	\$5,500	\$8,377	\$5,500	\$5,500
540030 Building	\$0	\$0	\$200	\$200	\$0	\$200	\$200
540050 Sand, Stone & Gravel	\$213	\$0	\$1,000	\$1,000	\$322	\$1,000	\$1,000
540070 Asphalt & Bit Materials	\$0	\$0	\$500	\$500	\$0	\$500	\$500
540080 Pipe Fittings	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540100 Seed, Loam & Fertilizer	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540120 Clothing & Uniforms	\$1,560	\$1,370	\$1,320	\$1,320	\$855	\$1,440	\$1,440
540140 Books Periodicals Subs	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540150 Print Postage Stationary	\$0	\$0	\$0	\$0	\$0	\$0	\$0
540170 Medical & Dental	\$150	\$75	\$200	\$200	\$222	\$200	\$200
540190 Custodial Supplies	\$483	\$1,628	\$2,000	\$2,000	\$749	\$2,000	\$2,000
540220 Office Supplies	\$950	\$381	\$900	\$900	\$380	\$800	\$800
540230 Supplies - Not Classified	\$8,591	\$3,590	\$4,000	\$4,000	\$3,671	\$4,000	\$4,000
540240 Small Tools & Misc Equip	\$1,260	\$350	\$1,485	\$1,485	\$498	\$1,485	\$1,485
570010 Car Allowance/Mileage	\$3,120	\$3,120	\$3,120	\$3,120	\$1,820	\$3,120	\$3,120
570020 Dues & Memberships	\$465	\$524	\$485	\$485	\$445	\$485	\$485
570030 In State Travel	\$120	\$290	\$500	\$500	\$300	\$500	\$500
570040 Insurance & Bonds	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570080 Inspection Fees	\$623	\$470	\$620	\$620	\$70	\$570	\$570
570180 Other - Not Classified	\$330	\$220	\$445	\$445	\$370	\$620	\$620
Parks & Recreation OpEx	\$81,073	\$72,878	\$104,825	\$106,460	\$61,641	\$102,345	\$102,345
580040 Trucks & Tractors	\$0	\$0	\$0	\$0	\$0	\$0	\$0

	<u>ACTUAL</u> 2013	<u>ACTUAL</u> 2014	<u>ORIGINAL</u> <u>BUDGET</u> 2015	<u>REVISED</u> <u>BUDGET</u> 2015	<u>EXPENDED</u> <u>TO DATE</u> 2015	<u>DEPARTMENT</u> <u>REQUEST</u> 2016	<u>TOWN</u> <u>MANAGER</u> <u>RECOMMEND</u> 2016
580070 Electrical & Mechanical	\$0	\$450	\$1,000	\$1,000	\$810	\$1,000	\$1,000
580120 Equip - Not Classified	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580140 Playground Equipment	\$1,956	\$1,784	\$7,000	\$7,000	\$6,568	\$18,000	\$18,000
580150 Tennis Nets	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580160 Leaf Blowers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580170 Leaf Vacuum	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580180 Brush Saw	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580190 Irrigation Remote	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580440 Turf Aerifier	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580520 ATM 09 Art 11 Replace Mower	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580530 Trailer	\$0	\$0	\$0	\$0	\$0	\$0	\$0
580560 Athletic Field Marker	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Parks & Recreation Equip	\$1,956	\$2,234	\$8,000	\$8,000	\$7,378	\$19,000	\$19,000
510090 Overtime	\$527	\$836	\$800	\$800	\$490	\$3,800	\$3,800
520130 Professional Services	\$4,594	\$330	\$11,000	\$11,000	\$4,000	\$11,000	\$11,000
520450 Custodial Cafe and Police Serv	\$420	\$420	\$500	\$500	\$215	\$500	\$500
571170 High School Fields	\$26,091	\$16,615	\$30,000	\$30,000	\$12,599	\$28,000	\$28,000
571180 Other School Playfields	\$1,844	\$2,502	\$3,000	\$3,000	\$3,211	\$4,000	\$4,000
580220 Fencing	\$780	\$4,037	\$5,000	\$5,000	\$2,922	\$5,000	\$5,000
Parks & Recreation SepAp	\$34,256	\$24,740	\$50,300	\$50,300	\$23,437	\$52,300	\$52,300
Parks & Recreation	\$325,764	\$317,053	\$387,306	\$390,984	\$231,291	\$460,842	\$400,815

**Employee Roster
Fiscal Year 2016
REQUESTED**

Department: Parks & Cemetery Departments

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total	
CEMETERY															
Angela Snell	DH-4							E		37.50	\$1,674.70	10.40	\$17,416.88	\$17,416.88	
Jean Giles	A-3							E	\$22.61	37.50	\$847.88	10.00	\$8,478.75	\$8,478.75	
Gary Rosiello	PT-3							E	\$29.56	40.00	\$1,182.40	26.20	\$30,978.88	\$30,978.88	
											Cemetery	FTE	0.89	\$56,874.51	
PARKS															
Angela Snell	DH4							E		37.50	\$1,674.70	42.00	\$70,337.40	\$70,337.40	
Park & Cemetery Commissioners (3)														\$600.00	
Jean Giles	A-3							E	\$22.61	37.50	\$847.88	4.20	\$3,561.08	\$3,561.08	
Gary Rosiello	PT-3							E	\$29.56	40.00	\$1,182.40	26.20	\$30,978.88	\$30,978.88	
Kevin Esposito	W5							D	\$22.71	40.00	\$908.40	26.40	\$23,981.76	\$23,981.76	
Kevin Esposito	W5							D	\$22.93	40.00	\$917.20	26.00	\$23,847.20	\$23,847.20	
Ryan Pontbriand*	W5	B	\$20.79	40.00	26.40	\$831.60	\$21,954.24	B	\$22.03	40.00	\$881.20	10.00	\$8,812.00	\$30,766.24	
Ryan Pontbriand*	W5	B	\$21.00	40.00	8.00	\$840.00	\$6,720.00							\$6,720.00	
*Seeking 52.2 weeks in Parks, no transfer to Highway.														\$872.00	
Acting Foreman															
New Postion	W5	A	\$20.22	40.00	26.40	\$808.80	\$21,352.32	B	\$21.00	40.00	\$840.00	26.00	\$21,840.00	\$43,192.32	
														\$160,358.40	
SEASONAL (4)															
	M6								\$14.39	2720.00			\$39,140.80	\$39,140.80	
												Parks	FTE	5.69	\$434,356.08
REVOLVING															
Gary Grindle	PT-2	E							\$28.01	40.00	\$1,120.40	52.40	\$58,708.96	\$58,708.96	
Jean Giles	PT-3	E							\$22.61	37.50	\$847.88	38.20	\$32,388.83	\$32,388.83	
Seasonal (1)	M6								\$14.39	0.00			\$0.00	\$0.00	
Longevity Payments												Revolving	FTE	2.00	\$91,097.79
Name	Amount	DOH	DEPT												
Angela Snell	\$ 200.00	9/4/2001	Parks												
Gary Grindle	\$ 200.00	4/1/2002	Parks												
Gary Rosiello	\$ 450.00	11/14/2005	Parks												
Jean Giles	\$ 300.00	9/27/1993	Parks												
	\$ 1,150.00														

Total FTE's	8.58
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**Employee Roster
Fiscal Year 2016
RECOMMENDED**

Department: Parks & Cemetery Departments

Name	Grade	Step	Hourly Rate	Hours	Wks	Weekly Rate	Sub-Total	Step	Hourly Rate	Hours	Weekly Rate	Wks	Sub-Total	Total		
CEMETERY																
Angela Snell	DH-4							E		37.50	\$1,674.70	10.40	\$17,416.88	\$17,416.88		
Jean Giles	A-3							E	\$22.61	37.50	\$847.88	10.00	\$8,478.75	\$8,478.75		
Gary Rosiello	PT-3							E	\$29.56	40.00	\$1,182.40	26.20	\$30,978.88	\$30,978.88		
											Cemetery	FTE	0.89	\$56,874.51		
PARKS																
Angela Snell	DH4							E		37.50	\$1,674.70	42.00	\$70,337.40	\$70,337.40		
Park & Cemetery Commissioners (3)														\$600.00		
Jean Giles	A-3							E	\$22.61	37.50	\$847.88	4.20	\$3,561.08	\$3,561.08		
Gary Rosiello	PT-3							E	\$29.56	40.00	\$1,182.40	26.20	\$30,978.88	\$30,978.88		
Kevin Esposito	W5							D	\$22.71	40.00	\$908.40	26.40	\$23,981.76	\$23,981.76		
Kevin Esposito	W5							D	\$22.93	40.00	\$917.20	26.00	\$23,847.20	\$23,847.20		
Ryan Pontbriand*	W5	B	\$20.79	40.00	26.40	\$831.60	\$21,954.24	B	\$22.03	40.00	\$881.20	10.00	\$8,812.00	\$30,766.24		
Ryan Pontbriand*	W5	B	\$21.00	40.00	8.00	\$840.00	\$6,720.00							\$6,720.00		
*Seeking 52.2 weeks in Parks, no transfer to Highway.																
Acting Foreman																
New Pestion	W5	A	\$20.22	40.00	26.40	\$808.80	\$21,352.32	B	\$21.00	40.00	\$840.00	26.00	\$21,840.00	\$43,192.32		
														\$117,166.08		
SEASONAL (4)																
	M6								\$14.39	2040.00			\$29,355.60	\$29,355.60		
											Parks	FTE	4.36	\$381,378.56		
REVOLVING																
Gary Grindle	PT-2	E							\$28.01	40.00	\$1,120.40	52.40	\$58,708.96	\$58,708.96		
Jean Giles	PT-3	E							\$22.61	37.50	\$847.88	38.20	\$32,388.83	\$32,388.83		
Seasonal (1)	M6								\$14.39	680.00			\$9,785.20	\$9,785.20		
Longevity Payments												Revolving	FTE	2.33	\$100,882.99	
Name	Amount	DOH	DEPT													
Angela Snell	\$ 200.00	9/4/2001	Parks													
Gary Grindle	\$ 200.00	4/1/2002	Parks													
Gary Rosiello	\$ 450.00	11/14/2005	Parks													
Jean Giles	\$ 300.00	9/27/1993	Parks													
	\$ 1,150.00															
												Total FTE's		7.58		

**Selected Operating Expenses and Equipment Detail
Fiscal Year 2016**

Parks & Recreation

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520010 Utility - Electricity		\$4,000	\$4,000
Parks & Recreation OpEx			
520040 Utility - Telephone		\$2,700	\$2,700
Parks & Recreation OpEx			
520060 Utility - Water		\$600	\$600
Parks & Recreation OpEx			
520070 Utility - Sewer		\$200	\$200
Parks & Recreation OpEx			
520080 R & M - Equipment		\$7,000	\$7,000
Parks & Recreation OpEx			
520090 R & M - Building		\$3,700	\$3,700
	Misc R & M	\$3,700	\$3,700
Parks & Recreation OpEx			

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
520100	Advertising & Binding	\$600	\$600
Parks & Recreation OpEx			
520130	Professional Services	\$38,000	\$38,000
	Funding for contractors for mowing and leaf clean up at various locations.	\$38,000	\$38,000
Parks & Recreation OpEx			
520140	Rental of Equipment	\$625	\$625
Parks & Recreation OpEx			
520150	R & M - Public Property	\$7,000	\$7,000
Parks & Recreation OpEx			
520160	Removal Tree Trim, Rubbish	\$15,000	\$15,000
Parks & Recreation OpEx			
520220	Services-Not Classified	\$500	\$500
	Misc services for parks	\$500	\$500
Parks & Recreation OpEx			
540010	Automotive	\$5,500	\$5,500
Parks & Recreation OpEx			

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540030	Building	\$200	\$200
Parks & Recreation OpEx			
540050	Sand, Stone & Gravel	\$1,000	\$1,000
Parks & Recreation OpEx			
540070	Asphalt & Bit Materials	\$500	\$500
Parks & Recreation OpEx			
540120	Clothing & Uniforms	\$1,440	\$1,440
	Clothing and boot reimbursement for foreman	\$200	\$200
Parks & Recreation OpEx	Clothing allowance -Per union contract	\$1,140	\$1,140
	Uniforms for seasonal employees	\$100	\$100
540170	Medical & Dental	\$200	\$200
Parks & Recreation OpEx			
540190	Custodial Supplies	\$2,000	\$2,000
Parks & Recreation OpEx			
540220	Office Supplies	\$800	\$800
Parks & Recreation OpEx			

Date: 1/26/2015

<u>Line Item Description</u>	<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
540230	Supplies - Not Classified	\$4,000	\$4,000
Parks & Recreation OpEx			
540240	Small Tools & Misc Equip	\$1,485	\$1,485
	Small tools and leaf blowers	\$1,485	\$1,485
Parks & Recreation OpEx			
570010	Car Allowance/Mileage	\$3,120	\$3,120
	Car Allowance	\$3,120	\$3,120
Parks & Recreation OpEx			
570020	Dues & Memberships	\$485	\$485
Parks & Recreation OpEx			
570030	In State Travel	\$500	\$500
Parks & Recreation OpEx			
570080	Inspection Fees	\$570	\$570
	Inspection fees for trucks	\$570	\$570
Parks & Recreation OpEx			
570180	Other - Not Classified	\$620	\$620
	License renewals	\$620	\$620
Parks & Recreation OpEx			
		\$102,345	\$102,345

<u>Line Item Description</u>		<u>Explanation</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>MANAGER RECOMMEND 2016</u>
580070	Electrical & Mechanical		\$1,000	\$1,000
		Routine replacement of mowers/trimmers.	\$1,000	\$1,000
Parks & Recreation Equip				
580140	Playground Equipment		\$18,000	\$18,000
		Replacements and repairs to play equipment - Municipal Parks	\$3,000	\$3,000
		Replacements and repairs to play equipment - School Facilities	\$15,000	\$15,000
Parks & Recreation Equip			\$19,000	\$19,000
520130	Professional Services		\$11,000	\$11,000
Parks & Recreation SepAp				
520450	Custodial Cafe and Police Serv		\$500	\$500
		Hire police details.	\$500	\$500
Parks & Recreation SepAp				
571170	High School Fields		\$28,000	\$28,000
		Maintenance of High School fields	\$28,000	\$28,000
Parks & Recreation SepAp				
571180	Other School Playfields		\$4,000	\$4,000
		School fields :irrigation, maintenance	\$4,000	\$4,000
Parks & Recreation SepAp				
580220	Fencing		\$5,000	\$5,000
Parks & Recreation SepAp				
			\$48,500	\$48,500
Parks & Recreation			\$169,845	\$169,845

Date: 1/26/2015

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Long Term Debt Principal

0710

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
590010 Elementary School	\$470,000	\$465,000	\$460,000	\$460,000	\$460,000	\$450,000	\$450,000
590020 CATV	\$345,000	\$335,000	\$0	\$0	\$0	\$0	\$0
590030 Water	\$19,000	\$71,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
590050 Light	\$0	\$0	\$0	\$0	\$0	\$0	\$0
590090 Open Space Land Acq	\$160,000	\$155,000	\$155,000	\$155,000	\$0	\$155,000	\$150,000
590100 High School Land Acq	\$125,000	\$120,000	\$120,000	\$120,000	\$0	\$120,000	\$120,000
590110 Senior Center	\$0	\$0	\$0	\$0	\$0	\$0	\$0
590120 Title V Loan	\$14,963	\$15,101	\$15,100	\$15,100	\$15,099	\$15,100	\$15,100
590130 Assabet River Consortium	\$23,005	\$22,737	\$25,883	\$25,883	\$25,882	\$25,553	\$25,553
590140 New High School Construction	\$3,101,000	\$3,040,000	\$2,995,000	\$2,995,000	\$2,995,000	\$2,960,000	\$2,960,000
590160 Open Space Land Acq (2)	\$110,000	\$110,000	\$110,000	\$110,000	\$110,000	\$105,000	\$105,000
590170 Light Dept Upgrade	\$314,000	\$110,000	\$110,000	\$110,000	\$110,000	\$105,000	\$105,000
590190 Oak Street Middle Renovation	\$370,000	\$430,000	\$440,000	\$440,000	\$440,000	\$435,000	\$435,000
590200 Parker Road Pre School	\$85,000	\$95,000	\$95,000	\$95,000	\$95,000	\$85,000	\$85,000
590220 Fire Facilities Project	\$380,000	\$380,000	\$380,000	\$380,000	\$0	\$380,000	\$380,000
590230 Water Systems Improvements	\$125,000	\$125,000	\$125,000	\$125,000	\$0	\$125,000	\$125,000
590240 Sherwood Middle School	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000
590250 Land Acq - Credit Union	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
590260 Land Acq - South St (Allen)	\$0	\$305,000	\$305,000	\$305,000	\$305,000	\$305,000	\$305,000
590270 Sewer Interceptor	\$0	\$38,707	\$39,548	\$39,548	\$39,548	\$40,407	\$40,407
590280 Spring St School	\$0	\$0	\$65,000	\$65,000	\$65,000	\$65,000	\$65,000
590290 Centech Substation	\$0	\$0	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000
590300 Sewer Intercept Ph 2&3	\$0	\$0	\$0	\$0	\$0	\$190,546	\$190,546
Long Term Debt Principal SepAp	\$6,711,967	\$6,887,545	\$6,880,531	\$6,880,531	\$6,100,529	\$7,001,606	\$6,996,606

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
Long Term Debt Principal	\$6,711,967	\$6,887,545	\$6,880,531	\$6,880,531	\$6,100,529	\$7,001,606	\$6,996,606

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Long Term Debt Interest

0751

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
590010 Elementary School	\$71,931	\$55,481	\$38,626	\$38,626	\$38,625	\$21,376	\$21,376
590020 CATV	\$20,300	\$13,400	\$0	\$0	\$0	\$0	\$0
590030 Water	\$6,285	\$11,860	\$10,625	\$10,625	\$5,575	\$9,575	\$9,575
590050 Light	\$0	\$0	\$0	\$0	\$0	\$0	\$0
590090 Open Space Land Acq	\$28,313	\$25,113	\$18,913	\$18,913	\$9,456	\$14,650	\$14,650
590100 High School Land Acq	\$24,675	\$22,175	\$17,375	\$17,375	\$8,688	\$14,075	\$14,075
590110 Senior Center	\$0	\$0	\$0	\$0	\$0	\$0	\$0
590130 Assabet River Consortium	\$2,124	\$1,888	\$1,652	\$1,652	\$1,652	\$1,369	\$1,369
590140 New High School Construction	\$1,251,415	\$1,159,300	\$1,053,800	\$1,053,800	\$556,850	\$934,700	\$934,700
590160 Open Space Land Acq (2)	\$34,550	\$31,250	\$27,400	\$27,400	\$14,800	\$23,100	\$23,100
590170 Light Dept Upgrade	\$30,110	\$20,750	\$16,900	\$16,900	\$9,550	\$12,600	\$12,600
590190 Oak Street Middle Renovation	\$183,279	\$78,040	\$58,662	\$58,662	\$33,046	\$49,055	\$49,055
590200 Parker Road Pre School	\$23,297	\$9,763	\$6,035	\$6,035	\$3,859	\$3,925	\$3,925
590220 Fire Facilities Project	\$182,233	\$170,833	\$159,433	\$159,433	\$79,716	\$147,083	\$147,083
590230 Water Systems Improvements	\$24,063	\$20,313	\$16,563	\$16,563	\$8,281	\$12,500	\$12,500
590240 Sherwood Middle School	\$770,000	\$748,533	\$710,000	\$710,000	\$710,000	\$680,000	\$680,000
590250 Land Acq - Credit Union	\$23,950	\$21,850	\$19,750	\$19,750	\$19,750	\$17,650	\$17,650
590260 Land Acq - South St (Allen)	\$93,788	\$181,475	\$169,275	\$169,275	\$87,688	\$157,075	\$157,075
590270 Sewer Interceptor	\$0	\$17,649	\$18,364	\$18,364	\$18,363	\$17,573	\$17,573
590280 Spring St School	\$0	\$3,867	\$16,769	\$16,769	\$16,769	\$15,200	\$15,200
590290 Centech Substation	\$0	\$0	\$179,520	\$179,520	\$179,520	\$174,600	\$174,600
590300 Sewer Intercept Ph 2&3	\$0	\$0	\$0	\$0	\$4,727	\$84,778	\$84,778
Long Term Debt Interest SepAp	\$2,770,311	\$2,593,539	\$2,539,662	\$2,539,662	\$1,806,915	\$2,390,884	\$2,390,884
Long Term Debt Interest	\$2,770,311	\$2,593,539	\$2,539,662	\$2,539,662	\$1,806,915	\$2,390,884	\$2,390,884

**TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget**

Short Term Debt Interest

0752

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016*</u>
590080 Anticipation Interest	\$121,695	\$23,185	\$0	\$0	\$0	\$30,000	\$30,000
Short Term Debt Interest SepAp	\$121,695	\$23,185	\$0	\$0	\$0	\$30,000	\$30,000
Short Term Debt Interest	\$121,695	\$23,185	\$0	\$0	\$0	\$30,000	\$30,000

* Subject to change when additional BAN's are issued for the Library Project.

**COMBINED DEBT SERVICE SCHEDULE
ADJUSTED FOR OFFSETTING REVENUE**

Issue No.	Date of Issue/Re-Issue	Purpose	Type of Payment	2016	2017	2018	2019	2020
1	2/1/1996 2/1/2005	Floral St (EXEMPT)	Principal	402,700				
			\$9,000,000 Interest	19,128				
			Total	421,828				
1	2/1/1996 2/1/2005	Floral St	Principal	47,300				
			\$1,000,000 Interest	2,247				
			Total	49,547				
2	6/15/1999 9/3/2009	Land Acquisition #1	Principal	150,000	150,000	145,000	40,000	
			\$3,000,000 Interest	14,650	10,150	5,650	1,300	
			Total	164,650	160,150	150,650	41,300	
3	6/1/1999 9/3/2009	Land Acquisition (HS)	Principal	120,000	115,000	115,000	110,000	
			\$2,400,000 Interest	14,075	10,475	7,025	3,575	
			Total	134,075	125,475	122,025	113,575	
4	10/25/2000	Title V Loan Program #1	Principal	4,829	4,829	4,829	4,829	
			\$86,947 Interest	0	0	0	0	
			Total	4,829	4,829	4,829	4,829	
5	8/15/2001 4/15/2010	High School	Principal	2,960,000	2,940,000	2,930,000	2,925,000	2,915,000
			\$58,900,000 Interest	934,700	802,000	655,250	508,875	362,875
			Total	3,894,700	3,742,000	3,585,250	3,433,875	3,277,875
6	8/15/2001 4/15/2010	Land Acquisition #2	Principal	105,000	105,000	105,000	105,000	105,000
			\$2,000,000 Interest	23,100	18,375	13,125	7,875	2,625
			Total	128,100	123,375	118,125	112,875	107,625
7	8/15/2001 4/15/2010	Light Upgrade	Principal	105,000	105,000	105,000		
			\$1,760,000 Interest	12,600	7,875	2,625		
			Total	117,600	112,875	107,625		
8	7/26/2001 2/1/2005	Assabet River CWMP #1	Principal	14,746	14,422	14,040	13,602	13,242
			\$1,760,000 Interest	1,368	1,085	802	518	259
			Total	16,114	15,507	14,842	14,120	13,501
9	8/1/2004	Title V Loan Program #2	Principal	5,541	5,541	5,541	5,541	5,541
			\$105,896 Interest	0	0	0	0	0
			Total	5,541	5,541	5,541	5,541	5,541
10	11/15/2004 4/12/2013	Oak Middle School	Principal	435,000	420,000	410,000	400,000	390,000
			\$7,400,000 Interest	49,055	44,780	40,630	36,580	32,143
			Total	484,055	464,780	450,630	436,580	422,143
11	11/15/2004 4/12/2013	North Shore School	Principal	85,000	85,000	85,000	80,000	80,000
			\$1,250,000 Interest	3,925	3,075	2,225	1,400	500
			Total	88,925	88,075	87,225	81,400	80,500
12	10/24/2005	Title V Loan Program #3	Principal	4,729	4,729	4,729	4,729	4,728
			\$94,573 Interest	0	0	0	0	0
			Total	4,729	4,729	4,729	4,729	4,728
13	12/18/2007 12/10/2009	Assabet River CWMP #2	Principal	10,807	10,807	10,807	10,808	10,808
			\$168,653 Interest	0	0	0	0	0
			Total	10,807	10,807	10,807	10,808	10,808
14	2/15/2008	Fire Facilities Project	Principal	380,000	380,000	380,000	380,000	380,000
			\$6,800,000 Interest	147,083	134,733	122,383	109,083	96,353
			Total	527,083	514,733	502,383	489,083	476,353
15	2/15/2008	Water Tank - Masonic	Principal	125,000	125,000	125,000		
			\$1,250,000 Interest	12,500	8,438	4,375		
			Total	137,500	133,438	129,375		
16	7/14/2011	Sherwood Middle School	Principal	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
			\$20,000,000 Interest	680,000	650,000	615,000	580,000	540,000
			Total	1,680,000	1,650,000	1,615,000	1,580,000	1,540,000

**COMBINED DEBT SERVICE SCHEDULE
ADJUSTED FOR OFFSETTING REVENUE**

Issue No.	Date of Issue/Re-Issue	Purpose	Type of Payment	2016	2017	2018	2019	2020
17	7/14/2011	Credit Union Land Purchase \$680,000	Principal	70,000	70,000	70,000	65,000	65,000
			Interest	17,650	15,550	13,100	10,725	8,125
			Total	87,650	85,550	83,100	75,725	73,125
18	11/15/2012	Water System Improvements \$681,000	Principal	70,000	70,000	70,000	70,000	65,000
			Interest	9,575	8,525	7,300	5,900	4,550
			Total	79,575	78,525	77,300	75,900	69,550
19	11/15/2012	Land Acquisition - South St \$6,100,000	Principal	305,000	305,000	305,000	305,000	305,000
			Interest	157,075	144,875	132,675	123,525	117,425
			Total	462,075	449,875	437,675	428,525	422,425
20	3/29/2013	Sewer Interceptor #1 \$956,875	Principal	40,407	41,286	42,183	43,100	44,036
			Interest	17,572	16,764	15,939	15,095	14,233
			Total	57,979	58,050	58,122	58,195	58,269
21	1/23/2014	Spring Street School \$635,000	Principal	65,000	65,000	65,000	65,000	65,000
			Interest	15,200	13,250	11,300	8,700	7,400
			Total	80,200	78,250	76,300	73,700	72,400
22	1/23/2014	Light Plant Upgrade - CenTech \$6,000,000	Principal	300,000	300,000	300,000	300,000	300,000
			Interest	174,600	165,600	156,600	144,600	138,600
			Total	474,600	465,600	456,600	444,600	438,600
23	1/7/2015	Sewer Interceptor #2 \$4,146,710	Principal	167,739	171,384	175,109	178,915	182,803
			Interest	84,777	79,579	76,152	72,650	69,071
			Total	252,516	250,963	251,261	251,565	251,874

Existing Debt Service

Total Principal	Principal	6,973,798	6,487,998	6,467,238	6,106,524	5,931,158
Total Interest	Interest	2,390,880	2,135,129	1,882,156	1,630,401	1,394,159
Total Payment	Total	9,364,678	8,623,127	8,349,394	7,736,925	7,325,317

Existing Debt Service by Funding Source

Tax Levy (Within Levy Limit)	306,322	251,875	246,625	230,825	226,025
Tax Levy (Exempted)	7,896,566	7,230,388	6,981,738	6,635,813	6,246,421
Light	592,200	578,475	564,225	444,600	438,600
CATV	0	1	2	3	4
Sewer	337,416	335,327	335,032	334,688	334,452
Title V	15,099	15,099	15,099	15,099	10,269
Water	217,075	211,963	206,675	75,900	69,550
Total	9,364,678	8,623,128	8,349,396	7,736,928	7,325,321

Tax Levy (Exempted)	7,896,566	7,230,388	6,981,738	6,635,813	6,246,421
SBA Funding (Floral)	(585,681)	(585,681)	0	0	0
SBA Funding (HS)	(2,764,695)	(2,764,695)	(2,764,695)	(2,764,695)	(2,764,695)
*Tax Rate Impact calculated on FY 2015 values					
Bond Reserve Account	0	0	0	0	0
Oak Middle MSBA	(40,671)	(40,671)	(40,671)	(40,671)	(40,671)
Sherwood Middle Bond Premium	(65,545)	(62,653)	(59,280)	(55,906)	(52,051)
CenTech North Bond Premium	(1,817)	(1,675)	(1,523)	(1,429)	(1,358)
Net Tax Levy Exempted	4,438,157	3,775,013	4,115,569	3,773,112	3,387,646
Tax Rate Impact*	\$0.90	\$0.76	\$0.83	\$0.76	\$0.68
Average Res Tax Bill (Outside Levy Limit)*	\$341.86	\$290.78	\$317.01	\$290.64	\$260.94

TOWN OF SHREWSBURY
Fiscal Year 2016
Operating Budget

Operating Support

0159

	<u>ACTUAL 2013</u>	<u>ACTUAL 2014</u>	<u>ORIGINAL BUDGET 2015</u>	<u>REVISED BUDGET 2015</u>	<u>EXPENDED TO DATE 2015</u>	<u>DEPARTMENT REQUEST 2016</u>	<u>TOWN MANAGER RECOMMEND 2016</u>
510310 Employee Assist Program	\$3,980	\$3,980	\$4,000	\$4,000	\$2,985	\$4,000	\$4,000
510320 FICA Employer Match	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510330 Grp Health & Life Ins	\$7,523,526	\$7,907,677	\$8,765,844	\$8,765,844	\$4,355,729	\$8,750,000	\$8,750,000
510340 Medicare Employer Match	\$727,786	\$760,503	\$844,596	\$844,596	\$433,812	\$880,000	\$880,000
510360 Pensions & Annuities - NonCon	\$0	\$0	\$0	\$0	\$0	\$0	\$0
510380 Unemployment Compensation	\$82,448	\$50,447	\$150,000	\$154,900	\$31,827	\$150,000	\$150,000
510390 Worker's Compensation	\$0	\$0	\$0	\$0	\$0	\$0	\$0
520080 R & M - Equipment	\$10,421	\$10,421	\$10,421	\$10,421	\$7,816	\$10,421	\$10,421
520620 Ambulance Services	\$19,281	\$0	\$0	\$0	\$0	\$0	\$0
540020 Oil & Fuel	\$436,228	\$461,958	\$475,000	\$475,000	\$201,466	\$400,000	\$400,000
540150 Print Postage Stationary	\$98,814	\$100,615	\$106,000	\$107,000	\$58,990	\$109,200	\$109,200
570100 WAREP Payment	\$0	\$0	\$0	\$0	\$0	\$0	\$0
570220 Memorial Day	\$2,950	\$3,215	\$5,500	\$5,500	\$0	\$5,500	\$5,500
570230 General Insurance	\$722,515	\$784,575	\$873,646	\$885,805	\$835,299	\$900,000	\$900,000
570290 Bills of Prior Years	\$0	\$5,360	\$0	\$0	\$0	\$0	\$0
572010 Out of State Travel Exp	\$0	\$0	\$0	\$0	\$0	\$0	\$0
572030 MIS Support	\$545,000	\$635,000	\$660,000	\$660,000	\$385,000	\$720,230	\$720,230
580370 Telecom & Network Equipment	\$0	\$11,818	\$58,618	\$58,618	\$0	\$34,063	\$34,063
Operating Support SepAp	\$10,172,949	\$10,735,567	\$11,953,625	\$11,971,684	\$6,312,923	\$11,963,414	\$11,963,414
Operating Support	\$10,172,949	\$10,735,567	\$11,953,625	\$11,971,684	\$6,312,923	\$11,963,414	\$11,963,414

Summary Sheet
FY 2016 Health and Life Insurance Budget

Item	Amount	Comment/Explanation
Annual Premium Active/Ret	\$7,741,859.88	Based on 12/15/2015 Census (Projected Rates)
Annual Premium Senior Plans	\$798,113.64	Based on 12/15/2015 Census (Projected Rates)
Additional Employees (20) FP (Annual Cost Per Plan Is \$12,725)	\$282,626.40	Note: FY 13 to FY 14 change was (+5) family; (+7) individual and (+10) senior plans (total of +22 plans). Cannot use change from 2014 to 2015 due to large number of new hires so assumption of 15 is made.
Exposure From ULP Charge	\$142,842.06	
Increase on Active Plans	\$0.00	
Increase on Retiree Plans	\$39,905.68	Assume 10% (January 1 Renewal)
Life Insurance	\$53,729.28	
Total Projected Expenses	\$9,059,076.94	
Reduction for Food Service Employees, Extended Day, Full Day and Pre-School Being Funded Via Revolving Account	\$325,000.00	
Adjusted	\$8,734,076.94	
Say	\$8,750,000.00	Based on Projected Rates - Subject to Change

FY 2016
Health and Life Insurance Budget
(Based on Census as of 12/15/2014)

School Plans

Municipal Plans

Health Plan	Type	Town Pays	No. of Plans	Amount	Health Plan	Type	Town Pays	Amount	Total Amount
H/P PPO	Fam	\$2,393.00	0	\$0.00	H/P PPO	Fam	\$2,393.00	\$0.00	\$0.00
	Ind	\$1,077.50	2	\$25,860.00		Ind	\$1,077.50	\$12,930.00	\$38,790.00
			2	\$25,860.00				1	\$12,930.00
Tufts POS	Fam	\$2,393.00	0	\$0.00	Tufts POS	Fam	\$2,393.00	\$0.00	\$0.00
	Ind	\$1,077.50	0	\$0.00		Ind	\$1,077.50	\$0.00	\$0.00
			0	\$0.00				0	\$0.00
Blue Options Rate Saver	Fam	\$1,356.60	3	\$48,837.60	Blue Options Rate Saver	Fam	\$1,356.60	\$0.00	\$48,837.60
	Ind	\$505.80	3	\$18,208.80		Ind	\$505.80	\$0.00	\$18,208.80
			6	\$67,046.40				0	\$0.00
Tufts Navigator Rate Saver	Fam	\$1,252.80	6	\$90,201.60	Tufts Navigator Rate Saver	Fam	\$1,252.80	\$15,033.60	\$105,235.20
	Ind	\$478.20	4	\$22,953.60		Ind	\$478.20	\$0.00	\$22,953.60
			10	\$113,155.20				1	\$15,033.60
HPHC Rate Saver	Fam	\$1,150.80	19	\$262,382.40	HPHC Rate Saver	Fam	\$1,150.80	\$82,857.60	\$345,240.00
	Ind	\$441.60	43	\$227,865.60		Ind	\$441.60	\$47,692.80	\$275,558.40
			62	\$490,248.00				15	\$130,550.40
Fallon Select Rate Saver	Fam	\$1,177.61	253	\$3,575,223.96	Fallon Select Rate Saver	Fam	\$1,177.61	\$1,229,424.84	\$4,804,648.80
	Ind	\$436.87	123	\$644,820.12		Ind	\$436.87	\$241,152.24	\$885,972.36
			376	\$4,220,044.08				133	\$1,470,577.08
Fallon Direct Rate Saver	Fam	\$1,171.22	57	\$801,114.48	Fallon Direct Rate Saver	Fam	\$1,171.22	\$154,601.04	\$955,715.52
	Ind	\$436.05	35	\$183,141.00		Ind	\$436.05	\$57,558.60	\$240,699.60
			92	\$984,255.48				22	\$212,159.64

FY 2016
Health and Life Insurance Budget
(Based on Census as of 12/15/2014)

School Plans

Municipal Plans

Health Plan	Type	Town Pays	No. of Plans	Amount	Health Plan	Type	Town Pays	Amount	Total Amount	
Blue Options	Fam	\$1,308.60	2	\$31,406.40	Blue Options	Fam	\$1,308.60	0	\$0.00	\$31,406.40
Benchmark	Ind	\$488.40	4	\$23,443.20	Rate Saver	Ind	\$488.40	0	\$0.00	\$23,443.20
			6	\$54,849.60				0	\$0.00	\$54,849.60
Tufts Navigator	Fam	\$1,209.00	0	\$0.00	Tufts Navigator	Fam	\$1,209.00	0	\$0.00	\$0.00
Benchmark	Ind	\$461.40	0	\$0.00	Rate Saver	Ind	\$461.40	0	\$0.00	\$0.00
			0	\$0.00				0	\$0.00	\$0.00
HPHC Rate	Fam	\$1,110.60	2	\$26,654.40	HPHC Rate	Fam	\$1,110.60	0	\$0.00	\$26,654.40
Benchmark	Ind	\$425.40	5	\$25,524.00	Saver	Ind	\$425.40	0	\$0.00	\$25,524.00
			7	\$52,178.40				0	\$0.00	\$52,178.40
Fallon Select	Fam	\$1,161.43	14	\$195,120.24	Fallon Select	Fam	\$1,161.43	2	\$27,874.32	\$222,994.56
Benchmark	Ind	\$431.43	19	\$98,366.04	Rate Saver	Ind	\$431.43	1	\$5,177.16	\$103,543.20
			33	\$293,486.28				3	\$33,051.48	\$326,537.76
Fallon Direct	Fam	\$1,154.40	5	\$69,264.00	Fallon Direct	Fam	\$1,154.40	1	\$13,852.80	\$83,116.80
Benchmark	Ind	\$429.00	9	\$46,332.00	Rate Saver	Ind	\$429.00	1	\$5,148.00	\$51,480.00
			14	\$115,596.00				2	\$19,000.80	\$134,596.80
HP Medicare Enhanced		\$164.17	116	\$228,524.64	HP Medicare Enhanced		\$164.17	57	\$112,292.28	\$340,816.92
BC Medex II		\$170.00	9	\$18,360.00	BC Medex II		\$170.00	5	\$10,200.00	\$28,560.00
Tufts Medicare Prime Plus Suplmt PDP		\$165.00	29	\$57,420.00	Tufts Medicare Prime Plus Suplmt PDP		\$165.00	12	\$23,760.00	\$81,180.00
BC/BS Managed Blue		\$177.38	3	\$6,385.68	BC/BS Managed Blue		\$177.38	3	\$6,385.68	\$12,771.36

FY 2016
Health and Life Insurance Budget
(Based on Census as of 12/15/2014)

School Plans

Municipal Plans

Health Plan	Type	Town Pays	No. of Plans	Amount	Health Plan	Type	Town Pays	Amount	Total Amount
Fallon Senior		\$219.77	51	\$134,499.24	Fallon Senior		\$219.77	\$68,568.24	\$203,067.48
Tufts Medicare Preferred		\$192.57	32	\$73,946.88	Tufts Medicare Preferred		\$192.57	\$57,771.00	\$131,717.88
			240	\$519,136.44				\$278,977.20	\$798,113.64
								Total Cost	\$8,539,973.52
Total Active			608	\$6,416,719.44	Total Active		177	\$1,893,303.00	\$7,741,859.88
Total Retired			240	\$519,136.44	Total Retired		128	\$278,977.20	\$798,113.64
			848	\$6,935,855.88			305	\$2,172,280.20	\$9,108,136.08
							Total Plans		1,153
Life Insurance		\$4.24	703	\$35,768.64			\$4.24	353	\$17,960.64

**TOWN OF SHREWSBURY
WEST SUBURBAN HEALTH GROUP ACTIVE PLANS 2015-2016**

JUNE PAYROLL CHANGES FOR JULY 1, 2015 OPEN-ENROLLMENT

% PAID TOWN/EMP	PLAN TYPE	TOTAL MONTHLY	TOWN MONTHLY	TOWN 26 P/R BI-WEEKLY*	TOWN 21 P/R BI-WEEKLY**	TOWN WEEKLY*	EMPLOYEE MONTHLY	EMP. 26 P/R BI-WEEKLY*	EMP. 21P/R BI-WEEKLY**	EMPLOYEE WEEKLY*	COBRA
INDEMNITY PLANS											
Harvard Pilgrim PPO											
50/50	FAMILY	\$4,786.00	\$2,393.00	\$1,104.46	\$1,367.43	\$552.23	\$2,393.00	\$1,104.46	\$1,367.43	\$552.23	\$4,881.72
50/50	FAMILY (SS)	\$4,786.00	\$2,393.00	\$1,104.46	\$1,367.43	\$552.23	\$2,393.00	\$1,104.46	\$1,367.43	\$552.23	
50/50	INDIVIDUAL	\$2,155.00	\$1,077.50	\$497.31	\$615.71	\$248.65	\$1,077.50	\$497.31	\$615.71	\$248.65	\$2,198.10
50/50	INDIVIDUAL (SS)	\$2,155.00	\$1,077.50	\$497.31	\$615.71	\$248.65	\$1,077.50	\$497.31	\$615.71	\$248.65	
Tufts POS											
50/50	FAMILY	\$4,786.00	\$2,393.00	\$1,104.46	\$1,367.43	\$552.23	\$2,393.00	\$1,104.46	\$1,367.43	\$552.23	\$4,881.72
50/50	FAMILY (SS)	\$4,786.00	\$2,393.00	\$1,104.46	\$1,367.43	\$552.23	\$2,393.00	\$1,104.46	\$1,367.43	\$552.23	
50/50	INDIVIDUAL	\$2,155.00	\$1,077.50	\$497.31	\$615.71	\$248.65	\$1,077.50	\$497.31	\$615.71	\$248.65	\$2,198.10
50/50	INDIVIDUAL (SS)	\$2,155.00	\$1,077.50	\$497.31	\$615.71	\$248.65	\$1,077.50	\$497.31	\$615.71	\$248.65	
RATE SAVER HMO PLANS											
Effective 7/1/2014 Rate Saver plans are not available to new Active Employees and Non-Medicare Eligible Retirees											
BLUE OPTIONS RATE SAVER EPO											
60/40	FAMILY	\$2,261.00	\$1,356.60	\$626.12	\$775.20	\$313.06	\$904.40	\$417.42	\$516.80	\$208.71	\$2,306.22
50/50	FAMILY (SS)	\$2,261.00	\$1,130.50	\$521.77	\$646.00	\$260.88	\$1,130.50	\$521.77	\$646.00	\$260.88	
60/40	INDIVIDUAL	\$843.00	\$505.80	\$233.45	\$289.03	\$116.72	\$337.20	\$155.63	\$192.69	\$77.82	\$859.86
50/50	INDIVIDUAL (SS)	\$843.00	\$421.50	\$194.54	\$240.86	\$97.27	\$421.50	\$194.54	\$240.86	\$97.27	
TUFTS NAVIGATOR RATE SAVER EPO											
60/40	FAMILY	\$2,088.00	\$1,252.80	\$578.22	\$715.89	\$289.11	\$835.20	\$385.48	\$477.26	\$192.74	\$2,129.76
50/50	FAMILY (SS)	\$2,088.00	\$1,044.00	\$481.85	\$596.57	\$240.92	\$1,044.00	\$481.85	\$596.57	\$240.92	
60/40	INDIVIDUAL	\$797.00	\$478.20	\$220.71	\$273.26	\$110.35	\$318.80	\$147.14	\$182.17	\$73.57	\$812.94
50/50	INDIVIDUAL (SS)	\$797.00	\$398.50	\$183.92	\$227.71	\$91.96	\$398.50	\$183.92	\$227.71	\$91.96	
HPHC RATE SAVER EPO											
60/40	FAMILY	\$1,918.00	\$1,150.80	\$531.14	\$657.60	\$265.57	\$767.20	\$354.09	\$438.40	\$177.05	\$1,956.36
50/50	FAMILY (SS)	\$1,918.00	\$959.00	\$442.62	\$548.00	\$221.31	\$959.00	\$442.62	\$548.00	\$221.31	
60/40	INDIVIDUAL	\$736.00	\$441.60	\$203.82	\$252.34	\$101.91	\$294.40	\$135.88	\$168.23	\$67.94	\$750.72
50/50	INDIVIDUAL (SS)	\$736.00	\$368.00	\$169.85	\$210.29	\$84.92	\$368.00	\$169.85	\$210.29	\$84.92	
FALLON SELECT RATE SAVER EPO											
71.5/28.5	FAMILY	\$1,647.00	\$1,177.61	\$543.51	\$672.92	\$271.76	\$469.40	\$216.64	\$268.23	\$108.32	\$1,679.94
50/50	FAMILY (SS)	\$1,647.00	\$823.50	\$380.08	\$470.57	\$190.04	\$823.50	\$380.08	\$470.57	\$190.04	
71.5/28.5	INDIVIDUAL	\$611.00	\$436.87	\$201.63	\$249.64	\$100.82	\$174.14	\$80.37	\$99.51	\$40.19	\$623.22
50/50	INDIVIDUAL (SS)	\$611.00	\$305.50	\$141.00	\$174.57	\$70.50	\$305.50	\$141.00	\$174.57	\$70.50	
FALLON DIRECT RATE SAVER EPO											
76.5/23.5	FAMILY	\$1,531.00	\$1,171.22	\$540.56	\$669.27	\$270.28	\$359.79	\$166.05	\$205.59	\$83.03	\$1,561.62
50/50	FAMILY (SS)	\$1,531.00	\$765.50	\$353.31	\$437.43	\$176.65	\$765.50	\$353.31	\$437.43	\$176.65	
76.5/23.5	INDIVIDUAL	\$570.00	\$436.05	\$201.25	\$249.17	\$100.63	\$133.95	\$61.82	\$76.54	\$30.91	\$581.40
50/50	INDIVIDUAL (SS)	\$570.00	\$285.00	\$131.54	\$162.86	\$65.77	\$285.00	\$131.54	\$162.86	\$65.77	
(SS) REPRESENTS SURVIVING SPOUSE											
* PLEASE NOTE BI-WEEKLY & WEEKLY DEDUCTIONS ARE BASED ON 26 & 52 WEEK PAYROLLS RESPECTIVELY. **SCHOOL EMPLOYEES PAID ON 21 BI-WEEKLY P/R (5 BI-WEEKLY SUMMER DEDUCTIONS ARE INCLUDED IN THE RATES)											

TURN OVER FOR ADDITIONAL RATES

**TOWN OF SHREWSBURY
WEST SUBURBAN HEALTH GROUP ACTIVE PLANS 2015-2016**

JUNE PAYROLL CHANGES FOR JULY 1, 2015 OPEN-ENROLLMENT

% PAID TOWN/EMP	PLAN TYPE	TOTAL MONTHLY	TOWN MONTHLY	TOWN 26 P/R BI-WEEKLY*	TOWN 21 P/R BI-WEEKLY**	TOWN WEEKLY*	EMPLOYEE MONTHLY	EMP. 26 P/R BI-WEEKLY*	EMP. 21P/R BI-WEEKLY**	EMPLOYEE WEEKLY*	COBRA
BENCHMARK HMO PLANS											
BLUE CROSS BLUE SHIELD BENCHMARK											
60/40	FAMILY	\$2,181.00	\$1,308.60	\$603.97	\$747.77	\$301.98	\$872.40	\$402.65	\$498.51	\$201.32	\$2,224.62
50/50	FAMILY (SS)	\$2,181.00	\$1,090.50	\$503.31	\$623.14	\$251.65	\$1,090.50	\$503.31	\$623.14	\$251.65	
60/40	INDIVIDUAL	\$814.00	\$488.40	\$225.42	\$279.09	\$112.71	\$325.60	\$150.28	\$186.06	\$75.14	\$830.28
50/50	INDIVIDUAL (SS)	\$814.00	\$407.00	\$187.85	\$232.57	\$93.92	\$407.00	\$187.85	\$232.57	\$93.92	
TUFTS BENCHMARK											
60/40	FAMILY	\$2,015.00	\$1,209.00	\$558.00	\$690.86	\$279.00	\$806.00	\$372.00	\$460.57	\$186.00	\$2,055.30
50/50	FAMILY (SS)	\$2,015.00	\$1,007.50	\$465.00	\$575.71	\$232.50	\$1,007.50	\$465.00	\$575.71	\$232.50	
60/40	INDIVIDUAL	\$769.00	\$461.40	\$212.95	\$263.66	\$106.48	\$307.60	\$141.97	\$175.77	\$70.98	\$784.38
50/50	INDIVIDUAL (SS)	\$769.00	\$384.50	\$177.46	\$219.71	\$88.73	\$384.50	\$177.46	\$219.71	\$88.73	
HPHC BENCHMARK											
60/40	FAMILY	\$1,851.00	\$1,110.60	\$512.58	\$634.63	\$256.29	\$740.40	\$341.72	\$423.09	\$170.86	\$1,888.02
50/50	FAMILY (SS)	\$1,851.00	\$925.50	\$427.15	\$528.86	\$213.58	\$925.50	\$427.15	\$528.86	\$213.58	
60/40	INDIVIDUAL	\$709.00	\$425.40	\$196.34	\$243.09	\$98.17	\$283.60	\$130.89	\$162.06	\$65.45	\$723.18
50/50	INDIVIDUAL (SS)	\$709.00	\$354.50	\$163.62	\$202.57	\$81.81	\$354.50	\$163.62	\$202.57	\$81.81	
FALLON SELECT BENCHMARK											
73/27	FAMILY	\$1,591.00	\$1,161.43	\$536.04	\$663.67	\$268.02	\$429.57	\$198.26	\$245.47	\$99.13	\$1,622.82
50/50	FAMILY (SS)	\$1,591.00	\$795.50	\$367.15	\$454.57	\$183.58	\$795.50	\$367.15	\$454.57	\$183.58	
73/27	INDIVIDUAL	\$591.00	\$431.43	\$199.12	\$246.53	\$99.56	\$159.57	\$73.65	\$91.18	\$36.82	\$602.82
50/50	INDIVIDUAL (SS)	\$591.00	\$295.50	\$136.38	\$168.86	\$68.19	\$295.50	\$136.38	\$168.86	\$68.19	
FALLON DIRECT BENCHMARK											
78/22	FAMILY	\$1,480.00	\$1,154.40	\$532.80	\$659.66	\$266.40	\$325.60	\$150.28	\$186.06	\$75.14	\$1,509.60
50/50	FAMILY (SS)	\$1,480.00	\$740.00	\$341.54	\$422.86	\$170.77	\$740.00	\$341.54	\$422.86	\$170.77	
78/22	INDIVIDUAL	\$550.00	\$429.00	\$198.00	\$245.14	\$99.00	\$121.00	\$55.85	\$69.14	\$27.92	\$561.00
50/50	INDIVIDUAL (SS)	\$550.00	\$275.00	\$126.92	\$157.14	\$63.46	\$275.00	\$126.92	\$157.14	\$63.46	

(SS) REPRESENTS SURVIVING SPOUSE

* PLEASE NOTE BI-WEEKLY & WEEKLY DEDUCTIONS ARE BASED ON 26 & 52 WEEK PAYROLLS RESPECTIVELY.
**SCHOOL EMPLOYEES PAID ON 21 BI-WEEKLY P/R (5 BI-WEEKLY SUMMER DEDUCTIONS ARE INCLUDED IN THE RATES)

TURN OVER FOR ADDITIONAL RATES

**Town of Shrewsbury
West Suburban Health Group Senior Plans
Rates as of January 1, 2015**

% Paid Town/Retiree		Total Monthly	Town Monthly	Retiree Monthly
Medicare Supplement Plans				
Freedom Of Choice				
<i>Harvard Pilgrim - Medicare Enhance With First Health Part D</i>				
50/50	Subscriber	\$328.33	\$164.17	\$164.17
50/50	Surviving Spouse	\$328.33	\$164.17	\$164.17
<i>BC/BS - Medex II With Blue Medicare Rx</i>				
50/50	Subscriber	\$340.00	\$170.00	\$170.00
50/50	Surviving Spouse	\$340.00	\$170.00	\$170.00
<i>Tufts - Medicare Prime Supplement With PDP Plus</i>				
50/50	Subscriber	\$330.00	\$165.00	\$165.00
50/50	Surviving Spouse	\$330.00	\$165.00	\$165.00
HMO Medi-Wrap Plans				
<i>BC/BS - Managed Blue For Seniors</i>				
60/40	Subscriber	\$295.63	\$177.38	\$118.25
50/50	Surviving Spouse	\$295.63	\$147.82	\$147.82
Medicare Advantage HMO Plans				
<i>Fallon - Senior Plan</i>				
73.5/26.5	Subscriber	\$299.00	\$219.77	\$79.24
50/50	Surviving Spouse	\$299.00	\$149.50	\$149.50
<i>Tufts - Medicare Preferred HMO</i>				
73.5/26.5	Subscriber	\$262.00	\$192.57	\$69.43
50/50	Surviving Spouse	\$262.00	\$131.00	\$131.00

Medicare Budget
FY 2016

Fiscal Year	Expended	Increase	Percent
1997	\$169,330		
1998	\$191,029	\$21,699	12.81%
1999	\$238,445	\$47,416	24.82%
2000	\$269,747	\$31,302	13.13%
2001	\$325,524	\$55,777	20.68%
2002	\$363,278	\$37,754	11.60%
2003	\$407,410	\$44,132	12.15%
2004	\$454,086	\$46,676	11.46%
2005	\$512,640	\$58,554	12.89%
2006	\$534,477	\$21,837	4.26%
2007	\$545,000	\$10,523	1.97%
2008	\$608,243	\$63,243	11.60%
2009	\$645,367	\$37,124	6.10%
2010	\$648,207	\$2,840	0.44%
2011	\$686,791	\$38,584	5.95%
2012	\$704,841	\$18,050	2.63%
2013	\$727,786	\$22,945	3.26%
2014	\$760,503	\$32,717	4.50%
Projection			
2015	\$836,954	\$132,113	15.00%
2016	\$878,802	\$41,848	5.00%
SAY	\$880,000		

	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
First Half of FY	\$257,723	\$267,042	\$275,943	\$285,849	\$301,026	\$332,091
		3.62%	3.33%	3.59%	5.31%	10.32%
Second Half of FY	\$390,484	\$419,749	\$428,898	\$441,937	\$459,477	
		7.49%	2.18%	3.04%	3.97%	
Total	\$648,207	\$686,791	\$704,841	\$727,786	\$760,503	
		5.95%	2.63%	3.26%	4.50%	

Cal 2010	Cal 2011	Cal 2012	Cal 2013	Cal 2014
\$657,526	\$695,692	\$714,747	\$742,963	\$791,568
	5.80%	2.74%	3.95%	6.54%

FY 2015 Budget - \$844,596

Oil and Fuel Budget
FY 2016

Fiscal Year	Unleaded	Diesel	Total
2007	88,988	36,794	125,782
2008	98,673	39,850	138,523
2009	88,944	37,129	126,073
2010	76,144	30,028	106,172
2011	89,158	39,980	129,138
2012	89,111	31,187	120,298
2013	90,000	40,036	130,036
2014			

	Gallons	Price	Extended	Comment
Unleaded	47,500	\$2.3400	\$111,150.00	Fixed price 7/1 to 12/31 (\$2.34)
Unleaded	47,500	\$3.0000	\$142,500.00	Estimate
Diesel	45,000	\$3.0000	\$135,000.00	Current price is \$2.53
Bulk Lubricants			\$8,000.00	
JOC Subscription			\$825.00	
			\$397,475.00	
		SAY	\$400,000	

Print, Postage Stationary
FY 2016

Item	FY 2010 Expended	FY 2011 Expended	FY 2012 Expended	FY 2013 Expended	FY 2014 Expended	FY 2015 Budget	FY 2016 Budget
Postage & Fed Ex	\$68,538	\$74,834	\$75,997	\$63,579	\$66,237	\$77,000	\$77,000
Printing	\$9,252	\$6,011	\$7,163	\$4,970	\$13,220	\$7,000	\$7,000
Time Stamp, Copier & Fax	\$9,694	\$1,612	\$1,387	\$19,620	\$11,765	\$12,500	\$12,500
Copy Paper & Office Supplies/Other Supplies	\$6,281	\$8,089	\$8,044	\$6,358	\$4,819	\$6,000	\$8,000
Postage Meter Rental, Service & Supplies	\$2,954	\$3,563	\$3,117	\$4,287	\$4,574	\$4,500	\$4,700
	\$96,719	\$94,109	\$95,708	\$98,814	\$100,615	\$107,000	\$109,200

Fiscal Year 2016
General Insurance Budget

	FY 2010 Actual	FY 2011 Actual	FY 2012 Actual	FY 2013 Actual	FY 2014 Actual	FY 2015 Budget	FY 2015 Actual (to Date)	Balance	FY 2016 Budget
B/M	\$13,926	\$13,926	\$13,878	\$0	\$0	Incl	Incl	N/A	N/A
Property	\$112,115	\$105,372	\$109,309	\$150,211	\$146,471	\$190,000	\$163,311	\$26,689	\$170,000
Umbrella	\$17,955	\$17,917	\$11,379	\$12,122	\$12,271	\$13,000	\$13,155	(\$155)	\$13,500
G/L & Law Enforcement	\$57,398	\$59,607	\$60,392	\$62,757	\$67,418	\$67,000	\$73,938	(\$6,938)	\$80,000
Auto	\$73,369	\$77,730	\$87,398	\$93,805	\$90,485	\$97,000	\$96,644	\$356	\$100,000
School Board	\$10,333	\$8,377	\$8,874	\$9,146	\$8,464	\$9,700	\$8,475	\$1,225	\$9,000
P O Liability	\$20,702	\$20,702	\$22,293	\$22,979	\$21,264	\$25,000	\$21,669	\$3,331	\$25,000
Boat	\$6,975	\$6,975	\$8,495	\$8,736	\$8,873	\$9,000	\$8,873	\$127	\$9,000
Police & Fire AD&D*	\$37,268	\$43,033	\$84,594	\$63,405	\$76,294	\$60,000	\$62,089	(\$2,089)	\$85,000
Bonds	\$1,512	\$1,512	\$1,512	\$1,512	\$1,270	\$1,500	\$242	\$1,258	\$1,500
Physician Liability	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Shrewsbury Development	\$0	\$1,958	\$0	\$0	\$0	\$0	\$0	\$0	\$0
New Coverages/Misc Charges	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
Deductibles/Out of Pocket	\$0	\$0	\$0	\$4,070	\$0	\$4,428	\$7,500	(\$3,072)	\$5,000
Terrorism Insurance	\$0	\$1,137	\$0	\$0	\$0	\$0	\$0	\$0	\$0
* Includes Deductibles When Applicable									
Sub-Total	\$351,553	\$359,246	\$408,124	\$428,743	\$432,810	\$476,628	\$455,896	\$20,732	\$518,000
Worker's Compensation	\$251,701	\$243,415	\$267,163	\$309,296	\$341,616	\$398,805	\$385,764	\$13,041	\$400,000
MEGA Assessment for FY 2013				\$18,372	\$20,643	\$20,643	\$23,395	(\$2,752)	\$0
Sub-Total	\$603,254	\$602,661	\$675,287	\$756,411	\$795,069	\$896,076	\$865,055	\$31,021	\$918,000
Light/CATV Offset	(\$32,528)	(\$27,550)	(\$24,132)	(\$33,895)	(\$10,493)	(\$8,000)	(\$23,641)	\$15,641	(\$20,000)
Light/CATV Offset (Assessment for FY 2014)				\$0	\$0	(\$2,271)	(\$6,115)	\$3,844	\$0
Total	\$570,726	\$575,111	\$651,155	\$722,516	\$784,576	\$885,805	\$835,299	\$50,506	\$898,000
								Say	\$900,000

MIS Support
Budget Explanation
FY 2016

Ongoing Support, Repair, Operation & Maintenance

For the ongoing support, repair, operation and maintenance of the existing MIS/IT infrastructure including service agreements and consumables. Note that 50% of Director of IT salary is charged back to MIS Support. – **Budget \$600,000** paid in monthly installments.

New Initiatives

\$5,000 for new website design. \$12,000 for security review - **Budget \$17,000.**

New Equipment

For the replacement of desk top computers, printers and other peripherals – **Budget \$85,000** to be paid upon invoicing by SELCO. Note that \$11,818 (last payment) for the new SAN switches installed in 2011 is being carried in the Telecom and Network Equipment budget (01-0159-09-580370)

Prior Year Deficits

Each July there is a review of past fiscal year's incurred expenses and a "make up" fee is assessed by SELCO - **Budget \$18,230.**

Total Budget FY 2016 - **\$720,230**

Telecom & Network Equipment
Budget Explanation
FY 2016

Item	Cost
General repairs & replacement	\$5,000
SAN Switch (4 th of 4 Payments)	\$11,818
Phone system controls upgrade (2 nd of 5 payments)	\$17,245
Total	\$34,063