



TOWN OF SHREWSBURY

100 Maple Avenue
Shrewsbury, Massachusetts 01545-5338

Police Station Building Committee

Minutes

October 23, 2023

Present: Patrick Pitney, John Ambra, Donna O'Connor, Michelle Conlin, Justine Snyder, Kevin Mizikar, Keith Baldinger, Joseph Mauro, Kevin Anderson

Also Present: Neil Joyce, CMS, Inc., Tyler Arcizewski, Tecton Architects, Ryan DiPasquale, Fontaine Bros., Inc.

1. Call to Order

Mr. Pitney called the meeting to order at 4:37pm.

2. Approve Minutes

a. September 18, 2023

On a motion by Mr. Ambra, seconded by Ms. O'Connor, the Committee unanimously voted to approve the minutes of September 18, 2023.

3. Review and Act to Approve Bill Schedules and Warrants

On a motion by Mr. Ambra, seconded by Ms. O'Connor, the Committee unanimously voted to approve all invoices as presented.

4. Hear reports, review and act on the following matters:

a. Report from the Owner's Project Manager

Mr. Joyce advised that the balance of construction remaining is approximately \$1.295 million and the majority of project expenses have stopped coming in.

b. Report from the Architect

Mr. Arcizewski reviewed slides on the planter in front of building that was discussed at the last meeting. The Committee discussed type of planter being proposed and renderings for the design.

After discussion, the Committee decided they would like to review and get further information on options for this design, and would vote at a subsequent meeting.

c. Report from the Construction Manager

Mr. DiPasquale advised that they are working through the last of punch-list work.

5. Other Business

a. Review and Act on the Following Fontaine Bros., Inc. Change Orders:

b. Change Order #19

Mr. Joyce reviewed the proposed changes to Change Order #19, which will be funded through the CM contingency with no change to the GMP. On a motion by Ms. O'Connor, seconded by Mr. Ambra, the Committee unanimously voted to approve Change Order 19.

c. Review and Approve Proposal for Landscaping of Town Hall Lawn Area

The Committee discussed this matter which came up a couple weeks ago and is time sensitive due to the seasonality of the work. Town Staff worked to come up with plan and proposal to have the new grass and old grass match on the front lawn of Town Hall.

On a motion by Ms. O'Connor, seconded by Mr. Ambra, the Committee unanimously voted to approve the proposal for landscaping of the town hall lawn area.

6. Review Meeting Schedule

a. November 20, 2023

b. December 18, 2023

The Committee reviewed the upcoming meeting schedule and anticipate that the December meeting may be the last meeting of the full Committee.

7. Adjourn

On a motion by Mr. Ambra, seconded by Ms. O'Connor, the Committee unanimously voted to adjourn at 5:18pm.