



TOWN OF SHREWSBURY

100 Maple Avenue
Shrewsbury, Massachusetts 01545-5338

Police Station Building Committee

Minutes

August 21, 2023

Present: John Ambra, Keith Baldinger, Kevin Mizikar, Kevin Anderson, Michelle Conlin, Donna O'Connor, Joseph Mauro

Also Present: Matt Salad, Tecton Architects, Neil Joyce, CMS, Inc., Ryan DiPasquale, Fontaine Bros., Inc.

Absent: Patrick Pitney, Justine Snyder

1. Call to Order

Mr. Ambra called the meeting to order at 4:30pm.

2. Approve Minutes

a. July 17, 2023

On a motion by Ms. O'Connor, seconded by Mr. Mauro, the Committee voted 6-0 with Ms. Conlin abstaining to approve the minutes of July 17, 2023.

3. Review and Act to Approve Bill Schedules and Warrants

On a motion by Ms. O'Connor, seconded by Mr. Mauro, the Committee unanimously voted to approve all invoices as presented.

4. Hear reports, review and act on the following matters:

a. Report from the Owner's Project Manager

Mr. Joyce provided an update on construction spending to date. They are forecasting approximately \$700,000 of unobligated owners contingency. Mr. Joyce advised that there was a mistype on the budget update provided, and all bills are through Change Order #17.

b. Report from the Architect

Mr. Salad provided an update on construction to date. Most of the ongoing progress is related to Phase II and the parking lot and driveway progress. The project is 97% complete and billed from a construction perspective.

c. Report from the Construction Manager

Mr. DiPasquale provided an update on construction, noting that the parking lot and driveway progress is the focus at this time. The paving schedule has shifted due to weather, and should wrap up by Labor Day. The Committee members discussed potential outstanding change orders, and after pricing is provided the Committee will review Change Order 18 at the next meeting.

5. Other Business

a. Review and Act on the Following Fontaine Bros., Inc. Change Orders:

Change Order #18

Change Order #18 will be reviewed at the next Committee meeting.

6. Review and Approve the Building Solar Project

The Committee reviewed the building solar project. SELCO is continuing to work with vendors to work on pricing. The total project budget is approximately \$560,000 and staff are looking for a not to exceed amount of \$416,000 in project funds. SELCO will manage any costs over \$416,000 and will apply and manage Inflation Reduction Act grant funds. SELCO will request Town Manager to execute agreement with project funds and will put project out for bid. The funds will come out of the Owners Contingency.

On a motion by Ms. O'Connor, seconded by Mr. Mauro, the Committee unanimously voted to authorize the Town Manager to execute an agreement for the Building Solar project with SELCO for a not to exceed amount of \$416,000.

7. Review Meeting Schedule

- a. September 12, 2023 – Building Dedication Ceremony**
- b. September 18, 2023**
- c. September 21, 2023 – Police Station Open House & Community Event**
- d. October 23, 2023**

The Committee reviewed the upcoming meeting schedule.

8. Adjourn

On a motion by Ms. O'Connor, seconded by Mr. Mauro, the Committee unanimously voted to adjourn at 5:03pm.