Present: Ms. Beth Casavant, Chair, Mr. John Lebeaux, Vice-chairman, Mr. John Samia, Clerk, Mr. Maurice DePalo, Selectman, Mr. James Kane, Selectman

Also Present: Mr. Kevin Mizikar, Town Manager, Mr. Stephen Madaus, Town Counsel, Police and Municipal Campus Building Committee; Mr. Patrick Pitney, Chief Kevin Anderson, Mr. Patrick Collins, Mr. Keith Baldinger, Ms. Justine Snyder, Mr. Joseph Mauro

Ms. Casavant called the meeting to order at 7:00 pm and read the remote script verbatim.

Preliminaries:

1. Approve bills, payrolls and warrants
   On a motion by Mr. Lebeaux, seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted to approve warrants 2061S, 2103, 2108 and 2108C19

2. Announcements/Reports
   None

3. Town Manager’s Report
   Mr. Mizikar stated that the pre-recorded presentations for Town Meeting are now available and pre-town meeting has been scheduled for Tuesday August 4, 2020.
Financial Business:
4. Budget Report
Mr. Mizikar stated that Representative Hannah Kane reported that the next step in the State budget picture is a 3 month step where they will fund the State through October to give us a good picture of longer term plans for state aid. The Town will likely hold a Town Meeting in October so it can coincide well with the town budget.

Special Reports/Actions/Updates:
5. Coronavirus/COVID-19 from Town Manager
Mr. Mizikar presented an overview and displayed a PowerPoint presentation.

Meetings/Hearings:
6. 7:05 pm: Joint Meeting with the Police and Municipal Campus Building Committee, Tecton Architects, and CMS, Inc. for an update on the Police and Municipal Campus Feasibility Study
Mr. Mizikar stated that through the FY2020 Capital Improvement Plan, Town Meeting approved the commissioning of a feasibility study for the police station and municipal campus. Since that time, Tecton Architects and CMS, Inc. have been brought on as the architect and owners project manager. The Board of Selectmen commissioned the building committee in May of this year. Mr. Mizikar reminded the Board and residents why the police station is prioritized and reviewed a summary of needs for the police station and reviewed a PowerPoint presentation.

Matt Salad and Jeff McElravy from Tecton Architects presented a PowerPoint presentation which included the scope of the feasibility study, project goals, census growth & building data, town staff growth, storage issues, space issues, the dispatch center, and the conceptual design

Ms. Casavant recognized the members on the call from the building committee. Mr. Kane asked if the architect can discuss how they are dealing with the top issues of officer safety. Mr. McElravy responded with info on the air handling systems as it relates to the Covid-19 pandemic and other instances such as low plated walls, higher windows, and prisoner security.

Ms. Casavant asked about handicapped accessibility and how there is no elevator. Mr. Salad responded that according to the ADA and Massachusetts Access Board the building meets ADA requirements, however the team will go above and beyond the requirements and install an elevator in this building. Mr. DePalo said this station is sorely needed. The Board thanked the architects their presentation.

7. 7:15 pm: Meeting with Jason Molina, lead petitioner, regarding Article 30 of the August 8, 2020 Annual Town Meeting Warrant
Jason Molina, Melanie Magee and Paul Schwab joined the meeting and reviewed a PowerPoint presentation. Mr. Samia asked about the 2002-2007 state match of 100% and what the match is in 2021. Mr. Molina responded that last year communities under the 3% surcharge replaces 29.3% payout. This year, DOR posted a projection in May of 11.2% payout. The payout is based on transactions on registry of deeds.
8. **7:25 pm: Meeting with Bernard Cahill, Town Planner, regarding Articles 31, 32, 33, 34 and 35 of the August 8, 2020 Annual Town Meeting Warrant**

Bernard Cahill, Town Planner, appeared before the Board and reviewed articles 31-34 regarding Town Center zoning articles. Mr. Kane asked how many are as-of-right changes. Mr. Cahill responded that just over half would require special permit, and the rest are site plan only. Mr. Cahill reviewed a PowerPoint presentation regarding marijuana cultivation being allowed in two more zoning districts than they are allowed now. This proposal would also allow them to be in the limited industrial zoning district.

**New Business:**
9. **Review and act on recommendations for the August 8, 2020 Annual Town Meeting**

The Board and Mr. Mizikar reviewed the following articles and voted on recommendations:

1, 21 & 27 – On a motion by Mr. Lebeaux, seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted not to recommend.

2-14 - On a motion by Mr. Lebeaux, seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted to recommend.

15 - On a motion by Mr. Lebeaux, seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted to recommend.

16, 17, 39 - On a motion by Mr. Lebeaux, seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted to recommend.

18 & 26 - On a motion by Mr. Lebeaux, seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted to recommend.

19 & 20- On a motion by Mr. Lebeaux, seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted to recommend.

22- On a motion by Mr. Lebeaux, seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted to recommend.

23, 24, 25 & 28 - On a motion by Mr. Lebeaux, seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted to recommend.

29- On a motion by Mr. Lebeaux, seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted to recommend.

30- On a motion by Mr. Lebeaux, seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted not to recommend.

31-34 - On a motion by Mr. Lebeaux, seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted to recommend.

35 - On a motion by Mr. Samia, seconded by Mr. DePalo, on a roll call vote, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted 4-0 to recommend.
36 - On a motion by Mr. Lebeaux, seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted to recommend.

37 - On a motion by Mr. Lebeaux, seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted to recommend.

38 - On a motion by Mr. Lebeaux, seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted to recommend.

40 – No recommendation.

41 - On a motion by Mr. Lebeaux, seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted to recommend.

10. **Review and act on the establishment, charge, and goals of the Diversity, Equity and Inclusion Committee**

Mr. Kane suggested to change the language to “invite” the members of other committees, not delegate and would also like to increase the number of members. The committees themselves would appoint a member of their committees.

Mr. DePalo stated that he does not think a member of the Board or any member of the 5 committees listed at the top of the document should be appointed to the committee, but rather should be included in the bottom and this should be a citizens committee without members of potential authority. Mr. Samia agreed, and would rather have various boards be resources and up to 30 people.

Mr. DePalo also stated that he thinks a designee of the Town Manager should be involved for organization and efficiency and that the Town Manager appoint a designee for organization of the committee and do communicate questions.

The Board discussed their opinions on including elected officials on this Task Force and the perception of the members in the task force and the community. Ms. Casavant stated that if there was not participation from elected officials, there should be a member from town staff there at least in the beginning to help facilitate the meetings, but she can understand where it may be seen as limiting the committee.

Mr. Lebeaux responded that he strongly supports the concept of a mix of residents and government leaders and takes an entirely different perspective and thinks it’s important for government officials on this body for a variety of reasons. Having an open body of 30 people is not the best model, having 5 elected officials in a body of 30 is the best model and does not agree with the concept of intimidation from elected officials. A member of the Board of Selectmen represents a wide variety of and they deserve a spot in this body. Mr. DePalo stated that he would be opposed to a requirement of appointment from other committees, but if they are “invited” he is in support. Mr. Lebeaux suggested that the body should appoint its leadership and decide if they break into subcommittees. Mr. Samia states that in response to Mr. Lebeaux’s persuasive points, with an independent chair and 5 invited members from various committees out of 30 total members that he would be comfortable with that makeup and does not believe it is an overshadow.

The Board decided on a total membership up to 30, an invitation to the five groups, and come up with a designee from the Town Managers office to funnel any queries that come through. Ms. Casavant and Mr. Lebeaux will work through another draft to present on the August 11th meeting. The Board discussed the time frame for advertising for about 3 weeks and asked the Manager’s office to draft a call for members prior to the Thursday before the next meeting for review.
11. **Review and act on the Goals of the Board of Selectmen**
   The Board discussed their preference on editing the document. Mr. Samia stated that he would take the lead on this item and the Board would review it at a future meeting.

12. **Review and Act on setting the November 3, 2020 ballot question to seek voter approval to exclude the debt service requirements for the Police Station Project from the provisions of Proposition 2 1/2, so called, and authorize submission to the Secretary of State for inclusion on the State Ballot**

   **BALLOT QUESTION:**
   Shall the Town of Shrewsbury be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond(s) issued in order to construct and equip a police station on property located at 100 Maple Avenue, Shrewsbury, MA, including the costs of architectural, engineering, and site work, abatement of hazardous materials and demolition services relative to existing buildings on the site, and payment of all other costs and expenses incidental or related thereto?
   
   YES ____ NO ______

   Mr. Lebeaux moved approval of the ballot question for the November 3 2020 ballot question and authorize submission to the secretary of state, seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted.

13. Review and act on continued deliberations regarding the hearing held and closed on July 14, 2020 concerning Nuisance Dogs Order issued on March 13, 2020 regarding nuisance dogs at 47 Memorial Drive

   Mr. Elmes stated that he did recommend a new bark collar but should not rely on that alone to fix the barking issue because a new bark collar may not solve the problem. He recommend that both dogs are reenrolled in obedience training with a trainer approved by himself and the must receive documentation by the trainer and training should commence by August 25th. Mr. Elmes stated that he spoke with Ms. Springer and she is willing to try a new bark collar. Further Mr. Elmes spoke with a recommended trainer and Ms. Springer has reenrolled the dogs with a that trainer to start next Monday.

   The Board discussed their options on the order. Mr. Madaus stated that the Board continued their deliberations to this evening and that there was no violations of the prior order. There was a consensus of the Board that the Board intended to modify the order and would receive a recommendation from the ACO on a specific product. The Board discussed a possible trainer with the ACO, the ACO has a trainer in mind that he believes would be a qualified trainer. The Board discussed animal behaviorists and boarding the dogs when the Springers are away for more than 24 hours. Mr. Kane suggested that the Board offer a twelve hour standard when the Springers are away, and given that the trainer and collars don’t work, the Board should consider a behaviorist and the owners should find a behaviorist, further amend it, and give 30 days to comply.

   Mr. DePalo moved that:

   A new Order No. 5 is inserted into the March 13, 2019 notice to read:

   "5. Within sixty (60) days of the date of this MODIFICATION being issued to the Springers, the Springers shall retain the services of a professional animal behaviorist, the selection of the professional behaviorist shall be subject to approval by the Board of Selectmen, to study Bruno and Poppy and to provide recommendations, training or treatments for the two dogs for purposes of ameliorating the cause of the barking; a copy of any such recommendations, training
and/or treatments shall be provided to the Town’s Animal Control Officer immediately upon receipt by the Springers and the Springers shall implement the recommendations, training or treatments provided by the professional animal behaviorist without delay.”

A new Order No. 6 is inserted into the March 13, 2019 notice to read:

“6. When the owners of the dogs are planning to be away from their home at 47 Memorial Drive for a period of time longer than twelve (12) hours they shall not leave the two dogs outside on their property during their time away unless the Springers have first retained or designated a responsible adult to care for the dogs in their absence and such person shall be instructed to be responsive to complaints of excessive barking if received from the Town's Animal Control Officer or the Town's Police Department."

Seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted.

**Correspondence: The Board of Selectmen will review and possibly act on the following:**
15. Email, dated July 21, 2020, from State Representative Hannah Kane, re: Governor Files Another 1/12th budget for August- so noted
17. Email, dated July 24, 2020, from Debra Luke, 28 Patriot Lane, re: 47 Memorial Drive- so noted

On a motion by Mr. Lebeaux, seconded by Mr. Samia, on a roll call vote, Mr. Lebeaux-yes, Mr. Samia-yes, Mr. DePalo-yes, Mr. Kane-yes, Ms. Casavant-yes, the Board unanimously voted to adjourn at 10:23 PM.

Respectfully Submitted,

Valerie B. Clemmey
Administrative Assistant to the Board of Selectmen

**Referenced Materials**
7/28 Remote Script
7/28 Town Manager Report Slides
7/28 CPA Presentation Slides
7/28 Police Campus Presentation Slides
7/28 Town Center Zoning Presentation Slides
7/28 Diversity, Equity and Inclusion Task Force Document
March 13, 2019 Nuisance Dogs 47 Memorial Drive Order
July 24, 2020 Update from ACO Nuisance Dogs 47 Memorial Drive
Confirming Member Access:
As a preliminary matter, this is Beth Casavant, Chair. Please permit me to confirm that all members and persons anticipated on the agenda are present and can hear me.

- Members, when I call your name, please respond in the affirmative.
  - John Lebeaux
  - John Samia
  - Maurice DePalo
  - James Kane

- Staff, when I call your name, please respond in the affirmative.
  - Kevin Mizikar
  - Valerie Clemmey
  - Bernie Cahill
  - Keith Elmes
  - Stephen Madaus

- Anticipated Speakers on the Agenda, please respond in the affirmative.
  - Kevin Griffin
  - Neil Joyce
  - Matt Salad
  - Jeff McElravy
  - Jason Molina
Introduction to Remote Meeting:

Good morning/afternoon/evening. This Open Meeting of the Board of Selectmen is being conducted remotely consistent with Governor Baker’s Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the “COVID-19 Virus.”

In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor’s Order suspends the requirement of the Open Meeting Law to have all meetings in a publicly accessible physical location. Further, all members of public bodies are allowed and encouraged to participate remotely.

The Order, which you can find posted with agenda materials for this meeting allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.

Ensuring public access does not ensure public participation unless such participation is required by law. This meeting will feature public comment.

For this meeting, the Board of Selectmen is convening by Google Meet as posted on the Town’s Website identifying how the public may join.

For “Zoom” or “Google Hangout” Meetings
Please note that this meeting is being recorded, and that some attendees are participating by video conference.

Accordingly, please be aware that other folks may be able to see you, and that take care not to “screen share” your computer unless asked by the chairperson or the staff person. Anything that you broadcast may be captured by the recording.

Meeting Business Ground Rules
We are now turning to the first item on the agenda. Before we do so, permit me to cover some ground rules for effective and clear conduct of our business and to ensure accurate meeting minutes.

- I/the Chair, will introduce each Board Member or Staff Member who has the lead role for this particulate item or guest/speaker associated with this item
on the agenda. After they conclude their remarks, the Chair will go down the line of Members first and then to staff members, inviting each by name to provide any comment or questions. I will then call upon the members to offer a motion and then for a second. Please hold until your name is called. Further,

- Please remember to mute your phone or computer when you are not speaking; remember that unless a document is being shared, your camera feed is triggered by your speaking or background noise;
- Please remember to speak clearly and in a way that helps generate accurate minutes

For others in attendance that are expected to present:
- Please hold until your name is called to present
- Please remember to mute your phone or computer when you are not speaking; remember that unless a document is being shared, your camera feed is triggered by your speaking or background noise;
- Please remember to speak clearly and in a way that helps generate accurate minutes
- After your presentation, members of the Board/Committee will be given the opportunity to ask questions

- Finally, *each vote taken in this meeting will be conducted by roll call vote.*

[Any additional preliminary comments tailored to meetings]
Town Manager & COVID-19 Report

Positive Case Update

- March 19 – July 27, 2020
  - 345 Positive Cases, an increase in 7 from last BOS Meeting
- July 21 – July 27, 2020
  - 7 Positive Cases
  - 1.0 Cases Per Day
- Reporting Weekly
Town Manager & COVID-19 Report

Deaths

- March 19 – July 27, 2020
  - 38 COVID-19: NO CHANGE!!
- Positive Case Context = 345
  - 12.02, an increase of 1.38%
- Population Context ~ 37,000
  - 0.089%

Status of Town Buildings/Staffing & Reopening

- Open by Appointment Only
Shrewsbury Police Station: Summary of Need

Operational Deficiencies

- Procedural
  - Lack of Separation of Prisoners and Staff
  - Insufficient Space
    - Training and Engagement...doesn’t exist
    - Records Storage...in the attic
    - One Interview Room...Sergeants Office
  - Inadequate Space
    - Interview Room...doubles as office, lacks audio video infrastructure
    - Booking Room...lacks audio video infrastructure

- Personnel-Related
  - One Shower, One Toilet, One Urinal...Sixty Employees
  - One Office, Two Computers...Seven Sergeants

Physical/Structural Deficiencies

- Fails to meet MA Building Code
- Fails to safety standards for a police station
Article 30 – Annual Town Meeting
Community Preservation Act

Investing in Our Community

Ballot Referendum November 2020

Prepared by

Revised 7/28/2020 – BOS
Proposal for Shrewsbury

- Community Preservation Act (CPA) allows communities who adopt it to establish funds dedicated for:
  - Recreation
  - Open Space
  - Historic Preservation
  - Affordable Housing

- Adopt CPA with local funding of 1% on the real estate tax bill.
- Include allowable **exemptions** per legislation.
- Let the voters decide whether they can support it.
- Can be adjusted or revoked later by Town Meeting and ballot referendum.
## Project Opportunities with CPA Funds

### Recreation
- Rehabilitate overdue school and neighborhood playgrounds including to be ADA compliant
- Rehabilitate softball, baseball and lacrosse fields including adding irrigation, shade shelters, and lighting
- Create a dog park
- Create walking and bike trails

### Open Space
- Restore ponds and lakes plagued with invasive weeds
- Acquire land that impacts the public water supply
- Acquire properties for sale that fit into our strategic plans

### Historic Preservation
- Preserve qualifying historic buildings and artifacts
- Restore historic gravestones
- Preserve and digitize historical town records

### Affordable Housing
- Create low-income senior or veteran housing
- Acquire and repurpose historic structures for affordable housing
- Create affordable housing stock to fulfill our minimum threshold for 40B
## What can CPA fund?

<table>
<thead>
<tr>
<th>Project Purpose</th>
<th>Open Space</th>
<th>Recreation</th>
<th>Historic Preservation</th>
<th>Affordable Housing</th>
</tr>
</thead>
<tbody>
<tr>
<td>Acquire</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Create</td>
<td>✓</td>
<td>✓</td>
<td>x</td>
<td>✓</td>
</tr>
<tr>
<td>Preserve</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
<td>✓</td>
</tr>
<tr>
<td>Support</td>
<td>x</td>
<td>x</td>
<td>x</td>
<td>✓</td>
</tr>
<tr>
<td>Rehabilitate and/or Restore</td>
<td>✓ (If acquired or created with CPA funds)</td>
<td>✓</td>
<td>✓</td>
<td>✓ (If acquired or created with CPA funds)</td>
</tr>
</tbody>
</table>
Who Else Has Adopted CPA?

177 Communities (>50% of MA) including these comparable towns:

- Ashland
- Grafton
- Holliston
- Medway
- Northborough
- Southborough
- Upton
- West Boylston

Source: Community Preservation Coalition, June 2020
How is Community Preservation Act Funded?

- **Local funding** – proposed 1% surcharge of the real estate tax bill (Note: max allowed per CPA is 3%)

- **Unlock Matching State funds** - Communities that adopt CPA receive a variable annual matching distribution from the statewide Community Preservation Trust Fund

- **We have already been paying** into the Trust Fund through transactions at the Registry of Deeds without getting the benefits
## Cost to Property Owners

<table>
<thead>
<tr>
<th>Assessed Real Property Value</th>
<th>Less $100,000 Value Exemption</th>
<th>Annual Property Owner Surcharge</th>
</tr>
</thead>
<tbody>
<tr>
<td>$200,000</td>
<td>$100,000</td>
<td>$12.47</td>
</tr>
<tr>
<td>$400,000</td>
<td>$300,000</td>
<td>$37.41</td>
</tr>
<tr>
<td><strong>$478,603</strong> (3)</td>
<td><strong>$378,603</strong></td>
<td><strong>$47.21</strong></td>
</tr>
<tr>
<td>Average Single Family Property Value</td>
<td></td>
<td></td>
</tr>
<tr>
<td>$600,000</td>
<td>$500,000</td>
<td>$62.35</td>
</tr>
<tr>
<td>$800,000</td>
<td>$700,000</td>
<td>$87.29</td>
</tr>
</tbody>
</table>

**Example Calculation:**

\[
\frac{($478,603 - $100,000)}{1000} \times ($12.47 \text{ tax rate}) \times (1\% \text{ surcharge rate}) = $47.21
\]

- (1) Exempted property owners will not be charged
- (2) Tax rate for FY2020 is $12.47 per thousand.
- (3) Source: MA Dept of Revenue
Who is Exempt from CPA Surcharge?

- **Low Income Limits for property owned and occupied by a non-senior**

<table>
<thead>
<tr>
<th>Household Size: 1</th>
<th>Household Size: 2</th>
<th>Household Size: 3</th>
<th>Household Size: 4</th>
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</thead>
<tbody>
<tr>
<td>$54,992</td>
<td>$62,848</td>
<td>$70,704</td>
<td>$78,560</td>
</tr>
</tbody>
</table>

- **Moderate Income Limits for property owned and occupied by a senior 60 or older**

<table>
<thead>
<tr>
<th>Household Size: 1</th>
<th>Household Size: 2</th>
<th>Household Size: 3</th>
<th>Household Size: 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>$68,740</td>
<td>$78,560</td>
<td>$88,380</td>
<td>$98,200</td>
</tr>
</tbody>
</table>

- Applicants apply annually
- Existing tax exemptions are not impacted

(1) Persons and families whose annual income is less than 80% of the areawide median income qualify as low-income.
(2) Persons aged 60 or over whose annual income is less than 100% of the areawide median income qualify as moderate-income seniors. Income limits shown apply for 2020.
Revenues from CPA

- CPA 1% surcharge is estimated to generate over $500,000 annually.

- Shrewsbury to receive an annual variable matching distribution from the statewide CPA Trust Fund based on local surcharge receipts.

- Opting-in by adopting CPA will enable Shrewsbury to receive the distribution from the state fund.
State Funds we are missing out on!

Cumulative State CPA Trust Fund Distributions

If Shrewsbury already adopted CPA, the FY20 state distribution alone may have been $115,000

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Current CPA Surcharge</td>
<td>1.00%</td>
<td>1.00%</td>
<td>1.00%</td>
<td>1.00%</td>
<td>1.50%</td>
<td>1.00%</td>
<td>1.50%</td>
</tr>
</tbody>
</table>
- **Local control** through creation of a Community Preservation Committee (CPC). Project requests are submitted to CPC for review.
  - CPC accepted projects are presented to Town Meeting.
  - Town Meeting reviews and approves projects.
Who is the Community Preservation Committee (CPC)?

- Consists of a proposed 9 member board
- Statutory members one from each:
  - Conservation Commission
  - Planning Board
  - Historical Commission
  - Housing Authority
  - Parks & Cemetery Commission
- Optional members
  - 4 members “at-large”
- Bylaw will be raised if Town Meeting and Ballot Referendum are successful
Vote **YES** for the Community Preservation Act

- CPA was enacted in 2000 and continues to pay out
- CPA enables us to follow through on strategic plans and **community sourced priorities**
  - Open Space and Recreation Plans and Surveys
  - Master Plans: 2001 and 2016
  - Housing Production Plans: 2012 and 2019

- CPA Effective Date: July 1, 2021

- Your **YES** vote allows the **Voters to decide if Shrewsbury should adopt CPA on November 3rd**
APPENDIX
Annual CPA Budget Allocation

Annual CPA Budget (local surcharge revenue + state match)

Category Reserve Accounts:
(Required to spend, or reserve, 10% of total revenue in each category)
- Housing
- Open Space (Including Recreation)
- Historic

Other Accounts:
- CPC Administrative Account
- Budgeted Reserve and/or CPA project appropriations for any category

Source: Community Preservation Coalition, June 2020
Outreach to Date

Shrewsbury Boards and Commissions

- Conservation Commission
- Historical Commission*
- Housing Authority
- Parks & Cemetery Commission*
- Planning Board
- Board of Selectmen
- Council on Aging Board*
- Lake Quinsigamond Commission
- Historic District Commission
- Trails Committee*
- Rotary Club of Shrewsbury*

Shrewsbury Interest Groups

- Shrewsbury Historical Society*
- Lake Quinsigamond Watershed Association
- Friends of Prospect Park
- Beal PTO
- Coolidge PTO
- Sherwood & Oak PTO
- Republican Town Committee
- Democratic Town Committee*
- Rotary Club of Shrewsbury*

CPA Town Governments

- Northborough CPC Chairperson
- Northborough Town Planner
- Northborough Affordable Housing Corporation
- Grafton Town Administrator

Direct Stakeholders

* Endorsed Adopting CPA
About the Ballot Committee

- We formed a ballot committee to advocate for the adoption of the Community Preservation Act in Shrewsbury
- We are Town Meeting Members, volunteers, and property tax payers in Shrewsbury

<table>
<thead>
<tr>
<th>Role</th>
<th>Member</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chairperson</td>
<td>• Missy Hollenback</td>
</tr>
<tr>
<td>Campaign Manager and Treasurer</td>
<td>• Jason Molina</td>
</tr>
<tr>
<td>Open Space and Recreation Advocate</td>
<td>• Martha Gach</td>
</tr>
<tr>
<td></td>
<td>• Barbara Kickham</td>
</tr>
<tr>
<td></td>
<td>• Melanie Magee</td>
</tr>
<tr>
<td>Historic Preservation Advocate</td>
<td>• Gail Aslanian</td>
</tr>
<tr>
<td></td>
<td>• Paul Schwab</td>
</tr>
<tr>
<td>Affordable Housing Advocate</td>
<td>• Kathy McSweeney</td>
</tr>
</tbody>
</table>
## Sample of Recreation CPA Projects

<table>
<thead>
<tr>
<th>City / Town</th>
<th>Project Name</th>
<th>Description</th>
<th>CPA Funds</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agawam</td>
<td>Pickleball at Borgatti Field</td>
<td>Creation of Pickle Ball Courts at Borgatti Field</td>
<td>$47,507</td>
<td>03-16-2016</td>
</tr>
<tr>
<td>Grafton</td>
<td>Lions Club Property Recreational Improvements</td>
<td>Design and engineering work to determine costs for recreational upgrades (deteriorated road, parking design, ADA compliant restrooms, boat dock) at Grafton Lions Club Dauphinais Park.</td>
<td>$41,500</td>
<td>05-13-2019</td>
</tr>
<tr>
<td>Grafton</td>
<td>Silver Lake Beach Improvements</td>
<td>Recreational improvements to the Town Beach at Silver Lake, including additional sand, grills, a canopy and improved handicapped accessibility.</td>
<td>$54,820</td>
<td>05-09-2016</td>
</tr>
<tr>
<td>Ayer</td>
<td>Ayer Dog Park</td>
<td>To support the Ayer Department of Public Works endeavor to build a neighborhood Dog Park on Snake Hill Road, adjacent to the Pingry Hill subdivision.</td>
<td>$20,000</td>
<td>05-08-2017</td>
</tr>
<tr>
<td>Acton</td>
<td>Jones Field Playground Renovation</td>
<td>To assist the Acton Recreation Department towards renovations for a fully accessible playground at 54 Martin Street. The current play equipment was installed in 1996 and has deteriorated to the point of being unsafe.</td>
<td>CPA: $269,000 Private: $41,000</td>
<td>04-01-2019</td>
</tr>
<tr>
<td>Hopkinton</td>
<td>Sandy Beach Cameras</td>
<td>Security Cameras at Sandy Beach, Fruit Street and EMC</td>
<td>$50,000</td>
<td>05-05-2018</td>
</tr>
</tbody>
</table>
## Sample of Open Space CPA Projects

<table>
<thead>
<tr>
<th>City / Town</th>
<th>Project Name</th>
<th>Description</th>
<th>CPA Funds</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Northboro</td>
<td>Town Common</td>
<td>Phase I of creation of town common in downtown area.</td>
<td>$480,000</td>
<td>04-25-2016</td>
</tr>
<tr>
<td>Harvard</td>
<td>Invasive Species Eradication</td>
<td>Control and elimination of invasive plants on town owned conservation land acquired with CPC funds.</td>
<td>$26,000</td>
<td>05-05-2018</td>
</tr>
<tr>
<td>Hudson</td>
<td>481 Main Street</td>
<td>Trail signs for conservation land purchased using CPA funds</td>
<td>$3,500</td>
<td>05-06-2019</td>
</tr>
<tr>
<td>West Boylston</td>
<td>Land Purchase-Goodale/Malden St</td>
<td>A grant for the purchase of 12.51 acres of land on Goodale and Malden Streets from the Greater Worcester Land Trust, administering a conservation restriction on the land in perpetuity and closing and legal costs associated with the land purchase.</td>
<td>$172,500</td>
<td>10-17-2016</td>
</tr>
<tr>
<td>Ayer</td>
<td>Conservation fund</td>
<td>Requested by Community Preservation Committee, with support from Conservation Commission and Open Space Committee, this article would create a Conservation Fund of which funds would be used for the purpose of acquiring lands for the purposes of conservation, open space, and/or passive recreation. The Fund will be overseen by the Conservation Commission and the Town Treasurer is custodian of the funds.</td>
<td>$500,000</td>
<td>10-23-2017</td>
</tr>
</tbody>
</table>
## Sample of Historic Preservation CPA Projects

<table>
<thead>
<tr>
<th>City / Town</th>
<th>Project Name</th>
<th>Description</th>
<th>CPA Funds</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hopkinton</td>
<td>Preservation of Town Records</td>
<td>Preservation of land records, books are dated from 1710-1843</td>
<td>$25,000</td>
<td>05-05-2018</td>
</tr>
<tr>
<td>Southboro</td>
<td>Olde Burial Ground Restoration</td>
<td>Funding the historic preservation of gravestones and monuments in the historic Old Burial Ground of Southborough</td>
<td>$26,450</td>
<td>04-10-2018</td>
</tr>
<tr>
<td>Northboro</td>
<td>Historical Site Signage</td>
<td>Informational sign identifying the First Parish Church at 40 Church Street as the first Meeting House. Informational sign honoring deceased resident Mark Fidrych, former pitcher for the Detroit Tigers.</td>
<td>$4,900</td>
<td>04-25-2016</td>
</tr>
<tr>
<td>Southboro</td>
<td>Burnett House Historic Preservation Restriction</td>
<td>Preservation Restriction for historical preservation purposes, pursuant to M.G.L. c.184, ·· 31-33, as amended, to be held under the custody and control of the Southborough Historical Commission</td>
<td>CPA Bond</td>
<td>04-11-2016</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$970,000</td>
<td></td>
</tr>
<tr>
<td>Southboro</td>
<td>Southborough Historical Society Preservation of Documents and Artifacts</td>
<td>Monies will be used for the preservation of historic town artifacts and documents at the Southborough Historical Museum</td>
<td>$20,650</td>
<td>04-26-2017</td>
</tr>
</tbody>
</table>
## Sample of Affordable Housing CPA Projects

<table>
<thead>
<tr>
<th>City / Town</th>
<th>Project Name</th>
<th>Description</th>
<th>CPA Funds</th>
<th>Approval Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ayer</td>
<td>Former Central Fire Station Affordable Housing Project</td>
<td>To help fund the creation of six (6) affordable rental units at the Former Central Fire Station Located on Washington Street. The total housing funding request is $150,000 coming from the Housing Category of the Town</td>
<td>CPA: $150,000</td>
<td>05-13-2019</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Private: $400,000</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>State: $500,000</td>
<td></td>
</tr>
<tr>
<td>Northboro</td>
<td>Northboro Affordable Housing Corporation</td>
<td>Funds used by Northborough Affordable Housing Corporation and Habitat For Humanity for creation of 4 affordable units</td>
<td>$100,000</td>
<td>04-24-2017</td>
</tr>
<tr>
<td>West Boylston</td>
<td>Housing Services-Sr, Vet, Affrd</td>
<td>A grant to pay for community housing services to assist with affordable senior and veteran housing needs.</td>
<td>$25,000</td>
<td>10-15-2018</td>
</tr>
<tr>
<td>Grafton</td>
<td>Mill/Hud</td>
<td>Phase I: Research into the feasibility of creating affordable housing on town-owned land. Looking into concept plans and title research. The number of units that may be supported are between 48 and 60.</td>
<td>$4,000</td>
<td>08-21-2017</td>
</tr>
<tr>
<td>Grafton</td>
<td>Transfer to Grafton Affordable Housing Trust</td>
<td>Transfer the CPA Affordable Housing Reserve to the Grafton Affordable Housing Trust.</td>
<td>$48,567</td>
<td>05-14-2018</td>
</tr>
</tbody>
</table>
SHREWSBURY, MA

POLICE STATION & MUNICIPAL CAMPUS PROJECT

7.27.20
PROJECT GOALS

- Assess conditions of existing Town Hall, Senior Center and Police Department
- Analyze existing property & adjacent properties
- Meet with key stakeholders for each department to develop a space needs assessment and program for each department
- Provide conceptual design concepts for each building demonstrating how the space needs assessment will be addressed in order to meet the Town’s growing needs
- Develop a masterplan for the campus incorporating adjacent properties where necessary
- Prepare a schematic design & estimate in preparation for a final package to be presented at Fall 2020 Town Meeting
CENSUS GROWTH & BUILDING DATA

TOWN BUILDING DATA

Town Hall
- Constructed: 1966
- Renovated: 1997
- Gross Square Feet: 36,319
- Program Square Feet: 44,019

Police Station
- Constructed: 1971
- Renovated: 1996
- Gross Square Feet: 17,485
- Program Square Feet: 38,438

Senior Center
- Constructed: 2000
- Gross Square Feet: 11,400
- Program Square Feet: 11,835

Population Growth

Population from US Census

MEAN DATA TREND LINE ~ 7% growth over 10 years

Population
**Town Staff Growth**

**Town Staffing Levels**

**Town Hall**
- 1990 - 41
- 2000 - 86
- 2010 - 105
- 2020 - 114
- 10 Year Average = 26%

**Police Station**
- 1990 - 22
- 2000 - 55
- 2010 - 61
- 2020 - 69
- 10 Year Average = 27%

**COA**
- 1990 - 1
- 2000 - 8
- 2010 - 8
- 2020 - 8
- 10 Year Average

---

**Staffing Growth by Year**

- **Town Hall**
- **Police Department**
- **COA**
EXISTING POLICE STATION
POLICE STATION

REFER TO PAGE 11 OF THE REPORT
POLICE STATION

REFER TO PAGE 11 OF THE REPORT
POLICE STATION

REFER TO PAGE 11 OF THE REPORT
SPACE NEEDS
<table>
<thead>
<tr>
<th>Space Needs</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Public</td>
</tr>
<tr>
<td>1.01 Vestibule</td>
</tr>
<tr>
<td>1.02 Lobby</td>
</tr>
<tr>
<td>1.03 Small Public Interview</td>
</tr>
<tr>
<td>1.04 Large Public Interview</td>
</tr>
<tr>
<td>1.05 Licensing/Interview Room</td>
</tr>
<tr>
<td>1.06 Desk Officer</td>
</tr>
<tr>
<td>1.07 Male Restroom</td>
</tr>
<tr>
<td>1.08 Female Restroom</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>2. Dispatch Center</th>
</tr>
</thead>
<tbody>
<tr>
<td>2.01 Dispatch Center</td>
</tr>
<tr>
<td>2.02 Dispatch Supervisor's Office</td>
</tr>
<tr>
<td>2.03 Unixx Restroom</td>
</tr>
<tr>
<td>2.04 Communications Equipment Room/IT</td>
</tr>
<tr>
<td>2.05 Break Area</td>
</tr>
<tr>
<td>2.06 Future Office</td>
</tr>
<tr>
<td>2.07 311 Call Center</td>
</tr>
<tr>
<td>2.08 311 Supervisor</td>
</tr>
<tr>
<td>2.09 311 Unixx Restroom</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3. Records</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.01 Clerks Office</td>
</tr>
<tr>
<td>3.02 Office Supply Closet</td>
</tr>
<tr>
<td>3.03 Records Archive Room</td>
</tr>
<tr>
<td>3.04 Unixx Restroom</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4. Community Training</th>
</tr>
</thead>
<tbody>
<tr>
<td>4.01 Training Room</td>
</tr>
<tr>
<td>4.02 Kitchenette</td>
</tr>
<tr>
<td>4.03 Supply/Training Storage</td>
</tr>
<tr>
<td>4.04 Furniture Storage</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>5. Patrol Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.01 Lieutenant's Office</td>
</tr>
<tr>
<td>5.02 Lieutenant's Office</td>
</tr>
<tr>
<td>5.03 Sergeants</td>
</tr>
<tr>
<td>5.04 Report Preparation</td>
</tr>
<tr>
<td>5.05 Roll Call/Break Room</td>
</tr>
<tr>
<td>5.06 K-9 Officer</td>
</tr>
<tr>
<td>5.07 Quartermaster Storage</td>
</tr>
<tr>
<td>5.08 Weapons Cleaning</td>
</tr>
<tr>
<td>5.09 Armory</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>6. Traffic</th>
</tr>
</thead>
<tbody>
<tr>
<td>6.01 Lieutenant's Office</td>
</tr>
<tr>
<td>6.02 Sergeants Office</td>
</tr>
<tr>
<td>6.03 Equipment Storage</td>
</tr>
<tr>
<td>6.04 Traffic Reconstruction Storage</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>7. Investigative</th>
</tr>
</thead>
<tbody>
<tr>
<td>7.01 Investigative Admin</td>
</tr>
<tr>
<td>7.02 Investigative Records File Room</td>
</tr>
<tr>
<td>7.03 Detective Squad Room</td>
</tr>
<tr>
<td>7.04 Interview Room</td>
</tr>
<tr>
<td>7.05 Interview Room</td>
</tr>
<tr>
<td>7.06 Video Observation Room</td>
</tr>
<tr>
<td>7.07 Kitchenette</td>
</tr>
<tr>
<td>7.08 Sergeants Office</td>
</tr>
<tr>
<td>7.09 Lieutenant's Office</td>
</tr>
<tr>
<td>7.10 Future Captain Office</td>
</tr>
<tr>
<td>7.11 Conference Room</td>
</tr>
<tr>
<td>7.12 Equipment Storage Room</td>
</tr>
<tr>
<td>7.13 Crime Scene Supply Storage Room</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>8. Department Administration</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.01 Chief's Administrative Assistant</td>
</tr>
</tbody>
</table>
### Space Needs

<table>
<thead>
<tr>
<th>8. Department Administration</th>
<th>1155 SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>8.02 Reprographics/Work Area</td>
<td>60 SF</td>
</tr>
<tr>
<td>8.03 Supply Storage</td>
<td>20 SF</td>
</tr>
<tr>
<td>8.04 Future Administration Lieutenant Office</td>
<td>175 SF</td>
</tr>
<tr>
<td>8.05 Chief’s Office</td>
<td>260 SF</td>
</tr>
<tr>
<td>8.06 Conference Room</td>
<td>240 SF</td>
</tr>
<tr>
<td>8.07 Future Office - Deputy Chief / Captain</td>
<td>200 SF</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>9. Staff Facilities</th>
<th>6058 SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.01 Main Male Restroom/Shower</td>
<td>360 SF</td>
</tr>
<tr>
<td>9.02 Main Male Locker Room</td>
<td>1200 SF</td>
</tr>
<tr>
<td>9.03 Main Female Restroom/Shower</td>
<td>200 SF</td>
</tr>
<tr>
<td>9.04 Main Female Locker Room</td>
<td>240 SF</td>
</tr>
<tr>
<td>9.05 Investigative / Admin Male Restroom/Shower</td>
<td>240 SF</td>
</tr>
<tr>
<td>9.06 Investigative / Admin Male Locker Room</td>
<td>620 SF</td>
</tr>
<tr>
<td>9.07 Investigative / Admin Female Restroom/Shower</td>
<td>200 SF</td>
</tr>
<tr>
<td>9.08 Investigative / Admin Female Locker Room</td>
<td>180 SF</td>
</tr>
<tr>
<td>9.09 Break Room</td>
<td>450 SF</td>
</tr>
<tr>
<td>9.10 Miscellaneous Male Restrooms</td>
<td>150 SF</td>
</tr>
<tr>
<td>9.11 Miscellaneous Female Restroom</td>
<td>150 SF</td>
</tr>
<tr>
<td>9.12 Fitness Center</td>
<td>2000 SF</td>
</tr>
<tr>
<td>9.13 Mail Area</td>
<td>20 SF</td>
</tr>
<tr>
<td>9.14 Laundry</td>
<td>75 SF</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>10. Property and Evidence</th>
<th>970 SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.01 Evidence Laboratory</td>
<td>160 SF</td>
</tr>
<tr>
<td>10.02 Evidence Receiving</td>
<td>100 SF</td>
</tr>
<tr>
<td>10.03 Evidence Storage</td>
<td>240 SF</td>
</tr>
<tr>
<td>10.04 Drugs/Weapons/Valuables Storage</td>
<td>170 SF</td>
</tr>
<tr>
<td>10.05 Bulk Found Property Room</td>
<td>300 SF</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>11. Prisoner Processing</th>
<th>2035 SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>11.01 Stryk Port (2-cruiser)</td>
<td>900 SF</td>
</tr>
<tr>
<td>11.02 Cruiser Supply Storage</td>
<td>80 SF</td>
</tr>
<tr>
<td>11.03 Processing Area</td>
<td>600 SF</td>
</tr>
<tr>
<td>11.04 Holding</td>
<td>100 SF</td>
</tr>
<tr>
<td>11.05 Intoxilizer Area</td>
<td>65 SF</td>
</tr>
<tr>
<td>11.06 Custodial Closet</td>
<td>40 SF</td>
</tr>
<tr>
<td>11.07 Interview Room</td>
<td>100 SF</td>
</tr>
<tr>
<td>11.08 Prisoner Release / Bail</td>
<td>100 SF</td>
</tr>
<tr>
<td>11.09 Blanket Storage</td>
<td>50 SF</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>12. Detention Facilities</th>
<th>1380 SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>12.01 Adult Male Cell</td>
<td>150 SF</td>
</tr>
<tr>
<td>12.02 Adult Male Cell</td>
<td>150 SF</td>
</tr>
<tr>
<td>12.03 Adult Male Cell</td>
<td>150 SF</td>
</tr>
<tr>
<td>12.04 Adult Male Cell</td>
<td>150 SF</td>
</tr>
<tr>
<td>12.05 Adult Male Cell</td>
<td>150 SF</td>
</tr>
<tr>
<td>12.06 Adult Male Cell</td>
<td>150 SF</td>
</tr>
<tr>
<td>12.07 Individual Female / Juvenile Cell</td>
<td>180 SF</td>
</tr>
<tr>
<td>12.08 Individual Female / Juvenile Cell</td>
<td>150 SF</td>
</tr>
<tr>
<td>12.09 Individual Female / Juvenile Cell</td>
<td>150 SF</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>13. Vehicle Storage</th>
<th>3485 SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>13.01 Animal Control Office</td>
<td>145 SF</td>
</tr>
<tr>
<td>13.02 Trailer Storage</td>
<td>240 SF</td>
</tr>
<tr>
<td>13.03 Vehicle Storage Garage</td>
<td>2800 SF</td>
</tr>
<tr>
<td>13.04 Cruiser Maintenance Work Room</td>
<td>140 SF</td>
</tr>
<tr>
<td>13.05 Animal Control Storage Room</td>
<td>100 SF</td>
</tr>
<tr>
<td>13.06 First Aid</td>
<td>60 SF</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>14. Building Services</th>
<th>1040 SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.01 Custodial Closet</td>
<td>40 SF</td>
</tr>
<tr>
<td>14.02 Custodial Closet</td>
<td>40 SF</td>
</tr>
<tr>
<td>14.03 Custodial Closet</td>
<td>40 SF</td>
</tr>
</tbody>
</table>
### Building Services

<table>
<thead>
<tr>
<th>Description</th>
<th>SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.04 Facility Maintenance Storage</td>
<td>150</td>
</tr>
<tr>
<td>14.05 Boiler Room</td>
<td>300</td>
</tr>
<tr>
<td>14.06 Sprinkler Room</td>
<td>60</td>
</tr>
<tr>
<td>14.07 Air Handling Equipment Room</td>
<td>60</td>
</tr>
<tr>
<td>14.08 Electrical Room</td>
<td>150</td>
</tr>
<tr>
<td>14.09 Emergency Electrical Room</td>
<td>100</td>
</tr>
<tr>
<td>14.10 Tel/Data Head End Room</td>
<td>60</td>
</tr>
<tr>
<td>14.11 Tel/Data Distribution Closet</td>
<td>60</td>
</tr>
<tr>
<td>14.12 Tel/Data Distribution Closet</td>
<td>60</td>
</tr>
</tbody>
</table>

### Vertical Circulation

<table>
<thead>
<tr>
<th>Description</th>
<th>SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.01 Stair, 2 Floors</td>
<td>400</td>
</tr>
<tr>
<td>15.02 Stair, 2 Floors</td>
<td>400</td>
</tr>
<tr>
<td>15.03 Elevator, 2 Floors</td>
<td>120</td>
</tr>
<tr>
<td>15.04 Elevator Machine Room</td>
<td>60</td>
</tr>
</tbody>
</table>

### Parking Canopy

<table>
<thead>
<tr>
<th>Description</th>
<th>SF</th>
</tr>
</thead>
<tbody>
<tr>
<td>16.01 Carport</td>
<td>3600</td>
</tr>
<tr>
<td>16.02 Long Term Bulk Storage</td>
<td>275</td>
</tr>
<tr>
<td>16.03 K-9 Kennel</td>
<td>25</td>
</tr>
<tr>
<td>16.04 K-9 Training Storage</td>
<td>40</td>
</tr>
</tbody>
</table>

**Net SF:** 30,750 SF

**Gross SF (25% Net to Gross):** 38,438 SF
POLICE STATION CONCEPTUAL DESIGN
POLICE STATION – 1ST FLOOR
POLICE STATION - EAST ELEVATION
POLICE STATION - SOUTH ELEVATION
POLICE STATION - WEST ELEVATION
POLICE STATION - NORTH ELEVATION
POLICE & TOWN HALL MASSING COMPARISON
THANK YOU!

Tecton
ARCHITECTS
Town Center Rezoning
Annual Town Meeting Articles 31-34
Planning and Economic Development Department
Shrewsbury Finance Committee Public Hearing
July 23, 2020
2016 Master Plan
Town Center Goals and Tasks

Section LU4.1.a:
• Review the existing zoning bylaw to ensure that... future infill is complementary to the compact style of the area.

Section LU4.2:
• Promote the Town Center as a pedestrian-friendly shopping and service area and a neighborhood gathering place.

Section LU4.2.a:
• Conduct a design study/Develop a clear vision for the area
• Determine the limits of the town center
• Make recommendations for parking, building design guidelines, streetscape improvements, and wayfinding

Section LU4.2.b:
• Develop a business association and/or independent organization that promotes the economic and cultural well-being of the Town Center
Town Center Accomplishments and Completed Tasks Since 2016

1. Shrewsbury Town Center Parking Management Plan, (Stantec Inc., 2018)

2. Establishment of Shrewsbury Town Center Association (STCA, 2018)

3. Shrewsbury Town Center and Beal School Visioning Study, (Horsley Witten Group, 2019)

4. Beal School Property Recommendations, (Beal Reuse Committee, 2019)

5. Wayfinding and Branding Study, (Favermann Design, 2020)
Timeline for the Town Center Re-Zoning Process

1. Initial Draft Outline of Town Center Zoning District Bylaw  October – November 2019
2. Project Overview Presentation to Board of Selectmen  October 22, 2019
3. Public Forums  Nov. 19 and Dec. 11, 2019
4. Meetings with Town Center Stakeholders  January 2020
5. Presentation of Findings to Board of Selectmen  February 2020
6. Second Draft of Town Center Zoning District Bylaws  February 2020
7. Finance Committee and Board of Selectmen Public Hearings  July 2020
8. Planning Board Public Hearings  April – August 6, 2020
9. Final Bylaw Language and Town Meeting  August 8, 2020
Town Center Zoning District: Town Meeting Articles

Article 31 – New Uses, New Definitions and Use Table

Article 32 – Incorporation the Town Center District into Existing Zoning

Article 33 – New Town Center Subsection of Bylaw Criteria, Standards, and Requirements

Article 34 – Town Center District Zoning Boundaries
Vertical Mixed-use by Site Plan & Special Permit

**Mixed-Use Development - Vertical Mix:**
An integration of commercial and multi-family residential uses in a single structure in which the residential uses are located above the ground floor.

Nano and Micro Breweries by Site Plan and Special Permit

**Microbrewery:**
A facility... for the production and packaging of malt, wine, or hard cider beverages for distribution retail or wholesale, on or off the premise, with a capacity of not more than fifteen thousand (15,000) barrels.

**Nanobrewery:** ...six thousand (6,000) barrels

“Boutique” Hotel by Site Plan Approval

**Boutique or Small-scale Hotel:**
A small hotel not less than ten (10) and not more than 50 rooms, typically designed to blend into the community and reflect the neighborhoods and cultures around it.
## Article 31: Use Schedule Example

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<thead>
<tr>
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<tbody>
<tr>
<td>Body Art Establishment (amended 11/13/2001)</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>SP</td>
<td>N</td>
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<td>N</td>
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<td>Boutique Hotel/Small-scale hotel</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>Y</td>
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<td>N</td>
<td>N</td>
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</tr>
<tr>
<td>Bowling alleys</td>
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<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
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<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Brewery, Micro Brewery</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>SP-PB</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
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<td>N</td>
</tr>
<tr>
<td>Brewery, Nano Brewery</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>Y</td>
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<td>N</td>
<td>N</td>
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<td>N</td>
<td>N</td>
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<tr>
<td>Business or professional offices</td>
<td>SP-PB</td>
<td>N</td>
<td>SP</td>
<td>N</td>
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<td>N</td>
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<td>Craft Marijuana Cultivator Cooperative (add 4/23/2018)</td>
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<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
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<td>N</td>
<td>SP-P</td>
<td>SP-P</td>
<td>N</td>
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<td>Funeral homes (29)</td>
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<td>N</td>
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<td>SP</td>
<td>SP</td>
<td>SP</td>
<td>N</td>
<td>N</td>
<td>Y</td>
<td>SP</td>
<td>SP</td>
<td>N</td>
<td>N</td>
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<td>N</td>
<td>N</td>
<td>N</td>
</tr>
<tr>
<td>Garages and repair shops (9)</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>SP</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
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<tr>
<td>Gasoline Service Stations with Related Uses (9) (amended 3/24/2003)</td>
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<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>SP</td>
<td>N</td>
<td>SP</td>
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<tr>
<td>Gasoline stations (9)</td>
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<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
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<td>N</td>
<td>N</td>
<td>N</td>
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<td>General Outdoor Entertainment/Assembly (add 10/21/2013)</td>
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<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>SP</td>
<td>SP</td>
<td>SP</td>
<td>SP</td>
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<td>SP</td>
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<td>SP</td>
<td>SP</td>
<td>SP</td>
</tr>
<tr>
<td>Gift shops and places for display or sale of handcrafts</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>X</td>
<td>N</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>SP</td>
<td>N</td>
<td>X</td>
<td>X</td>
</tr>
<tr>
<td>Hotel, motel (amended 5/22/2008)</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
<td>N</td>
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<td>N</td>
<td>SP-PB</td>
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</tbody>
</table>
In the Town Center District, when more than one (1) principal structure is built upon a single lot or on adjacent lots, and where they are separated by less than twenty (20) feet, a sprinkler system shall be required and other life safety systems shall be in conformance with local, state and federal statute.

All other signage in the Town Center District shall be governed by the signage standards and guidelines in Section VII.U.

For Site Plan Approval by the Planning Board, and adjust the numbering for the remainder of Section VII.F.3.a accordingly:

a. The following are subject to Site Plan Approval by the Planning Board:
   1) All Multi-family developments/buildings
   2) Any two family dwellings
   3) Any drive-up window
   4) Any outdoor display
   5) **Any vertical or horizontal mixed-use**
Article 33: Establishing Standards, Criteria and Requirements

Building Design Standards
- Roofline Form
- Building Form & Massing
- Building Articulation
- Building Materials
- Dormers

Property Frontage Standards
- Sidewalk Width
- Landscaping
- Sidewalk Material
- Building Entrances

Parking Requirements
- Parking Report
- Remote Parking
- Rear Parking
- Side Parking
- Decorative Parking Barriers

Permitted Signage
Prohibited Signage
Lighting aesthetic

Lighting and Signage Criteria

Figure 1
Separate texture shows motorists where they need to be alert for pedestrians.
Decorative barrier provides partial screening for parking area.

Figure 2
Different textures help distinguish sidewalk zones.
Bike rack provided still leaves space for pedestrians.
Street tree provides with protective grate.

Figure 3
Lighting sits in the buffer between on-street parking and primary pedestrian walkway space.
Article 34: Proposed Town Center District Boundaries

Proposed Town Center District

January 2020 - Prepared by the Town of Shrewsbury Planning Dept.

DRAFT
Town Center Zoning Q&A

1. How would the Town Center Zoning impact development at the Beal School?
   - Provides potential developers with the community’s vision for the Town Center.
   - New zoning establishes processes and criteria for development at the Beal site (site plan approval, design, parking, lighting etc.).
   - Zoning could be further amended to accommodate a proposal the Town supports.

2. Would existing landowners have to make their buildings conform?
   - No. New Zoning would not force owners of existing land or buildings to comply, but it would impact new development in the Town Center.
   - New Zoning would provide existing and future owners with new and creative opportunities and possibilities for developing their property if they want.

3. How quickly can the Town expect to see changes if the Articles are approved at TM?
   - Development in the Town Center would still require landowner initiative, imaginative developers, financiers, skilled architects and builders.
To View the Complete Text of Articles 31-34 go to:
https://shrewsburyma.gov/861/Proposed-Town-Center-Rezoning

Please contact us with any questions or comments:
Bernard Cahill, Town Planner, bcahill@shrewsburyma.gov
Emily Larson, Administrative Assistant, elarson@shrewsburyma.gov

Phone Number: 508-841-8512
Website: www.ShrewsburyMA.gov/TownCenter
The Board of Selectmen will establish a Diversity, Equity and Inclusion Committee comprised of an intentionally diverse cohort of Shrewsbury residents representing a cross section of the population and representatives from elected and appointed town leadership including a member of:

- BOS
- School Committee
- Board of Health
- Council on Aging
- Commission on Disabilities

And 15 members to be selected at large responsible for organizing themselves in a way that allows for the completion of the following charge:

- Examine and evaluate existing policies and procedures currently in place within the Town of Shrewsbury related to diversity, equity and inclusion
- Complete this work by offering many opportunities for extensive community engagement employing a variety of means including but not limited to interviews, public listening sessions, surveys, programs and social media
- Identify potential areas for improvement based on relevant local, state and national research determining best practices
- Provide quarterly written updates to the Board of Selectmen highlighting work done and progress made
- Submit a written report detailing the findings of the committee to the Board of Selectmen within 12 months from the creation of the committee

At any point during their work, the Diversity, Equity and Inclusion Committee may seek support of Town Staff or other bodies the committee deems appropriate, including but not limited to those listed below:

- Library
- Police
- Fire
- Town Manager or Assistant Town Manager
- Shrewsbury Youth and Family Services
- Shrewsbury Housing Authority
- Shrewsbury Ecumenical Council
- India Society of Worcester
March 13, 2019

Ms. Melinda Springer
47 Memorial Drive
Shrewsbury, MA 01545

Dear Ms. Springer:

At its meeting on March 12, 2019, the Board of Selectmen heard testimony from you and others on the question of whether you owned or harbored nuisance or dangerous dog as defined in M. G. L. c. 140, s. 157.

The dogs in question were “Bruno”, tag #1181, and “Poppy”, tag #1182.

Upon conclusion of the hearing on this matter, the Board found the dogs “Bruno” and “Poppy” to be nuisance dogs, by reason of excessive barking disruptive to one’s peaceful enjoyment.

The Board then adopted the following orders pursuant to M. G. L. c. 140, s.157:

1. That “Bruno” and “Poppy” have bark collars on at all times and that the batteries are checked on a regular basis to ensure that the collars are working properly. The collars being employed must be approved by the Animal Control Officer.
2. That “Bruno” and “Poppy” are enrolled in obedience classes with a trainer that specializes in dogs with barking issues to commence by April 15, 2019. If you are unsuccessful in finding a trainer in that time-frame then the Animal Control Officer must be notified.
3. That “Bruno” and “Poppy” are placed in the barn when there are workers on the property doing renovations or repairs to the property.
4. That “Bruno” and “Poppy” are kept in the barn from 9:00 pm to 7:00 am.

You have the ability to file this matter with the district court within 10 days after the decision as set forth in M. G. L. c. 140, s. 157(d) which I have attached for your reference.

Truly yours,

John Lebeaux, Chairman
Board of Selectmen

Cc: Board of Selectmen, Animal Control Officer
Chapter 140: Section 157. Nuisance or dangerous dogs; orders for remedial action; appeal; violation of order

(a) Any person may file a complaint in writing to the hearing authority that a dog owned or kept in the city or town is a nuisance dog or a dangerous dog; provided, however, that no dog shall be deemed dangerous: (i) solely based upon growling or barking or solely growling and barking; (ii) based upon the breed of the dog; or (iii) if the dog was reacting to another animal or to a person and the dog's reaction was not grossly disproportionate to any of the following circumstances:

(1) the dog was protecting or defending itself, its offspring, another domestic animal or a person from attack or assault;

(2) the person who was attacked or threatened by the dog was committing a crime upon the person or property of the owner or keeper of the dog;

(3) the person attacked or threatened by the dog was engaged in teasing, tormenting, battering, assaulting, injuring or otherwise provoking the dog; or

(4) at the time of the attack or threat, the person or animal that was attacked or threatened by the dog had breached an enclosure or structure in which the dog was kept apart from the public and such person or animal was not authorized by the owner of the premises to be within such enclosure including, but not limited to, a gated, fenced-in area if the gate was closed, whether locked or unlocked; provided, however, that if a person is under the age of 7, it shall be a rebuttable presumption that such person was not committing a crime, provoking the dog or trespassing.

The hearing authority shall investigate or cause the investigation of the complaint, including an examination under oath of the complainant at a public hearing in the municipality to determine whether the dog is a nuisance dog or a dangerous dog. Based on credible evidence and testimony presented at the public hearing, the hearing authority shall: (i) if the dog is complained of as a nuisance dog, either dismiss the complaint or deem the dog a nuisance dog; or (ii) if the dog is complained of as a dangerous dog: (A) dismiss the complaint; (B) deem the dog a nuisance dog; or (C) deem the dog a dangerous dog.

(b) If the hearing authority deems a dog a nuisance dog, the hearing authority may further order that the owner or keeper of the dog take remedial action to ameliorate the cause of the nuisance behavior.

(c) If the hearing authority deems a dog a dangerous dog, the hearing authority shall order 1 or more of the following:

(i) that the dog be humanely restrained; provided, however, that no order shall provide that a dog deemed dangerous be chained, tethered or otherwise tied to an inanimate object including, but not limited to, a tree, post or building;

(ii) that the dog be confined to the premises of the keeper of the dog; provided, however, that "confined" shall mean securely confined indoors or confined outdoors in a securely enclosed and locked pen or dog run area upon the premises of the owner or keeper; provided further, that such pen or dog run shall have a secure roof and, if such enclosure has no floor secured to the sides thereof, the sides shall be embedded into the ground for not less than 2 feet; and
provided further, that within the confines of such pen or dog run, a dog house or proper shelter from the elements shall be provided to protect the dog;

(iii) that when removed from the premises of the owner or the premises of the person keeping the dog, the dog shall be securely and humanely muzzled and restrained with a chain or other tethering device having a minimum tensile strength of 300 pounds and not exceeding 3 feet in length;

(iv) that the owner or keeper of the dog provide proof of insurance in an amount not less than $100,000 insuring the owner or keeper against any claim, loss, damage or injury to persons, domestic animals or property resulting from the acts, whether intentional or unintentional, of the dog or proof that reasonable efforts were made to obtain such insurance if a policy has not been issued; provided, however, that if a policy of insurance has been issued, the owner or keeper shall produce such policy upon request of the hearing authority or a justice of the district court; and provided further, that if a policy has not been issued the owner or keeper shall produce proof of efforts to obtain such insurance;

(v) that the owner or keeper of the dog provide to the licensing authority or animal control officer or other entity identified in the order, information by which a dog may be identified, throughout its lifetime including, but not limited to, photographs, videos, veterinary examination, tattooing or microchip implantations or a combination of any such methods of identification;

(vi) that unless an owner or keeper of the dog provides evidence that a veterinarian is of the opinion the dog is unfit for alterations because of a medical condition, the owner or keeper of the dog shall cause the dog to be altered so that the dog shall not be reproductively intact; or

(vii) that the dog be humanely euthanized.

No order shall be issued directing that a dog deemed dangerous shall be removed from the town or city in which the owner of the dog resides. No city or town shall regulate dogs in a manner that is specific to breed.

(d) Within 10 days after an order issued under subsections (a) to (c), inclusive, the owner or keeper of a dog may bring a petition in the district court within the judicial district in which the order relative to the dog was issued or where the dog is owned or kept, addressed to the justice of the court, praying that the order be reviewed by the court or a magistrate of the court. After notice to all parties, the magistrate shall, under section 62C of chapter 221, review the order of the hearing authority, hear the witnesses and affirm the order unless it shall appear that it was made without proper cause or in bad faith, in which case the order shall be reversed. A party shall have the right to request a de novo hearing on the complaint before a justice of the court.

(e) (1) Pending an appeal by an owner or keeper under subsection (d), a hearing authority may file a petition in the district court to request an order of impoundment at a facility the municipality uses to shelter animals for a dog complained of as being a dangerous dog. A municipality shall not incur liability for failure to request impoundment of a dog under this subsection.

(2) A justice of a district court, upon probable cause to believe that a dog is a dangerous dog or that a dog is being kept in violation of this section or in violation of an order issued under this section by a hearing authority or a court, may issue an order: (i) of restraint; (ii) of confinement of the dog as
considered necessary for the safety of other animals and the public; provided, however, that if an order of confinement is issued, the person to whom the order is issued shall confine the dog in accordance with clause (ii) of subsection (c); or (iii) of impoundment in a humane place of detention that the municipality uses to shelter animals; or (iv) any other action as the court deems necessary to protect other animals and the public from the dog.

(f) A justice of the district court shall hear, de novo, an appeal filed under subsection (d). Based upon credible evidence and testimony presented at trial, the court shall, whether the dog was initially complained of as a nuisance dog or as a dangerous dog: (i) dismiss the complaint; (ii) deem the dog a nuisance dog; or (iii) deem the dog a dangerous dog. The decision of the court shall be final and conclusive upon the parties.

(g) If a court affirms an order of euthanasia, the owner or keeper of the dog shall reimburse the city or town for all reasonable costs incurred for the housing and care of such dog during its impoundment and throughout the appeals process, if any. Unpaid costs shall be recovered by the municipality in which the owner or keeper of the dog resides on behalf of the hearing authority by any of the following methods: (i) a lien on any property owned by the owner or keeper of the dog; (ii) an additional, earmarked charge to appear on the vehicle excise of the owner or keeper of the dog; or (iii) a direct bill sent to the owner or keeper of the dog.

All funds recovered by a municipality under this subsection shall be transferred to the organization or entity charged with the responsibility of handling dog complaints and impoundment. If the organization or entity falls under the management or direction of the municipality, costs recovered shall be distributed at the discretion of the municipality.

If the court overturns an order of euthanasia, the city or town shall pay all reasonable costs incurred for the housing and care of the dog during any period of impoundment.

(h) If an owner or keeper of a dog is found in violation of an order issued under this section, the dog shall be subject to seizure and impoundment by a law enforcement or animal control officer. If the keeper of the dog is in violation, all reasonable effort shall be made by the seizing authority to notify the owner of the dog of such seizure. Upon receipt of such notice, the owner may file a petition with the hearing authority, within 7 days, for the return of the dog to the owner. The owner or keeper shall be ordered to immediately surrender to the licensing authority the license and tags in the person's possession, if any, and the owner or keeper shall be prohibited from licensing a dog within the commonwealth for 5 years. A hearing authority that determines that a dog is dangerous or a nuisance or that a dog owner or keeper has violated an order issued under this section shall report such violations to the issuing licensing authority within 30 days.

(i) Orders issued by a hearing authority shall be valid throughout the commonwealth unless overturned under subsection (d) or (f).
Date: 7/24/2020
To: Board of Selectmen
From: Animal Control Officer Keith Elmes
Subject: Modifications to Nuisance Dog Orders at 47 Memorial Dr.

On Tuesday July 14, 2020 the Board of Selectmen were not able to find that Melinda Springer of 47 Memorial Dr., owner of dogs “Bruno” (tag #2196) and “Poppy” (tag #2197), had violated any of the orders adopted by the Board of Selectmen after declaring said dogs a nuisance on March, 12 2019. However, the Board of Selectmen did consider modifying the existing orders due to the continued complaints of excessive barking from the abutting residents on Patriot Ln.

Due to the continued complaints regarding the dog’s excessive barking, I recommend the following modifications be considered:

1) That “Bruno” and “Poppy” wear a bark collar other than the bark collar currently being used (Pet Safe brand bark control collar) which has proven ineffective. The collars are to be worn during the hours of 7:00 AM to 9:00 PM while the dogs are outside. The collars must be properly fitted according to the product instructions and batteries checked once per week to ensure proper working function. The collars must be approved by the Animal Control Officer and be in use by no later than 8/18/2020.

2) That “Bruno” and “Poppy” are re-enrolled in obedience training with a professional trainer focusing on barking issues to commence by August 25, 2020. The Animal Control Officer must approve the trainer before being hired and must receive documentation from the trainer upon completion of the training program. If the dogs are not enrolled in training by that date the Animal Control Officer must be notified.
Respectfully,

Keith Elmes
Shrewsbury Animal Control Officer