



## TOWN OF SHREWSBURY

Board of Selectmen Meeting  
Board of Selectmen's Meeting Room  
Richard D. Carney Municipal Office Building  
100 Maple Avenue  
Shrewsbury, Massachusetts 01545-5398

Tuesday, July 26, 2022 - 7:00 PM  
Minutes

**Present:** Mr. Maurice DePalo, Chair, Ms. Theresa Flynn, Clerk, Mr. John Samia, Selectman, Ms. Michelle Conlin, Selectman

**Absent:** Ms. Beth Casavant, Vice Chair

**Also Present:** Mr. Kevin Mizikar, Town Manager, Ms. Taylor Galusha, Principal Department Assistant (Board of Selectmen and Town Manager)

Mr. DePalo called the meeting to order at 7:00 PM

### Preliminaries:

1. **Approve bills, payrolls and warrants**

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board voted 4-0 to approve bills, payrolls, and warrants 2306, 2301, 2301B, and 2308.

2. **Approve Minutes of June 28, 2022, July 5, 2022, and July 12, 2022**

On a motion by Ms. Flynn, seconded by Ms. Conlin, the Board voted 4-0 to approve the meeting minutes of June 28, 2022, July 5, 2022, and July 12, 2022 as written.

3. **Announcements/Reports**

a. **Strategic Plan Community Feedback Schedule**

Mr. DePalo announced that on Tuesday August 2, 2022 from 5:00pm-8:00pm at the Shrewsbury Police Department, Residents throughout The Town of Shrewsbury are invited to join over 38 million neighbors across 16 thousand communities from all 50 states, U.S. territories and military bases worldwide to participate in National Night Out! National Night Out is an annual community-building campaign that promotes strong police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, and it creates more caring places to live and work. Together, we are making that happen. Additional information will follow as we get closer to the event! We hope to see you there!

Mr. DePalo also noted that Community Preservation Applications are open! The Community Preservation Committee is hosting an Application Workshop on August 1st to walk through the application process, forms, and deadlines. Join them at 7pm in the Selectmen's Room at Town Hall. Bring your questions to discuss with the Committee. Applicants unable to attend can reach the committee by email for assistance and materials will be posted online. Project Eligibility forms are due September 1st. Please reach out to the Planning and Economic Development Department for more information.

Mr. Mizikar announced that the Town is entering into its next phase of the strategic planning process and will be holding community feedback sessions to engage with the public on the draft strategic outcome areas and the draft vision statement.

Mr. Mizikar summarized the timeline of the project and the draft strategic outcome areas and vision statement for the public. The draft outcome areas can be found at <https://shrewsburyma.gov/1051/Strategic-Plan-Project> and feedback can be provided at <https://getinvolvedshrewsbury.com/>

Community Feedback Sessions are scheduled throughout the Months of July and August over a 4 week period. These dates, times, and locations are:

- **In Person at the Farmers Market**, Shrewsbury Senior Center Parking Lot, Wednesday, July 27, 2022 from 3:00 PM to 5:00 PM, come drop by at any time!
- **In Person at the Food Trucks**, Town hall, Thursday, July 28, 2022 from 4:30 PM to 6:30 PM, come drop by at any time!
- **In Person at Shrewsbury Public Library Meeting Room A**, Monday, August 1, 2022 at 7:00 PM
- **In Person at Shrewsbury Public Library Meeting Room A**, Tuesday, August 2, 2022 at 10:45 AM
- **In Person at National Night Out**, Town hall, Tuesday, August 2, 2022 from 5:00 PM to 7:00 PM, come drop by at any time!
- **Virtual Meeting** on Friday, August 5, 2022 at 9:00 AM
- **Virtual meeting** on Monday, August 8, 2022 at 7:00 PM
- **In Person at the Farmers Market**, Shrewsbury Senior Center Parking Lot, Wednesday, August 10, 2022 from 2:30 Pm to 4:30 PM, come drop by at any time!
- **In Person at the Food Trucks**, Town hall, Thursday, August 11, 2022 from 5:00 PM to 7:00 PM, come drop by at any time!

Ms. Flynn also noted the Board had to reschedule their DEI workshop, but they would have an update at their next meeting on August 8, 2022.

**4. Town Manager's Report**

**a. COVID-19 Updates on Positive Case Counts and Vaccination Data**

Mr. Mizikar noted that there have been 101 positive COVID-19 cases since last reported by the Town.

**5. Public Comment - Pursuant to Board of Selectmen Policy 31, To offer citizens the opportunity to provide public comments during Board of Selectmen Meetings on matters within the Board's authority.**

There were no individuals present for the public comment period.

**Meetings/Hearings:**

**6. Meeting with Attorney Trish Farnsworth, on behalf of Massachusetts Fine Wines & Spirits, LLC. d/b/a Total Wine Spirits Beer & More, regarding an Application for a Change of Officers/Directors/LLC Managers to their Section 15 All Alcohol Package Store License**

Attorney Trish Farnsworth was present on behalf of Massachusetts Fine Wines & Spirits, LLC. d/b/a Total Wine Spirits Beer & More, regarding an Application for a Change of Officers/Directors/LLC Managers to their Section 15 All Alcohol Package Store License.

Mr. Samia asked about the ownership percentages and if they changed. Attorney Farnsworth noted there are no changes.

On a motion by Ms. Flynn, seconded by Ms. Conlin, the Board voted 4-0 to approve

**7. 7:20 PM – Public Hearing with Elie Karak, on behalf of Karak Family, Inc., d/b/a 7-11, regarding an Application for a Transfer of the Section 15 Package Store Wine and Malt Beverages License from AG United Incorporated, d/b/a 7-11, to Karak Family Inc.**

Mr. Elie Karak was present, he noted that he lives on Wesleyan Street across from the store and has known the previous owner for a while and was able to take over the business. He noted that he loves the Town and lives in the Town and that is why he bought the business to keep it around.

They noted that nothing is changing except for ownership.

Mr. DePalo thanked her for the great job they did with the store, he noted they were very friendly and always treated customers well.

Mr. DePalo opened public hearing at 7:28 PM

On a motion by Ms. Flynn, seconded by Ms. Conlin, the Board voted 4-0 to close the public hearing at 7:28 PM

On a motion by Ms. Flynn, seconded by Ms. Conlin, the Board voted 4-0 to approve

**New Business:**

**8. Review and act on the adoption of additional water use restrictions**

Mr. DePalo summarized the agenda item. Mr. Jeff Howland, Department of Public Works Director and Mr. Dan Rowley, Water and Sewer Superintendent, was present and gave a presentation on the current drought conditions in the Commonwealth of Massachusetts and its effect on the Shrewsbury Water System. The additional restrictions include: Filling and Topping off of Swimming Pools Ban: Filling of swimming pools or adding more than two inches of water to an existing filled pool is prohibited. Usage of children's wading pools is allowed and Lawn Sprinkler Use Ban: The use of automatic or manual lawn sprinkler or sprinkler systems is prohibited. Outdoor watering via handheld device is allowed for vegetable and flower gardens, shrubbery, trees, and lawn areas.

On a motion by Ms. Flynn, seconded by Ms. Conlin, the Board voted 4-0 to approve

**9. Review and act on the Road Closure request from the National Water Main Cleaning Company (contracted with the Town of Shrewsbury) for Prospect Street near Holman Street to replace one sewer connection at 108 Prospect Street from August 1, 2022 to August 5, 2022 from 7:00 AM to 5:00 PM**

Mr. DePalo summarized the agenda item. Mr. Rowley was present as well to answer any questions.

On a motion by Ms. Flynn, seconded by Ms. Conlin, the Board voted 4-0 to approve

**10. Review and act on One Day All Alcohol License request of Joe Yousef, Saint Mary's Syriac Orthodox Church, 1 Industrial Drive, for the following events:**

- a. **Wedding on Saturday, July 30, 2022 from 7:00 PM to 12:00 AM**
- b. **Church Picnic on Saturday, August 13, 2022 from 7:00 PM to 12:00 AM**

Mr. DePalo summarized the agenda item.

On a motion by Ms. Flynn, seconded by Ms. Conlin, the Board voted 4-0 to approve

**11. Review and act on the address change request for 8 Hazel Avenue, pursuant to Board of Selectmen Policy Number 29**

Mr. DePalo summarized the agenda item.

On a motion by Ms. Flynn, seconded by Ms. Conlin, the Board voted 4-0 to approve

**12. Review and act to sign Orders of Taking for:**

**a. Commerce Road**

**b. Portion of Lake Street**

Mr. DePalo summarized the agenda item.

On a motion by Ms. Flynn, seconded by Ms. Conlin, the Board voted 4-0 to approve

**13. Review and act on the Intermunicipal agreement with Westborough for Inspection Services**

Mr. DePalo summarized the agenda item.

On a motion by Mr. Samia, seconded by Ms. Flynn, the Board voted 4-0 to renew the Intermunicipal Agreement with Westborough for Inspection Services for two successive one year terms commencing on July 1, 2022 and ending on June 30, 2024

**14. Review and authorize payment for the FY2023 Massachusetts Municipal Association annual dues**

Mr. DePalo summarized the agenda item.

On a motion by Ms. Flynn, seconded by Ms. Conlin, the Board voted 4-0 to approve

**15. Review and act on Amendment 7 to the Intermunicipal Agreement for the Construction and Operation of the Westborough Treatment Plant**

Mr. Jeff Howland, Department of Public Works Director was present. He noted that Amendment 7 is to change the title of the current general manager of the treatment plant, when the agreement was made the individual had to be a licensed engineer and the individual was the Town Engineer as well. He is in the process of retiring and the Town of Westborough have solicited people to apply for the job and have been unsuccessful in finding a replacement for him. That position is 10-20 hours per week at best, and the individual acts as more of a liaison between the consulting engineer and the board and does little engineering work. They need an administrative individual for this role and will have better luck getting a part time individual to fill it.

On a motion by Ms. Flynn, seconded by Ms. Conlin, the Board voted 4-0 to approve

**16. Review and act on the acceptance of a sidewalk easement located at 136 Old Mill Road**

Mr. DePalo summarized the agenda item.

On a motion by Ms. Flynn, seconded by Ms. Conlin, the Board voted 4-0 to approve

**Correspondence: The Board of Selectmen will review and possibly act on the following:**

**17. Email, dated July 18, 2022, from State Representative Hannah Kane, re: \$4.3B Economic Development Bill Update - So Noted**

**18. Email, dated July 19, 2022, from State Representative Hannah Kane, re: FY23 State Budget Update - So Noted**

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On a motion by Ms. Flynn, seconded by Ms. Conlin, the Board voted 4-0 to adjourn at 7:43 PM

Respectfully Submitted,



Taylor M. Galusha

**Referenced Materials:**

- Additional Water Use Restrictions

Resolution  
Additional Water Use Restrictions

Whereas: The Board of Selectmen has determined that a shortage of water exists and conservation measures are necessary to ensure an adequate supply of water to all water consumers, and

Whereas: The Board of Selectmen adopted initial water use restrictions that are now in effect on April 12, 2022, but the Board now determines that additional restrictions are now required, and

Whereas: The Board of Selectmen is empowered under Article 18 of the General By-Laws of the Town of Shrewsbury to take action to ensure an adequate supply of water to all water consumers, therefore be it resolved:

1. Pursuant to Article 18, Section 4 of the General By-Laws of the Town of Shrewsbury the following additional water conservation measures are hereby implemented:

A. Filling and Topping off of Swimming Pools Ban

Filling of swimming pools or adding more than two inches of water to an existing filled pool is prohibited. Usage of children's wading pools is allowed.

B. Lawn Sprinkler Use Ban

The use of automatic or manual lawn sprinkler or sprinkler systems is prohibited. Outdoor watering via handheld device is allowed for vegetable and flower gardens, shrubbery, trees, and lawn areas.

2. The Board of Selectmen calls upon all water users to conserve water whenever possible and to observe all water restrictions.

3. The Board of Selectmen determines that for the period of time that the State of a Water Supply Conservation is in effect that enforcement of the provisions of Article 18 of the General By-Laws of the Town of Shrewsbury shall be pursuant to General Laws Chapter 40, Section 21 D which provides for non-criminal disposition.

4. These additional restrictions are effective July 27, 2022, and will end on September 30, 2022.

Adopted this 26<sup>th</sup> day of July, 2022

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Board of Selectmen