



TOWN OF SHREWSBURY

100 Maple Avenue
Shrewsbury, Massachusetts 01545-5338

Police Station Building Committee

July 17, 2023

Minutes

Present: Patrick Pitney, Kevin Anderson, Keith Baldinger, Kevin Mizikar, Donna O'Connor, Justine Snyder, Joseph Mauro

Also Present: Neil Joyce, CMS, Inc., Ryan DiPasquale, Fontaine Bros., Inc., Matt Salad, Tecton Architects, Patrick Collins, Shrewsbury Electric Light and Cable Operations

Absent: Michelle Conlin, John Ambra

1. Call to Order

Mr. Pitney called the meeting to order at 4:31pm.

2. Approve Minutes

a. June 26, 2023

On a motion by Ms. O'Connor, seconded by Mr. Mauro, the Committee voted to approve the minutes of June 26, 2023 on a vote of 6-0.

3. Review and Act to Approve Bill Schedules and Warrants

On a motion by Ms. O'Connor, seconded by Mr. Anderson, the Committee voted 6-0 to approve all bills as presented.

4. Building Solar Presentation with SELCO

Mr. Baldinger advised that he has been working with SELCO for the past few months on a building solar project. The PD would be the first prioritized building to have solar.

Patrick Collins of SELCO provided a brief presentation to the Committee. SELCO will support the Town in solarizing public buildings. Mr. Collins reviewed the annual savings benefits and the non-financial benefits of going solar.

The Committee reviewed the project funds that would be needed to build out solar on the building, and discussed how SELCO will seek grant opportunities and other funding for other Town buildings. The construction and installation would not be part of the project teams purview and would be monitored by SELCO, and SELCO's vendor, along with assistance from the DPW. The funding for this would come from the owners contingency. The Committee would like more information prior to voting on this project.

5. Hear reports, review and act on the following matters:

a. Report from the Owner's Project Manager

Mr. Joyce provided an update on the project budget to date.

b. Report from the Architect

Mr. Salad provided an update on site work progress to date, including the driveway along Town Hall and the parking lot. The vendors are ready for the final push to clean and install all the final exterior finishes.

c. Report from the Construction Manager

Mr. DiPasquale provided an update on progress to date and exterior finishes. The final punch list is being worked on, and the majority of the final touches are mostly exterior and brick work.

6. Other Business

a. Review and Act on the Following Fontaine Bros., Inc. Change Orders:

i. Change Order #17

Mr. Joyce provided an overview of Change Order #17. The first change is related to the mailbox millwork that was proposed at a prior meeting.

On a motion by Ms. O'Connor, seconded by Mr. Anderson, the Committee voted 7-0 to approve Change Order #17 in the amount of \$33,591.62.

7. Review and Discuss Station Dedication Ceremony and Public Open House

The Committee discussed potential dates for a dedication ceremony and an open house. The Committee tentatively agreed to hold Thursday, September 21st for a ceremony and an open house, but will work to finalize a date and program.

8. Review and Discuss Supplemental Stormwater Mitigation Strategies

On a motion by Ms. O'Connor, seconded by Mr. Mauro, the Committee voted 7-0 to approve the drainage work for catch basins for a not to exceed amount of \$20,000.

9. Review Meeting Schedule

a. August 21, 2023

b. September 18, 2023

c. October 16, 2023

The Committee reviewed the upcoming meeting schedule.

10. Adjourn

On a motion by Ms. O'Connor, seconded by Mr. Mauro, the Committee voted to adjourn at 5:31pm.