



## TOWN OF SHREWSBURY

Select Board Workshop  
Selectmen's Meeting Room  
Richard D. Carney Municipal Office Building  
100 Maple Avenue  
Shrewsbury, MA 01545

Tuesday, July 11, 2023 - 7:30 PM

### Minutes

**Present:** Ms. Beth N. Casavant - Chair, Ms. Theresa H. Flynn - Vice Chair, Mr. John R. Samia - Clerk, Ms. Michelle K. Conlin - Member, Mr. Carlos A. Garcia - Member

**Also Present:** Mr. Kevin J. Mizikar - Town Manager, Mr. David Snowdon - Assistant Town Manager - Finance and Administration, Mr. Keith Baldinger, Assistant Town Manager - Operations, Taylor M. Galusha - Assistant to Town Manager - Communications Coordinator

#### 1. Call to Order

Ms. Casavant called the meeting to order at 7:30 PM

#### 2. New Business

##### a. Review and discuss the Memo to the Community Preservation Committee regarding 2023-2024 Select Board's community preservation priorities

The Board reviewed a draft letter to the Community Preservation Committee regarding their 2023-2024 priorities as discussed in their previous workshop.

Board members made minor edits to the letter related to there no longer being an application cycle, but rather a continuous process as well as discussed Affordable Housing funding in Town generally.

##### b. Review and discuss the Select Board Office Hours Survey Results

The Board reviewed the results of the survey. Only 49 individuals participated and preferences of the respondents were for Tuesday to Thursday, either 10AM to 2PM window or in the evening.

The Board noted they would add a Saturday Office Hour once a month beginning in the Fall in addition to their Tuesday Evening Office Hour, as that one aligns with the results of the survey already.

#### 3. Old Business - Discuss Goals and Action Items of the Select Board and Town Manager for Fiscal Year 2024

The Board reviewed the priority area list created at their previous meeting. No changes were needed to the outline of the priority area list. Mr. Mizikar noted that he updated his goals to reflect the priority areas identified by the Select Board.

The Board discussed the importance for a tracking mechanism for all goals including theirs and other departments. Staff noted that this is in the works and being developed currently.

Additionally, Mr. Mizikar noted that the Board should review and accept his goals and their goals at an upcoming meeting.

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**4. Adjourn**

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to adjourn at 9:01 PM.

Respectfully Submitted,

Taylor M. Galusha