

**2013 Fiscal Study Committee
Minutes
July 10, 2013**

Attendance: See attached attendance list

Chairs: Henry Fitzgerald, Maurice DePalo

At 7:00PM Mr. Fitzgerald called the meeting to order and introductions were made around the room. Mr. Fitzgerald reminded the members of the requirement that they be sworn in by the Town Clerk as they are participating in a multiple-member public body (940 CMR 29.04(1)).

Mr. DePalo then addressed the group providing an outline of the charge of the committee, a review of membership, a reference to the 2007 Fiscal Study Report. Mr. DePalo stressed that this Committee will be a data-driven effort to investigate and report on all issues involving the Town's fiscal conditions for the five (5) year period beginning July 1, 2013. Subcommittees will be formed to conduct the actual investigation and to report back to the larger Committee. Mr. DePalo added that the Committee has a final reporting deadline scheduled for October 22, 2013, but that this deadline may be extended so that the Committee may prepare its final report.

An open discussion then ensued which addressed the following areas: the PAYT program; coordination of this Committee's work with the work of the Master Plan Committee; benchmarking with other communities; current and future grant opportunities for the Town; a review of what has changed since the 2007 report along with expectations about the 2013 report; state and federal mandates; and, the process of getting the information of the Committee out to the public.

There was an extended period of discussion which centered on the direction that the Committee wished to pursue. A general consensus was reached that the Committee did not desire simply to repeat the same effort of the 2007 study. The discussion focused on examining various trade-offs and opportunity costs in the budget. Mr. Fitzgerald added that he would circle back with the other members of the Board of Selectmen to ensure that the direction the Committee chooses to pursue is consistent with the Board's charge.

Mr. Gregory explained that he would help facilitate the work of the Committee by posting agendas, taking the minutes of each meeting, and coordinating the request for data from various municipal officials. Mr. Gregory added that there has been created a page on the Town website titled "Fiscal Study Committee" which can be found under "Boards and Commissions." This webpage will be updated frequently.

There was consensus that Mr. Fitzgerald would draft a mission statement for the Committee to consider for the next meeting.

The meeting adjourned at 8:50 PM.

The next meeting will take place on Wednesday, July 17th at 7:00 PM, location TBD.

Respectfully submitted,

Thomas M. Gregory
Assistant to the Town Manager

**Fiscal Study Committee Attendance
Record**

10-Jul-13

	Present
Henry J. Fitzgerald, Co-Chairman	x
Maurice M. DePalo, Co-Chairman	x
Barbara J. Kickham	x
Bernard J. Forletta	x
Brian Austin	x
Cheryl A. Kristant	x
Daniel M. Schwartz	
David J. Campaniello	x
Gary Alperson	x
Heather A. Kasperzak	x
Jacqueline M. Cox	
James Flynn	x
James J. Hoogasian	
Jason Palitsch	x
John Cygielnik	
John Samia	x
Jordan J. Rubin	x
Kathleen Keohane	x
Kelly Marshall	x
L. Patrick Pitney	x
Mark Adler	x
Mark Willingham	
Matthew Karas	x
Melisa A. Hollenback	x
Melissa C. Byrne	x
Patrick Convery	
Peter N. Collins	
Preston A. Shaw	x
Robert D. Holland	x
Robert Ryan	x
William P. Gooley	x