



# TOWN OF SHREWSBURY

Select Board Meeting  
Board of Selectmen Meeting Room  
Richard D. Carney Municipal Office Building  
100 Maple Avenue  
Shrewsbury, Massachusetts 01545-5398

Tuesday, June 27, 2023 - 7:00 PM

## Minutes

**Present:** Ms. Beth N. Casavant - Chair, Ms. Theresa H. Flynn - Vice Chair, Mr. John R. Samia - Clerk, Ms. Michelle K. Conlin - Member, Mr. Carlos A. Garcia - Member

**Also Present:** Keith R. Baldinger - Assistant Town Manager - Operations,, Taylor M. Galusha - Assistant to Town Manager - Communications Coordinator

Ms. Casavant called the meeting to order at 7:00 PM

All Board Members and Staff introduced themselves to the public for those watching at home.

### Preliminaries:

#### **1. Approve bills, payrolls, and warrants**

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to approve the bills, payrolls, and warrants

#### **2. Announcements/Reports**

Ms. Casavant announced:

- All In Shrewsbury is our campaign for a sustainable future – and our Town government is stepping up to lead by example! Over the course of 2023, we will collect and analyze data, complete a series of community assessments, and engage our Town staff and residents to complete a Climate Action and Resiliency Plan for municipal operations. Take the Community Survey at [shrewsburyma.gov/AllinShrewsbury](https://shrewsburyma.gov/AllinShrewsbury) to get involved today!

The survey closes at the end of June.

- The Town of Shrewsbury Farmers Market is Every Wednesday afternoon starting on June 14, 2023 and ending on the last Wednesday in September 2023 from 2:30 PM to 6:30 PM in the Senior Center Parking Lot next to Town Hall (100 Maple Avenue).

The Market features fresh fruits & vegetables, local, grass fed, free range and antibiotic free meats, eggs, honey, maple products, artisan breads, sweet baked goods to include ice cream, jams and jellies, hand-crafted animal fibers, soaps, skin care, candles, art, and more!

#### **3. Town Manager's Report**

##### **a. Diversity, Equity, Inclusion, and Belonging Town Update**

Ms. Taylor Galusha, Assistant to Town Manager - Communications Coordinator, provided an update on the work they have done related to the Diversity, Equity, and Inclusion 2021 Task Force Report.

TURN OVER

Overall updates were given as well as ones specific to the recommendations in the different functional areas of the report related to Employment, Healthcare, Housing, Public Safety, and the Survey conducted by the Task Force

The full presentation is attached in the referenced materials.

**4. Public Comment - Pursuant to Select Board Policy 31, To offer citizens the opportunity to provide public comments during Board of Selectmen Meetings on matters within the Board's authority.**

There were no individuals present for public comment.

**Meetings/Hearings:**

**5. 7:05 PM Public Hearing with Neles Controls Inc, of 42-44 Bowditch Drive, for a Storage Tank License for the storage of 10,014 gallons of Liquid Hydrogen in a vacuum insulated tank at the location of 42-44 Bowditch Drive for Valmet Flow Control, Inc.**

Ms. Casavant summarized the agenda item. This agenda item is for a public hearing for a Storage Tank License for the storage of 10,014 gallons of Liquid Hydrogen in a vacuum insulated tank at the location of 42-44 Bowditch Drive for Valmet Flow Control, Inc.

The application has been before the Planning Board and reviewed by the Fire Department.

The change to these hydrogen tanks is from propane tanks to be climate responsive.

There is an issue with utility bills owed by the property owner to the Town that the Treasurer's Office and DPW are working to resolve.

The applicants gave a brief presentation on their application and the storage tank.

There were no comments from the public.

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to close the public hearing at 7:39 PM.

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to approve the Storage Tank License for the storage of 10,014 gallons of Liquid Hydrogen in a vacuum insulated tank at the location of 42-44 Bowditch Drive for Valmet Flow Control, Inc. contingent on the resolution of outstanding utility bills.

**New Business:**

**6. Review and act on the following Town Manager Appointments:**

- a. Deb Del Dotto, 318 Spring Street, to the Commission on Disabilities for a three-year term to expire on June 30, 2026**
- b. Dave Chiampa, 28 Browning Road, to the Historical Commission for a three-year term to expire on June 30, 2026**

Ms. Casavant summarized the agenda item. The Select Board only affirms recommendations of the Manager for the above Boards and the Conservation Commission.

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to approve the Town Manager's appointments of Deb Del Dotto, 318 Spring Street, to the Commission on Disabilities for a three-year term to expire on June 30, 2026 and Dave Chiampa, 28 Browning Road, to the Historical Commission for a three-year term to expire on June 30, 2026

**7. Review and act on the following Select Board Appointments:**

**a. Affordable Housing Trust:**

**i. One member to a two-year term set to expire on June 30, 2025**

- 1. Hector Cruz, 10 Baldwin Circle**
- 2. Anand Sharma, 102 Stoney Hill Road**

The Board voted 5-0 to appoint Hector Cruz.

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to appoint Hector Cruz, 10 Baldwin Circle to the Affordable Housing Trust for a two-year term set to expire on June 30, 2025

**b. Community Preservation Committee:**

**i. One member to a three-year term set to expire on June 30, 2026 and one member to fill a vacant term set to expire on June 30, 2024**

- 1. Melanie Magee, 28 Oak Ridge Way**
- 2. John Cygielnik, 25 Lexington Road**
- 3. Anand Sharma, 102 Stoney Hill Road**

The Board voted 5-0 to appoint Melanie Magee to the full term and the Board voted 5-0 to appoint John Cygielnik to the vacant seat.

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to appoint Melanie Magee, 28 Oak Ridge Way to the Community Preservation Committee for a three-year term set to expire on June 30, 2026

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to appoint John Cygielnik, 25 Lexington Road to the Community Preservation Committee to fill a vacant term set to expire on June 30, 2024

**c. Constables:**

**i. Jonjy Ananth, 14 Lamplighter Drive, as Constable for a one year term to expire on June 30, 2024**

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to appoint Jonjy Ananth, 14 Lamplighter Drive, as Constable for a one year term to expire on June 30, 2024

**ii. Rajoo R. Ananth, 14 Lamplighter Drive, as Constable for a one year term to expire on June 30, 2024**

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to appoint Rajoo R. Ananth, 14 Lamplighter Drive, as Constable for a one year term to expire on June 30, 2024

**iii. Robert S. Esposito, 237 Maple Avenue, as Constable for a one year term to expire on June 30, 2024**

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to appoint Robert S. Esposito, 237 Maple Avenue, as Constable for a one year term to expire on June 30, 2024

**iv. John J. Manzi, 20 Hillside Drive, as Constable for a one year term to expire on June 30, 2024**

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to appoint John J. Manzi, 20 Hillside Drive, as Constable for a one year term to expire on June 30, 2024

**d. Diversity, Equity, Inclusion, and Belonging Committee**

**i. Two members to a three-year term set to expire on June 30, 2026**

- 1. Holly Millershank, 497 Main Street**
- 2. Pankaj Adaval, 88 Stoney Hill Road**
- 3. Carissa Ford, 14 Sias Ave**

The Board voted 5-0 to appoint Holly Millershank and the Board voted 4-1 to appoint Pankaj Adaval.

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to appoint Holly Millershank, 497 Main Street, to the Diversity, Equity, Inclusion, and Belonging Committee to a three-year term set to expire on June 30, 2026

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to appoint Pankaj Adaval, 88 Stoney Hill Road, to the Diversity, Equity, Inclusion, and Belonging Committee to a three-year term set to expire on June 30, 2026

**ii. One high school aged junior or senior to a one-year term set to expire on June 30, 2024**

- 1. Kubra Mohammadi**
- 2. Aadi Dixt**

The Board voted 5-0 to appoint Kubra Mohammadi.

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to appoint Kubra Mohammadi to the Diversity, Equity, Inclusion, and Belonging Committee a one-year term set to expire on June 30, 2024

**e. Historic District Commission**

**i. Two members to a three-year term set to expire on June 30, 2026**

- 1. Kelly Barner, 17 Main Circle**
- 2. Kristine L. Gustafson, 216 Prospect St.**

The Board voted 5-0 to appoint Kelly Barner and the Board voted 5-0 to appoint Kristine L. Gustafson.

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to appoint Kelly Barner, 17 Main Circle, to the Historic District Commission to a three-year term set to expire on June 30, 2026

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to appoint Kristine L. Gustafson, 216 Prospect St., to the Historic District Commission to a three-year term set to expire on June 30, 2026

**f. Insurance Advisory Committee**

**i. Robert K. Pine, 20 Montgomery Avenue, Worcester, MA 01608, to the Insurance Advisory Committee for a one-year term to expire on June 30, 2024**

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to appoint Robert K. Pine, 20 Montgomery Avenue, Worcester, MA 01608, to the Insurance Advisory Committee for a one-year term to expire on June 30, 2024

**g. Town Counsel:**

**i. Stephen F. Madaus, 100 Front Street, Worcester, MA 01608, to Town Counsel for a one-year term to expire on June 30, 2024**

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to appoint Stephen F. Madaus, 100 Front Street, Worcester, MA 01608, to Town Counsel for a one-year term to expire on June 30, 2024

**8. Review and act to approve the warrant to police officer and/or dog officer pursuant to MGL Chapter 140 Section 153 for a one-year term to expire on June 30, 2024**

Ms. Casavant summarized the agenda item.

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to approve the warrant to police officer and/or dog officer pursuant to MGL Chapter 140 Section 153 for a one-year term to expire on June 30, 2024

**9. Review and act on the renewal of the Intermunicipal Agreement of Animal Control/Animal Inspector Services with the Towns of Westborough and Grafton for one-year period through June 30, 2024**

Ms. Casavant summarized the agenda item.

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to renew the Intermunicipal Agreement of Animal Control/Animal Inspector Services with the Towns of Westborough and Grafton for one-year period through June 30, 2024

**10. Review and act on a salary adjustment for the Town Manager**

Ms. Casavant summarized the agenda item, noting that the Board held an executive session June 11, 2023 to discuss this and now it needs to be voted on in Open Session. The Board wanted to align the increase with the other employee increases with the cost of living adjustment and the performance increase. Mr. Mizikar received an evaluation of exceeds which equates to a 1.25% increase and the COLA increase is 3%.

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to approve a 4.5% increase in salary for the Town Manager.

**Correspondence: The Select Board will review and possibly act on the following:**

**11. Email, dated June 12, 2023, from Peg Stone, Berlin Select Board, re: request an opportunity to talk about Office Hours - So Noted**

**12. Email, dated June 14, 2023, from Narendra Annaiah, 47 Elm Street, re: Request for speed check - So Noted**

Respectfully Submitted,

Taylor M. Galusha

Referenced Materials:

- Diversity, Equity, Inclusion, and Belonging Update Presentation