



TOWN OF SHREWSBURY

100 Maple Avenue
Shrewsbury, Massachusetts 01545-5338

Present: Patrick Pitney, Donna O'Connor, Keith Baldinger, Michele Conlin, Justine Snyder, Joseph Mauro, John Ambra

Absent: Kevin Mizikar, Kevin Anderson

Also Present: Matt Salad, Tecton Architects, Ryan DiPasquale, Fontaine Bros., Inc., Neil Joyce, CMS, Inc.

1. Call to Order

Mr. Pitney called the meeting to order at 4:32pm.

2. Approve Minutes

a. May 22, 2023

On a motion by Mr. Ambra, seconded by Ms. O'Connor, the Committee unanimously voted to approve the minutes of May 22, 2023.

3. Review and Act to Approve Bill Schedules and Warrants

On a motion by Mr. Ambra, seconded by Ms. O'Connor, the Committee unanimously voted to approve all invoices as presented.

4. Hear reports, review and act on the following matters:

a. Report from the Owner's Project Manager

Mr. Joyce provided a current budget update incorporating all bills through the first week of June and Change Order #14. The Committee discussed the radio and communications project and what potentially may be left for funds once that aspect of the project is wrapped up. If the funds were to be used for another project, that would require approval by Town Meeting.

b. Report from the Architect

Mr. Salad shared his screen and presented an update on site work to date including the Grove area. Mr. Salad advised that there are minor changes proposed for the veterans memorial and the department is looking to add a press backdrop in the training room that can be relocated for press conferences and briefings.

c. Report from the Construction Manager

Mr. DiPasquale provided an update on site work progress. It is anticipated that paving of the new parking lot will be completed by the end of the July, or beginning of August.

5. Other Business

a. Review and Act on the Following Fontaine Bros., Inc. Change Orders:

i. Change Order #016

Mr. Joyce provided an overview of Change Order 16. The Committee requested additional information on a few of the proposed change order items and would like feedback from the

Police Chief on the critical need for some of the changes. On a motion by Ms. O'Connor, seconded by Ms. Snyder, the Committee unanimously voted to approve PCO #131, 135, 137 and 141 as part of Change Order #16, and excluded PCO 110, 121, and 140 until they are able to have more details and information.

The Committee discussed the sidewalk on Maple Ave and replacing the entirety of the sidewalk from the east side of the Police Station entrance to Town Hall, as well as installing a new ADA ramp. This will make the sidewalk consistent throughout the whole campus.

Mr. Joyce provided an update on a request from the department for forensic equipment. This will likely be the last purchase from the furniture package. The equipment will allow the department to conduct fingerprinting in house and will be able to preserve evidence long term.

6. Review Meeting Schedule

- a. July 17, 2023**
- b. August 21, 2023**
- c. September 18, 2023**

The Committee reviewed the upcoming meeting schedule.

7. Adjourn

On a motion by Ms. O'Connor, seconded by Mr. Mauro, the Committee voted to adjourn at 5:34pm.