



TOWN OF SHREWSBURY

Select Board Workshop
Police Station Public Conference Room
Shrewsbury Police Department
106 Maple Avenue
Shrewsbury, MA 01545

Tuesday, June 20, 2023 - 6:00 PM

Minutes

Present: Ms. Beth N. Casavant - Chair, Ms. Theresa H. Flynn - Vice Chair, Mr. John R. Samia - Clerk, Ms. Michelle K. Conlin - Member, Mr. Carlos A. Garcia - Member

Also Present: Mr. Kevin J. Mizikar - Town Manager, Mr. David Snowdon - Assistant Town Manager - Finance and Administration, Mr. Keith R. Baldinger - Assistant Town Manager - Operations, Taylor M. Galusha - Assistant to Town Manager - Communications Coordinator

1. Call to Order

Ms. Casavant called the meeting to order at 6:09 PM.

2. Discuss Communications and Operating Model for the Select Board and Town Manager

- a. Select Board needs to develop goals to drive potential focus areas:
- b. Some Potential Ideas from Board Members Included:
 - i. Community Engagement
 - ii. Safety Net Development
 - iii. Municipal Space Needs
 - iv. Affordable Housing - proactive instead of reactive
- c. Board members were mostly on the same page when it came to priorities of the Select Board- Land Use. Select Board Policies, fiscal needs, social safety net development, and economic development.
- d. Two focus areas per Board Member, only 2 members per focus area
- e. **Focus Area 1: Land Use (Prosperous and Thriving)**
 - i. Affordable Housing
 - ii. Open Space
 - iii. Municipal Needs Use
 - iv. Land Strategy
 - v. **Goal/Outcome(s):**
 1. What does community engagement look like in this area?
 2. What does DEIB look like in this area?
 3. What does sustainability look like in this area?
- f. **Focus Area 2: Select Board Policies (Exceptional) -**
 - i. cleaning up policies, creating new policies, finding gaps where policies lack, updating policies
 - i. **Goal/Outcome(s):**
 1. What does community engagement look like in this area?
 2. What does DEIB look like in this area?
 3. What does sustainability look like in this area?
- g. **Focus Area 3: Budget/Fiscal (Exceptional)**
 - i. override

- ii. projections
- iii. What does the next x years look like for the town (PD, FD, the Town etc.)

iv. Goal/Outcome(s):

1. **What does community engagement look like in this area?**
2. **What does DEIB look like in this area?**
3. **What does sustainability look like in this area?**

h. Focus Area 4: Social Safety Net Development (Thriving)

- i. mental health (SYFS, Senior Services - Age in Place...)
- ii. tax relief (Share the Warmth Fund, Standing with SHrewsbury Tax Relief Program...)
- iii. Food Insecurity (Community Fridge, Food Pantry...)
- iv. Affordable Housing (different perspective than land use affordable housing)

v. Goal/Outcome(s):

1. **What does community engagement look like in this area?**
2. **What does DEIB look like in this area?**
3. **What does sustainability look like in this area?**

i. Focus Area 5: Economic Development (Prosperous)

- i. business outreach

ii. Goal/Outcome(s):

1. **What does community engagement look like in this area?**
2. **What does DEIB look like in this area?**
3. **What does sustainability look like in this area?**

j. Community Engagement, Sustainability, and Diversity, Equity, Inclusion, and Belonging as lenses (Sustainable, Engaged and Connected, Thriving)

- k. The Board noted they can use their monthly workshop as a place to provide group updates to the whole board and at regular meetings to update the community as well.

3. Discuss Goals and Action Items of the Select Board and Town Manager for Fiscal Year 2024

- a. The Board asked for updates on how we are tracking the goals?
 - i. Mr. Mizikar noted that there are going to be a few different tracking mechanisms for this including a public dashboard through Open Gov and then internal reporting in departments and with department heads as goals range from organization wide to department wide to individual.
- b. After discussing the Board's focus areas, Mr. Mizikar noted he will update his goals as well and utilize the lenses the Board established.

4. Discuss Community Preservation Priorities

- a. Mr. Mizikar noted that the Community Preservation Committee is going through their annual process of reviewing the Community Preservation Plan and wanted comments from the Board so this is a conversation to note any priorities that have arisen that are not in the document already.

Mr. Samia noted that the Strategic Plan Document should be added into the plan as a guiding document.

Board members also discussed noting to the CPC to assist in bringing awareness to the application process.

5. Adjourn

On a motion by Ms. Casavant, seconded by Ms. Flynn, the Board unanimously voted to adjourn at 8:52 PM

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Respectfully submitted,

Taylor M. Galusha