



TOWN OF SHREWSBURY

Richard D. Carney Municipal Office Building
100 Maple Avenue
Shrewsbury, Massachusetts 01545-5398

MINUTES

Monday, June 14, 2021 at 6:30 PM

Important Notice: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the **Diversity, Equity & Inclusion Task Force – Employment Subcommittee** will be conducted via remote participation to the greatest extent possible. All meetings and hearings listed in the agenda will also be done so through remote participation. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the town's website, at www.shrewsburyma.gov/coronavirus. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting. To listen to this meeting, dial [1 386-401-2056] and enter the following pin: [984 340 096#]. Please mute your device.

1. **Meeting called to order** at 6:35 PM by Allen Jarrell, Chair, Employment Subcommittee.
2. **Roll call:** Allen Jarrell, Gene Buddenhagen, Richard Petrucci and Milind Kanitkar.
3. **Approval of minutes:** from the 5.10.21 meeting. Motion by Gene Buddenhagen, second by Milind Kanitkar, all voted in favor to approve.
4. Reviewed and edited the draft Employment Subcommittee Recommendations document taking into consideration suggestions from on Wortmann. Summary of some of the bigger made:
 - Make sure the goals are action oriented.
 - “Ask big” – propose the ideal state.
 - Rearranged format to move summary and recommendations to beginning of document.
5. **Next Meeting.** Proposed date of 7/12/2021. (pending room availability)
6. **Motion to Adjourn.** The meeting was adjourned at 8:05 PM, after the motion to adjourn was moved by Gene Buddenhagen, seconded by Milind Kanitkar, and approved by all present.