



**TOWN OF SHREWSBURY**  
**Council on Aging**  
Shrewsbury Senior Center  
98 Maple Avenue, Shrewsbury, Massachusetts 01545-5398

Members in attendance: Shashi Menon, Jean Campaniello, Betsy Zuegg, Louise Russell, Lori Jones, Alex Roman, Judy Goodstein

Staff in attendance: Hollie Lucht, Christine Moriarty, Renee D'Argento

The meeting was recorded by Shrewsbury Media Connection

1. Meeting called to order at 9:01am.
2. Review of May minutes; motion to accept; approved.
3. Introduction of Gerry Tongel, Vice President of the Friends of the SSC Board.
  - A. June 13 at 1pm- Friends-sponsored picnic. Friends to provide beverages and dessert
  - B. July 11- Make Your Own Sundae and Bingo event. All events are at the Senior Center.
4. Review of Financial Reports
  - A. Power point presentation of all accounts
    - i. Discussion- need for sub committee for further discussion?
    - ii. Gift Fund discussion- original draft needs review and updating
  - B. Budget summary/review
    - i. Questions about Savvy Caregivers program and garden supplies/ garden beds
    - ii. Starting July 1, 2022, the COA will pay Memory Café expenses
    - iii. Request for a vote to increase Memory Café budget to \$4,000 for FY'23 in order to include lunches for participants.
    - iv. Motion- authorize up to \$4,000 for Memory Café expenses to be paid out of Gift Fund for FY'23. Unanimous vote; motion carried.
5. Director's Report
  - A. Outreach
    - i. Successful survey! Survey results are being inputted
    - ii. Small Home Repair group helped install air conditioners
    - iii. Presentation to Men's Group on affordable housing information
    - iv. Dave Grillo to present information about avoiding fraud and scams
    - v. On-site visits at housing authority and library are ongoing
    - vi. Health Fair September 8 at the Senior Center
  - B. Senior Center signage- need for signage. To be paid by the town, not the Senior Center.
    - i. Motion to accept signage for Senior Center. Unanimous; motion carried.
  - C. Programs/Events
    - i. Request for volunteers, especially for drivers in the Meals on Wheels program and for summer volunteers. Speak to Hollie or Christine to give some time this summer.
    - ii. September events:

1. 9/8 Health Fair: SHINE reps, other organizations supporting senior citizens, exercise, massage, yoga
  2. 9/12 Senior Center Celebration events
  3. 9/22 “Think Ahead” program 6-9pm
- iii. Policy Sub Committee report
    1. Sub Committee reviewed interaction and relationship between COA Board and Director. Next meeting- discussion of COA Board’s responsibility regarding fiscal oversight. Goal is to develop guidelines of the COA Board’s roles and responsibilities.
  - iv. Marketing Plan
    1. Discussion: benefits of a marketing plan; question about the title “Marketing Plan”. Suggested to refer to it as “Operational Plan”- unanimous agreement.
- D. New Business
- i. Shashi Menon, the current COA Board chairperson, will step down.
  - ii. Thanks to Shashi for his dedication to the COA and for his leadership on the COA Board.
  - iii. Voting for a new slate of officers at the next meeting.
  - iv. July meeting discussion- Motion to reconvene in August. Unanimous; Motion carried.
- E. Meeting adjourned 10:40am.

Respectfully submitted,

Betsy Zuegg

COA Board Secretary