



## TOWN OF SHREWSBURY

Select Board Meeting  
Board of Selectmen Meeting Room  
Richard D. Carney Municipal Office Building  
100 Maple Avenue  
Shrewsbury, Massachusetts 01545-5398

**Tuesday, May 23, 2023 - 7:00 PM**

### Minutes

**Present:** Ms. Beth N. Casavant - Chair, Ms. Theresa H. Flynn - Vice Chair, Mr. John R. Samia - Clerk, Ms. Michelle K. Conlin - Member, Mr. Carlos A. Garcia - Member

**Also Present:** Mr. Kevin J. Mizikar - Town Manager, Mr. David Snowdon - Assistant Town Manager - Finance and Administration, Taylor M. Galusha - Assistant to Town Manager - Communications Coordinator

Ms. Casavant called the meeting to order at 7:00 PM

All Board Members and Staff introduced themselves to the public for those watching at home.

### Preliminaries:

#### **1. Approve bills, payrolls, and warrants**

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to approve the bills, payrolls, and warrants -

#### **2. Review and act to approve the minutes of May 9, 2023, May 15, 2023, and May 16, 2023**

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to approve the minutes of May 9, 2023, May 15, 2023, and May 16, 2023 as written.

#### **3. Announcements/Reports**

Ms. Casavant Announced:

##### - Memorial Day Parade

The Memorial Day Parade will be held on Monday, May 29, 2023. The Parade begins at 9:30 AM, with a welcome address at 9:20 AM.

The Parade marches to the center of town for the Memorial Day Address which will be done by Veteran and Scout leader, John Travers from the American Legion, Ray Stone Post, will be serving as the Master of Ceremonies.

The Parade will continue for a wreath laying at Mountain View Cemetery on Boylston Street.

All veterans and active military personnel are welcome to march in the parade.

##### - Climate Action Plan Survey

All In Shrewsbury is our campaign for a sustainable future – and our Town government is stepping up to lead by example! Over the course of 2023, we will collect and analyze data, complete a series of community

assessments, and engage our Town staff and residents to complete a Climate Action and Resiliency Plan for municipal operations. Take the Community Survey at [shrewsburyma.gov/AllinShrewsbury](https://shrewsburyma.gov/AllinShrewsbury) to get involved today!

- Multimodal and Transportation Study Survey  
Provide Your Insights to Shape Shrewsbury's Town Center Area Multimodal Study, Take the Survey! By soliciting input from the community, transportation planners can gather information about travel patterns, preferences, and concerns, which will help guide decisions about future transportation investments. Scan the QR Code above to take the survey online or visit [www. ShrewsburyMultimodalStudy.com](http://www.ShrewsburyMultimodalStudy.com) today!
- Recycling Event with Green Team Junk Removal June 11, 2023  
Please join us for a recycling event with Green Team Junk Removal on June 11, 2023 10am-2pm @ 100 Maple Avenue, Council on Aging Parking Lot. More information can be found on the Town's website at [shrewsburyma.gov](https://shrewsburyma.gov) on the Trash and Recycling Webpage

Mr. Samia also announced that the Board will be holding Office Hours on June 13, 2023 from 5:30 PM to 6:30 PM prior to their regular meeting in Conference Room A at Town Hall. Mr. Samia noted that there is a survey to gather input from the community on the best days of the week, times, and locations for the Board to hold these Office Hours.

#### **4. Town Manager's Report**

Mr. Mizikar announced that Mr. Keith Baldinger was appointed as the Assistant Town Manager - Operations. He noted that the interview process was rigorous and Mr. Baldinger stood out amongst the candidates.

#### **5. Public Comment - Pursuant to Select Board Policy 31, To offer citizens the opportunity to provide public comments during Select Board Meetings on matters within the Board's authority.**

There were no individuals present for public comment.

#### **Meetings/Hearings:**

#### **6. Continued Public Hearing from 7:05 PM April 11, 2023 and 7:05 PM April 25, 2023 with Taylor Wolf, Carnivore Cooking, LLC, d/b/a Errol Ray's Bistro, 6 Hartford Turnpike, regarding their application for a Common Victualler License**

The Board continued the public hearing until June 13, 2023 at 7:05 PM.

#### **New Business:**

#### **7. Review the May 15, and May 16, 2023 Annual Town Meeting**

Ms. Casavant thanked staff for the preparation and work behind the scenes that made Town Meeting run smoothly.

Mr. Mizikar provided a summary of the actions taken at the 2023 Town Meeting. The recording of Town Meeting can be found on the Shrewsbury Media Connection YouTube Page.

All the Budget articles were passed including the borrowing authorization for the Water Rates and PFAS Treatment Plant.

Additionally, all 10 Community Preservation Committee Projects were approved, the Cemetery Expansion, as well as the four Zoning Bylaw Amendment Articles.

**8. Review and act on the 1-7 Maple Avenue Second Amendment to the Land Disposition Agreement**

Mr. Mizikar summarized the agenda item.

The Amendment is related to the changes in the design from the Planning Board process, as well as changes in the action item dates for the project.

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to approve the second amendment to the land disposition agreement for 1 -7 Maple Avenue authorizing the Town Manager, with advice of Town Counsel, to make all necessary administrative changes and negotiate a timeframe not to exceed a construction start date of 11/30/2024 with all applicable contingencies.

**9. Review and act on a petition to the General Court to Grant Abatement of Real Estate Taxes for the Daughter of Fallen Firefighter Christopher Roy in accordance with Article 4 of the May 15, 2023 Annual Town Meeting**

Ms. Casavant summarized the agenda item.

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to petition the General Court of the Commonwealth of Massachusetts to Grant the abatement of real estate taxes for the Daughter of Fallen Firefighter Christopher Roy in accordance with Town Meeting's unanimous approval of Article 4 of the May 15, 2023 warrant.

**10. Review and act to approve the MSBA Accelerated Repair Program Project Funding Agreement for the Oak Middle School Window Replacement Project and authorize the Town Manager to any actions and execute all documents on behalf of the Board for this project**

Ms. Casavant summarized the agenda item.

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to approve the agreement entitled "Project Funding Agreement – Accelerated Repair Program" to be entered into with the Massachusetts School Building Authority for the Oak Middle School (MSBA Project ID Number 202102710030) as presented and to authorize the Town Manager (i) to execute and deliver said agreement on behalf of the Town and any amendments thereto or certifications required therefore, and to bind the Town to its terms and conditions; and (ii) to make final, binding decisions with respect to the Project described in the Project Funding Agreement, and any amendments thereto, on behalf of the Town.

**11. Review and act to appoint a designee to the MBTA Advisory Board**

**a. Christopher McGoldrick, Director of Planning and Economic Development**

Ms. Casavant summarized the agenda item.

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to appoint Christopher McGoldrick, Director of Planning and Economic Development, as the designee to the MBTA Advisory Board.

**12. Review and act to appoint a designee to the Central Massachusetts Regional Planning Commission**

Ms. Casavant summarized the agenda item.

Ms. Conlin volunteered to serve as the designee to the Central Massachusetts Regional Planning Commission.

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to appoint Michelle Conlin, Board Member, as a designee to the Central Massachusetts Regional Planning Commission.

**13. Review and act to appoint one member to the Retirement Board to fill a vacant term set to expire on June 30, 2024**

- a. **John Cygielnik, 25 Lexington Road**
- b. **Michael R. Hale, 8 Wesleyan Terrace**

Ms. Casavant summarized the agenda item and noted the change in procedure with appointments to Boards. She explained that Board members would submit their votes to Town Staff ahead of the meeting in order to streamline the process and make it less intimidating for members of the public to volunteer for these positions.

On a motion by Ms. Flynn, seconded by Mr. Samia, the Board unanimously voted to appoint Mr. Michael R. Hale to the Retirement Board to fill a vacant term set to expire on June 30, 2024.

**14. Review and act on the One Day Beer and Wine Alcohol License for Nancy Hughes, St. Mary's Parish, 16 Gates Road, for Taste of Nations event on June 10, 2023 from 5:00 PM to 8:00 PM**

Ms. Casavant summarized the agenda item.

On a motion by Ms. Flynn, seconded by Mr. Samia the Board unanimously voted to approve the One Day Beer and Wine Alcohol License for Nancy Hughes, St. Mary's Parish, 16 Gates Road, for Taste of Nations event on June 10, 2023 from 5:00 PM to 8:00 PM.

**15. Review and act on the Road Closure Request from Guinevere Molina, 31 Wachusett Avenue, for a Neighborhood Block Party on June 10, 2023 from 1:30 PM to 7:00 PM for Wachusett Avenue from Bryant Avenue to Longfellow Road, with a rain date of June 11, 2023**

Ms. Casavant summarized the agenda item.

On a motion by Ms. Flynn, seconded by Mr. Samia the Board unanimously voted to approve the Road Closure Request from Guinevere Molina, 31 Wachusett Avenue, for a Neighborhood Block Party on June 10, 2023 from 1:30 PM to 7:00 PM for Wachusett Avenue from Bryant Avenue to Longfellow Road, with a rain date of June 11, 2023

**16. Review and Act on the One Day All Alcohol License Application of Mousa Chamoun, St Mary's Syriac Orthodox Church, 1 Industrial Drive, for a Wedding on Saturday, June 3, 2023 from 7:00pm - 12:00am**

Ms. Casavant summarized the agenda item.

On a motion by Ms. Flynn, seconded by Mr. Samia the Board unanimously voted to approve the One Day All Alcohol License Application of Mousa Chamoun, St Mary's Syriac Orthodox Church, 1 Industrial Drive, for a Wedding on Saturday, June 3, 2023 from 7:00pm - 12:00am

**Correspondence: The Select Board will review and possibly act on the following:**

- 17. **Letter, received May 7, 2023 from Dan Lambe, Arbor Day Foundation Chief Executive, re: 2022 Tree City USA-** So noted
- 18. **Email, dated May 7, 2023 from Melissa Smith, FEMA USGS Risk MAP Project Team, re: Revised Prelim-EAP to Town of Shrewsbury in Worcester County-** So noted
- 19. **Email, dated May 8, 2023, from Melody Singh, Shrewsbury Montessori School - Board Member, re: Shrewsbury Montessori School 50th Anniversary-** So noted
- 20. **Email, dated May 10, 2023, from Sanam H. Zaer, 8 Jamie Lane, re: DEI follow up-** So noted
- 21. **Email, dated May 10, 2023, from Christine Mowry, Executive Director - Shrewsbury Youth and Family Services, re: Leadership change-** So noted

22. **Email, dated May 10, 2023, from Charlean Cooley, School Administrator - Al-Hamra Academy, re: Request to remove names of minors- So noted**
23. **Email, dated May 12, 2023, from Joseph Sawyer, Superintendent - Shrewsbury Public Schools, re: Update on Career Technical Education- So noted**
24. **Email, dated May 15, 2023, from Veronika Novakova, Paralegal - Keegan Werlin LLP, re: D.P.U. 23-41 Eversource Energy - Notice of Filing and Request for Comments- So noted**
25. **Email, dated May 17, 2023, from Kevin Krasnecky, Transportation Project Manager - CMRPC, re: MassDOT 24-28 CIP- So noted**
26. **Email, dated May 17, 2023, from Gosia Stolarska, Solid Waste and Recycling Program Manager - DPW, re: Casella Yard Waste Performance third week - So noted**

**Adjourn:**

On a motion by Ms. Flynn, seconded by Mr. Samia the Board unanimously voted to adjourn at 7:32 PM.

Respectfully Submitted,

Taylor M. Galusha