



TOWN OF SHREWSBURY
Council on Aging
Shrewsbury Senior Center
98 Maple Avenue, Shrewsbury, Massachusetts 01545-5398

Council on Aging Board Meeting
May 11, 2022

Members in attendance: Shashi Menon, Louise Russell, Betsy Zuegg, Jean Campaniello, Judy Goodstein, Lori Jones, Alex Roman

Staff in attendance: Hollie Lucht, Renee D'Argento

The meeting was recorded by Shrewsbury Media Connection

Announcement: future COA Board meetings will be held in the Selectmen's Room of the Town Hall.

1. Meeting called to order at 9:02am
2. Review of April minutes; motion to accept; accepted.
 - a. Question- scholarship item on April agenda was not in minutes; explanation: that item was not discussed at April meeting.
3. Friends of SSC attendance at COA monthly meetings: Friends' representative will be invited to attend monthly COA meetings with 15 minutes of time on agenda. The representative will not have a vote and must be recognized by the Chair.
4. Review and act on Financial Reports: Christine is on vacation. Details in June.
 - a. FY'22 budget summary discussion.
 - b. Taxi livery grant has been expended; new grant application in process
 - c. Formula grant used for salaries
 - d. DOT grant is expended
 - e. Gift Fund- large donations have been received and are not reflected in the line item
 - f. Revolving Account is money from the Housing Authority
 - g. General Fund is money from the Town of Shrewsbury for operating expenses
 - h. **Gift Fund:** graph presented showing increase in supportive services to seniors in Shrewsbury; discussion.
 - i. Question: are donations to Gift Fund compliant with the Conflict of Interest laws? Discussion. COA Gift Fund Guidelines presented for review. This document is in draft form from 2018.
 - ii. Motion to add Draft Gift Fund Guidelines to agenda for June meeting; motion carried.
5. Director's Report:
 - a. Outreach- Renee D'Argento:
 - i. 29 applications for Share the Warmth; 43 applications for fuel assistance.
 - ii. AARP was at Senior Center to help with tax preparations
 - iii. Health Fair on September 8 from 12-4pm at the Senior Center

- iv. Programs in development: Think Ahead program for the over-50 population to prepare for Medicare, etc; Medicare 101 program; Fraud Brigade.
 - v. All programs are videotaped for homebound to watch and on YouTube
 - vi. Partnerships with SYFS and Library are strong
 - b. COA Roles and Responsibilities:
 - i. Town By-Laws cannot be changed. We can create guidelines
 - ii. Motion to create a subcommittee to create a working draft and present it to the COA Board. The goal is to have this become guidelines which will outline the roles of the COA Board and the COA. Motion carried; Committee consists of Judy Goodstein, the Chair, Jean Campaniello, Betsy Zuegg, and Hollie Lucht.
 - c. Programs, Events:
 - i. Volunteer Appreciation Lunch a success!
 - ii. Spirit of Shrewsbury dates:
 - 1. September 8- Senior Center Health Fair 12:00-4:00pm
 - 2. September 12- 22nd Anniversary of the Senior Center Celebration
 - 3. September 22- Think Ahead Program
 - d. Security System: Cameras are located inside and outside of the Senior Center. There is a fob system on all doors. Public Facilities stores the videos from the cameras.
 - e. Marketing Plan: request to move item to June agenda. Request for comments; send to Hollie prior to June meeting.
6. New/Old Business:
- a. New business- Sub Committee will schedule a meeting.
 - b. Old business- Outreach survey- 5,000 surveys were distributed; 2,000 were returned!! That is an excellent return! Renee is requesting help with data input.
 - c. Update on Strategic Plan- The town is doing a town-wide Strategic Plan, so advised not to work on it right now. It is a working document.
 - d. Request for a breakdown of the numbers of people who attend each activity. Hollie will provide this at the June meeting.
7. Meeting adjourned at 9:43am.

Respectfully submitted,
Betsy Zuegg
COA Board Secretary