



**TOWN OF SHREWSBURY**  
**Richard D. Carney Municipal Office Building**  
**100 Maple Avenue**  
**Shrewsbury, Massachusetts 01545-5398**

**SHREWSBURY PARKS & CEMETERY COMMISSION**

**Meeting Minutes for May 3, 2023 at 7:00 pm**  
**Town Hall Conference Room A, 100 Maple Ave Shrewsbury, MA 01545**

**Present:** Chair James Brown, Jim LeMay and Karl Nelson

**Absent:**

1. Call the meeting to order at 7:00pm
2. Review and approval of April 2023 meeting minutes. Motion to approve the April 2023 meeting minutes made by Jim LeMay and second by Karl Nelson. All in favor.
3. Update from Jeff Howland on the Cemetery Expansion at Prospect Park. Update on the design process and this will go to the Annual Town Meeting on May 16<sup>th</sup> or May 17<sup>th</sup> it will be article 32. 4.37 million dollars is being asked for. Still going to Town Meeting and then if approved will go to the design process after Town Meeting. There is a plan that will be in the Town Meeting packet that will be available tomorrow May 4, 2023. This will show the Trees that are being kept. Article 32 – Chapter 97 land will be the orange/yellow spot. Architect still in the design phase. Jim Brown asked if there was a concern about 50-75 years from now if there was room. Jeff Howland did agree that this is a concern. But with the national trends changing due to traditions and religions we aren't sure what will be at that time. Jim LeMay spoke about how the meeting was very well done.
4. Request from Special Olympics Massachusetts to hold Softball Tournament at Dean Park on August 19, 2023. Motion to approve made by Jim LeMay and second by Karl Nelson. All in favor.
5. Request from Webster waterski collaborative for Adaptive ski day at Donahue Rowing Center on August 9, 2023 Motion to approve made by Jim LeMay and second by Karl Nelson. All in favor.
6. Review of Food Truck Festival on August 4, 2023 at Maple Ave Fields with the addition of a liquor license to be requested at future Selectboard meeting. Motion to continue to approve the Food Truck Festival at Maple Ave made by Jim LeMay and second by Karl Nelson. All in favor.
7. Review and approve the numbering of the little league fields at Dean Park Laurel spoke about Mike D bringing up that the fields are a little confusing to some residents when going to a game and if we could number the fields with a sign similar to a speed limit sign to show the number of the field. There is someone to purchase the signs and just label the signs with numbers – green with white lettering is requested. Keep the numbering the same of the fields and the signage is approved after we have a visual. No sponsor on the sign.
8. Review Sale of Lot cards as presented. Motion to approve made by Jim LeMay and second by Karl Nelson. All in favor.
9. Update on Community Preservation Committee: Jim LeMay reported that he missed the last meeting but the Agenda for the last meeting was to review their policy to accepting applications to the CPC. It has now changed to submit the entire application at any time. So there is pricing up front instead of after approval

going back to the application to then submit the pricing. Only negative is if not received in time to ask for funds and go before Town Meeting then will have to wait for the following year. This will be an easier process for applicants and the Committee.

10. Staff & Commission reports:

- **Recreation/Events** Laurel Rossiter: Selco Arbor day event went really well with our Lupine planting activity. We hired a Market Manager for our Farmers Market. She has lots of ideas and hit the ground running. Food Trucks start on May 18<sup>th</sup> and then Memorial Day Parade is May 29, 2023. Lots of meeting with PD & FD to make sure it is a great parade. Spoke about with the construction we may need to line up down at Maple Ave fields and the construction company will move the fence around the memorial out front of Town Hall. Motion to approve the Senior Picnic at Dean Park made by Jim LeMay and second by Karl Nelson. All in favor
- **Parks:** Kevin Esposito: spoke about Town Cleanup day and how it went well and we had a 30 yard dumpster and filled about 15 years. Shaw's was a sponsor and brought water and snacks for all the volunteers. Little League opening day all went well and the Parks Crew was down at Dean getting it ready. Getting fields up and running. Selco is coming down Friday to take the old one down. The boards are in and at the installers. Best case end of next week they will be in. We closed the fields last night but today they weren't bad.
- **Cemetery:** Justin Dobson: at the meeting last month mentioned that we were solicitations for bids on the replacement of 20 headstone in the cemetery. Leone's landscaping was the lowest bidder at 21,00. Aiming at a May 30<sup>th</sup> start date and a completion date of 3 months after that. Went around the cemetery to review the lots that have been sold back/returned and took pictures and memos on the lots. Looks like we have more available lots that what we thought before. About 150 grave, majority are in the newer section in GG and then some in the older section. The non-viable ones might be good for cremations. Mentioned the water line work and the water is back on in the lower area of the cemetery. The cemetery is being required to meter all the water lines and ad a backflow above the grade.
- **Commission:** No report

11. Review and possibly act on correspondence received.

- Email from Taylor voting on reappointing for the Streets Committee and the CPC
  - i. Motion for Karl Nelson for the CPC made by Jim LeMay and second by James brown
  - ii. Motion for James Brown to stay with Streets Committee made by Jim LeMay and Second by Karl Nelson

12. Set date of next meetings June 6, 2023 7PM at Shrewsbury Town Hall, Conference Room A, 100 Maple Ave, Shrewsbury, MA 01545.

13. Adjourn at 7:48pm

*Submitted by  
Jessica Rebokis*