TOWN OF SHREWSBURY
Board of Selectmen Meeting
Board of Selectmen’s Meeting Room
Richard D. Carney Municipal Office Building
100 Maple Avenue
Shrewsbury, Massachusetts 01545-5398

Tuesday, April 14, 2020 - 7:00 PM
MINUTES

Important Notice: Pursuant to Governor Baker’s March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor’s March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Shrewsbury Board of Selectmen will be conducted via remote participation to the greatest extent possible. All meetings and hearings listed in the agenda will also be done so through remote participation. Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the town’s website, at www.shrewsburyma.gov/coronavirus. For this meeting, members of the public who wish to listen or watch the meeting may do so by visiting https://www.shrewsburymediaconnection.org/. No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting. To participate in the public comment portion of this meeting, dial [1 515-532-7486] and enter the following pin: [409 164 699#]. Please mute your device until the Chair of the Board of Selectmen addresses your agenda item or opens the meeting to public comment.

Present: Mr. Maurice DePalo, Chairman, Ms. Beth Casavant, Vice Chairman, Mr. John Lebeaux, Clerk, Mr. James Kane, Selectman, Mr. John Samia, Selectman
Also Present: Mr. Kevin Mizikar, Town Manager, Mr. Jeffrey Howland, DPW Director

Mr. DePalo called the meeting to order at 7:00 PM and read the remote participation script verbatim.

Preliminaries:
1. Approve bills, payrolls and warrants
On a motion by Ms. Casavant, seconded by Mr. Samia, on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, the Board unanimously voted to approve warrants 2080, 2080ME, 2039, 2082, 2084 as presented.

2. Approve Minutes of March 10, 2020, March 24, 2020 and April 7, 2020
On a motion by Ms. Casavant, seconded by Mr. Lebeaux, on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, the Board unanimously voted to approve the minutes as written.

3. Announcements/Reports
Ms. Casavant reminded the Board and the public that simple recycling has currently suspended operations (textile pickup) due to COVID-19.

4. Town Manager’s Report
Mr. Mizikar announced that in regards to the 2020 Census, As of today Shrewsbury self-response rate is at 59.9% which is higher than the state rate 49.1% and Worcester county rate 50.9% as you can see below, but lower than the
surrounding towns like Southborough at 67.9%, Northborough at 66.9%, and Grafton at 61.8%. Mr. Mizikar also thanked the DPW and SELCO for their assistance with yesterday’s storm.

**Special Reports/Actions/Updates:**

5. **Coronavirus/COVID-19 from Town Manager**

Mr. Mizikar announced that as of today, there are 95 Positive Cases of COVID-19. In the last 7 days there were 36 Positive Cases averaging at averaging 5.2 per day with no significant increase or decrease over the previous seven days. Mr. Mizikar thanked our Public Health Team, Front line Public Safety personnel and first responders, along with medical professionals, grocery store workers, pharmacists and other essential workers that continue to serve valiantly in the face of this pandemic. Mr. Mizikar also recognized the efforts of so many other Town staff members, as we are an organization in which the sole purpose is to serve the public, the residents and taxpayers of Shrewsbury. There isn’t one aspect of the organization that this hasn't impacted. From the teachers streaming knowledge to the adept financial team managing things remotely but still keeping content safe and secure to the innovative ways our team is complying with public facing requirements like bid openings and the like. We are in comfortable and stable position with regards to Personal Protective Equipment for all facets of Town Operations and an extremely generous donations from residents and an allocation through Mass Emergency Management have fortified this position. Mr. Mizikar will work with the Board to formally recognize on the personal donations at the appropriate time. The town has been focusing on financial planning and revisions to both the FY20 and FY21 budgets where needed. Economic advisors are still stressing that the duration of the virus will determine the financial impacts, what is clearly known is that returning to business as usual too soon will have a much more significant impact that a more cautious approach. Town Buildings Remain Closed to the Public and we will continue to work with State officials to determine the best time in reconsidering that position.

**Meetings/Hearings:**

6. **7:05 pm: Continued Public Hearing with Victor DeOliveira, Owner, ICar Auto, Inc. 306 Boston Turnpike, for a Class II License**

Anna Carolina, business partner of Victor DeOliveira, was on the line. Ms. Carolina stated that ICar has been in business since 2014 for auto repair and they are looking to increase their income source by selling vehicles. The Board expressed that they had a number of concerns with the plan that was submitted. Mr. DePalo asked about the amount of cars that ICar is looking to sell, which appeared to be 22. Ms. Carolina stated that they would be satisfied with whatever is appropriate. Mr. Samia stated that there is a total of 26 spaces on the plan and the 9 spaces in the back, including one handicapped spot, are tight and 11 cars will not fit there. Ms. Carolina responded that based on the plans submitted by the engineer, there should be enough space but she is willing to accommodate what the Board finds acceptable. Mr. DePalo mentioned that the spaces needed to be a certain width and length to be legal in terms of zoning, and only the 4 spaces in the back are legal, others are too small. Mr. DePalo also suggested that the spaces in the front face the opposite direction to be facing east in the same direction as the line of traffic. Garage spaces cannot be used for Class 2 purposes. Mr. DePalo confirmed that the hours of operation are Monday through Friday 8am to 7pm and Saturday 8am to 4pm. No one wished to make a comment. On a motion by Ms. Casavant, seconded by Mr. Lebeaux, the Board unanimously voted on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, to close the hearing.

Ms. Casavant notes concerns with size of parking spaces and asked for a definitive number of cars to be sold on the lot. Ms. Carolina said 7-9 cars can be stored outside in the back plus 4 extra spaces in the front not counting the handicapped spaces. The cars for repair are usually stored inside the garage so all spaces outside can be used for Class 2 sales. Mr. Samia said he visited the establishment earlier in the day and there were cars stored outside. On a motion by Ms. Casavant, seconded by Mr. Lebeaux, the Board unanimously voted on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, to reopen the hearing in order to deliberate.
Ms. Carolina clarified that the cars were outside this afternoon because they were cleaning the hop due to COVID-19, however, once approved for the license, no cars would be store outside. The majority of the time there is plenty of space inside for the cars that are there for repair. There are 4 lifts, and space for 5 cars, and only two mechanics so there are not a lot of cars there at one time for repair. Mr. Kane said that the plan does not make sense, and Mr. Lebeaux noted the ZBA Decision on August 19, 2014 that limits 9 spaces in the back of the building for overnight outdoor parking and there does seem to be adequate square footage to accommodate that. Mr. DePalo suggested that this be tabled to the next meeting and that the applicant clarify the plan as far as storage for the cars and submit clear information for what they are seeking. On a motion by Ms. Casavant, seconded by Mr. Lebeaux, the Board unanimously voted to adjourn the hearing until the April 28th meeting, on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes.

7. 7:10 pm: Continued Public Hearing with Keith Lindem, Proposed Manager, 81 Clinton Pub, LLC, d/b/a Billy’s Pub, 81 Clinton Street, for an All Alcoholic Beverages Pouring License and Entertainment License. Hours of Operation Sunday through Saturday 11:00am-2:00am. Hours of Entertainment Friday and Saturday 7:00pm-11:00pm

On a motion by Ms. Casavant, seconded by Mr. Lebeaux, the Board unanimously voted to continue the hearing until the April 18th meeting, on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes.

8. 7:15 pm: Meeting with Jeffrey Howland, DPW Director, to review the Pavement Rehabilitation Plan for FY21 - FY24

Mr. Howland briefed the Board on the contents of his memo dated April 10, 2020 for the Pavement Rehabilitation Plan for FY21 - FY24. The roadways that were reviewed were based on the 2015 pavement management report done by BETA. Flanagan Drive, Longfellow Road, Westport Circle and Jill Circle were part of the FY20 Plan, however there were not enough funds so they are included in FY21. Mr. Howland presented a map that lays out the streets that are planned for repair. The location of the streets are spread out throughout town, however the majority of the streets are in precinct 1. Mr. Howland reviewed the condition and plans of various streets included in his memo. None of the roads include replacing any sidewalks for this year and only include milling, overlaying, handicapped ramps, and drainage improvements as part of the MS4 Stormwater Permit to catch basins. The Board discussed possible budget constraints of Chapter 90 funds due to the COVID-19 pandemic crisis.

New Business:

9. Review and act on the reappointment of Laurie Gaudet as Treasurer/Collector for a three year term to expire on March 2, 2023

On a motion by Ms. Casavant, seconded by Mr. Lebeaux, the Board unanimously voted on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, on the reappointment.

10. Review and vote the intention to alter the layout of Point Road and a portion of Nelson Point Road, pursuant to MGL Chapter 82 Section 22

The work was approved from the Planning Board and is now ready for acceptance on the Town Meeting Warrant. The road acceptance plans are complete, there are a few touch items to do in the spring. Mr. Howland clarified that the subdivision itself is just Point Road, but because the subdivision itself is off of Nelson Point Road, it was required that a portion of Nelson Point Road up to Point Road also be accepted so it didn’t go back and forth from a private road to a public road.

On a motion by Ms. Casavant, seconded by Mr. Lebeaux, the Board unanimously voted on a roll call vote, Ms. Casavant-yes, Mr. Kane-(absent), Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, its intention to alter the layout of Point Road and a portion of Nelson Point Road, pursuant to MGL Chapter 82 Section 22
11. Review and act to allow MAG RE Holdings, Shrewsbury, LLC to present an appeal to the ZBA for zoning relief prior to applying for a new Class 1 license

Mr. DePalo stated that it has been custom for applicants to appear before the Board of Selectmen prior to appearing before the Zoning Board of Appeals for a dealer license. On a motion by Ms. Casavant, seconded by Mr. Lebeaux, the Board unanimously voted on a roll call vote, Ms. Casavant-yes, Mr. Kane-(absent), Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, to allow MAG RE Holdings, Shrewsbury, LLC to present an appeal to the ZBA for zoning relief prior to applying for a new Class 1 license.

12. Review and act on the 2020 Water Restrictions in accordance with the current Water Management Act Permit requirements and pursuant to Article 18 of the Town Bylaws

On a motion by Ms. Casavant, seconded by Mr. Lebeaux, the Board unanimously voted on a roll call vote, Ms. Casavant-yes, Mr. Kane-(absent), Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes, on the 2020 Water Restrictions in accordance with the current Water Management Act Permit requirements and pursuant to Article 18 of the Town Bylaws.

Old Business:

13. Budget Discussion

There was no discussion.

14. Review and act on one (1) Associate Member appointment to the Zoning Board of Appeals for a one year term to expire on March 31, 2021

The Board not ready to vote this evening.

Correspondence: The Board of Selectmen will review and possibly act on the following:

15. Email, dated April 7, 2020, from Brian Kane Acting Executive Director, MBTA Advisory Board, 177 Tremont Street, Boston, re: FY2021 MBTA Budget Report- so noted

16. Email, dated April 8, 2020, from State Representative Hannah Kane, re: Update on State Budget Outlook- so noted

Mr. Kane asked about discussing the possibility of the annual town election to be held in conjunction with the presidential election in November. Mr. DePalo replied that it can be added as a discussion item for the meeting on April 28th, but in order for that to move ahead it requires a vote of town meeting and does not seem feasible at this time. Ms. Casavant stated that it makes sense to discuss on April 28th as part of the discussion to set the election date.

On a motion by Ms. Casavant, seconded by Mr. Lebeaux, the Board unanimously voted to adjourn at 8:12 PM, on a roll call vote, Ms. Casavant-yes, Mr. Kane-yes, Mr. Samia-yes, Mr. Lebeaux-yes, Mr. DePalo-yes.

Respectfully Submitted,

Valerie B. Clemmey
Administrative Assistant to the Board of Selectmen

Referenced Materials

Site Plan dated Jan 9, 2020 for ICar Auto, Inc. 306 Boston Turnpike
Letter from J. Howland dated April 10, 2020 re: Pavement Management FY21-FY24
Map from J. Howland dated April 10, 2020 re: Pavement Management FY21-FY24
4/14/2020 Remote Participation Script
Confirming Member Access:
As a preliminary matter, this is Maurice DePalo, Chair of the Board of Selectmen. Please permit me to confirm that all members and persons anticipated on the agenda are present and can hear me.

- Members, when I call your name, please respond in the affirmative.
  - Beth Casavant
  - John Lebeaux
  - Jim Kane
  - John Samia
- Staff, when I call your name, please respond in the affirmative.
  - Kevin Mizikar
  - Jeffrey Howland
  - Valerie Clemmey
- Anticipated Speakers on the Agenda, please respond in the affirmative.
  - Victor DeOlivera

Introduction to Remote Meeting:
Good morning/afternoon/evening. This Open Meeting of the Board of Selectmen is being conducted remotely consistent with Governor Baker’s Executive Order of March 12, 2020, due to the current State of Emergency in the Commonwealth due to the outbreak of the “COVID-19 Virus.”

In order to mitigate the transmission of the COVID-19 Virus, we have been advised and directed by the Commonwealth to suspend public gatherings, and as such, the Governor’s Order suspends the requirement of the Open Meeting Law to have all
meetings in a publicly accessible physical location. Further, all members of public bodies are allowed and encouraged to participate remotely.

The Order, which you can find posted with agenda materials for this meeting allows public bodies to meet entirely remotely so long as reasonable public access is afforded so that the public can follow along with the deliberations of the meeting.

Ensuring public access does not ensure public participation unless such participation is required by law. This meeting will feature public comment.

For this meeting, the Board of Selectmen is convening by Google Hangouts as posted on the Town’s Website identifying how the public may join.

For “Zoom” or “Google Hangout” Meetings

Please note that this meeting is being recorded, and that some attendees are participating by video conference.

Accordingly, please be aware that other folks may be able to see you, and that take care not to “screen share” your computer unless asked by the chairperson or the staff person. Anything that you broadcast may be captured by the recording.

Meeting Business Ground Rules

We are now turning to the first item on the agenda. Before we do so, permit me to cover some ground rules for effective and clear conduct of our business and to ensure accurate meeting minutes.

● I, Maurice DePalo will introduce each Board Member or Staff Member who has the lead role for this particulate item or guest/speaker associated with this item on the agenda. After they conclude their remarks, the Chair will go down the line of Members first and then to staff members, inviting each by name to provide any comment or questions. I will then call upon the members to offer a motion and then for a second. Please hold until your name is called. Further,

    ○ Please remember to mute your phone or computer when you are not speaking; remember that unless a document is being shared, your camera feed is triggered by your speaking or background noise;
    ○ Please remember to speak clearly and in a way that helps generate accurate minutes
For others in attendance that are expected to present:
  o Please hold until your name is called to present
  o Please remember to mute your phone or computer when you are not speaking; remember that unless a document is being shared, your camera feed is triggered by your speaking or background noise;
  o Please remember to speak clearly and in a way that helps generate accurate minutes
  o After your presentation, members of the Board/Committee will be given the opportunity to ask questions

● For Items with Public Comment (Public Hearings):

After members have spoken, the Chair will afford public comment as follows:

  o The Chair will first ask members of the public who wish to speak to identify their names and addresses only;

  o Once the Chair has a list of all public commentators, I will call on each by name and afford 3 minutes for any comments.

● For any response, please wait until the Chair yields the floor to you, and state your name before speaking.

● If members wish to engage in colloquy with other members, please do so through the Chair, taking care to identify yourself.

● Finally, each vote taken in this meeting will be conducted by roll call vote.

[Any additional preliminary comments tailored to meetings]
PLAN SHOWING PROPOSED PARKING PREPARED FOR ICAR AUTO CARE INC. 306 BOSTON TURNPIKE SHREWSBURY, MASSACHUSETTS JANUARY 9, 2020 SCALE: 1 INCH = 30 FEET

1. THIS PLAN HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND IS SUBJECT TO THE FINDINGS SUCH A REPORT MIGHT DISCLOSE.
2. THIS PLAN HAS NOT BEEN PREPARED FOR RECORDING PURPOSES.
3. THE LICENSED MATERIAL CONTAINS VALUABLE PROPRIETARY INFORMATION BELONGING EXCLUSIVELY TO JARVIS LAND SURVEY, INC. THE LICENSED MATERIAL AND THE INFORMATION CONTAINED THEREON ARE COPYRIGHTED INSTRUMENTS OF PROFESSIONAL SERVICES AND SHALL NOT BE USED, IN WHOLE OR IN PART, FOR ANY PROJECT OTHER THAN THAT FOR WHICH THEY WERE CREATED, WITHOUT THE EXPRESS WRITTEN CONSENT OF JARVIS LAND SURVEY, INC. YOU AGREE NEVER TO REMOVE ANY NOTICES OF COPYRIGHT, NOR TO REPRODUCE OR MODIFY THE LICENSED MATERIAL.

ASSESSORS MAP 32 LOT 547

*NOT FOR REUSE

ROUTE 9
A.K.A. BOSTON TURNPIKE

PROPOSED 7'X18' PARKING (11 SPACES)

PROPOSED 9'X22' PARKING (4 SPACES)

BUILDING #306

LOT #26, 27, & 141
13,593 Sq. Feet
0.3120 Acres

TOTAL PROPOSED PARKING SPACES = 26
April 10, 2020

Mr. Maurice DePalo, Chairman
Shrewsbury Board of Selectmen
100 Maple Avenue
Shrewsbury, MA 01545

Re: Pavement Rehabilitation Plan – FY21– FY24

Dear Mr. DePalo,

As a follow-up to our March 16, 2020 letter concerning the overall Pavement Management Plan, we are providing our updated 4 year plan (FY21-FY24) for pavement improvements. The values for each year are based upon the average Chapter 90 reimbursement of approximately $980,000 per year except FY21 where an additional approximate $100,000 has been allocated to the Town through the Commonwealth’s Supplemental budget plus an additional $100,000 carried over from the FY20 allocation.

In preparing the list of streets, we looked at the current RSR (Road Surface Rating) from the end of 2019 along with staff’s knowledge of road conditions. Due to the condition of the roads, we are assuming (unless otherwise stated) mill, shim, and overlay, drainage improvements (regrading, replacing catch basins, etc.), and handicap ramps replacement. We are not at this time including any improvement to sidewalks. The FY21 estimated construction costs were obtained utilizing bid prices from FY20 and from discussions with paving contractors on anticipating FY21 construction costs.

The Engineering Division is currently designing the FY21 projects with information and data from the Highway Division. We are preparing the contract documents under the assumption of utilizing $1,180,000 from Chapter 90 funds along with updating the budget estimate for each roadway. We will add as an alternate bid for one or two smaller roads to be completed if bid prices come in under our estimated budget, which are reflected in the FY21 list.

FY21:

1. Flanagan Drive (off Francis Avenue). Flanagan Drive is 898 feet in length and currently has an RSR of 35.08 and is located in precinct 8. The improvements on Flanagan Road will be a mill, shim and overlay at an estimated cost of $106,000.
2. Longfellow Road (entire length). Longfellow Road is 3,180 feet in length and currently has an RSR of 46.07 and is located in precinct 1. The improvements on Longfellow
Road will be a catch basin replacements, mill, shim and overlay at an estimated cost of $377,000.

3. **Westport Circle** (entire length). Westport Circle is 239 feet in length and currently has an RSR of 39.08 and is located in precinct 6. The improvements on Westport Circle will be a mill, shim and overlay at an estimated cost of $29,000.

4. **Jill Circle** (entire length). Jill Circle is 270 feet in length and currently has an RSR of 58.08 and is located in precinct 6. The improvements on Jill Circle will be a mill, shim and overlay at an estimated cost of $32,000.

5. **Deergrass Road** (entire length). Deergrass Road is 1,111 feet in length and currently has an RSR of 40.86 and is located in precinct 1. The improvements on Deergrass Road will be a mill, shim and overlay at an estimated cost of $132,000.

6. **Dalphen Road** (entire length). Dalphan Road is 483 feet in length and currently has an RSR of 46.99 and is located in precinct 4. The improvements on Dalphen Road will be a mill, shim and overlay at an estimated cost of $58,000.

7. **Brightside Place** (entire length). Brightside Place is 480 feet in length and currently has an RSR of 46.08 and is located in precinct 6. The improvements on Brightside Place will be a mill, shim and overlay at an estimated cost of $41,000.

8. **Dana Road** (entire length). Dana Road is 409 feet in length and currently has an RSR of 35.00 and is located in precinct 1. The improvements on Dana Road will be a mill, shim and overlay at an estimated cost of $42,000.

9. **Tory Lane** (entire length). Tory Lane is 734 feet in length and currently has an RSR of 30.06 and is located in precinct 1. The improvements on Tory Lane will be a mill, shim and overlay at an estimated cost of $87,000.

10. **Tory Drive** (entire length). Tory Drive is 982 feet in length and currently has an RSR of 58.54 and is located in precinct 1. The improvements on Tory Drive will be a mill, shim and overlay at an estimated cost of $116,000.

**FY22:**

1. **Hillside Drive** (entire length and includes sidewalks). Hillside Drive is 2,313 feet in length and currently has an RSR of 30.83 and is located in precinct 10.

2. **Kinglet Drive** (entire length). Kinglet Drive is 1,476 feet in length and currently has an RSR of 42.00 and is located in precinct 4.

3. **Hillando Drive** (entire length). Hillando Drive is 4,069 feet in length and currently has an RSR of 43.63 and is located in precinct 5.

4. **Darren Drive** (entire length). Darren Drive is 262 feet in length and currently has an RSR of 49.59 and is located in precinct 4.

**FY23:**

1. **Melody Lane** (entire length). Melody Lane is 1,174 feet in length and currently has an RSR of 41.08 and is located in precinct 10.

2. **Comstock Drive** (entire length). Comstock Drive is 937 feet in length and currently has an RSR of 43.08 and is located in precinct 10.
3. **Jefferson Drive (entire length).** Jefferson Drive is 374 feet in length and currently has an RSR of 43.10 and is located in precinct 8.
4. **Bluegrass Lane (entire length).** Bluegrass Lane is 1,031 feet in length and currently has an RSR of 46.52 and is located in precinct 1.
5. **Thestland Drive (entire length).** Thestland Drive is 1,191 feet in length and currently has an RSR of 39.47 and is located in precinct 1.
6. **Boylston Circle (From Wheelock Street to Stone Meadow Farm Drive).** This section of Boylston Circle is 2,437 feet in length and currently has an RSR of 61.97 and is located in precinct 1. This section of Boylston Circle will be a full-depth reclamation.
7. **Ruthen Circle (entire length).** Ruthen Circle is 1,283 feet in length and currently has an RSR of 43.06 and is located in precinct 8.
8. **Alice Avenue (entire length).** Alice Avenue is 475 feet in length and currently has an RSR of 61.06 and is located in precinct 8.

**FY24:**

1. **Garfield Avenue (entire length).** Garfield Avenue is 599 feet in length and currently has an RSR of 43.10 and is located in precinct 5.
2. **Deerfield Road (entire Road).** Deerfield Road is 3,504 feet in length and currently has an RSR of 42.47 and is located in precinct 7.
3. **Roman Drive (entire length).** Roman Drive is 1,737 feet in length and currently has an RSR of 34.43 and is located in precinct 10.
4. **Hylair Drive (entire length).** Hylair Drive is 599 feet in length and currently has an RSR of 57.76 and is located in precinct 10.
5. **Forest Hill Drive (entire length).** Forest Hill Drive is 878 feet in length and currently has an RSR of 43.07 and is located in precinct 7.

As part of development process, we contacted the Water and Sewer Department to see if any of the above roads require water and/or sewer improvements. We also reviewed the Tata & Howard 2014 Capital Efficiency Plan for our water system and that roads that should have its water main replacement would be Ruthen Circle, Alice Avenue, Boylston Circle, and Roman Drive. The intent would be to replace these water mains (and services) a year or more before the roadway improvements. Along with potential water and sewer improvements, we are also evaluating drainage improvements that should be addressed prior to pavement improvements. In addition to the Town utilities, we have been in contact with Eversource Gas to make them aware of our proposed improvements.

If you compare the previous Pavement Rehabilitation Plan – FY20-FY23, several of streets have either slid down in the list or have been removed from list due to the available funding remaining constant and the cost of construction rising. If additional funding is provided and/or if construction costs are lower than estimated, the following additional roads would be considered to be added to the plan: Ireta Road, Notch Brook Road, St. James Road, Timari Drive, Boston Drive, Old Salem Circle, Straw Hollow Lane and Boston Hill Circle. These streets fall with the lowest 25 RSR rated streets on the Pavement Management Plan Final Report from BETA, Inc. dated November 2016, further updated on March 3, 2020.
The list above is subject to change on a yearly basis as conditions require.

If you have any questions or comments prior to the meeting, please feel free to contact the Engineering Department.

Sincerely,
Department of Public Works
Town of Shrewsbury

Jeffrey W. Howland, P.E.
Director of Public Works

cc:    N. Repekta, Shrewsbury Highway Division
       K. Mizikar, Town Manager
       K. Las, Assistant Town Manager
       Andrew Truman, P.E., Town Engineer