



TOWN OF SHREWSBURY

Richard D. Carney Municipal Office Building
100 Maple Avenue
Shrewsbury, Massachusetts 01545-5398

Complete Streets Committee
Conference Room G – Glavin Center
Wednesday, April 12, 2017 – 9:00 AM

MINUTES

Present: Mr. James Brown; Mr. Jeff Howland; Mr. John Knipe; Mr. Christopher McGoldrick and Mr. Joseph Thomas

Absent: Ms. Kristen Las; Ms. Patricia Sheehan

Also present: Bernard Cahill, Town Planner

Mr. McGoldrick called the meeting to order at 9:00 AM.

New Business:

1. Discuss and vote on Committee role, process and structure

The committee discussed some of the resources available to the various represented departments in regards to complete streets projects, including the Pavement Condition and Sidewalk Inventory overseen by the Highway Department. It was discussed how a recent draft report, indicates a large portion (approximately 80%) of curb cuts in Shrewsbury to be non-compliant with the current Americans with Disabilities Act (ADA) standards.

The committee discussed the role of the Complete Streets Committee as advisory to the Shrewsbury Board of Selectmen, thereby, providing recommendations for action by the Board of Selectmen.

On a motion by Mr. Howland, seconded by Mr. Knipe, the Committee voted, 5-0, to appoint Mr. Christopher McGoldrick as Chairman of the Complete Streets Committee.

On a motion by Mr. Knipe, seconded by Mr. Howland, the Committee voted, 5-0, to appoint Mr. Joseph Thomas as Vice Chairman of the Complete Streets Committee.

2. Complete Streets Program Overview and Update

The committee discussed the efforts of the Shrewsbury Planning and Economic Development Department, to date, in pursuing funding through the Massachusetts Department of Transportation (MassDOT) Complete Streets Program. Current efforts have completed Tier 1 requirements, as well as the Tier 2 requirement, of adoption of a Complete Streets Policy.

In addition to these efforts, the Highway Department has worked to include handicapped compliance within any new development projects.

The Committee also discussed possible funding opportunities through Smart Growth America for additional Technical Assistance related to projects involving three communities of the same State. Application of this funding may be possible to enhance efforts related to the Boston Worcester Air-Line Trail (BWALT).

3. Discuss and vote on Prioritization Plan strategy

The committee discussed a number of possible projects that may be suited to the MassDOT Complete Streets Program. The committee also discussed possible limitations in regards to locally controlled roads and state controlled roads. The program's relation to the ongoing Main Street roadway improvement efforts were discussed.

Mr. Howland offered that the Engineering Department can review opportunities for mapping the various street categories.

The opportunities and challenges in regards to retaining a private firm versus the Central Massachusetts Planning Commission (CMRPC) for development of a Prioritization Plan were discussed.

Members of the Committee will work to generate ideas for possible projects by their next meeting to assist in the development of a scope of work by the chosen consultant.

On a motion by Mr. Knipe, seconded by Mr. Brown, the Committee voted, 5-0, to recommend CMRPC as the consultant for development of the Prioritization Plan, utilizing Tier 2 Technical Assistance funding.

4. Discuss and vote on meeting schedule

On a motion by Mr. Thomas, seconded by Mr. Knipe, the Committee voted, 5-0, to meet as necessary and set the next meeting for a to-be-determined date in the third week of June.

On a motion by Mr. Knipe, seconded by Mr. Howland, the Board voted, 5-0, to adjourn.

Chairman McGoldrick adjourned the meeting at 10:00 A.M.

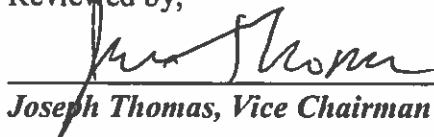
Respectfully Submitted,



Christopher J. McGoldrick,

dated 4/18/2017

Reviewed by,


Joseph Thomas, Vice Chairman

dated 6/27/17

Approved by,

_____ dated _____
James Brown, Complete Streets Committee

 _____ dated 6/27/17
Jeff Howland, Complete Streets Committee

 _____ dated 6/27/17
John Kripe, Complete Streets Committee

_____ dated _____
Kristen Las, Complete Streets Committee

_____ dated _____
Patricia Sheehan, Complete Streets Committee