



**TOWN OF SHREWSBURY**  
**Richard D. Carney Municipal Office Building**  
**100 Maple Avenue**  
**Shrewsbury, Massachusetts 01545-5398**

**SHREWSBURY PARKS & CEMETERY COMMISSION**

**Meeting Minutes for March 22, 2023 at 7:00 pm Donahue Rowing Center,  
237 N Quinsigamond Ave Shrewsbury, MA 01545**

**Present:** Jim LeMay and Karl Nelson

**Absent:** Chair James Brown

1. Call the meeting to order 7:04 pm
2. Review and approval of February 2023 meeting minutes. Motion to approve the February 2023 meeting minutes made by Karl Nelson and second by Jim LeMay. All in favor.
3. Review and act on Shrewsbury Little League Opening Day/Creedon & Co. approval for same night. Mike spoke about last year's opening day and how it was a great success. A parade and home run derby and carnival activities all done within 3 hours. This year they would like to expand. They will keep the parade and ceremony. He would like approve to have the opening day festival, and last year there were food trucks and it wasn't the best way to handle food and felt like the lines were long and took time and people left early due to this. So this year they would like to use Creedon & Co. Families will still have to pay for their food they are giving all this for exclusive food rights for the night and are aware of the permits needed from the Town. Right outside the right field fence at Dean 1 and then another on the other side. One for eating one for food prep and cooking. Parade route will change a little and Police details are aware of the route. Friday April 28<sup>th</sup> 2023. Little league will promote their event. Tents would go up that Wednesday and removed the Monday after. Motion to approve opening day on April 28<sup>th</sup> minus Creedon & Co by Karl Nelson and second by Jim LeMay. All in favor. And a preliminary approval of Creedon & co fire departments, BOH & Building inspector receives all paperwork. Motion to approve made by Karl Nelson and second by Jim LeMay.
4. Review and act on Little League/Shrewsbury Club Field time exchange. SLL would use inside their facilities and the club would use the field space on sat & sun. Snack shack will be open too and they are aware of adding the Town of Shrewsbury as an additional insured and it would be for baseball and softball. The commission and Town staff request that the Shrewsbury Club goes through the proper channels to use the Town Fields and SLL will let us know the dates that the club can use the fields. Motion to deny made by Karl Nelson and second by Jim LeMay. All in favor.
5. Review and act on 2. New batting cages along Dean 3 baseball field. Just looking for one batting cage along Dean 3 where the dugouts are and it cuts in 14x15 feet in. That is identified as a space that is not being used and a great spot for this batting cage. Using the Maple ave batting cage as their template. This would be a great benefit for the kids to practice. Timing on this wouldn't be till the summer time/after the season. Design would be chain link fence and netting inside with at least one door possibly two. Right in line with existing dugout fence. Stay with the color of the dugout. Motion to approve one new batting cage with the same color as the back stop and fencing as the dugout made by Karl Nelson and second by Jim LeMay. All in favor

6. Review and act on Replacement (outfield) fence for Dean 3 SLL would like to get rid of the green fence and replace it with a new one that is more sturdy and professional looking. Something that they can add advertising banners to like the other fence. The fence doesn't go into the ground but would be bigger slabs and maybe bring it in a little bit. (Picture of the fence attached at the end of these minutes). Motion to approve the replacement of the outfield fence of dean 3 with premier fencing made by Karl Nelson and second by Jim LeMay. All in favor
7. Review and act on request for a temporary fence at the Maple Ave Field. Same fence as the above. Only difference is that it's for the softball field. Worked it out with soccer that it will not infringe with their field. (Picture of the fence attached at the end of these minutes). Motion to approve the temp fence similar to the one going in at dean 3 with premier fencing made by Karl Nelson and second by Jim LeMay. All in favor
8. Review and act on fees for reservations for 2023 season Motion to approve the new fee document and structure for the Grove and pavilion made by Karl Nelson and second by Jim LeMay. All in favor.
9. Review and act on fees for the Donahue Rowing Center for the FY 2024 rack rental period Motion to approve made by Karl Nelson and second by Jim LeMay. All in favor.
10. Review Sale of Lot cards as presented. Motion to approve the Lot cards presented made by Karl Nelson and second by Jim LeMay. All in favor.
11. Update on Community Preservation Committee: Jim LeMay reported all parks were approved to be put forward to be brought to Town meeting. Last meeting was 2 weeks ago and since the last parks meeting they have approved 8 requests for funds. There will be a meeting open to the public next month for the purchase of some land off of Lake Street. Approved conditionally depending on town feedback. April 3<sup>rd</sup> meeting will be talking about the projects for next year.
12. Staff & Commission reports:
  - **Recreation/Events:** Laurel – tennis permits system that we used is no longer so instead of jumping into a new system we will step back and take a look and see how it will go. She reached out to previous members and some feedback. Flashlight egg hunt is at 130 and will open the waitlist to be 150. April 22<sup>nd</sup> keep Shrewsbury beautiful day & Arbor Day is April 29<sup>th</sup> with Selco. Shaw's reached out. Working on the farmers market and looking to hire a market manager. Food trucks and food truck festival
  - **Parks:** Kevin Esposito: April 5<sup>th</sup> Wed night public info night regarding the cemetery expansion at Prospect Park. Dean park playground almost, there is one issue with a piece of equipment so we will most likely remove it. It was a brand-new piece but it is dangerous and working on getting something together to go to the company to recoup. Was put it per specs but just not safe. Touch ups to be done, a little bit of edge work and within the next 2-3 weeks should be done. Will have it impact tested as well. High school parker road and dean. Lake Street was air raided today. Docks will be in on Friday March 23<sup>rd</sup>. There was one full time parks position open so we are down a guy and a few part timer positions open. Kevin states that he feels that the commission needs to be updated and more involved in discussions of projects related to Park & Cemeteries facilities this needs to be relayed to the DPW.
  - **Cemetery:** Justin Dobson Cemetery clean up happening April 1<sup>st</sup>. Found when scanning the lot cards he is finding some returns back to the town that might have been lost. Spent time in the Clerk's office to find records of the returns. Believes he tracked down about 110 graves. But will have a more details presentation at the next meeting. Columbarium – last year we did 10 sales. RFQ for remove and reinstall the foundation of 20 headstones. A lot in section GG. Bid will open April 7<sup>th</sup> at 3:00pm.

- **Commission:** Karl Nelson spoke about starting a conversation about other locations for more park space.

13. Review and possibly act on correspondence received.

- Ann Mrvica – Green Burials email sent 02/21/2023

14. Set date of next meetings April 4, 2023 7PM at Donahue Rowing Center, 237 N Quinsigamond Ave  
Shrewsbury, MA 01545

Adjourn at 9:50pm

*Submitted by  
Jessica Rebokis*