



TOWN OF SHREWSBURY

100 Maple Avenue
Shrewsbury, Massachusetts 01545-5338

Police Station Building Committee

Minutes

March 20, 2023

Present: Patrick Pitney, Maurice DePalo, Keith Baldinger, Kevin Mizikar, Kevin Anderson, Justine Snyder, John Ambra

Also Present: Neil Joyce, CMS, Inc., Matt Salad, Tecton Architects, Ryan DiPasquale, Fontaine Bros., Inc.

Absent: Joseph Mauro, Donna O'Connor

1. Call to Order

Mr. Pitney called the meeting to order at 4:30pm.

2. Approve Minutes

a. February 27, 2023

On a motion by Mr. Ambra, seconded by Mr. DePalo, the Committee unanimously voted to approve the minutes of February 27, 2023.

3. Review and Act to Approve Bill Schedules and Warrants

On a motion by Mr. Ambra, seconded by Mr. DePalo, the Committee unanimously voted to approve all bill schedules and warrants as presented.

4. Hear reports, review and act on the following matters:

a. Report from the Owner's Project Manager

Mr. Joyce provided an update on the budget to date, noting that total expenditures and anticipated project costs reflect 83.3% of the total project budget.

b. Report from the Architect

Mr. Salad shared his screen and presented an update on the upcoming project schedule and timeline for next steps.

c. Report from the Construction Manager

Mr. DiPasquale provided an update on construction progress and upcoming priorities.

5. Review and Act on the Acquisition of IDEMIA LiveScan Fingerprint System

The Committee reviewed the request for a second fingerprint system. On a motion by Mr. DePalo, seconded by Mr. Ambra, the Committee unanimously voted to approve the request for \$28,674 for a second IDEMIA fingerprint machine.

6. Other Business

The Committee reviewed and discussed the list of items that the Police Department has determined is needed in the building. On a motion by Mr. DePalo, seconded by Mr. Ambra, the Committee unanimously voted to authorize \$30,000 to the furniture line item to cover costs associated with acquiring items on the Police Department list of supplemental building needs.

7. Review Meeting Schedule

- a. April 24, 2023**
- b. May 1, 2023 – Building Dedication Ceremony**
- c. May 22, 2023**
- d. June 26, 2023**

The Committee reviewed the upcoming meeting schedule.

8. Adjourn

On a motion by Mr. Ambra, seconded by Mr. DePalo, the Committee unanimously voted to adjourn at 5:04pm.