



## TOWN OF SHREWSBURY

Richard D. Carney Municipal Office Building  
100 Maple Avenue  
Shrewsbury, Massachusetts 01545-5398

### Finance Committee Minutes February 16, 2023

**Present:** Vikram Chhabra, Carlos Garcia, Denis O'Connell, Gene Buddenhagen, Brian Ganger, Milind Kanitkar

**Also Present:** Kevin Mizikar, Town Manager, David Snowdon, Assistant Town Manager, Alexandria Martinez, Management Analyst

**Absent:** Lena Polito, James Flynn, Diana Bowley

#### 1. Call to Order

Mr. Chhabra called the meeting to order at 7:00pm.

#### 2. Reports/Announcements

Mr. Chhabra announced to the Committee that he participated in a panel on February 8<sup>th</sup> that educated the community on Town Meeting and the process. Mr. Chhabra noted that Mr. Garcia attended on behalf of the Finance Committee as well.

#### 3. Accept Minutes

##### a. January 19, 2023

On a motion by Mr. O'Connell, seconded by Mr. Garcia, the Committee unanimously voted to approve the minutes of January 19, 2023.

#### 4. Town Manager's Report

##### a. FY2024 Fiscal Projection One

Mr. Mizikar and Mr. Snowdon provided an high level overview of the FY24 budget, reviewing department requests, staffing, and the recommended budget as outlined in Fiscal Projection One (FP 1). FP 1 is the Town Manager's recommended total spending plan for the Town operating budget, School budget, and also includes the Capital Improvement Plan.

Mr. Mizikar highlighted the challenges of FP 1, and noted the override commitment between the Select Board and School Committee. The Town is in a strong financial position overall, but there are challenges associated with spending limitations and impacts of inflation.

Mr. Snowdon reviewed the recommended budget for each functional area and department. The budgets will be reviewed further in depth at the public hearings in March and Finance Committee members will have the opportunity to ask Department Heads and other Town staff direct and specific questions about budget opportunities and challenges.

**5. Review Meeting Schedule**

- a. Thursday, March 23, 2023, FY24 Budget Hearing**
- b. Saturday, March 25, 2023, FY24 Budget Hearing**
- c. Thursday, April 13, 2023, Public Hearing on Warrant Articles**
- d. Thursday, April 27, 2023, Public Hearing on Warrant Articles**
- e. Thursday, May 11, 2023, Pre-Town Meeting**
- f. Monday, May 15, 2023, Annual Town Meeting**

The Committee reviewed the upcoming meeting schedule.

**6. Correspondence**

- a. Letter to the Finance Committee from the Central Massachusetts Mosquito Control Project, regarding Notice of Preliminary Proposed Budget for FY24, dated January 23, 2023 – so noted**
- b. Letter to the Finance Committee from Norfolk County Agricultural High School, regarding FY24 tuition rates, dated February 10, 2023 – so noted**

**7. Adjourn**

On a motion by Mr. Garcia, seconded by Dr. Bowley, the Committee unanimously voted to adjourn at 8:33pm.