



TOWN OF SHREWSBURY

Board of Selectmen Meeting
Board of Selectmen's Meeting Room
Richard D. Carney Municipal Office Building
100 Maple Avenue
Shrewsbury, Massachusetts 01545-5398

Tuesday, January 22, 2019 - 7:00 PM

MINUTES

Present: Mr. John Lebeaux, Chairman, Mr. Maurice DePalo, Vice Chairman, Ms. Moira Miller, Clerk, Mr. James Kane, Selectman, Ms. Beth Casavant, Selectman

Also Present: Mr. Kevin Mizikar, Town Manager, Kristen Las, Assistant Town Manager

Preliminaries:

1. **Approve bills, payrolls and warrants**

On a motion by Ms. Miller, seconded by Mr. DePalo, the Board unanimously voted to approve the following warrants: 1953, 1956, 1958, 1949A, 1955, 1960, and 1957.

2. **Approve Minutes of January 8, 2019**

On a motion by Ms. Casavant, seconded by Mr. DePalo, the Board unanimously voted to approve the minutes as written.

3. **Announcements**

Ms. Miller announced the passing of Mr. Henry Wood, Town Meeting Member and member of the Historic District Commission.

4. **Town Manager's Report**

Mr. Mizikar thanked the DPW for the cleanup of the storm on January 19th and also stated that he will be finalizing meetings with departments and moving towards the publication of the FY20 budget proposal by February 8, 2019.

Meetings/Hearings:

5. **7:05 PM – Meeting with representatives from the Central Massachusetts Regional Planning Commission to review and adopt the final Town of Shrewsbury Natural Hazard Mitigation Plan**

Andrew Loew of CMRPC reviewed a handout regarding hazard mitigation. Ms. Casavant asked about the plans to implement the mitigation strategies once the plan is adopted and the relation with the Municipal Vulnerability Preparedness workshops. Ms. Las responded that many of the strategies are in both plans and CMRPC was involved in the MVP and the Town departments are involved. Once adopted, the Town is able to apply for a number of federal grants. On a motion by Mr. Kane, seconded by Ms. Casavant, the Board unanimously voted to adopt the final Town of Shrewsbury Natural Hazard Mitigation Plan.

New Business:

6. **Board of Selectmen Budget Workshop 2 for FY2020**

Mr. Mizikar reviewed the second phase of the budget workshop and walked through the functional areas of the budget of the Town. Mr. Mizikar reviewed the budgets of Public Safety, Community Development, Debt Interest, Department of Public Works, and Human Services. Mr. Mizikar discussed increases and variables in various departments. Mr. DePalo suggested that a full time outreach coordinator be added to the Council on Aging. Ms. Casavant noted the importance of keeping certain funded library staff positions. Ms. Miller requested a list of positions that are being

requested to be funded versus what has been funded and filled. The Board discussed the lack of staff during the last snow storm in the Highway Department and the request for four additional full time employees.

7. Review and act on the reappointment of Dina Nichols to the Shrewsbury Development Corporation for a five year term to expire on January 31, 2024

On a motion by Ms. Casavant, seconded by Ms. Miller, the Board unanimously voted to approve the reappointment.

8. Review and act on the One Day All Alcohol license request of Joe Yousef, Saint Mary's Orthodox Church, 1 Industrial Drive, for a wedding on Saturday March 23, 2019 from 8:00 pm to 1:00 am

On a motion by Ms. Miller, seconded by Mr. DePalo, the Board unanimously voted to approve the license request.

9. Review and act on the One Day All Alcohol license request of Joe Yousef, Saint Mary's Orthodox Church, 1 Industrial Drive, for a Valentine's day party on Saturday February 9, 2019 from 8:00 pm to 1:00 am

On a motion by Ms. Casavant, seconded by Ms. Miller, the Board unanimously voted to approve the license request.

10. Review and act to reissue all Storage Tank Licenses on the updated FP-2 form (see attached list)

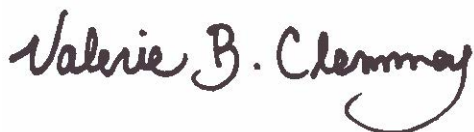
Mr. Lebeaux reviewed a memo from the Fire Department that stated that the tanks at 800 Hartford Turnpike were removed and the property should be removed from the list. On a motion by Mr. Kane, seconded by Mr. DePalo, the Board unanimously voted to approve the list for re-issuance with 800 Hartford Turnpike removed.

Correspondence: The Board of Selectmen will review and possibly act on the following:

11. Email, dated January 8, 2019, from Peter Reilly, 19 Pheasant Hill Drive, re: Stormwater Meeting- so noted
12. Letter, dated January 8, 2019, from State Senator Michael Moore and State Representative Hannah Kane, re: Senate Docket 93; An Act relative to affordable housing in the Town of Shrewsbury- so noted
13. Letter, dated January 8, 2019, from Shawn Collins, Executive Director, Cannabis Control Commission, re: Seeking Volunteers for Working Group- so noted
14. Email, dated January 13, 2019, from Jeffrey Howland, DPW Director, re: Response to Stormwater Questions- so noted
15. Email, dated January 14, 2019, from Steve and Alison Kyne, 154 Walnut Street, re: Traffic Concerns for PharmaCann/Verilife- so noted
16. Email, dated January 14, 2019, from Jeffrey Howland, DPW Director, re: Frequently Asked Questions; Stormwater- so noted
17. Email, dated January 14, 2019, from Angela Snell, Director of Public Facilities, re: Grant for Friends of Lake Quinsigamond- so noted
18. Email, dated January 15, 2019, from Donna Messier, 19 Bellridge Drive, re: Stormwater Fee- so noted
19. Memo, dated January 17, 2019, from Kevin Mizikar, Town Manager, re: FY20 Solid Waste- Mr. Mizikar summarized the memo and informed the Board that the Town will be operating with a new hauler, Waste Management effective July 1, 2019 and also reviewed some minor changes in the collection process. Mr. Mizikar stated that the cost of solid waste has increased and PAYT bag fees may have to be increased. The Board discussed that they do not want to increase bag fees due to other recent fees as well as implementing the textile recycling program and potential revenue from that source.
20. Email, dated January 15, 2019, from Todd Ford, Executive Director, HCG, 99 Main Street, Northhampton, re: Regional Human Resource Grant- so noted
21. Email, dated January 17, 2019, from Bob Ryan, Historic Preservation Committee, re: Report from the Shrewsbury Historic Preservation Committee- so noted, Mr. Lebeaux will review the report

Address	Business/ Contact Name	Licensed for:
271 Boston Turnpike	Nouria Energy Ventures 1, LLC	41,500 Gallons UST of Gas, 1745 AST Auto Additives
285 Boston Turnpike	Sam's Mobil	32,000 Gallons UST of Gas, 1,000 UST of Waste Oil, 1,000 Gallons UST of Heating Oil
518 Boston Turnpike-R	SELCO/Boston Tpke Light Peaking Plant	(2) 30,000 Gallons UST of Diesel
508 Boston Turnpike	Industrial Polymers & Chemicals	(35) 55 Gallon Drums AST of Phenolic Resin, 3,000 Gallons UST of Isopropyl Alcohol
524 Boston Turnpike	Raymond E. Howe (Sunoco #0584-5219)	(2) 15,000 Gallon UST Gasoline
530 Boston Turnpike	Home Depot	10,000 Gallon AST Flammables/Combustibles
760 Boston Turnpike	Wagner & Wagner Auto Sales, Inc.	25,000 Gallons UST Gas, Diesel, Home Heating Oil
830 Boston Turnpike	J.W. Realty Trust	900 Gallons AST Class A Solvent
8 Centennial Drive	SSB Realty, LLC	600 Gallon AST of Diesel, 40,000 Gallons of UST Diesel
307 Hartford Turnpike	Flynn's Truck Stop	190,000 Gallons UST of Diesel, 30,000 Gallons UST of Gasoline, 1,000 Gallons UST of Heating Oil
315 Hartford Turnpike	UPS	36,000 Gallons UST of Diesel, 12,000 Gallons UST of Gasoline
390 Hartford Turnpike	Knight's Airport Limousine Service	18,000 Gallons AST Propane
420 Hartford Turnpike	Walters Car Wash	3,000 Gallons UST Propane
464 Hartford Turnpike	YRC Inc.	10,000 Gallons UST of Diesel
604 Hartford Turnpike	Colbea Enterprises, LLC (Shell)	15,000 Gallons UST of Gasoline, 18,000 Gallons UST of Super Gasoline, 6,000 Gallons UST of Diesel
605 Hartford Turnpike	AA Transportation	16,000 Gallons UST Diesel
625 Hartford Turnpike	XPO Logistics	12,000 Gallons UST Gasoline
800 Hartford Turnpike	FPR Realty Trust	2,000 Gallons AST Diesel, 5,000 Gallons AST Gasoline
651 Lake Street	Aggregate Industries	40,000 Gallons AST of Diesel
22 Maple Ave	Shrewsbury Gas & Market, LLC	10,000 Gallons UST of Premium, 10,000 Gallons UST of Diesel, 20,000 Gallons UST Gasoline
29 Maple Ave	Nouria Energy Ventures 1, LLC	30,000 Gallons UST of Gasoline
34 Municipal Drive	SELCO	10,000 Gallons UST of Gasoline, 10,000 Gallons UST of Diesel
207-211 South Street	Town of Shrewsbury - Highway Dept.	10,000 Gallons UST of Gasoline, 10,000 Gallons UST Diesel
334 South Street	Charles River Labs	6,000 Gallons AST Propane
420 Boston Turnpike	Carl Cervini, Jr.	15,000 Gallons AST of Fuel Oil

On a motion by Mr. Kane, seconded by Mr. DePalo, the Board unanimously voted to adjourn at 8:00 pm.
 Respectfully Submitted,



Administrative Assistant to the Board of Selectmen

Referenced Materials

CMRPC Handout dated 1/22/2019



1 Mercantile Street – Suite 520
Worcester, MA 01608
P: 508.756.7717 F: 508.792.6818
www.cmrpc.org

Town of Shrewsbury, Natural Hazard Mitigation Plan **Public Presentation: January 22, 2019**

What is hazard mitigation? What's a mitigation plan?

- Hazard mitigation is the effort to reduce loss of life and property by lessening the impact of natural disasters
- Mitigation is not disaster response; its goal is to reduce hazard impacts before a disaster occurs
- A mitigation plan identifies natural hazards and the risks they pose to residents, infrastructure, property, and natural resources, and it prioritizes projects, policies, education and procedures for reducing these risks, now and in the future
- Mitigation helps break the cycle of disaster damage, reconstruction, and repeated damage

Why should Shrewsbury complete and adopt this kind of plan?

- Planning establishes a road map for achievable actions that can substantially reduce risks
- Adoption of a plan approved by the Federal Emergency Management Agency (FEMA) allows the town to receive non-emergency federal disaster assistance and mitigation funding as mandated under the Disaster Mitigation Act of 2000
- The plan is primarily funded by a grant from FEMA through MEMA (with a local in-kind match)

What natural hazards pose the greatest risks to Shrewsbury?

- Largest risks: flooding, severe thunderstorms/wind, winter storms
- Moderate risks: hurricanes/tropical storms
- Lower risks: tornados, dam failures, extreme temperatures, droughts, earthquakes, landslides, wildfires

Local partners

Local knowledge is essential to the mitigation planning process. Partners in Shrewsbury have included:

Kristen Las, Assistant Town Manager
Kevin Anderson, Police Lieutenant
Bernard Cahill, Town Planner
Seth Colby, Fire Captain
Jay Hester, Police Chief
Jeff Howland, DPW Director
John Knipe, Superintendent of Streets
Dan McCullen, GIS Coordinator
Chris McGoldrick, Assistant Town Planner
Nick Repekta, Highway Department
Steve Rocco, EMD
Angela Snell, Director Parks & Rec.
Andy Truman, Civil Engineer
Jim Vuona, Fire Chief



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Planning timeline

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|--|----------------------|
| • Information gathering via mapping, research, and local input | May 2017 to Dec.2018 |
| • Draft plan development | June to Sep. 2018 |
| • Public Survey | Spring / Summer 2018 |
| • Public event #1 | September 2018 |
| • MEMA review | October 2018 |
| • FEMA approval | November 2018 |
| • Public event #2 and local adoption | January 2019 |
| • 5-year update | 2023 |

Mitigation strategies identified in plan

A. Structure and Infrastructure Projects

- Identify and prioritize capital/structural mitigation projects that are cost-effective and technically feasible (stormwater drainage, dam repairs, vegetative debris management, etc.).
- Improve drainage at Lake Street and US-20.
- Evaluate and assess the town's water supply (source, quality, and quantity). Identify/evaluate water conservation/efficiencies (low impact development bylaw/regulations), secure alternate sources of water to mitigate water supply impacts, and review the town's Water Supply Protection Plan.

B. Preparedness, Coordination & Response Action Strategies

- Increase communication and improve coordination between federal, state, regional, county, municipal, private, and non-profit agencies and CRHSAC in the area of hazard mitigation. LEPC meets 4 times a year.
- Inventory shelter/emergency resources. Identify what services are available at the different shelters (e.g. food preparation, potable water, back-up electrical power, heat, showers, etc.) and whether the location of different shelters will be impacted by different hazards (i.e. whether flooding will make the shelter inaccessible to some residents). This would help ensure that suitable shelters are available for different types of natural hazards

C. Local Plans & Regulations

- Continue to pursue funding that builds local capacity and supports grant-writing for mitigation actions.
- Continue NPDES requirements of new permit as of 7/2018 which will improve the function of drainage infrastructure and mitigate flood risks.
- Update Hazard Mitigation Plan in 5 Years



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The full plan is available online at <http://cmrpc.org/hazard-mitigation-planning>
Questions should be directed to Peter Peloquin (ppeloquin@cmrpc.org)
Trish Settles (tsettles@cmrpc.org) at CMRPC

This natural hazard mitigation planning activity is funded by an FY 2016 Hazard Mitigation Grant Program (HMGP) from the Federal Emergency Management Agency (FEMA) through the Mass. Emergency Management Agency (MEMA)