



**TOWN OF SHREWSBURY**  
**Council on Aging**  
Shrewsbury Senior Center  
98 Maple Avenue, Shrewsbury, Massachusetts 01545-5398

**Council on Aging Board Meeting**  
**January 12, 2022**  
**Minutes**

Present: Shashi Menon, Virginia Leonard, Betsy Zuegg, Louise Russell, Jean Campaniello

Staff present: Hollie Lucht, Christine Moriarty, Renee D'Argento

The meeting was recorded by Krista Fogg of Shrewsbury Media Connections

1. The meeting was called to order at 9:02am
2. Motion to accept December 2021 minutes; motion carried
3. Review and Act on Financial Reports
  - a. Account totals reviewed
  - b. Note: Re: Formula Grant – we have not been awarded the full amount yet.
  - c. Questions:
    - i. General Fund- the postage amount for the newsletter is to mail, not to print newsletter. This is the annual amount (\$2000).
    - ii. Volunteer Appreciation event- date is delayed due to Covid surge
    - iii. Gift Account- holiday wreaths were given to participants of the Holiday Lights Tours and to Senior Center visitors.
4. Director's Report:
  - a. Outreach Coordinator report:
    - i. Lots of outreach over the holidays
    - ii. Distributing Covid test kits
    - iii. Savvy Caregiver Program- 10 participants attended 6 sessions. New program to begin in April
    - iv. Lukas Kuhn, the intern, will return in January for one day per week
    - v. Fuel Assistance applications are on the rise as well as Share the Warmth applications
    - vi. Delays in approvals for fuel assistance are due to backlog at SMOC. Can take up to 8 weeks to process applications. SMOC covers many member towns.
    - vii. Small Home Repair updates: in 2020, 20 requests; 17 completed. In 2021, 48 requests with 40 completed. There has been excellent and appreciative feedback from the recipients!
  - b. FY'23 Budget
    - i. Budget request presented and reviewed
      1. General fund- salaries- One goal is to have full time employee salaries come from the General Fund, not from the Formula Grant;

annual salary increases come from the Finance Committee, not the COA.

- c. COVID updates
  - i. Masks are required and/or face shields; no congregate dining or refreshments; as of Monday, January 3, one-third hybrid model for staffing: limited staff and reduced hours 9am-3pm. Very few activities have been affected.
- d. FY'22 Programs
  - i. Programming is still happening with slight modifications.
  - ii. 23<sup>rd</sup> Anniversary of the Shrewsbury Senior Center Celebration! April 25-29 is planned for a week-long celebration. \*\*Hollie would like input from everyone to make it a great event! Email Hollie with ideas for events that could take place that week. Suggestion to form a planning subcommittee and to collaborate with the Friends Group.
- 5. Transportation, Fares, Ridership
  - a. All requests for transportation have been fulfilled. We have 6 van drivers; no fares until 2023!
  - b. Good news: we were just awarded a Mass. D.O.T. grant of \$28,000 to assist with transportation services! Congratulations to the staff!!
- 6. New Business
  - a. Tax Aide services through the AARP will be offered from February to April. Details are in the February newsletter.
  - b. Review of the Open Meeting Law. No small group conversations via email. Put items on the monthly agenda and/or set up a meeting to discuss topics/issues.
  - c. SHINE discussion will take place at the February meeting
    - i. Examine the program and its impact at the Shrewsbury Senior Center
  - d. YAHOO program to be discussed with a request to vote on the program

Meeting adjourned 10:27am.

Respectfully submitted,  
Betsy Zuegg  
COA Board Recording Secretary