

**TOWN MANAGER'S
OFFICE**



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July 22, 2013

The 2013 Fiscal Study Committee will convene on Wednesday, July 24, 2013 at 7:00 PM in the Selectmen's Room at which time and place the Committee will consider the following agenda:

AGENDA

1. Welcome
2. Approve Minutes of July 17, 2013 Meeting
3. Review Information Provided by Mr. Gregory
4. Group Organization and Assignments
5. Reconvene in Large Group and Discussion
6. New Business
7. Set Next Meeting Date
8. Adjourn

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**2013 Fiscal Study Committee
Minutes
July 17, 2013**

Attendance: see attached

Chairs: Henry Fitzgerald, Maurice DePalo

At 7:00 PM, Mr. Fitzgerald called the meeting to order and introductions were then made around the room.

After a brief discussion, the minutes of the July 10th meeting were amended and then subsequently approved.

Mr. Fitzgerald then initiated a discussion about the Goals and Mission Statement for the 2013 Fiscal Study Committee which he drafted after the previous meeting. Mr. Fitzgerald acknowledged that the general consensus of the group at the previous meeting was not simply to repeat the 2007 study and that there is a desire to explore opportunity costs and trade-offs in the budget. There was some discussion about the importance of educating the public on the work of the Committee and using an executive summary to help accomplish this task. The discussion then turned to examining what decisions have been made since 2007 and to what has happened generally since 2007. There was a motion/second to accept the draft Goals and Mission Statement (all in favor).

Mr. Fitzgerald announced that Ms. Florence Bergquist of Precinct #3 was appointed to the Committee by the Town Moderator. All precincts now have equal representation.

Mr. Fitzgerald then asked each member of the Committee to state an area or areas of interest to study. The following indicates the responses:

- P. Convery – non-tax revenue
- K. Marshall – property taxes / schools / pension
- P. Pitney – commercial / residential property taxes
- J. Samia – expenses
- B. Austin – healthcare / pension / capital expenses
- J. Flynn – expenses
- D. Campaniello – revenue
- R. Holland – engineering / water / sewer / public works
- W. Gooley – expenses / schools / employee benefits
- R. Ryan – property taxes / fees
- D. Schwartz – schools
- K. Keohane – revenue / state aid / non-school grants
- M. Hollenback – PAYT / health department expenses / unions
- J. Cygielnik – stormwater management / special education expenses

- J. Palitsch – revenue / schools
- C. Kristant – employee benefits / human resources
- B. Forletta – employee benefits / human resources
- B. Kickham – revenue
- J. Hoogasian – retirement / health insurance
- P. Shaw – revenue / capital expenses
- H. Kasperzak – public safety / facilities
- G. Alperson – revenue / property taxes / state aid / program costs
- M. Adler – an area the Committee needs
- J. Cox – schools / housing development / zoning
- M. Byrne – expenses
- P. Collins – expenses / schools / personnel / union

The Committee agreed to meet next on Wednesday, July 24th at 7 PM in the Senior Center.

The meeting adjourned at 8:45 PM.

Respectfully submitted,

Thomas M. Gregory
Assistant to the Town Manager

Fiscal Study Committee Attendance Record

| | 10-Jul-13 | 17-Jul-13 |
|----------------------------------|-----------|-----------|
| Henry J. Fitzgerald, Co-Chairman | x | x |
| Maurice M. DePalo, Co-Chairman | x | x |
| Adler, Mark | x | x |
| Alperson, Gary | x | x |
| Austin, Brian | x | x |
| Berquist, Florence | | |
| Byrne, Melissa | x | x |
| Campaniello, David | x | x |
| Collins, Peter | | x |
| Convery, Patrick | | x |
| Cox, Jacqueline | | x |
| Cygielnik, John | | x |
| Flynn, James | x | x |
| Forletta, Bernard | x | x |
| Gooley, William | x | x |
| Holland, Robert | x | x |
| Hollenback, Melissa | x | x |

| | | |
|--------------------|----|----|
| Hoogasian, James | | X |
| Karas, Matthew | X | |
| Kasperzak, Heather | X | X |
| Keohane, Kathleen | X | X |
| Kickham, Barbara | X | X |
| Kristant, Cheryl | X | X |
| Marshall, Kelly | X | X |
| Palitsch, Jason | X | X |
| Pitney, Patrick | X | X |
| Rubin, Jordan | X | |
| Ryan, Robert | X | X |
| Samia, John | X | X |
| Schwartz, Daniel | | X |
| Shaw, Preston | X | X |
| Willingham, Mark | | |
| | 24 | 28 |