



TOWN OF SHREWSBURY

Richard D. Carney Municipal Office Building
100 Maple Avenue
Shrewsbury, Massachusetts 01545-5398

DATE: June 29, 2016
TO: Board of Health
FROM: Kerry Stockwell, Administrative Assistant
SUBJECT: Board of Health Meeting Minutes

ATTENDANCE: Stephen Vigeant and Jordan Rubin

ALSO IN ATTENDANCE: Philip Leger – Worcester Department of Public Health (WDPH)
Koby Owsu-Ansah – Worcester Department of Public Health (WDPH)
Kerry Stockwell – Administrative Assistant, Board of Health
Kenny Malo – Northboro Septic Company representing Green Hill Engineering
Kristen Las – Assistant Town Manager
Leena Shan – Shrewsbury resident
Ronald Dough – 395 Grafton Street
Shelby Bronnes – Worcester Department of Public Health (WDPH)
Dawn Lovejoy – Worcester Department of Public Health (WDPH)
Madeline Killeen – Worcester Department of Public Health (WDPH)

NOT IN ATTENDANCE: Maria Narducci – Board of Health
Shelley Hultgren – Title V Contractor
Mark Farrell, P.E. – Green Hill Engineering

AGENDA

- 1. Call to order.** The meeting was called to order at 8:30 a.m. by Stephen Vigeant.
- 2. Approval of Minutes.** Jordan Rubin made a motion to accept the Meeting Minutes from the May 11, 2016 Board of Health meeting, seconded by Steve Vigeant. Approved 2-0.
- 3. 395 Grafton Street (also known as 397 Grafton Street)**
Septic plan is conditionally approved pending an additional Local Upgrade Request and a Board of Health meeting for reduction in setback for a system component less than ten (10) feet from a property line. Abutter is the Town of Shrewsbury.

Kenny Malo of Northboro Septic came before the Board on behalf of Mark Farrell of Green Hill Engineering. He had the plan. He is seeking two (2) variances for this property. This property has a failed cesspool which has steep slopes and rocks, wetlands and is in a flood zone. The lot is very tight, leaving very little room to work with. Green Hill Engineering designed a Presby Septic System which allows for a smaller footprint. The septic plan indicates the only possible location to install the system. It was the only configuration we could get in there.

The Board felt that the Engineer has thought out every feasible possibility given the topography.

Phil Leger explained that they are applying for approval on the property line setback, the foundation setback,

wetlands setback and separation of ground water in an effort to avoid breakout onto the abutting property. The ground water is at sixty inches (60”). He has no objections to the Local Upgrade Request.

Question: Does Kristen Las have any objection to the request for the setback because it can't be ten (10) feet, it'll be six (6) feet.

Answer: She didn't want to speak for or against the setback until she has had an opportunity to review the plan.

Question: When is the system scheduled to be installed?

Answer: The end of July.

Kenny Malo confirmed that the system is currently being pumped every three (3) weeks in an effort to minimize any breakout but that it's a constant expense for the property owner to keep pumping. He feels that this issue needs to be addressed fairly quickly.

Phil Leger's recommendation to the Board is that the Local Upgrade could be approved as presented with the condition that the Town of Shrewsbury has no objection. If there is an objection, it will have to be tabled for another Board of Health meeting.

Question: How long would the town need to conduct their review?

Answer: Two weeks or less.

Jordan Rubin made a motion that the Board of Health approve the variance for the setback for 395 Grafton Street (also known as 397 Grafton Street) with the condition that the Town of Shrewsbury has fourteen (14) days to notify the Board of Health if there is an objection. If there is an objection, it will have to be presented at another Board of Health meeting. If there is no objection, the approval will be in full, seconded by Steve Vigeant. Approved 2-0.

As a side note, the Board was asked to take a look at the existing local Title V Regulations. This will be an agenda item at the next Board of Health meeting, as there are additional conditions above and beyond the State Regulations that may not be necessary.

4. Central Mass Regional Public Health Alliance (CMRPHA) Monthly Update – June 2016

a. Community Health Improvement Plan (CHIP)

The 2016 CHIP results were released last Thursday, June 23, 2016. Each Board member was given their own individual binder (one was set aside for Maria Narducci). The results represent approximately one hundred twenty five (125) individuals across the Alliance. The Board was encouraged to read through the information and participate, if available.

b. Interns

The Environmental Health (EH) team has three (3) interns from Worcester State University: Shelby Bronnes, Dawn Lovejoy, and Madeline Killeen. All were present at today's meeting with introductions from Phil Leger. One of their projects is to conduct a food establishment customer survey. Another is producing a short presentation highlighting what the EH team does in the field.

c. Board of Health Fee Structure

Still working on consolidating the Board of Health Fee Structure across the Alliance. Should be completed by the next quarterly CMRPHA meeting.

d. Personnel

a. Phil Leger's team members will be graduating in the fall.

b. Phil Leger's one (1) year anniversary with CMRPHA is today, June 29, 2016.

c. Effective July 1, 2016, Koby Owusu-Ansah will be assigned to Shrewsbury four (4) days per week vs. the previous three (3) day service model. Friday will be treated as a floating day in order to

accommodate training, etc.

e. Emergency Preparedness (EP)

An EP meeting has been scheduled with the United States Postal Service (USPS) Distribution Center in Shrewsbury regarding Emergency Dispensing Sites (EDS) and Hazmat Decontamination planning.

f. Environmental Health Inspections (Since the last Board of Health meeting held on May 11, 2016):

- a. Twenty two (22) nuisance complaints
- b. One (1) housing inspection
- c. Fourteen (14) food vendors at the Shrewsbury Farmer's Market
- d. Twenty (20) routine food inspections
- e. Two (2) camp inspections so far and the Health Department is still receiving new camp applications which will also require inspections.
- f. One (1) new food business: Worcester Food Hub – A preoperational inspection was conducted whereby four (4) food vendors were permitted. This project is being spear-headed by the Regional Environmental Council in Worcester and the Worcester Chamber of Commerce. This allows individuals and small business owners to take advantage of a commissary kitchen.
- g. Twenty two (22) pool inspections
- h. Ten (10) pool reinspections
- i. Twenty two (22) animal quarantines. Reports come in on a regular basis.
- j. Two (2) food complaints

g. **Next meeting.** To be held on August 31, 2016 at 8:00 a.m., in the New Selectmen's Room.

h. **Adjourn.** Jordan Rubin made a motion to adjourn the meeting at 8:56 a.m., seconded by Stephen Vigeant. Approved 2-0.

Correspondence:

- Community Health Improvement Plan (CHIP) binder
- Monthly CMRPHA Board of Health Updates – June 2016
- 395 Grafton Street also known as 397 Grafton Street – Abutter's notice, certified return receipt