

Minutes
Library Building Committee
June 15, 2016

Present: Mr. Lapomardo, Ms. Dolan, Mr. Cox, Ms. Rubin, Mr. Perreault, Ms. Barry, Mr. Mannella, Mr. Morgado

Also: Mr. Parker, Mr. Pagano, Mr. Hartley, Mr. Payeur, Mr. Brown

Meeting called to order by at 7:02 PM in the Old Selectmen's Meeting Room.

The minutes of May 25, 2016, were accepted on a motion by Mr. Cox and second by Ms. Rubin (minutes were provided by hand and via email).

On a motion by Mr. Mannella, seconded by Mr. Perreault, the following bill schedules were approved:

Vendor/Item	Amount
Fontaine	\$786,071.88
LPA	\$15,000.00
ROVIC Cleaning Resources	\$2,533.58
Dynamic Janitorial Cleaning (equipment)	\$245.00
Nationwide Ladder & Equipment	\$407.52
	\$801,071.88

Mr. Queeney provided and reviewed the budget report for the month of June. All is in order.

Mr. Hartley provided a report and outlined the items contained within Change Order #15 valued at \$41,346.00. The report on contingencies and allowances was reviewed.

On a motion by Mr. Perreault, second by Mr. Mannella, Change Order #15 was approved and signed by the Committee.

Mr. Queeney presented and reviewed the move in schedule for the Library project. These services are currently out to bid with the bid opening scheduled for July 14th. Ms. Dolan advised that the RFID conversation was nearly complete and that this work was only possible due to the large number of volunteers that pitched in. Thanks to all.

Mr. Payeur advised that work was now on punch list items. Some concrete work was deemed unsatisfactory and will be replaced at no cost to the Town or to the schedule.

Mr. Parker reported that work is progressing nicely and that LPA has been working on the FF&E and technology portion of the project as well as the donor wall and other day to day matters.

Mr. Pagano made a PowerPoint presentation on window treatments in the original 1903 building. These treatments he felt are necessary for visual affect for to help with acoustics. The value of the work is estimated at \$39,512.

On a motion by Mr. Cox, second by Ms. Rubin, the Committee to authorize a cost not to exceed \$40,000.

Mr. Morgado made reference to his memo dated May 25, 2016, to the Finance Committee on the matter of extended to full time a limited part time IT position. He explained that Ms. Dolan has expressed concern about getting the network and associated equipment stood up in the new building with a 19 hour per week employee. He is proposing that the project fund 18.5 additional hours per week for FY 2017. The Board of Library Trustees will fund health insurance and Medicare expenses. There was a period of discussion. Mr. Mannella thought that the project should fund the health insurance and Medicare expenses.

On a motion by Mr. Perreault, second by Mr. Manella, the Committee voted to authorize the expenditure of project funds to support the IT position for 18.5 hours for FY 2017.

Ms. Dolan reported on fund raising having achieved the \$1.75 Million goal.

July 20th will be the next meeting that will take place at the library.

The Committee adjourned for the evening at 7:48 PM.

Respectfully submitted,



Daniel J. Morgado
Town Manager

Referenced Materials

- Meeting notice dated June 10, 2016
- Minutes of May 25, 2016 (By Hand)
- Bill schedules as noted
- Summary of Expenditures of Contingencies and Allowances report dated June 15, 2016, Budget report dated June 2016 provided by PMA
- Change Order #15
- Schedule of move in dated March 30, 2016
- PowerPoint presentation prepared by LPA
- Memo dated May 25, 2016, from Mr. Morgado to Finance Committee