



SHREWSBURY OPEN SPACE AND RECREATION PLAN COMMITTEE SHREWSBURY, MASSACHUSETTS

MINUTES

Regular Meeting, January 24, 2012 – 8:30AM

Location: Selectmen's Meeting Room: Municipal Office Building

Present:

Larry Barbash

Jim Brown

Martha Gach

Mindy McKenzie-Hebert

Ken Polito

Angela Snell

Kristen Wilson

Jack Perreault

Brad Stone

Trish Settles, CMRPC

Minutes:

1. The Committee discussed the public forum.

Logistics

- Expected number of participants 30 -50, maybe more.
- Selectmen's Meeting Room in Town Hall.
- To be taped by Shrewsbury Media Connection.
- Monday March 19th at 7 -9pm with an open house for map viewing and open discussion at 6:30.
- Committee members will facilitate small break out groups.
- K. Wilson will coordinate refreshments.

Outreach Plan

- Outreach Plan will look a lot like the methods used to promote the surveys.
- A draft flyer/announcement was provided by Trish.
- Direct Mailings. Not really any available or appropriate for this purpose.
- Email to survey respondents. T. Settles will compile a list of email addresses from the survey results.
- Listserves. Planning, Parks and Rec, BOS mtgs will be used again.
- Local Newspapers (Chronicle, the Patch, the Lantern, the T&G). K. Wilson will send announcement.
- Town website. K. Wilson to put up on the Town website and the Open Space and Recreation Planning Committee site.
- Town bulletin boards, Library, High School – K. Wilson and A. Snell will post where appropriate,
- Environmental Justice Community (Shrewsbury Green) K. Wilson will post here too

Draft OSRP Public Forum Agenda

	Task	Time	Lead
1	Welcome and Introductions	5	Kristen and Trish introduce members of the committee. Ask attendees how they found out about this event.
2	Purpose of meeting/plan (PP)	5	Trish
3	Plan Highlights (PP)	20	Trish
4	Review Survey results (PP)	15	Maybe Kristen and Angela
5	Time to review maps and draft objectives again	10	Minutes while moving into groups
6	Small Group discussion based on goals (or if not enough people, back to one group).		Participants
	6 facilitators and note takers for groups of 6 or so. Can draft a notetaker from the group. Will vary depending on total size of crowd.	30	Committee members to facilitate
7	Report Back (Large Print for people to commit to take action on plan.)	20	Notetakers
8	Next Steps	15	

2. Survey Review:

K. Wilson reviewed the results of the second (youth survey). The themes were pretty similar to the first survey.

3. Chapters 1-6:

T. Settles will email as a pdf and or a word document of a first draft of Chapter 1-6 today or tomorrow. If anyone has problems accessing, it let Trish know.

Information still to be incorporated includes:

- Information on Open Space Bond Bill
 - Were the rest of the parcels except the high school purchased?
 - \$5 million, initiated in 1997 completed mostly between 1998 and 1999. Initial list of parcels and a list of purchased parcels. T. Settles will have cross check with the MassGIS open space map.
- Information on 61B. Need to confirm
- Open Space map will be MassGIS, T. Settles had hoped to do otherwise, but will make that a recommendation instead that the committee fully research parcel

held in perpetuity and parcels protected by others such as developers or home owner associations. Can edit the OS Map? Will also try to do more labeling.

4. Needs

- Chapter 7 asks us to consider needs
 - Resource Protection Needs.
 - Water protection
 - Community Needs
 - There was some discussion regarding community gardens, public fragrance gardens and the need for dog parks.
 - Community gardens, dog parks, trail building, more community clean up days might be a way to build community, which might be an objective.
 - Since a resident has come forward to volunteer to assist with trails, a lot of action steps can begin with trails and connections. A possible action step would be to map or inventory existing paths, informal trails, etc. and consider connections and ways to formalize and what are appropriate uses.
- A. Snell will meet with T. Settles to discuss facilities that satisfy suggested town facilities
- ADA assessment. T. Settles and K. Wilson will discuss which facilities will be reviewed and an efficient way to incorporate into document.

5. Trish felt that the work we did at the last meeting really flushed out a good start to the goals and action steps and that measurable or defined objectives were really what needed to be flushed out more. She will draft a set for committee review.

6. Proposed next steps

- February 6th T. Settles will present full final draft
- February 28th, Discuss comments on final draft, finalize preparation for Public Forum
- March 19th, Community Forum
- Final meeting to discuss feedback from public forum and finalizing draft. April

7. Other

- K. Wilson shared a letter with the committee from an individual who is eager to work on a Trails Committee.
- K. Wilson also shared a draft of text that the committee might file for inclusion in the Town's Annual Report.

8. Next Meeting is Tuesday February 28, 8:30-10:00am.

Action Items

As noted within the Minutes