



## TOWN OF SHREWSBURY

Richard D. Carney Municipal Office Building  
100 Maple Avenue

Shrewsbury, Massachusetts 01545-5338

HYBRID MEETING:

Google Meet: (US) +1 562-419-2934 PIN: 107 441 010#

SHREWSBURY, MASS  
OCT 31 AM 7:59  
HUMAN RESOURCES OFFICE

October 31, 2022

To: Personnel Board

From: Kristina Ordnung, Director of Human Resources

Re: Next Meeting

The next meeting of the Personnel Board will be Wednesday, November 2, 2022 at 8:30 AM in Conference Room A and remotely via Google Meet (US) +1 562-419-2934 PIN: 107 441 010#) at Town Hall 100 Maple Avenue, Shrewsbury, MA at which time the Board will consider the following agenda:

### AGENDA

**Important Notice:** Pursuant to Chapter 107 of the Acts of 2022 (Senate Bill 3007) signed into law by the Governor on July 16, 2022 Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, this meeting of the Personnel Board will be conducted via hybrid participation to the greatest extent possible. All meetings and hearings listed in the agenda will also be done so through hybrid participation. Specific information and the general guidelines for hybrid participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the town's website, at [www.shrewsburyma.gov/coronavirus](http://www.shrewsburyma.gov/coronavirus). No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. In the event that we are unable to do so, despite best efforts, we will post on the town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting. To listen to this meeting, dial [+1 562-419-2934] and enter the following pin: [107 441 010#] Please mute your device by pressing \*6.

1. 8:30 AM Call to Order
2. Review and act to accept meeting minutes – May 18, 2022, July 2, 2022
3. Review and act to accept FY 2023 Salary Implementation Fund Transfer
4. Consider a Personnel Board Mission Statement for the Town Website
5. FY 2023 Work Plan
  - a. Personnel Bylaw
6. Town Manager's Report

Agenda  
Personnel Board  
November 2, 2022  
Page 2 of 2

- a. Union Updates
- b. Performance Appraisal System
- c. Human Resources Memo to Select Board

7. Adjourn

Referenced Materials

Draft Minutes of May 18, 2022 & July 2, 2022

FY 23 Salary Implementation Spreadsheet & Letter to Amy Li, Town Accountant

FY 22 Personnel Bylaw

Human Resources Memo to Select Board