



## TOWN OF SHREWSBURY

Richard D. Carney Municipal Office Building  
100 Maple Avenue

Shrewsbury, Massachusetts 01545-5338

Amended Agenda, Original Posting: July 21, 2020 at 8:14 AM

Second Amended Agenda, Amended Posting: July 22, 2020 at 8:26 AM

Third Amended Agenda, Amended Amended Posting: July 22, 2020 at 10:58 AM

July 22, 2020

To: Personnel Board

From: Kristen D. Las, Assistant Town Manager

Re: Next Meeting

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Shrewsbury Personnel Board will be conducted via remote participation to the greatest extent possible.*

*Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the town's website, at [www.shrewsburyma.gov/coronavirus](http://www.shrewsburyma.gov/coronavirus).*

*No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. To participate in the meeting, dial +1 413-853-2919 and enter in the following PIN: 305 446 132#*

*In the event that we are unable to do so, despite best efforts, we will post on the town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.*

The next meeting of the Personnel Board will be **Thursday, July 23, 2020 at 8:30 AM** at which time the Board will consider the following agenda:

### AGENDA

1. 8:30 AM Call to Order
2. Review and act to accept minutes – June 22, 2020

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3. Review and act to sign a letter to Mary Thompson, Town Accountant for transfers of new positions and stipends
4. Consider compensation adjustments for FY 2021, including cost of living adjustment
5. Discussion on the content and form of the Personnel Board's report to the August 8, 2020 Annual Town Meeting
6. Discuss FY2021 Work Plan
  - a. Discussion on the content and form of the Personnel Board's report to the August 8, 2020 Annual Town Meeting
  - b. Discuss coordination of Finance Committee Meeting
  - c. Discuss coordination of Employee Meeting
7. Review and act on the Town Manager's Report
  - a. Status of Current Collective Bargaining Negotiations
8. Correspondence
9. Review Meeting Schedule
10. Adjourn

Referenced Materials

Meeting Minutes – June 22, 2020  
Letter from Mary Thompson, Town Accountant – Transfers  
Personnel Bylaw updated May 20, 2019  
Personnel Board Memo to Town Meeting Members