



TOWN OF SHREWSBURY

Richard D. Carney Municipal Office Building
100 Maple Avenue
Shrewsbury, Massachusetts 01545-5338

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SHREWSBURY, MASS

July 15, 2022

To: Personnel Board

From: Kristina Ordnung, Director of Human Resources

Re: Next Meeting

The next meeting of the Personnel Board will be **Wednesday, July 20, 2022 at 8:30 AM in the Selectmen's Room at Town Hall 100 Maple Avenue, Shrewsbury, MA** at which time the Board will consider the following agenda:

AGENDA

1. 8:30 AM Call to Order
2. Review and act to accept meeting minutes – May 18, 2022
3. Review and act to accept FY 2022 Sick Leave Buy Back Fund Transfer
4. Review and act to accept FY 2022 Cost of Living Adjustment Fund Transfer
5. Review and act on classification addition
 - a. Assistant Council on Aging Director
6. FY 2023 Work Plan
 - a. Personnel Bylaw
7. Town Manager's Report
 - a. Union Updates
 - b. Performance Appraisal System
8. Adjourn

Referenced Materials

Draft Minutes of May 18, 2022
Sick Leave Buy Back Letter to Amy Li Dated July 20, 2022
COLA Letter to Amy Li Dated July 20, 2022
FY 23 Classification and Compensation Schedule
Job Analysis Questionnaire (JAQ)
Assistant Council on Aging Director Job Description & JAQ
FY 22 Personnel Bylaw