

BOARD OF LIBRARY TRUSTEES AGENDA
March 26, 2019
7:00 PM meeting of Board of Library Trustees
Shrewsbury Public Library
609 Main Street
Shrewsbury MA

1. **7PM Call to order of Board of Library Trustees Meeting**
2. **Review and act to Approve Minutes – Feb 26, 2019**
3. **Review and act to Approve Monthly Report of the Library Director** (March report of activities in February 2019)
4. **Financial & Legislative**
 - a. Review and Act upon FY19 YTD Report
 - b. Update on FY2020 Municipal Budget Process
5. **Facility and Grounds**
 - a. Update on plaque cleaning
6. **Programs and Services**
 - a. Update on LSTA Mind in the Making Grant project
 - b. Review and Act upon Fortigate service or contract
7. **Policies**
 - a. Review and Act upon Revisions to Appropriate Library Use
8. **Library Foundation**
 - a. Update on New SPL Foundation website <https://foundationspl.org/>
 - b. Review and Act Upon reappointment of Foundation Board member Chris Mehne
 - c. Update on increase to Foundation Board members (see role description)
 - o Library Trustees appoint through letters of Interest
9. **Friends of the Library**
 - a. Update on Friends activities
 - o Book Sale Dates: **Thu Apr 4 12-8:30, Fri Apr 5 10-4:30, Sat Apr 6 9-4:30, Sun Apr 7 1-4:30**
10. **Personnel**
 - a. Update on Personnel Coordinator/Assistant to Town Manager communication regarding centralized personnel practices
 - o Records management
 - o Stay Interviews
 - o Advertising and employment verification process
 - o Recommendation to have BOT maintain authority over Director Hiring/Evaluation
11. **Miscellaneous**
 - a. Other Business
 - o 2019 Conflict of Interest Law notice from Town Clerk-collect forms
12. **Next Meeting: April 23 , 2019**

TOWN CLERK
2019 MAR 20 AM 11:10
SHREWSBURY, MASS