



## TOWN OF SHREWSBURY

Richard D. Carney Municipal Office Building  
100 Maple Avenue  
Shrewsbury, Massachusetts 01545-5338

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TOWN CLERK'S OFFICE  
2019 FEB 22 AM 9:04  
SHREWSBURY, MASS

February 22, 2019

To: Personnel Board

From: Kristen Las, Assistant Town Manager

Re: Next Meeting

The next meeting of the Personnel Board will be **Wednesday, February 27, 2019 at 8:30 AM** in Conference Room A of the Richard D. Carney Municipal Office Building, 100 Maple Avenue, Shrewsbury, Massachusetts at which time and place the Board will consider the following agenda:

### AGENDA

1. Call to Order – 8:30AM
2. Review and act to accept minutes – January 7, 2019 meeting
3. Discuss FY2019 Work Plan
  - a. Review and act on Classification & Compensation Study Proposal
  - b. Personnel Bylaw Review
  - c. Review and Approve Personnel Action Sheet
4. Consider compensation adjustments for FY 2020, including cost of living adjustment
5. Review and act on the Town Manager's Report
  - a. Status of Current Collective Bargaining Negotiations
6. Sick Leave Plan II Transfer Approval
7. Review and act on Personnel Action Forms for those employees who are scheduled for step increases, new employees or other adjustments:
  - a. David Snowdon – Assistant to Town Manager, Management Analyst – Town Manager
  - b. Kristina Anderson- Assistant to Town Manager, Human Resources Coordinator – Town Manager
  - c. Joseph Lavallee – PT Snow Plow Operator – DPW Highway
  - d. Elizabeth Ruby – Administrative Assistant – Police

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- e. Lisa Sundeen – Administrative Assistant II – DPW Parks, Recreation & Cemetery
  - f. Jason Palmatier – Acting Sergeant – Police
  - g. Taylor Anding – Dispatcher – Police
  - h. Thomas Kelley – Dispatcher – Police
  - i. Jeffrey Svendsen – Dispatcher – Police
  - j. Nicholas Gerardi – Police Officer – Police
  - k. Christopher McGoldrick – Assistant Planner – Planning/Economic Development
  - l. Vincent Thai – Junior Civil Engineer/Compliance – DPW Engineering
  - m. Nick Repekta – Highway Division Manager – DPW Highway
  - n. Ed Hayes – Highway Foreman – DPW Highway
  - o. Bernard Cahill – Town Planner – Planning/Economic Development
  - p. Alfredo Oliveira – Jr. Building Custodian II – DPW Public Facilities
  - q. Joel Kimball – Special Motor Equipment Repairman – DPW Highway
  - r. Jennifer Wright – Administrative Assistant II – DPW Water/Sewer
  - s. Cheryl Wolf – Recreation Specialist - DPW Parks, Recreation & Cemetery
  - t. Patricia Babin – Office Support Coordinator – Council on Aging
  - u. William Daley – Motor Equipment Operator II – Council on Aging
  - v. Christian Rivas - Motor Equipment Operator II – Council on Aging
8. Correspondence
9. Review Meeting Schedule
10. Adjourn

Referenced Materials

Minutes of January 7, 2019  
Personnel Action Forms As Noted