



TOWN OF SHREWSBURY

Richard D. Carney Municipal Office Building
100 Maple Avenue
Shrewsbury, Massachusetts 01545-5338

January 2, 2019

To: Personnel Board

From: Kristen Las, Assistant Town Manager

Re: Next Meeting

The next meeting of the Personnel Board will be Monday, January 7, 2019 at 8:30 AM in Conference Room A of the Richard D. Carney Municipal Office Building, 100 Maple Avenue, Shrewsbury, Massachusetts at which time and place the Board will consider the following agenda:

AGENDA

1. Call to Order – 8:30AM
2. Review and act to accept minutes – December 5, 2018
3. Discuss FY2019 work plan
 - a. Classification & Compensation Study
4. Review and act on the Town Manager's Report
 - a. Update on DPW Reorganization and Staff Changes
5. Review and act on Personnel Action Forms for those employees who are scheduled for step increases, new employees or other adjustments:
 - a. Sonja Droteur – Head of Children's Services – Library
 - b. Suhani Amin – Library Page – Library
 - c. Annie King – Library Associate - Library
 - d. Dale Blue – Wiring Inspector – Building
 - e. Shannon Nelson-Maney – Recreation Leader – Parks & Rec
 - f. Katie Putnam – Administrative Assistant I – Treasurer/Collector
6. Correspondence
7. Review Meeting Schedule
8. Adjourn