

Office of the  
PERSONNEL BOARD



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SHREWSBURY, MASS

## TOWN OF SHREWSBURY

Richard D. Carney Municipal Office Building  
100 Maple Avenue  
Shrewsbury, Massachusetts 01545-5338

May 18, 2020

To: Personnel Board

From: Kristen D. Las, Assistant Town Manager

Re: Next Meeting

*Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, §18, and the Governor's March 15, 2020 Order imposing strict limitations on the number of people that may gather in one place, this meeting of the Shrewsbury Personnel Board will be conducted via remote participation to the greatest extent possible.*

*Specific information and the general guidelines for remote participation by members of the public and/or parties with a right and/or requirement to attend this meeting can be found on the town's website, at [www.shrewsburyma.gov/coronavirus](http://www.shrewsburyma.gov/coronavirus).*

*No in-person attendance of members of the public will be permitted, but every effort will be made to ensure that the public can adequately access the proceedings in real time, via technological means. To participate in this meeting, dial +1 513-818-1474 and enter in the following PIN: 103 729 117#*

*In the event that we are unable to do so, despite best efforts, we will post on the town's website an audio or video recording, transcript, or other comprehensive record of proceedings as soon as possible after the meeting.*

The next meeting of the Personnel Board will be Friday, May 22, 2020 at 8:30 AM at which time the Board will consider the following agenda:

**AGENDA**

1. 8:30 AM Call to Order
2. Patrick Higgins and Associates Open Meeting Law related Correspondence
3. FY 2020 Work Plan
  - a. Discuss Strategies for FY 20
  - b. Discuss Personnel Bylaw Amendments for 2020 Annual Town Meeting
  - c. Discuss any other matters to add to the work plan
4. Consider compensation adjustments for FY 2021, including cost of living adjustment
5. Discuss FY2021 Work Plan
6. Review and act on the Town Manager's Report
  - a. Status of Current Collective Bargaining Negotiations
  - b. Update on Remote Work Conditions
7. Correspondence
8. Review Meeting Schedule
9. Adjourn

**Referenced Materials**

Draft Personnel Bylaw Amendments  
Personnel Bylaw updated May 20, 2019  
Patrick Higgins and Associates Open Meeting Law related Correspondence