



TOWN OF SHREWSBURY

Richard D. Carney Municipal Office Building
100 Maple Avenue
Shrewsbury, Massachusetts 01545-5398

December 19, 2016

To: Finance Committee
From: Donna O'Connor - Chair
From: Next Meeting

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SHREWSBURY, MASS

The next meeting of the Finance Committee will be **Thursday, December 22, 2016 at 7:00 PM** in the Selectmen's Meeting Room in the Richard D. Carney Municipal Office Building, 100 Maple Avenue, Shrewsbury, Ma, at which time and place the Committee will consider the following agenda:

AGENDA

1. Call to Order
2. Review and act to accept minutes of the December 1, 2016, Meeting
3. Review and act on the request of the MIS Department to adopt a new permitting software package (ViewPermit software) – Presentation by John Covey and others. This is a mid-year change and will have budgetary impact.
4. Review and act on Reserve Fund Transfer Request(s):
 - a. Town Manager Salary 03 Account - \$15,000 – See memo of December 5, 2016
5. Town Manager's Report
 - a. Status of FY 2017 revenue and charges
6. Review and act on meeting schedule
January 19, 2016 at 7:00 PM
February 4, 2017 at 9:00 AM
February 11, 2017 at 9:00 AM
March 4, 2017 at 9:00 AM
7. Review and act on the following correspondence items
 - a. Letter from Mr. Lukach dated November 29, 2016, regarding the town manager's November 16, 2016 letter
 - b. Email with attachment from Mr. Lukach dated December 12, 2016, regarding under-reporting of school expenditures
8. Adjourn

Referenced Materials

Minutes of December 1, 2016
Email with attachment from John Covey, dated December 9, 2016
Memo from Patricia Sheehan dated December 15, 2016
Memo with attachments from Daniel Morgado dated December 5, 2016 (Reserve Fund Transfer Request)
Correspondence items as noted above.

Cc Board of Selectmen